



Culver CITY

MIKE BALKMAN COUNCIL CHAMBERS
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SUSAN DEEN, Vice Chair
CLEMENT HANAMI, Commissioner
LUTHER HENDERSON, III, Commissioner
GAYLE SMASHEY, Commissioner

CULTURAL AFFAIRS COMMISSION MEETING AGENDA TUESDAY, JULY 11, 2006

PUBLIC COMMENT

The Cultural Affairs Commission will listen to the public on any item on the agenda or item of interest that is not on the agenda. The Cultural Affairs Commission cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

If you wish to speak to the Commission, please complete a Speaker's Card and present it to the Secretary before the agenda item is called. You will be called to the podium by name when it is your turn to speak to the Commission.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on agenda items will be called at the time the agenda item is brought forward. Comments will generally be limited to five minutes per speaker; however, a three-minute limit may be declared by the Chair from time to time for agenda items for which many Speaker Cards have been submitted.

NOTE: AT OR ABOUT 11:00 P.M., COMMISSIONERS WILL DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

A total of twenty minutes shall be devoted to audience participation at the beginning of the agenda. Speakers will be called on in the order cards were received by the Secretary. If additional time is needed, the Chair will allow for some at the end of the agenda.

When the Secretary calls your name, please advance to the podium, state your name and city of residence. Speakers must limit their comments to five minutes in length. A three-minute time limit may be declared by the Chair if there are a large number of individuals desiring to address the Commission.

CELL PHONES AND OTHER DISTRACTIONS

Use of cell phones, pagers and other communication devices is prohibited while the Commission meeting is in session. Please turn all devices off or place on a silent alert and leave the Chambers to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers and the conduct of City business.

MEETING INFORMATION

Cultural Affairs Commission meetings are regularly scheduled for the second Tuesday of every month. Commission Agenda information is available 72 hours before each meeting.

Cultural Affairs Commission meetings can be viewed live on Channel 35 by most Comcast subscribers. Meetings are also broadcast on the City's Radio Station AM 1690. To view the commission meetings on line please visit <http://www.culvercity.org/webcast>.

ALD

Assisted Listening Devices are available through Cultural Affairs staff



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available on the web @
www.culvercity.org

AGENDA
Cultural Affairs Commission

July 11, 2006
7:00 p.m.
Mike Balkman Council Chambers - Meeting

CALL TO ORDER & ROLL CALL:

Chair Ronnie Jayne
Vice Chair Susan Deen
Commissioner Clement Hanami
Commissioner Luther Henderson
Commissioner Gayle Smashey

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT – Items Not On the Agenda

CONSENT CALENDAR *Note: Consent Calendar items are considered to be routine in nature and may be approved by one motion. Public requests to discuss Consent Calendar items must be filed with the Secretary before the Consent Calendar is called.*

C-1. Receive and file Secretary's Report on Posting of Agenda. *Approve report.*

ACTION ITEMS *Public requests to discuss Action Items must be filed with the Secretary before the item is called.*

- A-1.** Election of Officers for 2006 - 2007 Fiscal Year. ***Elect Chair and Vice Chair.***
- A-2.** Assignment of Commissioners to Sub-Committees for 2006 – 2007 Fiscal Year. ***Appoint Assignments.***
- A-3.** Consideration of Draft Notice of Funding Availability (NOFA) for the 2007 Performing Arts Grant Program. ***Approve Changes.***

PUBLIC COMMENT - Items Not On the Agenda (Continued)

RECEIPT OF CORRESPONDENCE

ITEMS FROM STAFF

ITEMS FROM COMMISSIONERS

ADJOURN

Cultural Affairs Commission Meeting

Mike Balkman Council Chambers

August 8, 2006

7:00 PM

Upcoming Public Meeting Tentative Schedule — July 2006

Date	Day	Time	Location
City Council			
<i>July - 10</i>	<i>Monday</i>	<i>7:00 PM</i>	<i>Council Chambers</i>
<i>July - 24</i>	<i>Monday</i>	<i>7:00 PM</i>	<i>Council Chambers</i>
Redevelopment Agency			
<i>July - 3</i>	<i>Cancelled</i>	<i>Cancelled</i>	<i>Cancelled</i>
<i>July - 17</i>	<i>Monday</i>	<i>7:00PM</i>	<i>Council Chambers</i>
Civil Service Commission			
<i>July - 12</i>	<i>Wednesday</i>	<i>7:00PM</i>	<i>Patacchia Room</i>
Parks and Recreation Commission			
<i>July - 5</i>	<i>Tuesday</i>	<i>7:00PM</i>	<i>Council Chambers</i>
Planning Commission			
<i>July - 12</i>	<i>Wednesday</i>	<i>7:00 PM</i>	<i>Council Chambers</i>
Cultural Affairs Commission			
<i>July - 11</i>	<i>Tuesday</i>	<i>7:00 PM</i>	<i>Council Chambers</i>
• <i>Times and dates may be changed.</i> • <i>Meetings may be added or changed</i>			

Special Note: Due to repairs to the cameras and audio equipment in the City Council Chambers, it is expected the meetings of the City Council, the Redevelopment Agency, and the City's Commissions will not be able to be broadcast from June 27, 2006 to July 17, 2006. Thank you for your understanding.

Upcoming Public Meeting Schedule –Tentative – July/August 2006

Date	Day	Time	Location
<i>City Council</i>			
	<i>Monday</i>	<i>7:00PM</i>	<i>Council Chambers</i>
	<i>Monday</i>	<i>7:00PM</i>	<i>Council Chambers</i>
<i>Redevelopment Agency</i>			
	<i>Monday</i>	<i>7:00PM</i>	<i>Council Chambers</i>
<i>Cultural Affairs Commission</i>			
	<i>Tuesday</i>	<i>7:00PM</i>	<i>Council Chambers</i>
<i>Parks & Recreation Commission</i>			
	<i>Tuesday</i>	<i>7:00PM</i>	<i>Council Chambers</i>
<i>Planning Commission</i>			
	<i>Wednesday</i>	<i>7:00PM</i>	<i>Council Chambers</i>

- *Times and dates may be changed.*
- *Meetings may be added or changed.*

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Meeting Date: 07/11/2006		Item Number: <u>A-3</u>	
AGENDA ITEM: Consideration of Draft Notice of Funding Availability (NOFA) for the 2007 Performing Arts Grant Program			
Contact Person/Dept.: Susan Obrow & Christine Byers/Community Development		Phone Number: (310) 253-5762 or 5776	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master Notification List (07/05/2006)			
Department Approval: Susan Evans		CAO Approval: N/A	
City Controller Approval: N/A			

RECOMMENDATION:

That the Cultural Affairs Commission ("CAC") review the attached draft Notice of Funding Availability ("NOFA") for the 2007 Performing Arts Grant Program, provide staff with any comments or changes, and approve the 2007 NOFA (as amended by the CAC during discussion of this item).

BACKGROUND:

Since 1994, the City of Culver City has sponsored a Performing Arts Grant Program with funds allocated each year from the Art Fund. Section 15.06.120 of the City's Municipal Code stipulates that 25% of the money paid into the Art Fund during the previous fiscal year shall be allocated toward the Performing Arts Grant Program the following fiscal year. For FY 06-07, \$25,000 has been allocated for this program from the Art Fund. An additional \$8,824 was approved by the City Council on December 5, 2005 to be carried over from the 2006 grant cycle for the 2007 grant cycle. In addition, \$15,000 is the amount that staff will be recommending the City Council allocate to the 2007 Performing Arts Grant Program from a larger grant that is expected from Sony Pictures Entertainment ("SPE"). If the City Council approves the recommended amount from the SPE donation, the total funding available for the 2007 calendar year Performing Arts Grant Program will be **\$48,824**.

DISCUSSION:

Based on the 2006 NOFA, staff generated a draft (redlined) NOFA for 2007 which was forwarded to the CAC Grants and Artist Services sub-committee for review and

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comment. Staff and the sub-committee met on June 26, 2006 to discuss the draft 2007 NOFA; the attached document reflects both staff's suggested changes and those of the CAC Grants and Artist Services sub-committee.

Substantive changes to the 2007 NOFA are limited to:

▪ **p. 4**

All language referring to fee waivers in City-owned or operated facilities has been removed. Grant recipients wishing to use the Veteran's Memorial Facility for rehearsal and/or performances will be charged the rate reserved for charitable organizations based in Culver City.

▪ **p. 5**

The scoring category "Performance History in the Culver City Community" was eliminated. Ten additional points have been added to the category, "Artistic Excellence of Proposed Work," for a total of 50 points.

(This change in scoring is based on the grant program's emphasis on supporting projects exhibiting a high level of artistic excellence.)

Staff and the CAC Grants and Artist Services Sub-Committee also discussed the proposed process for the coming year which includes the schedule below:

Request for Proposal (NOFA) Released	July 24, 2006
Application Workshop	August 9, 2006
Applications Due	September 8, 2006
Vetted Proposals Distributed to Review Panel	September 21, 2006
Review Panel meets to Make Recommendations	October 10, 2006
Cultural Affairs Commission Reviews Recommendations for Funding	November 14, 2006
City Council Meeting Makes Final Grant Awards	December 11, 2006

As was the case in previous years, a panel of five or seven individuals comprising performing art professionals from a variety of disciplines, Janice Pober of Sony Pictures Entertainment, and one Culver City community member will meet to score the applications and make grant recommendations to staff and the CAC Grants and Artist Services sub-committee. (The CAC sub-committee will be at the panel meeting as observers and as a resource for questions.) Staff and the sub-committee will take the panel's recommendations, make any changes they deem

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appropriate, and forward a recommendation to the Cultural Affairs Commission who will make its final recommendation to the City Council at the November 14, 2006 meeting. The City Council makes the final grant awards.

The 2007 NOFA is scheduled to be released the week of July 24, 2006. Vehicles for notification will include a press release, various listservs (e.g., Los Angeles Culture Net), the City website and video crawlers at all City Council, Redevelopment Agency and Commission meetings.

A workshop to assist applicants will be held on Wednesday, August 9, 2006 at 7:00 p.m. in the Lethbridge Garden Room at the Veteran's Memorial Complex. The workshop date and location are included in the 2007 NOFA.

FISCAL ANALYSIS:

Of the \$48,824 allocated for calendar year 2007 for the Performing Arts Grant Program, \$25,000 has been appropriated per Municipal Code from the Art Fund (Account number 41300614.619800). The remaining \$15,000 is expected to come from a larger grant donated by Sony Pictures Entertainment pending City Council approval. \$8,824 is to be carried over from the 2006 Performing Arts Grant cycle per City Council approval on December 5, 2005.

ATTACHMENTS:

1. Draft 2007 Notice of Funding Availability.

MOTION:

That the Cultural Affairs Commission:

Approve the 2007 Notice of Funding Availability with any changes noted during discussion.