

REGULAR MEETING OF THE
CULTURAL AFFAIRS COMMISSION,
CITY OF CULVER CITY,
CALIFORNIA

March 10, 2009
7:00 P.M.

Call to Order & Roll Call

The meeting of the Cultural Affairs Commission was called
to order at 7:02 P.M.

Present: Chair Gayle Smashey
Vice Chair Marla Koosed
Commissioner Clement Hanami
Commissioner Luther Henderson
Commissioner Ronnie Jayne

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Pledge of Allegiance

The Pledge of Allegiance was led by Kathy McConkey.

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Public Comment - Items Not On the Agenda

Kathy McConkey invited everyone to see the Culver City High
School production of *Singing in the Rain* on March 18-22,
2009.

Eric Sims, Kirk Douglas Theatre, invited everyone to see
the Kirk Douglas Theatre production of *Darwin*.

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Item C-1

**Consent Calendar
Agenda Posting**

MOVED BY COMMISSIONER JAYNE, SECONDED BY COMMISSIONER
KOUSED, AND UNANIMOUSLY CARRIED TO RECEIVE AND FILE THE
SECRETARY'S REPORT ON THE POSTING OF THE AGENDA.

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Meeting Minutes

MOVED BY COMMISSIONER JAYNE, SECONDED BY VICE CHAIR KOOSD, AND UNANIMOUSLY CARRIED TO APPROVE THE MINUTES OF THE FEBRUARY 10, 2009 MEETING.

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Items are presented in the order considered.

Action Items

Item A-2

Report and Discussion of Commission Subcommittee Meeting with Council Subcommittee on Commissions

Staff presented a summary of the material of record.

Commissioners Jayne and Henderson reported on the Commission Subcommittee meeting with the Council Subcommittee on Commissions.

Discussion between the Commission and staff included: clarification that the Cultural Affairs Commission is the only Commission without a residential requirement; Commissioner terms; earlier Commission involvement in the development process; whether to add a residential requirement; institutional memory; different areas of expertise among Commissioners; the Community Cultural Plan; written notes from the subcommittee meetings; City Charter references to the Commission; and the mission and role of the Commission.

MOVED BY COMMISSIONER JAYNE, SECONDED BY COMMISSIONER HANAMI, AND UNANIMOUSLY CARRIED THAT THE CULTURAL AFFAIRS COMMISSION DISCUSS, AND PROVIDE COMMENTS ON THE COMMISSION'S SUBCOMMITTEE MEETING ON THE COUNCIL SUBCOMMITTEE ON COMMISSIONS.

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Item A-1

Consideration of Qualifications and Changes to the Application for Cultural Affairs Commissioner

Staff provided a summary of the material of record.

Discussion between the Commission and staff included: designating different Commissioners as chairs of different areas of the arts; implementing an online application process; residency requirements; the requirement to be a registered voter; how many Commission meetings the applicant has attended; how involvement in the arts is quantified; professional requirements; comparisons with the Santa Monica application; evaluation by a qualified panel rather than by the Council; educational requirements; minimum requirements; background checks; requirements that qualify the City for grants in conjunction with Certified Local Government status; allowing latitude with requirements; areas of expertise to create a separate historical preservation commission; allowing an opportunity to serve City government vs. being a better advisory panel with expertise in advising the Council; creating an application to address the Commission's wide range of responsibilities; residential requirements vs. working in the City; length of time to replace vacancies; previous experience; disclosures; creating a supplemental questionnaire with more focused questions; the formal interview process; clarification of preparation time needed for the Commission on the application; and previous applicant involvement in existing programs and knowledge of the Community Cultural Plan.

Chair Smashey invited public participation.

The following member of the audience addressed the Commission:

Mim Shapiro provided a history of the formation of the Cultural Affairs Commission.

Commissioner Henderson moved that the Cultural Affairs Commission develop a supplemental questionnaire to be attached to the Commission application for the 2010 application process and provide suggestions on Commissioner qualifications.

Discussion on the motion included: clarification that input is requested but not a specific item; a suggestion that the subcommittee work with staff to devise suggestions to the City Manager; timeline; and next steps in the process.

MOVED BY VICE CHAIR KOOSD, SECONDED BY COMMISSIONER HENDERSON AND UNANIMOUSLY CARRIED THAT THE CULTURAL AFFAIRS COMMISSION RECOMMEND THAT THE CITY MANAGER REVIEW THE CULTURAL AFFAIRS COMMISSION RECOMMENDATIONS FOR THE COMMISSIONER APPLICATION AND CULTURAL AFFAIRS COMMISSION QUALIFICATIONS AND, IF DEEMED THAT THERE ARE ENOUGH DIFFERENCES, THAT A REQUEST TO DEVELOP A SUPPLEMENTAL APPLICATION QUESTIONNAIRE BE PROVIDED TO THE CULTURAL AFFAIRS COMMISSION WITHIN 60 DAYS.

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Public Comment for Items Not on the Agenda

Chair Smashey invited public participation.

No speakers came forward.

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Receipt of Correspondence

Staff distributed fliers to Commissioners.

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Items From Staff

Christine Byers, Public Art & Historic Preservation Coordinator, presented a basic layout of the public art brochure and provided an update on the process.

Susan Obrow, Special Events & Performing Arts Coordinator, provided a recap of recent events including *Music in the Chambers*; she announced Performing Arts Grant recipient performances; she reported on public notification processes for events and programs; she announced elementary school performances of *Darwin* at the Kirk Douglas Theatre this week; she thanked Commissioners Henderson and Jayne for a productive meeting of the Festivals and Events subcommittee meeting last week; she invited everyone to attend the March 23, 2009 City Council meeting as the Culver City Foundation will be on the agenda; she announced Ronnie Jayne would be honored as Woman of the Year in Sacramento on March 16, 2009; and she announced performances of Ronnie Jayne's one-

woman show, "No I Want Red" at the Jazz Bakery on March 15, 2009.

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Items From Commissioners

Commissioner Jayne expressed appreciation to Karen Bass for choosing her as Woman of the Year, and she reported seeing *Before I Forget* at the Kirk Douglas Theatre.

Vice Chair Koosed reported attending *Music in the Chambers*, *Before I Forget* and *Das Reingold* at the L.A. Opera.

Commissioner Henderson congratulated Commissioner Jayne on her recognition; reported attending *Before I Forget*; and he commended staff for *Music in the Chambers*.

Responding to Commissioner Henderson, Susan Obrow, Special Events and Performing Arts Coordinator, reported that live performances were tied to increased revenues at area restaurants noting that a restaurant list was provided for every performance.

Responding to Commissioner inquiry, Christine Byers, Public Art & Historic Preservation Coordinator, reported that the Lion's Fountain sculpture is cleaned and waxed two to three times per year, and she summarized publicity efforts for Jedediah Caesar's temporary installation, *Gleaners Stone*.

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Adjournment

There being no further business, at 9:29 P.M., the Cultural Affairs Commission adjourned its meeting to a Regular Meeting to be held at 7:00 P.M. on April 14, 2009 in the Mike Balkman Council Chambers at City Hall.

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GAYLE SMASHEY

CHAIR of the Culver City Cultural Affairs Commission

Minutes Preparation: Kristi Callan