

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 05/07/2012		Item Number: <u>C-3</u>	
AGENDA ITEM: (1) Authorization to File an Application for Funds Made Available Through the US Department of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funds FY 2012.			
Contact Person/Dept.: Carmen Zarate Carmen Zarate, Police Department		Phone Number: (310) 253-6133	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Public Notification: Meetings and Agendas – City Council (05/02/12)			
Department Approval: Scott Bixby (04/30/2012)		City Attorney Approval: Carol Schwab (by H. Baker) (04/30/12)	
Chief Financial Officer Approval: Jeff Muir (05/01/12)		City Manager Approval: John M. Nachbar (05/02/12)	
<u>RECOMMENDATION:</u> Staff recommends the City Council authorize the filing of an application with the US Department of Justice, Bureau of Justice Assistance for Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2012 Program funds. <u>BACKGROUND:</u> The Department of Justice, Bureau of Justice Assistance, has determined that Culver City is eligible to receive JAG funds through a statutory formula that is based on the violent crimes in Culver City that are reported to the State of California. Culver City's eligible allocation is \$12,170 as determined by this formula. <u>DISCUSSION:</u> The Police Department has determined the funds will be used to purchase high efficiency computer workstations to replace several inefficient and outdated systems. The computer hardware will replace poor performing workstation components. The computer components and accessories will also help maintain system integrity. Additionally, several ineffective or damaged computer monitors will be replaced to address operational and maintenance needs. Replacement hardware includes modern, high efficiency workstations designed to consolidate tasks and support current and next generation software. The proposed grant monies will fund the total project costs for the computer hardware. The project will improve law enforcement computer processing efficiencies and reduce			

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administrative overhead through consolidation and revitalization. Police Department staff will provide the necessary labor to install the new software.

As with many grant opportunities, Federal Agencies have been issuing very short timelines for grant submittals. In the case of this grant, the deadline to submit the program narrative, scope of work and budget narrative to the Department of Justice is May 14, 2012.

FISCAL ANALYSIS:

The project is completely funded by the grant. No matching funds are required from the City.

A preliminary estimate was received from Dell Computer in the amount of \$9,114 for the computer workstations and \$3,056 for the monitors. Upon receipt of grant funds, the Police Department will adhere to the appropriate Purchasing procedures to obtain the equipment.

ATTACHMENTS:

None.

MOTION:

That the City Council:

1. Authorize the filing of an application with the US Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds FY 2012; and,
2. Authorize the City Attorney to review/prepare the necessary documents; and
3. Authorize the City Manager to execute such documents on behalf of the City.