

MEETING DATE 5/22/06

AGENDA ITEM Consideration of Adoption to Formally Recognize and Adopt the
National Incident Management System (NIMS) into the
Emergency Management System of the City of Culver City

ATTACHMENTS

	<u>Pages</u>
1 Resolution <i>(Resolution of the City Council of the City of Culver City California Adopting the National Incident Management System (NIMS) as the Official Emergency Management System of the City of Culver City)</i>	1-2
2 Tribal Government and Local Jurisdiction Compliance Activities Federal Fiscal Year 2006 (October 1, 2005 – September 30, 2006)	3-11

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1 comprehensive resource management, and designated incident facilities during
2 emergencies or disasters to facilitate the most effective incident management and

3 WHEREAS, the NIMS standardized procedures for managing personnel,
4 communications, facilities, and resources will improve the City's ability to utilize federal
5 funding to enhance local readiness, maintain first responder safety, and streamline incident
6 management processes, and

7
8 WHEREAS, the Incident Command System components of NIMS are already
9 an integral part of various incident management activities throughout the City of Culver
10 City, including current emergency management training programs

11 NOW, THEREFORE, the City Council of the City of Culver City, California,
12 DOES HEREBY RESOLVE, as follows

13 1 To formally recognize and adopt the National Incident Management
14 System (NIMS), and to adopt the NIMS principles and policies into the emergency
15 management system of the City of Culver City
16

17 APPROVED and ADOPTED this ____ day of _____ 2006
18
19

20 _____
21 GARY SILBIGER, MAYOR
22 City of Culver City, California

23 ATTEST

APPROVED AS TO FORM

24
25 _____
26 CHRISTOPHER ARMENTA, City Clerk
A06 00237

27 _____
28 CAROL A SCHWAB, City Attorney

TRIBAL GOVERNMENT AND LOCAL JURISDICTION COMPLIANCE ACTIVITIES FEDERAL FISCAL
YEAR 2006 (OCTOBER 1, 2005-SEPTEMBER 30, 2006)

In March 2004, the Secretary of Homeland Security at the request of the President, released the National Incident Management System (NIMS). The NIMS is a comprehensive system that improves tribal and local response operations through the use of the Incident Command System (ICS) and the application of standardized procedures and preparedness measures. It promotes development of cross-jurisdictional, statewide, and interstate regional mechanisms for coordinating response and obtaining assistance during a large-scale or complex incident.

Tribal and local authorities, not federal, have the primary responsibility for preventing, responding to, and recovering from emergencies and disasters. The overwhelming majority of emergency incidents are handled on a daily basis by a single jurisdiction at the local level. It is critically important that all jurisdictions comply with the NIMS because the challenges we face as a nation are far greater than the capabilities of any one jurisdiction; they are not, however, greater than the sum of all of us working together through mutual support. Homeland Security Presidential Directive 5 (HSPD- 5), Management of Domestic Incidents, requires all federal departments and agencies to adopt and implement the NIMS and requires state and local jurisdictions to implement the NIMS to receive federal preparedness funding.

NIMS compliance should be considered and undertaken as a community-wide effort. The benefit of NIMS is most evident at the local level, when a community as a whole prepares for and provides an integrated response to an incident. Incident response organizations (to include local public health, public works, emergency management, fire, emergency medical services, law enforcement, hazardous materials, private sector entities, non-governmental organizations, medical organizations, utilities, and others) must work together to comply with NIMS components, policies, and procedures. Implementation of the NIMS in every tribal and local jurisdiction establishes a baseline capability that once established nationwide can be used as a foundation upon which more advanced homeland security capabilities can be built.

Small and/or rural jurisdictions will benefit from a regional approach. In many instances smaller communities may not have the resources to implement all elements of NIMS on their own. However, by working together with other localities in their regions, these jurisdictions will be able to pool their resources to implement NIMS.

When NIMS is fully implemented, your local community or jurisdiction will be able to

Ensure common and proven incident management doctrine, practices, and principles are used to plan for,

protect against respond to, and recover from emergency incidents and preplanned events

Maintain a response operation capable of expanding to meet an escalating situation and the ability to

integrate resources and equipment from intrastate and interstate mutual aid agreements, state-provided

assistance, and federal government response

Order and track response assets using common resource typing and definitions, and draw on mutual aid

agreements for additional assistance

Establish staging and allocation plans for the re-distribution of equipment, supplies, and aid coming into

the area from other localities, states, or the federal government through mutual aid agreements

Conduct situational assessments and establish the appropriate ICS organizational structure to effectively

manage the incident and

Establish communication processes, procedures and protocols that will ensure effective interoperable

communications among emergency responders, 9-1-1 centers, and multi-agency coordination systems (Emergency

Operations Centers)

In federal Fiscal Year 2005 the Secretary of Homeland Security provided guidance to each state, outlining initial actions that should be taken to implement the NIMS The letter to the nation's governors included a list of recommended actions for tribal and local governments to help them work towards NIMS compliance A copy of this letter is posted on the NIMS webpage at http://www.fema.gov/nims/nims_compliance.shtm Recommended FY 2005 NIMS activities included

Institutionalize the use of the Incident Command System

Complete the NIMS awareness course IS-700 NIMS An Introduction

Formally recognize NIMS and adopt NIMS principles and policies

Establish a NIMS compliance baseline by determining the NIMS requirements that have already been met and

Develop a strategy and timeline for full NIMS implementation

By completing these activities, communities will have made substantial progress toward full NIMS implementation by

the start of Fiscal Year 2007 (i.e. October 1, 2006) In federal Fiscal Year 2006, tribes and local communities will

be required to complete several activities to comply with the NIMS The attached implementation matrix describes the actions that jurisdictions must take by September 30, 2006 to be compliant with NIMS

Completion of these actions will position tribal and local communities to better manage prevention, response and

recovery efforts The matrix identifies activities that are underway by the NIMS Integration Center (NIC) to support

the effective implementation of NIMS as well as activities that will be required for NIMS implementation in future years

The matrix also provides information on where to find technical assistance resources to support these compliance

actions For example, the National Incident Management Capability Assessment Support Tool (NIMCAST) is an example of a product designed to assist communities in determining their current NIMS compliance baseline The NIMS is much more than just a list of required elements it is a new approach to the way we prepare for and manage incidents, one that will lead to a more effective utilization of resources and enhanced prevention, preparedness, and response capabilities Moreover, full NIMS implementation is a dynamic and multi-year phase-in process with important linkages to the National Response Plan (NRP), the Homeland Security Presidential Directive - 8 (i.e. the National Preparedness Goal) and the National Infrastructure Protection Plan (NIPP) Future refinement to the NIMS will evolve as policy and technical issues are further developed and clarified at the national level This may well result in additional requirements being issued by the NIC as to what will constitute continuous full NIMS compliance in FY2007 and beyond

More information on NIMS, NIMS compliance, and answers to frequently asked questions are available on the NIMS Integration Center Web page (<http://www.fema.gov/nims>)

*As defined in the Homeland Security Act of 2002, the term 'State' means any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, and any possession of the United States ' 6 U S C 101 (14)

**As defined in the Homeland Security Act of 2002, Section 2(10) the term local government means (A) county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of governments regional or interstate government entity, or agency or instrumentality of a local government an Indian tribe or authorized tribal organization, or in Alaska a Native village or Alaska Regional Native Corporation and a rural community, unincorporated town or village, or other public entity 6 U S C 101(10)

NIMS Implementation Matrix for Tribal and Local Jurisdictions FY 2006 Compliance Activities

1) Community Adoption

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Adopt NIMS at the community level for all government departments and agencies as well as promote and encourage NIMS adoption by associations, utilities, non-governmental organizations (NGOs), and private sector incident management and response organizations

Guidance and Technical Assistance Resources

Adopt NIMS through executive order, proclamation, resolution, or legislation as the jurisdiction's official all-hazards incident response system

Develop a baseline assessment of the NIMS implementation requirements that your jurisdiction already meets and using that baseline develop a strategy for full NIMS implementation and maintenance

The NIMS Capability Assessment Support Tool (NIMCAST) is available at www.fema.gov/nimcast/index.jsp

Sample templates for executives
www.fema.gov/nims/nims_toolsandtemplates.shtm
Future Activities

Amend or re-authorize, as necessary

2) Command and Management

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Incident Command System (ICS) Manage all emergency incidents and preplanned (recurring/special) events in

accordance with ICS organizational structures, doctrine, and procedures, as defined in NIMS ICS

implementation must include the consistent application of Incident Action Planning and Common Communications

Plans

Guidance and Technical Assistance Resources

Institutionalize ICS Terms and definitions

www.fema.gov/txt/nims/institutionalizing_ics.txt

• Incorporate concepts and principles of NIMS Chapter II, Command and Management including ICS characteristics

such as common terminology, modular organization, management by objectives, incident action planning,

manageable span of control, pre-designated incident facilities, comprehensive resource management, integrated

communications, transfer of command, unity of command, unified command, personnel and resource accountability,

and information and intelligence management

Future Activities

Continue to manage incidents and events using ICS

3) Command and Management

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Multi-agency Coordination System Coordinate and support emergency incident and event management through the

development and use of integrated multi-agency coordination systems i.e. develop and maintain connectivity

capability between local Incident Command Posts (ICPs, local 911 Centers, local Emergency Operations Centers

(EOCs) and state EOC

Guidance and Technical Assistance Resources

NIMS Chapter II, Command and Management

Future Activities

Revise and update processes and plans

The Emergency Management Institute (EMI) is currently developing an independent study and classroom course

on NIMS Multi-Agency Coordination Systems Additional information will be posted on the NIMS Integration

Center Web page when available See <http://www.fema.gov/nims>

The NIMS Integration Center will feature best practices on the NIMS Web page See [http //www fema gov/nims](http://www.fema.gov/nims)

4) Command and Management

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Public Information System Implement processes, procedures, and/or plans to communicate timely, accurate

information to the public during an incident through a Joint Information System and Joint Information Center

Guidance and Technical Assistance Resources

NIMS Chapter II, Command and Management

Public Information Training (E388, Advanced Public Information Officers and G290, Basic Public Information Officers)

Future Activities

Revise and update processes and plans

The Emergency Management Institute (EMI) is currently developing an independent study and classroom course

on NIMS Public Information Systems Additional information will be posted on the NIMS Integration Center Web

page when available See [http //www fema gov/nims](http://www.fema.gov/nims)

Information on who should complete these courses also will be posted on the NIMS Web page

The NIMS Integration Center will feature best practices on the NIMS Web page See [http //www fema gov/nims](http://www.fema.gov/nims)

5) Preparedness Planning

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Establish the community s NIMS baseline against the FY 2005 and FY 2006 implementation requirements

Guidance and Technical Assistance Resources

Assess which NIMS implementation requirements your community already meets The NIMS Capability Assessment

Support Tool (NIMCAST) is available to facilitate this [www fema gov/nimcast/index.jsp](http://www.fema.gov/nimcast/index.jsp)

Future Activities

Update strategy as appropriate and close capability gap

6) Preparedness Planning

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Develop and implement a system to coordinate all federal preparedness funding to implement the NIMS across the community

Guidance and Technical Assistance Resources

A list of the Federal preparedness grant programs that have been reported to the NIC are available on the

NIMS Web page at [www fema gov/nims](http://www.fema.gov/nims)

2005 Homeland Security Grant Program Guidance [http //www ojp usdoj gov/odp/docs/fy05hsgp pdf](http://www.ojp.usdoj.gov/odp/docs/fy05hsgp.pdf)

National Preparedness Goal and National Preparedness Guidance

[http //www ojp usdoj gov/odp/assessments/hspd8 htm](http://www.ojp.usdoj.gov/odp/assessments/hspd8.htm)

Catalog of Federal Domestic Preparedness Assistance (CFDA) [http //www cfda gov](http://www.cfda.gov)

7) Preparedness Planning

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Revise and update plans and SOPs to incorporate NIMS components principles and policies, to include planning, training, response, exercises, equipment, evaluation, and corrective actions

Guidance and Technical Assistance Resources

2005 Homeland Security Grant Program Guidance

[http //www ojp usdoj gov/odp/docs/fy05hsgp pdf](http://www.ojp.usdoj.gov/odp/docs/fy05hsgp.pdf)

National Preparedness Goal and National Preparedness Guidance

[http //www ojp usdoj gov/odp/assessments/hspd8 htm](http://www.ojp.usdoj.gov/odp/assessments/hspd8.htm)

Future Activities

Update plans and SOPs, incorporating lessons learned and best practices from exercises and response operations

Emergency Operations Plan (EOP) guidance is under development and will be posted on the NIMS Integration

Center Web page at [www fema gov/nims](http://www.fema.gov/nims)

8) Preparedness Planning

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Participate in and promote intrastate and interagency mutual aid agreements, to include agreements with the private sector and non-governmental organizations

Guidance and Technical Assistance Resources

EMAC model state-county mutual aid deployment contract

[http //www emacweb org/?123](http://www.emacweb.org/?123)

EMAC model intrastate mutual aid legislation

[http //www emacweb org/docs/NEMA%20Proposed%20Intrastate%20Model-Final pdf](http://www.emacweb.org/docs/NEMA%20Proposed%20Intrastate%20Model-Final.pdf)

Future Activities

Expand mutual aid agreements beyond support services and equipment to include information sharing

Support and adopt the ongoing efforts of the NIMS Integration Center (NIC) to develop a national credentialing system

Credentialing guidance is under development by the NIMS Integration Center Throughout the development

process, drafts will be posted on the NIMS Web page for review and comment by interested stakeholders

Credential first responders in conformance with national standards

9) Preparedness Training

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Complete IS-700 NIMS An Introduction

Guidance and Technical Assistance Resources

On-line course [http //training fema gov/EMIWeb/IS/is700 asp](http://training.fema.gov/EMIWeb/IS/is700.asp)

NIMS National Standard Curriculum Training Development Guidance

[http //www fema gov/pdf/nims/nims_training_development pdf](http://www.fema.gov/pdf/nims/nims_training_development.pdf)

All personnel with a direct role in emergency preparedness incident management, or response must complete this training

Future Activities

Ensure that NIMS training is part of the program for all new employees, recruits and first responders who

have a direct role in emergency preparedness, incident management, or response

The NIMS Integration Center is working to establish a mechanism that will allow State and local jurisdictions

direct access to course completion data Additional information will be posted on the NIMS Integration Center

Web page when available See [http //www fema gov/nims](http://www.fema.gov/nims)

10) Preparedness Training

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Complete IS-800 NRP An Introduction

Guidance and Technical Assistance Resources

On-line course available at

[http //www training fema gov/emiweb/IS/is800 asp](http://www.training.fema.gov/emiweb/IS/is800.asp)

NIMS National Standard Curriculum Training Development Guidance

[http //www fema gov/pdf/nims/nims_training_development pdf](http://www.fema.gov/pdf/nims/nims_training_development.pdf)

The NIMS Web page provides for who should complete this training

[http //www fema gov/nims](http://www.fema.gov/nims)

Future Activities

Ensure that NRP training is part of the program for all appropriate new employees, recruits and first responders

The NIMS Integration Center is working to establish a mechanism that will allow State and local jurisdictions

direct access to course completion data Additional information will be posted on the NIMS Integration Center

Web page when available See [http //www fema gov/nims](http://www.fema.gov/nims)

11) Preparedness Training

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Complete ICS 100 and ICS 200 Training

Guidance and Technical Assistance Resources

ICS 100 [http //www training fema gov/emiweb/IS/is100 asp](http://www.training.fema.gov/emiweb/IS/is100.asp)

ICS 100 [http //www usfa fema gov/training/nfa](http://www.usfa.fema.gov/training/nfa)

ICS 200 [http //www training fema gov/emiweb/IS/is200 asp](http://www.training.fema.gov/emiweb/IS/is200.asp)

ICS 200 [http //www usfa fema gov/training/nfa](http://www.usfa.fema.gov/training/nfa)

NIMS National Standard Curriculum Training Development Guidance

[http //www fema gov/pdf/nims/nims_training_development pdf](http://www.fema.gov/pdf/nims/nims_training_development.pdf)

The NIMS Web page provides guidance for who should complete this training [http //www fema gov/nims](http://www.fema.gov/nims)

Future Activities

Complete ICS 300 and ICS 400

Complete training that may be required to satisfy credentialing standards

Ensure that ICS training is part of the program for all new employees, recruits and first responders

The NIMS Integration Center is working to establish a mechanism that will allow States and local

jurisdictions direct access to course completion data Additional information will be posted on the NIMS

Integration Center Web page when available See [http //www fema gov/nims](http://www.fema.gov/nims)

12) Preparedness Exercises

Required Tribal/Local Jurisdiction Action for FY 2006 Compliance

Incorporate NIMS/ICS into all tribal, local and regional training and exercises

Guidance and Technical Assistance Resources

NIMS training information [www fema gov/nims/nims_training shtm](http://www.fema.gov/nims/nims_training.shtm)

NIMS National Standard Curriculum Training Development Guidance

[http //www fema gov/pdf/nims/nims_training_development pdf](http://www.fema.gov/pdf/nims/nims_training_development.pdf)

DHS ODP Exercise Information [http //www ojp usdoj gov/odp/exercises htm](http://www.ojp.usdoj.gov/odp/exercises.htm)