THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY THE
CULVER CITY
PARKING AUTHORITY

REGULAR MEETING OF THE
CULVER CITY PARKING AUTHORITY
CITY OF CULVER CITY,
CALIFORNIA

June 11, 2012
7:00 p.m.

Call to Order & Roll Call

The meeting of the Parking Authority was called to order at 7:07 p.m.

Present: Andrew Weissman, Chair
Jeffrey Cooper, Vice Chair
Jim B. Clarke, Board Member
Micheál O'Leary, Board Member
Meghan Sahli-Wells, Board Member

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Invocation/Pledge of Allegiance

The Invocation was given by John Nachbar, Executive Director, and the Pledge of Allegiance was led by Linda Shahinian.

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Closed Session Report

Chair Weissman indicated nothing to report from closed session.

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Community Announcements by Authority Members/Information Items from Staff

None.

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Joint Public Comment for Items NOT On the Agenda

None.

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Receipt and Filing of Correspondence

None.

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Order of the Agenda

No changes were made.

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Joint Action Item

Item J-1

JOINT CITY COUNCIL/Housing Authority/Parking Authority/ Successor Agency AGENDA ITEM: Budget Study Session – City Manager's Proposed Budget for Fiscal Year 2012-2013: Presentation of the Results of a Ballot Measure Feasibility Study and Presentation of the Proposed Budgets for the City Council, City Manager's Office, City Clerk's Office, City Attorney's Office, Information Technology Department, Human Resources Department, Finance Department, Transportation Department and Parks, Recreation & Community Services Department, Fire Department, Police Department, Community Development [including the Parking Authority, Housing Authority and Successor Agency], and Public Works Department [including Capital Improvement Projects] (Note, the Fire Department, Police Department, Community Development [including the Parking Authority, Housing Authority and Successor Agency], and Public Works Department [including Capital Improvement Projects] are Scheduled for June 5, 2012.)

Sol Blumenfeld, Community Development Director, discussed the proposed Community Development budget for 2012-2013.

Discussion ensued between Board Members and staff regarding the elimination of redevelopment; impacts to the community; appreciation to staff for their work to maintain momentum; concern with funding for the arts and affordable housing; taking action through the legislative subcommittee; clarification that the rental assistance and homeless programs remain; properties to be sold; available proceeds; reductions in parking structure operations; affordable housing projects; commercial projects; location of funds; phantom savings; contracts run through the Agency; contractual services; funding for cultural programs; Art in Public Places; the Climate Action Plan; Federal funding; graffiti removal services; working with the school district; community service hours for high school students; the definition of family; AIP grant funding; the Jazz Bakery; assessment districts; and the Community Facilities District.

Charles Herbertson, Public Works Director, provided an overview of the proposed Public Works budget for 2012-2013.

Discussion ensued between staff and Board Members regarding funding sources; praise for the graffiti removal program and other work done; the SC Energy Leadership Partnership; Ballona Creek Restoration funding; measuring the success of the new parking meters; establishing a resident sustainability committee; the transfer station; curbside programs; street permits; the food waste program; coordination with the school district; rain gardens; grant funding; Safe Routes to School; bike thefts near the Expo Line; bike lockers; backward beekeepers; the sidewalk study; ADA requirements; Blair Hills Park drainage; the proposed crosswalk at Jefferson and Hetzler; location signage at Ballona Creek; beverage container recycling; notification to residents when work is being done and why; contractual services; parking maintenance; frequency of going out to bid; the new parking policies in Santa Monica; Fire Station #3; Expo noise on the east end; monitoring Expo; ideas to direct visitors from the Expo to stores and restaurants; the timeliness of project completion; staffing levels; mural maintenance; landscaping and lighting districts; installation of new lights; energy efficiency; and appreciation to Mr. Herbertson for actions on the Schaeffer Street trees.

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Item J-2

JOINT CITY COUNCIL/HOUSING AUTHORITY/PARKING AUTHORITY/ SUCCESSOR AGENCY AGENDA ITEM: Adoption of a Resolution Adopting the Fiscal Year 2012/2013 Budget for the City of Culver City, the Housing Authority, the Parking Authority, and the Successor Agency

MOVED BY VICE CHAIR COOPER, SECONDED BY BOARD MEMBER O'LEARY AND UNANIMOUSLY CARRIED, THAT THE PARKING AUTHORITY RECEIVE AND FILE THE AFFIDAVIT OF PUBLICATION AND POSTING OF NOTICE AND ALL CORRESPONDENCE RECEIVED IN RESPONSE TO THE PUBLIC HEARING NOTICES.

MOVED BY BOARD MEMBER SAHLI-WELLS, SECONDED BY BOARD MEMBER O'LEARY AND UNANIMOUSLY CARRIED, THAT THE PARKING AUTHORITY OPEN THE PUBLIC HEARING.

Chair Weissman invited public comment.

There was no response.

MOVED BY BOARD MEMBER CLARKE, SECONDED BY BOARD MEMBER O'LEARY AND UNANIMOUSLY CARRIED, THAT THE PARKING AUTHORITY CLOSE THE PUBLIC HEARING.

MOVED BY VICE CHAIR COOPER, SECONDED BY BOARD MEMBER O'LEARY AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL AND BOARDS: ADOPT RESPECTIVE RESOLUTIONS APPROVING THE FISCAL YEAR 2012/2013 BUDGET FOR THE CITY OF CULVER CITY, HOUSING AUTHORITY, PARKING AUTHORITY, AND SUCCESSOR AGENCY.

Chair Weissman thanked staff for their extraordinary efforts on the budget.

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Public Comment for Items NOT on the Agenda

None.

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Items from Parking Authority Members

None.

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Adjournment

There being no further business, at 10:09 p.m., the Parking Authority adjourned its meeting to Monday, June 25, 2012 at 7:00 p.m.

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Martin R. Cole
SECRETARY of the Culver City Parking Authority

APPROVED

Andrew Weissman
CHAIR of the Culver City Parking Authority

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UNTIL APPROVED BY THE
CULVER CITY
PARKING AUTHORITY

SPECIAL MEETING OF THE CULVER CITY PARKING AUTHORITY CITY OF CULVER CITY, CALIFORNIA

August 6, 2012
7:00 p.m.

Call to Order & Roll Call

The meeting of the Parking Authority was called to order at 7:02 p.m.

Present: Andrew Weissman, Chair
Jim B. Clarke, Board Member
Micheál O'Leary, Board Member
Meghan Sahli-Wells, Board Member

Absent: Jeffrey Cooper, Vice Chair

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Invocation/Pledge of Allegiance

The Invocation was given by John Nachbar, Executive Director, and the Pledge of Allegiance was led by Ronnie Jayne.

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Community Announcements by Authority Members/Information Items from Staff

None.

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Joint Public Comment for Items NOT On the Agenda

None.

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Receipt and Filing of Correspondence

None.

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Joint Consent Calendar

Item JC-1

JOINT CITY COUNCIL AND PARKING AUTHORITY AGENDA ITEM: Approval of a Professional Services Agreement with Amano McGann Inc. for Maintenance Services Related to Equipment and Software for the Parking Management System at the Cardiff, Watseka and Ince Parking Structures

Discussion ensued between staff and Board Members regarding contingency funding on contracts; how often contingencies are paid and how often projects come in at the price paid; what happens to unused contingency funds; and staff agreement to provide further information.

MOVED BY BOARD MEMBER O'LEARY AND SECONDED BY BOARD MEMBER CLARKE THAT THE CULVER CITY PARKING AUTHORITY BOARD:

1. APPROVE A THREE-YEAR PROFESSIONAL SERVICES AGREEMENT WITH AMANO MCGANN IN THE AMOUNT OF $37,667. FOR MAINTENANCE AND REPAIR SERVICES OF THE ACCESS EQUIPMENT AND SOFTWARE SYSTEM IN THE CARDIFF PARKING STRUCTURE; AND,

2. AUTHORIZE THE AUTHORITY COUNSEL TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,

3. AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE AUTHORITY. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CLARKE, O'LEARY, SAHLI-WELLS, WEISSMAN
NOES: NONE
ABSENT: COOPER

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Consent Calendar

Item C-1

Meeting Minutes

Discussion between staff and Board Members ensued regarding contracting out the meeting minutes; costs associated with the minutes; assurances the minutes would be caught up by September; concern with waste and the repetitive nature of the minutes for the different bodies that meet; clarification that separate records are required for each legal body; and corrections to spellings of names of residents who speak at meetings.

MOVED BY BOARD MEMBER O'LEARY AND SECONDED BY BOARD MEMBER CLARKE THAT THE PARKING AUTHORITY APPROVE MINUTES OF THE SPECIAL MEETING OF JUNE 4, 2012 AND THE ADJOURNED SPECIAL MEETING OF JUNE 5, 2012 AS CORRECTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CLARKE, O'LEARY, SAHLI-WELLS, WEISSMAN
NOES: NONE
ABSENT: COOPER

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Order of the Agenda

No changes were made.

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Public Comment for Items NOT on the Agenda

None.

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Items from Board Members

None.

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Adjournment

There being no further business, at 8:43 p.m., the Parking Authority adjourned its meeting to Monday, August 13, 2012 at 7:00 p.m.

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Martin R. Cole
SECRETARY of the Culver City Parking Authority

APPROVED

Andrew Weissman
CHAIR of the Culver City Parking Authority