

# Culver CITY

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## MEMORANDUM

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**DATE:** December 10, 2025

**TO:** HONORABLE MAYOR PUZA AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF CULVER CITY

**FROM:** Disability Advisory Committee: Chair Marie Albertson, Vice Chair Yu-Ngok Lo, Member Suleman Adeyemi, Member Jessica Burnett, Member Janice Goldhaber, Member Robin Langman, Member Shellena Leftridge, Member Marcy Sookne, and Member Robyn Tenensap

**SUBJECT:** **2025 ACCOMPLISHMENTS AND 2026 PROPOSED ACTIVITY/UPCOMING AGENDA ITEMS FOR THE NEXT 6 MONTHS**

**CC:** John Nachbar, City Manager

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At the December 10, 2025, regular meeting of the Disability Advisory Committee (DAC), the DAC discussed and approved a staff report of activity and authorized staff to transmit the final report to City Council for approval. The list below summarizes the CBC's accomplishments during the period of July through December 2025 and provides a list of anticipated activities/upcoming agenda items for the first half of the 2026 calendar year. The DAC regularly meets on the second Wednesday bi-monthly and met four times from August 13 to December 10, 2025.

### List of Accomplishments

- Composed and transmitted correspondence to City Council inviting Councilmembers to the Abilities Carnival and Resource Fair [Carnival], and highlighting the DAC's January-June 2025 Biannual Report. The correspondence was part of the September 8, 2025, Council agenda packets. The committee also selected the Chair to deliver a message on behalf of the full DAC at the meeting, during Community Announcements by Members/Updates from CBCs. The message highlighted the correspondence and expressed hope for building collaborative relationships with the Council.
- Advising and assisting with Disability Awareness Month in the following ways:
  - Assistance with the Carnival on October 5 that drew around 300 attendees and volunteering at other Disability Awareness month events.

- Training for Culver City Neighborhood Girl Scouts on interacting with persons with disabilities and running Carnival activities.
- Display case at Culver City Julian Dixon Library throughout October featuring relevant literature, resources, facts, and information in honor of Disability Awareness Month.
- Review of nominations and selection of two organizations to receive commendations from City Council: The Disability Community Resource Center (DCRC) and Echo Center/Echo Horizon School.
- The Architectural Barriers Program Ad Hoc Subcommittee hosted a successful “Ask Me About the ADA” booth at the Carnival that received many visitors and positive responses from citizens and businessowners alike. The committee also continued working with staff to organize and promote the upcoming ADA Workshop lecture program, scheduled for February 11, 2026, which will focus on architectural barriers for persons with disabilities and current laws that impact business owners.
- The People-First Language and Disability Etiquette for Staff Training Ad Hoc Subcommittee, continued working with staff on a draft memo to Council recommending development of a training covering the areas of people-first language and disability etiquette.
- Sent a delegate to the Community Public Advisory Committee (CPAC) to represent the DAC for an upcoming mobility project on the Sepulveda corridor. The project aims to reimagine Sepulveda Boulevard as more safe, convenient, and reliable using any mode of transportation.

Scheduled Activities Plan:

- Continue work with city staff on a draft memo to City Council recommending development of a training covering the areas of people-first language and disability etiquette, with plans to send a representative of the committee to speak during the Updates from CBCs portion of a future City Council meeting once the referenced correspondence is approved for transmittal to Council.
- Work with city staff to advise on preparations for 2026 Disability Awareness Month, including, but not limited to: the Abilities Carnival and Resource Fair; the Commendations voting and nominations process and timeline; the Culver City Julian Dixon library display case; and other associated events.
- Continue to work with staff to promote and present the ADA Workshop program on Wednesday, February 11, 2026, including post-program evaluation to determine feasibility of future lecture-style programs.
- Receive presentations from outside organizations at future DAC meetings to understand resources available for persons with disabilities in Culver City.