

SPECIAL MEETING OF THE  
CULVER CITY EQUITY AND  
HUMAN RELATIONS ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

March 19, 2024  
7:00 P.M.

**Call To Order & Roll Call**

Chair Valverde called the special meeting of the Culver City Equity and Human Relations Advisory Committee to order at 7:10 P.M. in the Rotunda Room of the Veterans Memorial Building.

**Members Present:** Carlos Valverde, Chair  
Samia Bano, Vice Chair  
Jezenia Aguirre, Member  
London McBride, Member  
Haifaa Moammar, Member  
Ayla Moses, Member  
Denice Renteria, Member  
Rebecca Rona-Tuttle, Member

**Absent:** Ifunanyachukwu Nweke, Member

**Staff Present:** Michelle Hamilton, Senior Human Resources and  
Equity Manager  
Jeannine Houchen, Human Resources Equity  
Analyst  
Monica Kilaita, Deputy City Attorney  
Janee Prieto, Human Resources Technician

oOo

**Pledge of Allegiance**

Chair Valverde led the Pledge of Allegiance.

oOo

**Presentation**

Item P-1

**Community Conversations- Courageous Conversations Skills  
Workshop**

A Community Conversations Courageous Conversations Skills  
Workshop was held.

o0o

Chair Valverde called the regular session back to order at  
9:41 P.M.

o0o

**Public Comment - Items NOT On the Agenda**

None.

o0o

**Receipt of Correspondence**

None.

o0o

**Items from Members/Staff**

None.

o0o

**Order of the Agenda**

The presentation was heard after the Pledge of Allegiance.

o0o

**Consent Calendar Items**

None.

o0o

**Action Items**

Item A-1

- (1) Receive a Report from the Equity and Human Relations Awards Ad Hoc Subcommittee; and (2) If So Desired, Discuss and Consider Approval of the Report's Recommendations; and (3) Determine Next Steps as Deemed Necessary**

Member Rona reported that she and Members Moammar, Aguirre and Renteria served on the Equity and Human Relations Awards Ad Hoc Subcommittee; discussed regular meetings; the March 31, 2024 deadline; communication with the nominators for additional information; distribution of fliers created by Member Aguirre; the intent to create a list of community meetings with dates to facilitate Member announcements about the awards; the spreadsheet created by Member Renteria; nominations to date; medallions for award winners; providing certificates to the winners; encouragement for Members to email information and to post on social media; information available on the webpage; and use of a QR Code.

Discussion ensued between staff and Committee Members regarding submission of information to staff for posting on social media; staggering the timing of posts for effectiveness; links; the student nomination; finalists; applications that did not qualify for what the award is about; final selections to date; contacting nominators with incomplete or non-viable applications for clarification or additional information; the process for scheduling the date for the awards presentation at a City Council meeting; the Committee vote at the April meeting; the process to create the medallions; and appreciation to the subcommittee for their efforts.

MOVED BY VICE CHAIR BANO AND SECONDED BY MEMBER MOAMMAR THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE RECEIVE AND FILE THE REPORT OF THE EQUITY AND HUMAN RELATIONS AWARDS AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AGUIRRE, BANO, MCBRIDE, MOAMMAR, MOSES, RENTERIA,  
RONA, VALVERDE  
NOES NONE  
ABSENT: NWEKE

o0o

Item A-2

**(1) Receive a Report from the Race Relations Ad Hoc Subcommittee; (2) Discuss and Consider Approval of the Report's Recommendations; and (3) If So Desired, Determine Next Steps**

Vice Chair Bano indicated that the Race Relations Ad Hoc Subcommittee had not been able to meet and had nothing to report.

o0o

**Public Comment - Items NOT On the Agenda (Continued)**

Chair Valverde invited public comment.

No requests to speak were received.

o0o

**Items from Equity and Human Relations Advisory Committee Members/Staff**

Discussion ensued between staff and Committee Members regarding items previously agreed upon for the April agenda including reports from the Equity and Human Relations Awards Ad Hoc Subcommittee, the Budget and Public Events Ad Hoc Subcommittee, the Race Relations Ad Hoc Subcommittee, and the Education Materials Ad Hoc Subcommittee, receive a debrief on the Courageous Conversations event, discuss park prohibition signage for soccer, equity issues related to guest parking permit fees, and diversity awareness; the April meeting date set for the Race Relations event; the land acknowledgement; confirmation that a regular meeting would be held on April 23, 2024; and staff agreement to check with the City Clerk on application dates and notices to apply to serve on the Equity and Human Relations Advisory Committee (EHRAC).

Vice Chair Bano reported attending the March Parks, Recreation and Community Services Commission meeting noting that the Chair had expressed gratitude to the EHRAC for their assistance with changes to the ordinance regarding restrooms in parks; discussed the launch of a multi-year project in

conjunction with AARP (American Association of Retired Persons) to make Culver City a more senior-friendly City; the update of the Parks Master Plan; and plans for in-person and online outreach for community feedback on the future of parks and recreation facilities.

Member Rona discussed the program on ageism in 2023; members of the Vote 16 initiative that had reported experiencing ageism; and the continued work of Vote 16.

Member Moammar reported that Jozelle Smith, a member of the ageism panel had passed away.

Chair Valverde reported that the City Council had released the Historical Context Study on March 18; he encouraged everyone to read it; and he proposed that the EHRAC consider examining whether anything fell under their purview.

Michelle Hamilton, Senior Human Resources and Equity Manager, discussed the second reading of the bathroom ordinance on April 29, 2024; public comment received on the item; communication from the City Manager's Office that the Communications Officer might be attending the April EHRAC meeting to interview and take pictures of Members; work with the consultant regarding the Historical Context Study; preparation for the Racial Equity Action Plan (REAP); City Council approval of a consultant to work on the REAP; EHRAC involvement in some of the components of the REAP; feedback received by the City Manager's Office from other tribes; invitations to Los Angeles County Native tribes to the April EHRAC meeting; formulation of satisfactory language to address concerns; and she expressed appreciation to the Committee for their work on the Courageous Conversations event.

Discussion ensued between staff and Committee Members regarding whether the agenda item in April would allow for interaction with the representatives at the meeting; work to re-form the statement; other groups involved; factions; concern with letting one faction dictate the naming of/for the others;; City Council consideration; staff agreement to provide the staff report to Committee Members; and the life and legacy of Jozelle Smith.

MOVED BY MEMBER RENTERIA AND SECONDED BY MEMBER MOAMMAR THAT  
THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE ADJOURN THE  
MEETING IN MEMORY OF JOZELLE SMITH.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:           AGUIRRE, BANO, MCBRIDE, MOAMMAR, MOSES, RENTERIA,  
                  RONA, VALVERDE  
NOES            NONE  
ABSENT:        NWEKE

oOo

**Adjournment**

There being no further business, at 10:09 P.M., the Equity and Human Relations Advisory Committee adjourned in memory of Jozelle Smith.

c0o



---

Dana Anderson  
SECRETARY of the Culver City Equity and  
Human Relations Advisory Committee  
Culver City, California

APPROVED



---

Carlos Valverde  
CHAIR of the Culver City Equity and Human Relations  
Advisory Committee  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



---

Jeremy Bocchino  
CITY CLERK

29 APRIL 2024  
Date