

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION
CULVER CITY, CALIFORNIA

May 6, 2026
7:00 P.M.

Call to Order & Roll Call

The regular meeting of the Civil Service Commission was called to order at 7:01 P.M. in Mike Balkman Council Chambers at Culver City Hall.

Present: Chair Michele Van Gelderen
Vice Chair Chi Ming Gong
Commissioner Sal LaPardo
Commissioner Peter Stern

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Pledge of Allegiance

Chair Van Gelderen led the Pledge of Allegiance.

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Public Comment - Items NOT On the Agenda

Chair Van Gelderen invited public comment.

Amy Webber, Human Resources Analyst, reported that no requests to speak had been received.

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Receipt of Correspondence

Amy Webber, Human Resources Analyst, reported that no correspondence had been received.

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Consent Calendar

Item C-1

Approval of Minutes for the Regular Meetings of October 1, 2025 and March 4, 2026

MOVED BY COMMISSIONER STERN, SECONDED BY COMMISSIONER LAPARDO AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETINGS OF OCTOBER 1, 2025 AND MARCH 4, 2026.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

Approval of a Revised Recruitment Bulletin: Fleet Services Supervisor

Amy Webber, Human Resources Analyst, provided a summary of the material of record noting corrections including in Attachment 2, under bullet point 3, there should be no space between the word creation and the comma to separate the word creation from the word development, and on the fourth line of bullet point 5 the word "reviews" was missing the "w" and has been added to correct the reference to "reviews bids".

Discussion ensued between staff and Commissioners regarding clarification regarding the performance test; the job as requiring regular interactions with employees; the testing component requiring completion of a performance-based counseling exercise with test evaluators; and appreciation for the effort put into the report and the bullet points used that made the report more efficient.

MOVED BY VICE CHAIR GONG, SECONDED BY COMMISSIONER STERN AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPROVE THE REVISED RECRUITMENT BULLETIN: FLEET SERVICES SUPERVISOR AS CORRECTED.

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Public Comment - Items NOT on the Agenda (Continued)

Chair Van Gelderen invited public comment.

Amy Webber, Human Resources Analyst, indicated that no requests to speak had been received.

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Items from Staff

Amy Webber, Human Resources Analyst, reminded Commissioners to help recruit for Commission, Board, and Committee (CBC) member openings; reported that five applications had been received for the open seat on the Civil Service Commission; and she noted the May 11 application deadline.

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Items from Civil Service Commission Members

Vice Chair Gong reported that he would not be available for the June meeting.

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Adjournment

There being no further business, at 7:12 P.M., the Civil Service Commission adjourned to a regular meeting to be held on Wednesday, June 3, 2026.

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Dana Anderson
Chief Human Resources Officer, Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED _____

Michele Van Gelderen
CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date