

Attachment No. 2

**PLANNING COMMISSION
DESCRIPTION OF COMMITTEES
2016-2017**

The following is a brief description of the committees to which Planning Commissioners are appointed. As noted in the descriptions, some meet on a regular basis and others only as needed.

STANDING COMMITTEES

Board of Zoning Adjustment (BZA)

Established under Section 3.03.235 of the Culver City Municipal Code, the Planning Commission appoints two of its members to hear appeals involving interpretation of the Zoning Ordinance; CCMC Title 17. Decisions of the BZA are appealable to the Planning Commission. The BZA meets as needed.

Community Development Block Grant (CDBG) Advisory Committee

The CDBG Advisory Committee convenes to broaden the base for decision-making regarding allocation of the City's limited CDBG funds. The first meeting is an orientation; the second meeting is to conduct the first CDBG public hearing and make funding recommendations to City Council. The City Council then holds the second hearing. The public hearing date is set by the CDBG Advisory Committee members at their first meeting.

The committee generally meets two times between November and January of each year.