

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 01/14/08		Item Number: <u>C-5</u>	
AGENDA ITEM: Approval of a Professional Services Agreement with Unmack Everett Environmental to Provide Design and Inspection Services for Environmental Analysis and Related Services at the Lindberg Park Hut			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: (310) 253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Master Notification List and Unmack Everett Environmental by e-mail on January 9, 2008.			
Department Approval: Charles D. Herbertson 01/03/2008		City Attorney Approval: Carol Schwab (by H. Baker) (01/08/08)	
Fiscal Impact Review: Jeff Muir (by N. Kimball)(01/08/08)		City Manager Approval: Jerry B. Fulwood (01/009/08)	

RECOMMENDATION:

Staff recommends the City Council approve a professional services agreement with Unmack Everett Environmental to provide design and inspection services for the environmental analysis and other related services at the Lindberg Hut facility located at Lindberg Park.

BACKGROUND:

The City owns the Lindberg Park Hut located at 5041 Rhoda Way. Preliminary tests indicate asbestos and lead paint may be present at this location. Based upon these preliminary tests, staff is recommending further testing be undertaken and, if necessary, remediation and abatement be completed.

DISCUSSION:

The evaluation of City facilities, development of asbestos/lead paint abatement work specifications and inspection and monitoring of the Contractor's abatement work requires the specialized expertise of a consultant who is familiar with the legal requirements of regulatory agencies such as OSHA (Occupational Safety and Health Act) and EPA (Environmental Protection Agency). Unmack Everett has knowledge and experience in this type of work and has provided satisfactory consultation services to the City on similar projects in the past;

Attached is a proposal by Unmack Everett Environmental for an amount of \$4,145. The scope of work includes completing the secondary hazardous materials survey,

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and providing written scope of work and bid form, and contractor oversight and inspection of any remediation and abatement needed. All the work will be performed by personnel certified in hazardous materials assessment and abatement.

The City has awarded contracts to Unmack Everett Environmental for services in the past. At this time, Staff is recommending the City Council approve a contract with Unmack Everett Environmental for an amount not to exceed \$5,000. The City Council's approval is requested because this contract award would exceed a cumulative award of \$10,000. The additional amount over the proposal amount will provide for additional services, if necessary, in case unforeseen matters arise that are not within the scope of the proposal. The work on this project is expected to be completed in about 3 months after the notice to proceed is issued.

FISCAL ANALYSIS:

\$5,000 is budgeted in the adopted Capital Improvement Project, P-845, City-wide Facilities Asbestos Abatement.

Cost of any remediation and abatement determined to be needed as a result of the secondary testing will be estimated by the contractor if necessary. Should remediation/abatement services be necessary, staff will return to the City Council for the award of the contract and propose the source of funding at that time.

ATTACHMENTS:

1. Unmack Everett Environmental proposal dated September 7, 2007.

MOTION:

That the City Council:

1. Approve a professional services agreement with Unmack Everett Environmental, to provide design and inspection services for the environmental analysis and other related services for the Lindberg Hut facility located at Lindberg Park; and,
2. Authorize the City Attorney to review/prepare the necessary documents and authorize the City Manager to execute such documents on behalf of the City.