

**City of Culver City, California
Agenda Item Report**

Meeting Date: 1/27/2014		Item Number: <u>C-2</u>	
CITY COUNCIL AGENDA ITEM: Receive and File Report of an Emergency Purchase of Equipment and Services to Replace the Boiler that Serves the Main Building at the Culver City Police Department.			
Contact Person/Dept.: Eric Mirzaian/PW		Phone Number: (310) 253-6410	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒ Date: _____			
Public Notification (E-mail) Meetings and Agendas-City Council (01/21/14) ACCO Engineered Systems (01/07/2014)			
Department Approval: Charles D. Herbertson (01/16/14)		City Attorney Approval: Carol Schwab (by H. Baker) (01/20/14)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (01/21/14)		City Manager Approval: John M. Nachbar (01/21/14)	
<u>RECOMMENDATION:</u> Staff recommends the City Council receive and file a report of an emergency purchase of equipment and services to replace the boiler that serves the main building at the Culver City Police Department. <u>BACKGROUND:</u> The boiler at the Culver City Police Department is over 33 years old and was listed for replacement in this current fiscal year. The boiler failed to work properly on or about 12/31/13 and was determined to be irreparable by the City's HVAC Technician. Generally, the expected useful life (EUL) of boiler units is 15-20 years. Immediate replacement of the boiler was necessary in order to ensure that sufficient heat was being provided to the building, particularly during the colder winter months. <u>DISCUSSION:</u> Culver City Municipal Code Section 3.07.070.A provides the City Manager with the authority to expend City funds in any amount and without following applicable bidding requirements where the City Manager determines there is an unforeseen emergency situation that poses a risk to the general public health, safety and welfare. In this case, the City Manager determined there was an immediate need to replace the boiler in order to provide heat to the Police Department main building and protect the health, safety and welfare of the Police Department employees.			

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Public Works-Maintenance Operations Division Staff obtained the services of ACCO Engineered Systems (ACCO) to perform the boiler replacement. ACCO's proposed cost to perform the work was \$48,256. ACCO has been awarded contracts from the City for past HVAC and boiler replacements at various City facilities. Most recently, in October 2013, the City entered into an agreement with ACCO for the replacement of the boiler and storage tank units located at City Hall. ACCO has proven to be a reliable resource for these types of repairs. ACCO confirmed the replacement equipment was available and began the work immediately on January 13, 2014.

FISCAL ANALYSIS:

There are sufficient funds available in the Capital Improvement Project PZ-132, Building Repairs (42080000.PZ132), to cover the repairs.

ATTACHMENTS:

None.

MOTION:

That the City Council:

Receive and file this report regarding an emergency purchase of equipment and services to replace the boiler that serves the main building at the Culver City Police Department.