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PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION

REGULAR MEETING OF THE
PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

July 7, 2015
7:00 P.M.

Call to Order & Roll Call

Chair Stuart called the meeting of the Parks, Recreation and Community Services Commission to order at 7:00 P.M.

Present: Chair Laura Stuart
Vice Chair Scott Zeidman
Commissioner Scott Garland
Commissioner Kay Heineman
Commissioner Kelly Kent Marin

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Pledge of Allegiance

PRCS Department Senior & Social Services / Facilities Manager Armando Abrego led the Pledge of Allegiance.

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Public Comment for Items NOT on the Agenda

Chair Stuart invited public participation.

No speakers came forward and no cards were received.

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Consent Calendar

Item C-1

**Review of Upcoming Agenda Items to be Considered by the
Parks, Recreation and Community Services (PRCS) Commission
and its Ad Hoc Subcommittees**

Commissioners received clarification regarding discussion of the Parks Tour and scheduling for the next Community Conversation.

MOVED BY COMMISSIONER GARLAND, SECONDED BY COMMISSIONER MARIN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION REVIEW UPCOMING AGENDA ITEMS TO BE CONSIDERED BY THE PARKS, RECREATION AND COMMUNITY SERVICES (PRCS) COMMISSION AND ITS AD HOC SUBCOMMITTEES.

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MOVED BY VICE CHAIR ZEIDMAN, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE CONSENT CALENDAR ITEMS C-2 AND C-3.

Item C-2

Meeting Minutes - May 5, 2015

THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE THE MINUTES FOR THE MEETING OF MAY 5, 2015.

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Item C-3

Meeting Minutes - June 2, 2015

THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE THE MINUTES FOR THE MEETING OF JUNE 2, 2015.

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Action Items

Item A-1

1) Administration of the Oath of Office to the Reappointed

**Parks, Recreation and Community Services Commission Member;
and (2) Selection of Chair and Vice Chair of the Parks,
Recreation and Community Services Commission**

Patricia Mooney, Senior Management Analyst, administered the Oath of Office to reappointed Parks, Recreation and Community Services member Scott Zeidman.

MOVED BY COMMISSIONER GARLAND, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION APPOINT SCOTT ZEIDMAN TO SERVE AS CHAIR AND KAY R. HEINEMAN TO SERVE AS VICE CHAIR OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FOR 2015-2016.

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Item A-2

**Informational Item Regarding the Culver City Pool and
Aquatics Programs from the Senior & Social Services/
Facilities Division of the Parks, Recreation and Community
Services Department**

Dan Hernandez, Parks, Recreation and Community Services Director, discussed the item and introduced Diego Cevallos.

Diego Cevallos, Recreation Coordinator, provided a presentation on the Culver City Pool and Aquatics Facility and a played short video clip entitled *The Secret Life of Swimmers* (Copyright © Judy Starkman, 2011).

Chair Zeidman invited public input.

No speakers came forward and no cards were received.

Discussion ensued between staff and Commissioners regarding costs to use the facility; hours of operation; the Colorado Timing System; the joint use agreement with the schools; actions to address the drought; lessons; downtime; transitioning the pool; and appreciation to staff for their diligent work.

MOVED BY COMMISSIONER STUART, SECONDED BY VICE CHAIR HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-3

**Informational Item regarding the Parks, Recreation and
Community Services Department Fiscal Year 2015/2016 Adopted
Budget**

Dan Hernandez, Parks, Recreation and Community Services
Director, provided a summary of the material of record.

Chair Zeidman invited public participation.

No speakers came forward and no cards were received.

Discussion ensued between staff and Commissioners regarding
appreciation to staff for their diligent and consistent
efforts; the letter submitted to the City Council from the
Commission; items requested by the Commission; whether
approval had been received to use the remaining Kronenthal
grant funds for the toddler play equipment; the
recommendation for the Senior Center; the increased costs for
the fitness room monitors; and offsets.

MOVED BY VICE CHAIR HEINEMAN, SECONDED BY COMMISSIONER MARIN
AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-4

**1) Adoption of Motions Appointing Parks Recreation and
Community Services Commission Members as Liaisons to Various
Outside Associations and City Committees; (2) [If Desired]
Creation/Dissolution of Certain PCRS Commission Ad Hoc
Subcommittees; and (3) Adoption of Motions Appointing
Commissioners to the Newly Created/Remaining Ad Hoc
Subcommittees**

Discussion ensued between staff and Commissioners regarding
positions on various outside organizations and City
committees as well as the creation and dissolution of
Commission ad hoc subcommittees.

MOVED BY COMMISSIONER GARLAND, SECONDED BY VICE CHAIR
HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION MAKE THE FOLLOWING
APPOINTMENTS:

1) CALIFORNIA ASSOCIATION OF PARKS AND RECREATION
COMMISSIONERS AND BOARD MEMBERS
DELEGATE: VICE CHAIR HEINEMAN
ALTERNATE: COMMISSIONER GARLAND; AND

2) LA BALLONA CREEK RENAISSANCE
DELEGATE: COMMISSIONER MARIN
ALTERNATE: COMMISSIONER STUART; AND

3) SENIOR CITIZENS ASSOCIATION BOARD OF DIRECTORS
DELEGATE: VICE CHAIR HEINEMAN
ALTERNATE: COMMISSIONER STUART; AND,

4) COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE
DELEGATE: COMMISSIONER MARIN
ALTERNATE: COMMISSIONER GARLAND; AND,

5) DISABILITY ADVISORY COMMITTEE
DELEGATE: COMMISSIONER GARLAND
ALTERNATE: CHAIR ZEIDMAN; AND,

6) SPONSORSHIP FINANCIAL REPORT AD HOC SUBCOMMITTEE
COMMISSIONERS MARIN AND STUART; AND

7) YOUTH SPORTS ADVISORY
COMMISSIONER GARLAND AND CHAIR ZEIDMAN; AND

8) CREATION OF COMMUNITY CONVERSATIONS - TOPIC #7 COMMUNITY
GARDENS AD HOC SUBCOMMITTEE: COMMISSIONERS MARIN AND STUART.

Discussion ensued between staff and Commissioners regarding
procedures for voting in Council Chambers and agenda formats.

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Item A-5

**1) (Standing Item) Updates from the Parks, Recreation and
Community Services (PRCS) Commission Ad Hoc Subcommittees and
Representative Appointees to Various Outside Associations and
City Committees**

Vice Chair Heineman provided an update on Senior Center Activities and she indicated that she would be happy to mail a Senior Center Newsletter to anyone who had not received one.

Commissioner Garland reported on the work done by he and Chair Zeidman on the Youth Sports Advisory Ad Hoc Subcommittee to develop the Youth Flag Football League noting that they would not be able to meet the planned September start date.

Chair Zeidman suggested holding a one or two-day tournament to get things started and gauge demand if the League cannot be established.

Discussion ensued between staff and Commissioners regarding resetting the goal to 2016 for a League, and the previous practice of holding City games where all the parks come together for tournaments.

Commissioner Marin reported on Community Conversations - Topic #6 Ad Hoc Subcommittee noting that they were on track for the Community Conversation planned for September with four speakers confirmed for the panel.

Discussion ensued between staff and Commissioners regarding promotion for the event.

MOVED BY COMMISSIONER STUART, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Public Comment - Items Not on the Agenda

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, indicated that no correspondence had been received.

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Items From Commissioners

Commissioner Marin expressed appreciation for the community garden information being added to the website, and concern with notification regarding the community gardens item on the City Council agenda.

Patricia Mooney, Senior Management Analyst, explained notification procedures and indicated that there had been confusion between jurisdictions that caused notification to happen later than usual.

Commissioner Marin asked about inventory of ornamental landscaping areas that need to be redone due to water restrictions.

Dan Hernandez, Parks, Recreation and Community Services Director, explained that a City-wide water reduction plan was in process and he agreed to provide periodic updates to the Commission.

Chair Zeidman commended a Recreation Coordinator he observed while visiting El Marino Park on July 3.

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Items From Staff

Dan Hernandez, Parks, Recreation and Community Services Director, reported on efforts to begin the Patio Project at the Senior Center and discussed plans for the project; he discussed the Summer Camp and Teen Camp; Olympic Day; improvements and rentals in Veterans Auditorium; the Martin Luther King Jr. planning meeting; and appreciation to the Commission for their support and efforts during the past year.

Discussion ensued between staff and Commissioners regarding the pond; the Disability Awareness Carnival; shading the new patio at the Senior Center; and funding.

Chair Zeidman received Commission consensus that the meeting be adjourned in memory of Carol Layana, longtime Culver City resident and Associate Publisher of the Culver City Observer.

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Adjournment

There being no further business, at 8:11 P.M., the Parks, Recreation and Community Services Commission adjourned in memory of Carol Layana to the next regular meeting on Tuesday, August 4, 2015.

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Patricia A. Mooney
ATTENDING SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

Scott Zeidman
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Martin R. Cole
CITY CLERK

Date