

MEETING DATE

7/11/05

AGENDA ITEM

Consideration of 1) Approval of Name Changes for the Parks and Recreation Commission and the Cultural Affairs Division of the Parks, Recreation and Community Services Department, and 2) Introduction of an Ordinance Amending Various Sections of the Culver City Municipal Code to Reflect the Commission Name Change

ATTACHMENTS

	<u>Pages</u>
1 March 25 2002 City Council agenda report and minutes	1-4
2 February 1, 2005 Parks and Recreation Commission minutes	5
3 Proposed ordinance	6-8

City of Culver City California
City Council Agenda Item Report

Meeting Date 03/25/02		Item Number H-6	
AGENDA ITEM Consideration to Approve the Human Services and Park Commission's and Cultural Affairs Commission's Recommended Department, Division and Commission Name Changes for the Human Services Department and Introduce Ordinance No 2002-XXX for First Reading, Which Sets Forth the Culver City Municipal Code Sections to be Amended to Reflect the Department, Division and Commission Names Changes			
Contact Person Don Rogers		Phone Number (310) 253-6682	
Fiscal Impact Yes ☐ No ☒		General Fund Yes ☐ No ☒	
Public Hearing ☐		Action Item ☒	Attachments ☒
Public Notification Human Services and Park Commission, Cultural Affairs Commission, Parks and Services Foundation 03/21/02			
Department Approval Don Rogers 03/15/02		CAO Approval Mike Thompson 3/18/2002	
<u>RECOMMENDATION</u> That the City Council approve the Human Services and Park Commission s and Cultural Affairs Commission s recommended Department Division and Commission name changes for the Human Services Department and Introduce Ordinance No 2002-XXX for First Reading which sets forth the Culver City Municipal Code sections to be amended to reflect the Department Division and Commission names changes <u>BACKGROUND/DISCUSSION</u> In the 1970 s the Parks and Recreation Department was renamed the Human Services Department as a result of a merger of the Parks and Recreation Commission and Human Relations Commission For the past several years the Human Services and Park Commission and the Human Services Department along with its divisions have operated with names that no longer seem suitable In 1998 the City Council commissioned a Management Audit in which one of the recommendations was to change the name of the Human Services Department The Department felt that the recommendation was premature at the time because the issue of the placement of Cultural Affairs had not yet been determined Likewise the issue of the placement of the Environmental Management Division had also not been resolved Now that both of these issues have been addressed and resolved staff has proceeded to consider recommendations to change the name of the Human			
14 of 54			

City of Culver City California
City Council Agenda Item Report

Services Department to more accurately reflect its overall operation Included in Attachment 1 is a list of all of the names that were considered in making a final decision

At the February 5 2002 Human Services and Park Commission meeting and after lengthy discussions in previous months the Commission showed unanimous support for the proposed name changes (Refer to Attachment 2)

At its February 12 2002 meeting the Cultural Affairs Commission expressed the same support One Cultural Affairs Commissioner suggested a different order of the name to Community Parks and Recreation (CPR) (Refer to Attachment 3)

The proposed changes are as follows

Current Name	Proposed New Name
Human Services Department	Parks Recreation and Community Services Department
Human Services Administration Division	Parks Recreation and Community Services Administration Division
Community and Social Services Division	Senior and Social Services Division
Environmental Management Division	Parks Division
Recreation and Leisure Services Division	Recreation Division
Veterans Memorial Building Division	Cultural Affairs Division
Human Services and Park Commission	Parks and Recreation Commission

The Cultural Affairs Commission and Ivy Substation Division names would not change

FISCAL ANALYSIS

The Department anticipates that the fiscal impacts would be minimal As staff uses up business cards employees would order new business cards with the new City logo and Department and Division name changes In the FY 02-03 Budget staff has submitted a \$3 000 enhancement request for new park signs that would reflect any Municipal Code changes and departmental name changes

City of Culver City, California
City Council Agenda Item Report

ATTACHMENTS

- 1 Department Name List - List of possible names considered
- 2 Human Services and Park Commission Minutes from the February 5 2002 Meeting
- 3 Cultural Affairs Commission Minutes from the February 12 2002 Meeting
- 4 Proposed Ordinance setting forth the Culver City Municipal Code sections to be amended to reflect the Department Division and Commission name changes

MOTION

That the City Council Approves

- 1 **Changing the Human Services Department to the Parks, Recreation and Community Services Department,**
- 2 **Changing the Human Services Administration Division to the Parks, Recreation and Community Services Administration Division,**
- 3 **Changing the Community and Social Services Division to the Senior and Social Services Division,**
- 4 **Changing the Environmental Management Division to the Parks Division,**
- 5 **Changing the Recreation and Leisure Services Division to the Recreation Division,**
- 6 **Changing the Veterans Memorial Building Division to the Cultural Affairs Division,**
- 7 **Changing the Human Services and Park Commission to the Parks and Recreation Commission, and**
- 8 **Introduce Ordinance Number 2002-XXX for First Reading**

March 25, 2002

Item H 6

Consideration to Approve the Human Services and Park Commission's and Cultural Affairs Commission's Recommended Department, and Introduce Ordinance for First Reading, Which Sets Forth the Culver City Municipal Code Sections to be Amended to Reflect the Department, Division and Commission Name Changes

Discussion ensued between the City Council and staff regarding the clarification of department names

MOVED BY COUNCILMEMBER ROSE, SECONDED BY COUNCILMEMBER GROSS AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL APPROVES

- 1 CHANGING THE HUMAN SERVICES DEPARTMENT TO THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT,
- 2 CHANGING THE HUMAN SERVICES ADMINISTRATION DIVISION TO THE PARKS, RECREATION AND COMMUNITY SERVICES ADMINISTRATION DIVISION,
- 3 CHANGING THE COMMUNITY AND SOCIAL SERVICES DIVISION TO THE SENIOR AND SOCIAL SERVICES DIVISION,
- 4 CHANGING THE ENVIRONMENTAL MANAGEMENT DIVISION TO THE PARKS DIVISION,
- 5 CHANGING THE RECREATION AND LEISURE SERVICES DIVISION TO THE RECREATION DIVISION,
- 6 CHANGING THE VETERANS' MEMORIAL BUILDING DIVISION TO THE CULTURAL AFFAIRS DIVISION,
- 7 CHANGING THE HUMAN SERVICES AND PARKS COMMISSION TO THE PARKS AND RECREATION COMMISSION, AND
- 8 INTRODUCE ORDINANCE NO 2002-005 FOR FIRST READING

o0o

Commissioners considered various times and locations for the training workshop, including scheduling it on a weekend or prior to a Commission meeting in March or April, and at the Didi Hirsch Center, the Veterans Memorial Complex or at City Hall

There was general consensus that the workshop should be conducted on a week night, but not prior to a Commission meeting, and at a non-City location. Commissioners expressed preference for March 2nd or March 10th at 6 30 p m and at the Didi Hirsch Center

Mr Rogers said he would confirm with Ms Wileman regarding her availability and notify the Commissioners accordingly

oOo

Item A-6
(8 34 p m)

Discussion Regarding Changing the Name of the Parks and Recreation Commission to be Consistent with the Name of the PRCS Department, and Changing the Name of the Cultural Affairs Division to the Veterans Memorial Complex Division to Reflect Its Current Operation

Don Rogers addressed this item which was briefly discussed at the joint meeting of the City Council and the Parks and Recreation Commission on January 24, 2005

There was brief discussion regarding the clarification of the Commission title

Commissioner Deen stated he was not in favor of changing the title of the Parks and Recreation Commission to include the Community Services component

Commissioner Redholtz pointed out that having the Commission name that is not consistent with the Department name causes confusion

Commissioner James agreed that there should be consistency in the name of the Commission and the Department. She also agreed that the Cultural Affairs Division of the PRCS Department should be officially renamed the Veterans Memorial Complex Division to reflect its present operation, since the cultural affairs responsibilities were transferred to the Community Development Department a few years ago and the divisional name has not been changed since the transfer

MOVED BY COMMISSIONER JAMES, SECONDED BY COMMISSIONER REDHOLTZ, TO APPROVE CHANGING THE NAME OF THE PARKS AND RECREATION COMMISSION TO THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION AND CHANGING THE NAME OF THE CULTURAL AFFAIRS DIVISION TO THE VETERANS MEMORIAL COMPLEX DIVISION, AND TO FORWARD THE COMMISSION'S RECOMMENDATION TO THE CITY COUNCIL FOR CONSIDERATION

AYES Commissioners Cooper, James, Redholtz, Shapiro

NOES Commissioner Deen

ABSENT None

oOo

Item A-7
(8 40 p m)

ORDINANCE NO 2005-_____

**AN ORDINANCE OF THE CITY OF CULVER CITY, CALIFORNIA,
AMENDING CERTAIN SECTIONS OF THE CULVER CITY
MUNICIPAL CODE, WHICH REFERENCE THE PARKS AND
RECREATION COMMISSION, TO REFLECT THE APPROVED
NAME CHANGE TO THE PARKS, RECREATION AND COMMUNITY
SERVICES COMMISSION**

WHEREAS, the Parks and Recreation Department was renamed the Human Services Department in the 1970's as a result of a merger of the Parks and Recreation Commission and Human Relations Commission, and

WHEREAS, in 1998, the City Council commissioned a management audit, at which time one of the recommendations was to change the name of the Human Services Department however, the Department felt that the recommendation was premature at the time, because the issue of the placement of Cultural Affairs had not yet been determined, nor had the issue of the placement of the Environmental Management Division been resolved, and

WHEREAS in March 2002, the City Council considered and approved changing the name of the Human Services Department to the Parks Recreation and Community Services Department to reflect the broader community service responsibilities of the Department not included in a traditional parks and recreation system and

WHEREAS, due to an oversight at that time, the name of the Human Services and Park Commission was changed to the Parks and Recreation Commission, which did not reflect the intent of including the community service component and created an inconsistency with the Department name, and

WHEREAS, the Parks and Recreation Commission at its February 1, 2005 meeting, voted in favor of recommending the proposed name change to the City Council and

1 **WHEREAS**, the City Council, at its July 11, 2005 meeting approved the
2 recommended name change and

3 **WHEREAS** certain sections of the Culver City Municipal Code, which
4 reference the Commission name, must be amended to reflect the name change

5 **NOW THEREFORE** The City Council of the City of Culver City, California,
6 **DOES HEREBY ORDAIN**, as follows

7 **SECTION 1** All references to "Parks and Recreation Commission " as set
8 forth in the following Sections of the Culver City Municipal Code, are hereby
9 amended to read "Parks, Recreation and Community Services Commission

10 § 3 03 100

11 § 9 10 040 (A)

12 § 9 10 040 (B)

13 § 9 10 040 (C)

14 § 9 10 040 (E)

15 § 9 10 040 (F)

16 § 9 11 070 (B)

17 § 9 11 070 (D)

18 § 9 11 070 (E)

19 Table of Contents of Chapter 3 03

20 **SECTION 2** Pursuant to Section 512 of the City Charter, this Ordinance
21 shall take effect thirty (30) days from the date of its adoption Pursuant to Sections
22 514 and 517 of the City Charter, prior to the expiration of fifteen (15) days after the
23 adoption, the City Clerk shall cause this Ordinance or a summary thereof, to be
24 published in the Culver City News and shall post this Ordinance, or a summary
25 thereof, in at least three places within the City

26 **SECTION 3** The City Council hereby declares that should any provision,
27 section subsection paragraph, sentence, phrase or word of this ordinance be
28 rendered or declared invalid or unconstitutional by any final action in a court of
competent jurisdiction or by reason of any preemptive legislation, the City Council
would have independently adopted the remaining provisions, sections, subsections

1 paragraphs, sentences, phrases or words of this ordinance and as such they shall
2 remain in full force and effect

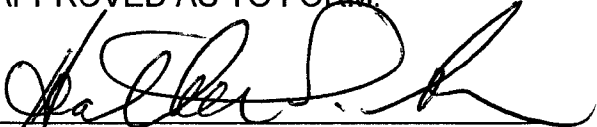
3
4 APPROVED AND ADOPTED this _____ day of _____ 2005

5
6
7 _____
ALBERT M. VERA, Mayor
City of Culver City, California

8
9 ATTEST

APPROVED AS TO FORM

10
11 _____
CHRISTOPHER ARMENTA
City Clerk

12 
CAROL A. SCHWAB
City Attorney

13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
for