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CULVER CITY GENERAL PLAN ADVISORY COMMITTEE

REGULAR MEETING OF THE
CULVER CITY GENERAL PLAN
ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

October 29, 2019
7:00 P.M.

Call To Order & Roll Call

The regular meeting of the Culver City General Plan Advisory Committee (GPAC) was called to order at 7:03 P.M. at the Senior Center.

Members Present: Patricia Bijvoet, Member
Cicely Bingener, Member
Peter Capone-Newton, Member
Diana Hernandez, Member
Ken Mand, Member
Yasmine-Imani McMorrin, Member
Jeanne Min, Member
Paavo Monkkonen, Member
Freddy Puza, Member
Denice Renteria, Member
Frances Rosenau, Member
Sierra Smith, Member
Laura Stuart, Member
Claudia Vizcarra, Member
Jamie Wallace, Member
Andrew Weissman, Member
Noah Zatz, Member

Members Absent: Manjit Asrani, Member
Scott Malsin, Member
Wally Marks, Member
Kristen Torres Pawling, Member

Staff Present: Ashley Hefner, Advance Planning
Manager (Secretary)
Lauren Marsiglia, Associate Planner
Tracy Bromwich, Planning Technician II

Consultant Present: Matt Raimi, GPU Consultant Team

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Public Comment for Items NOT On the Agenda

Secretary Hefner invited public comment.

No speakers came forward and no cards were received.

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Order of the Agenda

No changes were made.

Discussion ensued between the Committee and staff on reviewing meeting agendas, reports, and materials before meetings.

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Consent Calendar Items

Item C-1

Approval of Minutes of the Regular Meeting of September 4, 2019

MOVED BY MEMBER WALLACE, SECONDED BY MEMBER STUART AND UNANIMOUSLY CARRIED, THAT THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 4, 2019 ARE APPROVED (ABSENT MEMBERS ASRANI, MALSIN, MARKS, AND PAWLING; MEMBER WEISSMAN ABSTAINED) .

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Action Items

Item A-1

1. Administration of the Oath of Office to Committee Members Asrani, Marks, and Weissman

No Oaths of Office were taken as Member Weissman was able to take the Oath before the meeting, and Members Asrani and Marks were absent.

2. Selection of the Chair and Vice-Chair for Fiscal Year 2019/2020

Secretary Hefner invited the Members to nominate candidates for Chair of the GPAC. A discussion ensued between Members and staff about the nomination and voting process and the related provisions of the Draft Bylaws. Members Weissman and Rosenau were nominated for Chair and discussed their qualifications for the position.

MOVED BY MEMBER WEISSMAN, SECONDED BY MEMBER MAND AND UNANIMOUSLY CARRIED, THAT MEMBER ROSENAU BE SELECTED AS CHAIR FOR FISCAL YEAR 2019/2020 (ABSENT ASRANI, MALSIN, MARKS, PAWLING).

Chair Rosenau invited the Members to nominate candidates for Vice-Chair of the GPAC. A discussion ensued between Members and staff about the Vice-Chair's role in the GPAC and their relationship to the Chair. Members Weissman and McMorrin were nominated and discussed their qualifications for the position.

MOVED BY MEMBER WEISSMAN, SECONDED BY MEMBER MIN AND UNANIMOUSLY CARRIED, THAT MEMBER MCMORRIN BE SELECTED AS VICE-CHAIR FOR FISCAL YEAR 2019/2020 (ABSENT ASRANI, MALSIN, MARKS, PAWLING).

Discussion ensued between Members and staff about the voting period for the next Chair and Vice-Chair and what the Bylaws state about this process. Staff indicated that the GPAC would vote on a new Chair and Vice-Chair at the July 2020 meeting.

3. Selection of the GPAC Regular Meeting Schedule

Secretary Hefner presented options for the timing and location for regular meetings and stated that a special time could be selected for the final meeting of the year to account for the holidays if needed. The Members indicated a preference for holding the regular meetings bi-monthly on the second Thursday of the month in the Senior Center at 7:00 P.M.

MOVED BY MEMBER MONKKONNEN, SECONDED BY MEMBER WEISSMAN AND UNANIMOUSLY CARRIED, THAT THE REGULAR GPAC MEETINGS BE HELD

ON A BI-MONTHLY BASIS ON THE SECOND THURSDAY OF THE MONTH IN THE SENIOR CENTER AT 7:00 P.M. (ABSENT ASRANI, MALSIN, MARKS, PAWLING).

Discussion ensued between Members and staff about holding special meetings in between the regular meetings.

4. Recommendation to City Council to Approve the GPAC Bylaws

Member Weissman requested a revision to the third sentence of Section V.C. of the Bylaws. "This means that a quorum of GPAC Members shall only discuss GPAC business in a public meeting," would be revised to say, "A quorum of GPAC Members shall not discuss GPAC business except at an open and public meeting."

MOVED BY MEMBER WEISSMAN, SECONDED BY MEMBER MIN AND UNANIMOUSLY CARRIED, THAT THE GPAC RECOMMEND CITY COUNCIL APPROVE THE GPAC BYLAWS AS REVISED. (ABSENT ASRANI, MALSIN, MARKS, PAWLING).

5. Review of the Draft Engagement Plan

Matt Raimi of the GPU consultant team presented the Draft Engagement Plan for the GPU; explained the importance of soliciting quality community engagement throughout the GPU process; described examples of select populations to target; described examples of public engagement activities; explained some goals of the draft engagement plan; described the different phases of community engagement for the GPU; and discussed examples of how success could be determined and measured.

Discussion ensued between Members and staff regarding the definition of tactical urbanism.

Discussion ensued between Members and staff regarding missing target groups, including people with disabilities, working seniors, families with adult children, people experiencing homelessness, homeowners, professionals in fields besides the creative field, former residents of the city, nonresidents, and people participating in different language programs.

Discussion ensued between Members and staff about whether the sampling plan would change depending on the GPU topic.

Discussion ensued between Members and staff about what the community engagement goals are for the GPU, such as ensuring that all residents will be able to understand and describe what a general plan is.

Discussion ensued between Members and staff about what type of socioeconomic data to collect during the engagement process, including age, income, occupation, educational attainment level, gender identity, and Culver City residential status.

Discussion ensued between Members and staff about how success in engagement will be determined, including whether outreach is conducted with the identified target groups, how many responses are received from the groups, and whether there are repeat participants.

Discussion ensued between Members and staff about the quality of engagement, including conducting engagement to populations proportionate to their representation in the city and not simply reaching out to populations that identify in multiple groups.

Discussion ensued between Members and staff about what the Technical Advisory Committees' (TACs) roles are and how to engage neighborhood associations in the process.

Discussion ensued between Members and staff about methods for successful engagement, including going to developer meetings and explaining what the general plan is and how it affects development in the city, having open houses, connecting with real estate agents, and listening to people.

Discussion ensued between Members and staff about where to conduct outreach, including schools, pop-ups worship institutions, parks and public spaces, and holding outreach events in spaces related to the GPU topic.

Discussion ensued between Members and staff about meeting with staff from the Community Development Department to learn more about the planning and permitting process.

Discussion ensued between Members and staff about having talking points for Members to ensure consistency throughout the GPU process.

Member Puza asked what the process is to extend the GPU timeline. Staff explained how the GPAC could make recommendations on the GPU timeline to the City Council.

Raimi mentioned the GPAC meeting ground rules.

Discussion ensued between Members and staff about community assets such as the Julian Dixon Library.

Discussion ensued between Members and staff about GPAC roles compared to TACs, staff, and consultants; the Brown Act; and organizing informal versus formal events for the GPU.

Discussion ensued between Members and staff about how the general plan will be organized and what is required by state.

6. Brainstorm on Issues and Opportunities

Chair Rosenau suggested that Item A-6 be continued to the next meeting, but invited Members to share initial thoughts on issues and opportunities for Culver City.

Opportunities mentioned were preserving what is unique and special about the community, testing new ideas, identifying potential opportunities to build more housing, and preserving remaining open space.

Issues mentioned were affordable housing and mobility's impacts on diversity, equity, and quality of life; the relationship between housing and mobility; public safety; climate; structural infrastructure limitations with dense development; budget limitations for accomplishing goals; affordable housing; the relationship between housing, mobility, and the environment; homelessness; and making sustainable changes to land use and zoning.

Chair Rosenau invited public input.

David Voncannon explained his role as a Planning Commissioner and as the President of his neighborhood association. Voncannon invited the GPAC to speak at his neighborhood association, recommended that the GPAC reach out to the Police Department to get the contact information of other neighborhood associations in the city, recommended meeting with staff from the Community Development Department to learn more about the planning process, and recommended reaching out to people who work, but do not live, in the city.

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Public Comment for Items NOT On the Agenda

Chair Rosenau invited public comment.

No speakers came forward and no cards were received.

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Receipt of Correspondence

Chair Rosenau indicated that no correspondence had been received.

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Items from General Plan Advisory Committee Members/Staff

Secretary Hefner thanked Members Bingener, Puza, and Stuart for volunteering at the Art Walk and Roll Festival on October 12, 2019; stated that a Member requested that the GPAC meetings be held virtually, but that only City Council is able to do so; reminded Members to complete the City's IT security training; and announced the next speaker series event on Thursday, November 21, 2019.

Discussion ensued between Members and staff regarding use of City email accounts instead of personal accounts.

Chair Rosenau stated that the next meeting is scheduled for December 12, 2019, and the agenda will include a continuation of the Brainstorm on Issues and Opportunities and a discussion on TACs.

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Adjournment

There being no further business, at 9:38 P.M., the General Plan Advisory Committee adjourned to a special meeting on December 12, 2019, at 7:00 P.M.

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Ashley Hefner
SECRETARY of the Culver City General Plan Advisory Committee
Culver City, California

APPROVED _____

Frances Rosenau
CHAIR of the Culver City General Plan Advisory Committee
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date