



Culver CITY

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SUSAN DEEN, Commissioner
LUTHER HENDERSON, III, Commissioner
RONNIE JAYNE, Commissioner

CULTURAL AFFAIRS COMMISSION MEETING AGENDA TUESDAY, MAY 10, 2005

PUBLIC COMMENT

The Cultural Affairs Commission will listen to the public on any item on the agenda or item of interest that is not on the agenda. The Cultural Affairs Commission cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

If you wish to speak to the Commission, please complete a Speaker's Card and present it to the Secretary before the agenda item is called. You will be called to the podium by name when it is your turn to speak to the Commission.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on agenda items will be called at the time the agenda item is brought forward. Comments will generally be limited to five minutes per speaker; however, a three-minute limit may be declared by the Chair from time to time for agenda items for which many Speaker Cards have been submitted.

NOTE: AT OR ABOUT 11:00 P.M., COMMISSIONERS WILL DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

A total of twenty minutes shall be devoted to audience participation at the beginning of the agenda. Speakers will be called on in the order cards were received by the Secretary. If additional time is needed, the Chair will allow for some at the end of the agenda.

When the Secretary calls your name, please advance to the podium, state your name and city of residence. Speakers must limit their comments to five minutes in length. A three-minute time limit may be declared by the Chair if there are a large number of individuals desiring to address the Commission.

CELL PHONES AND OTHER DISTRACTIONS

Use of cell phones, pagers and other communication devices is prohibited while the Commission meeting is in session. Please turn all devices off or place on a silent alert and leave the Chambers to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers and the conduct of City business.

MEETING INFORMATION

Cultural Affairs Commission meetings are regularly scheduled for the second Tuesday of every month. Commission Agenda information is available 72 hours before each meeting.

Cultural Affairs Commission meetings can be viewed live on Channel 35 by most Comcast subscribers. Meetings are also broadcast on the City's Radio Station AM 1690. To view the commission meetings on line please visit <http://www.culvercity.org/webcast>.

ALD

Assisted Listening Devices are available through Cultural Affairs staff.



Agendas are
available on the web @
www.culvercity.org

AGENDA
Cultural Affairs Commission
May 10, 2005
7:00 p.m.
Mike Balkman Council Chambers

CALL TO ORDER & ROLL CALL:

Chair Alicia Millikan
Vice Chair Julie Lugo Cerra
Commissioner Susan Deen
Commissioner Luther Henderson
Commissioner Ronnie Jayne

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT – Items Not On the Agenda

CONSENT CALENDAR *Note: Consent Calendar items are considered to be routine in nature and may be approved by one motion. Public requests to discuss Consent Calendar items must be filed with the Secretary before the Consent Calendar is called.*

- C-1.** Receive and file Secretary's Report on Posting of Agenda. ***Approve report***
- C-2.** Approval of Minutes: April 12, 2005 Regular Meeting

PRESENTATION

P-1. Update on Installation of Historic Designation Plaques and Cultural Affairs Web Site

ACTION ITEMS *Public requests to discuss Action Items must be filed with the Secretary before the item is called.*

A-1. Consideration of a Public Art Concept for Echo Horizon School at 3430 McManus Avenue.

Approve recommendation.

A-2. Consideration of Proposed Funding for Art Work on West Washington Boulevard.

Approve recommendation.

PUBLIC COMMENT - Items Not On the Agenda (Continued)

RECEIPT OF CORRESPONDENCE

ITEMS FROM STAFF

ITEMS FROM COMMISSIONERS

ADJOURN **Next Regular Cultural Affairs Commission Meeting**
June 14, 2005
7:00 PM

Upcoming Public Meeting Schedule –Tentative - May 2005

Date	Day	Time	Location
City Council			
May-16	Monday	7:00PM	Council Chambers
May- 23	Monday	7:00PM	Council Chambers
Redevelopment Agency			
May- 16	Monday	7:00PM	Council Chambers
Civil Service Commission			
May-12	Thursday	5:00PM	Council Chambers
Cultural Affairs Commission			
May- 11	Wednesday	7:00PM	Council Chambers
Parks and Recreation Commission			
May- 3	Tuesday	7:00PM	Council Chambers
Planning Commission			
May- 11	Wednesday	7:00PM	Council Chambers
May - 25	Wednesday	7:00PM	Council Chambers

- Meetings may be added or changed.
- Times and dates may be changed.

Meeting Date: May 10, 2005		Item Number: <u>A-1</u>	
AGENDA ITEM: Consideration of a Public Art Concept for Echo Horizon School at 3430 McManus Avenue			
Contact Person/Dept.: Christine Byers/Community Development		Phone Number: (310) 253-5776	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master Notification List); Post Card Notification to Occupants/Owners Within a 300' Radius of the Property (04/26/2005)			
Department Approval: Susan Evans		CAO Approval: N/A	
City Controller Approval: N/A			

RECOMMENDATION:

That the Cultural Affairs Commission approves the proposed public art concept by David Shelton for Echo Horizon School at 3430 McManus Avenue.

BACKGROUND & DISCUSSION:

Pursuant to Section 15.06.115 of the Culver City Municipal Code, all tenant improvement (remodeling) projects exceeding \$250,000 in valuation are required to comply with the City's Art in Public Places program. The tenant, Echo Horizon School, approached Cultural Affairs staff in the fall of 2004 through their project architect, Pica + Sullivan Architects, Ltd., regarding a proposed tenant improvement project that would provide an additional 9,935 sq. ft. of classroom, library and office space on the Roberts Avenue side of the complex. The project valuation as it appears on the City's Building Permit is \$2,068,000. Pursuant to the Art in Public Places Program requirements, one percent of this amount is the minimum required for public art which in this instance would equal \$20,680.00. This amount excludes future maintenance costs which are the responsibility of the property owner pursuant to Section 15.06.145 of the City's Municipal Code. There already exists a public art work at the site by sculptor Guy Dill entitled, *Echo Echo* (1996).

Echo Horizon School selected Santa Barbara based artist David M. Shelton who has completed several public art projects for the City of Santa Barbara and the Santa Barbara Metropolitan Transit District. These include a luminaire and signal pole and pedestrian pergola project, ornamental ironwork, bus stop signs, benches and trash containers. Mr. Shelton is also a historic preservationist by education and training and has been involved in several preservation projects in Santa Barbara and

elsewhere in California. (The McManus Avenue side of Echo Horizon School is included in Culver City's historic structures survey and has a local designation of "Significant". Mr. Shelton, Maureen Sullivan, the project architect, and Cultural Affairs staff were sensitive to the potential impact of this public art project to the facade of the ca. 1935 Moderne structure on the McManus Avenue side of the complex.)

Mr. Sullivan's proposal is for a decorative fence that will be located on the north end of the McManus Avenue side of the school complex and serve to enclose an area that would be designated both as a quiet memorial garden space and as an outdoor classroom. As stated in the attached proposal, "The fence appears to be moving in the wind, the top of the fence will vary in height and appear to be rippling gracefully. The interior of the fenced area will have a simple bench and grass areas for story time, class discussions and other contemplative activities."

The fence will be made of bent steel members, welded together, primed and painted a dark green and will stand approximately 7 ½ feet high. At certain intervals, there will be steel ornaments and/or flags attached to the top of the fence and painted in complementary colors. The bench inside the fenced-in area will be made of concrete and vary in width from 18 – 24 inches. The area surrounding the memorial garden/outdoor classroom will be landscaped with a variety of plants.

The total cost for the artwork, including design fees is \$20,680. Other costs associated with developing the site and for the landscaping will be paid for by a gift to the school specifically designated for a memorial garden.

Maintenance will involve regular re-painting of the fence and the associated ornaments. The cost and responsibility for this will be assumed by the property owner (or the tenant).

This project proposal was reviewed with one member of the CAC Public Art Sub-Committee who had no additional comments. Staff's recommendation is to approve this project as proposed.

FISCAL ANALYSIS:

All the costs associated with this project are paid for by the Culver City Unified School District and/or Echo Horizon School.

ATTACHMENTS:

1. Completed Art in Public Places Application with attached narrative and drawings of the proposed project and project site.

MOTION:

That the Cultural Affairs Commission:

Approve David Shelton's concept for a memorial garden fence as fulfilling Echo Horizon School's public art requirement for the tenant improvements associated with Building Permit 64065.

Meeting Date: May 10, 2005		Item Number: <u>A-2</u>	
AGENDA ITEM: Consideration of Proposed Funding for Art Work on West Washington Boulevard			
Contact Person/Dept.: Christine Byers/Community Development		Phone Number: (310) 253-5776	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master Notification List (04/28/2005)			
Department Approval: Susan Evans		CAO Approval: N/A	
City Controller Approval: N/A			

RECOMMENDATION:

That the Cultural Affairs Commission approves the recommendation for including funding for public art on West Washington Boulevard in the FY 05-06 Cultural Affairs budget and work program.

BACKGROUND & DISCUSSION:

Over the past two years, as development projects in downtown Culver City have come to completion, Community Development Department and the Redevelopment Agency ("Agency") staffs have been focusing future development and improvement opportunities on other areas of the City, including Washington Boulevard, specifically west of Centinela Avenue. Staffs have spoken with representatives of the Rotary Club of Culver City, members of the Culver West Neighborhood Association as well as other individuals representing businesses and commercial properties in that area. The Rotary Club is especially supportive of prospective improvements and has offered to contribute up to \$6,000 toward a future project in the area.

A prominent venue for potential improvements that would also have wide exposure to vehicular and pedestrian traffic is the intersection of Wade Street, Washington Boulevard and Washington Place. This area, as shown in the attached photographs, is presently comprised of three medians, two of which are in the center of Washington Boulevard. A third median, which is the largest, is located between Washington Boulevard and Washington Place. The medians presently contain palm trees, hedges, traffic and street lighting, and some traffic signage. Attempts have been made to improve the existing landscaping without significant success.

Based on this, staff is proposing a public art project in the triangular median between Washington Boulevard and Washington Place. A new project request has been included in the proposed FY 05-06 budget for which \$100,000 has been allocated from the Art Fund. The actual costs of such a project will be determined by the scope of work which has yet to be determined.

This concept was discussed with the CAC Public Art Sub-Committee on April 28, 2005 primarily as a budget and work program issue. The sub-committee was supportive of the concept and proposed some additional suggestions relating specifically to the process:

- That the community in this area be allowed to provide input prior to issuing a Request for Qualifications ("RFQ") and/or a Request for Proposal ("RFP");
- A representative of the community, Culver West Neighborhood Association, or of the Rotary Club should be included on the panel for selection of semi-finalists and for selection of the final art concept; and,
- That the RFQ and RFP remain as open-ended as possible to allow for maximum creativity and that these include information on the historic and cultural significance of the area (e.g., former neighborhood where Louis Armstrong once resided).

FISCAL ANALYSIS:

Pending the CAC's recommendation and City Council approval of the FY 05-06 budget, this item is included in the Capital Improvement Budget ("CIP") under Art Fund projects. Staff has requested \$100,000 be allocated from the Art Fund for this project; the Rotary Club of Culver City has promised up to \$6,000 as their contribution.

ATTACHMENTS:

1. Images of the proposed project site.

MOTION:

That the Cultural Affairs Commission:

Support the inclusion of a new art project on Washington Boulevard at Wade Street as included in the proposed FY 05-06 Cultural Affairs budget.