

MEETING DATE: 5/07/07

AGENDA ITEM: 1) Adoption of a Resolution Establishing and Amending Various Fees and Charges for Services Provided by the City and Rescinding Prior Fee Resolution Nos. 2006-R053 and 2006-R059 and; 2) Introduction of an Ordinance Amending Various Sections of the Culver City Municipal Code Pertaining to Fees and Charges.

ATTACHMENTS

	<u>Pages</u>
1. Public Resource Management Group's Fees & Charges Report	1 – 60
2. Proposed Resolution 2007-R__ with Exhibits	61 – 123
3. Proposed Ordinance which will remove fees from the Municipal Code and incorporate them into the proposed fee resolution	124 – 132



COST RECOVERY STUDY FINDINGS
CITY OF CULVER CITY, CALIFORNIA

MAY 2007

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Providing Professional Services to Government

TABLE OF CONTENTS

Section	Page
I. Executive Summary	
Introduction	1
Study Scope & Objectives	1
Study Findings	2
Methodology	4
Economic & Policy Considerations	5
Report Organization	6
II. Community Development	
Planning	7
Building Safety	14
III. Public Works	
Engineering & Street Maintenance	18
IV. Parks, Recreation & Community Services	
Recreation	23
Senior Services	26
Veteran's Memorial Building	28
V. Police	30
VI. Fire	33
VII. Full Cost Hourly Rates	41
VIII. Comparison Surveys	49

SECTION I
EXECUTIVE SUMMARY

I. EXECUTIVE SUMMARY

INTRODUCTION

Public Resource Management Group, LLC (PRM) is pleased to present the City of Culver City with this summary of findings for the cost of services study for fee-related activities.

The city last underwent a detailed cost of services study more than 15 years ago. Since that time, the city has made some minor adjustments to the original calculations, but has largely maintained the fee structure that was developed as a result of that study. The city is interested in accurately reporting the true cost of providing various fee-related services, and exploring the possibilities of modifying current fees to better reflect the increasing cost of providing services over time. In October, 2006, the city contracted with PRM to perform this cost analysis using the adopted 2006/2007 fiscal year budget and staffing information. Fees should be reviewed on a regular basis and adjusted in accordance with established city policies on user fee cost recovery.

This report is the culmination of the past seven months of work between PRM and city management and staff. PRM would like to take this opportunity to acknowledge all city management and staff who participated on this project for their efforts and coordination. Their responsiveness and continued interest in the outcome of this study contributed greatly to the success of this study.

STUDY SCOPE AND OBJECTIVES

This study included a review of fee-for-service activities within the following departments:

- Community Development Department - Planning and Building Safety
- Public Works Department – Engineering and Street Maintenance
- Parks, Recreation, and Community Services Department
- Police Department
- Fire Department

The study was performed under the general direction of the Administration/Budget & Finance Department with the participation of the above-mentioned departments. The primary goals of the study were to:

- Define what it costs the city to provide various fee-related services.
- Determine whether there are any opportunities to implement new fees.
- Identify service areas where the city might adjust fees based on the full cost of services and other economic or policy considerations.
- Develop revenue projections based on recommended increases (or decreases) to fees.
- Provide a comparison of what other jurisdictions are charging for similar services.

The information summarized in this report addresses each of these issues and provides the City of Culver City with the tools necessary to make informed decisions about possible fee adjustments and the resulting impact on general fund revenues.

STUDY FINDINGS

While the purpose of this study is to identify the cost of fee-related activities, one of the outcomes of the analysis is a complete picture of the full cost of all services provided. It's necessary to identify *all* costs, whether fee-related or not, so that there is a fair distribution of all citywide and departmental overhead costs (discussed in the following section of this report) across all activities, thereby ensuring a definitive relationship between the cost of the service and the fee that is charged. No service should be burdened with costs that cannot be directly or indirectly linked to that service.

Therefore the first task in this study is to separate the fee-for-service activities from the non-fee activities. Some non-fee related activities are appropriately funded by general fund monies (or other special revenue sources), such as most public safety services or capital improvement projects. The costs of these other services are identified and set aside from the user fee services.

Exhibit I below displays the split of the total costs of each department (including citywide and departmental overhead) or program into either user fee-related or other service costs. It may be seen that of the \$63.2 million in total costs analyzed, \$12.0 million (or 19%) of that total is related to user fee services. It is this \$12.0 million that is the focus of this study and this represents the total potential of user fee-related revenues for the City of Culver City.

Exhibit I

City of Culver City Total Costs by User Fee Area 2006/2007

<i>Function/Activity</i>	<i>Total Costs</i>	<i>Costs, User Fee Services</i>		<i>Costs, Non-Fee Services</i>	
Planning	\$2,171,689	\$1,294,098	60%	\$877,591	40%
Building Safety	\$2,065,268	\$1,894,564	92%	\$170,704	8%
Public Works					
Engineering & Streets	\$5,184,808	\$557,561	11%	\$4,627,247	89%
Parks, Rec. & Comm Svcs					
Recreation	\$3,599,374	\$3,318,131	92%	\$281,242	8%
Senior Services	\$2,471,102	\$369,303	15%	\$2,101,798	85%
Veteran's Memorial Building	\$1,210,164	\$1,210,164	100%	\$0	0%
Police	\$30,810,815	\$1,121,902	4%	\$29,688,913	96%
Fire	\$15,694,908	\$2,258,759	14%	\$13,436,149	86%
Grand Total:	\$63,208,127	\$12,024,482	19%	\$51,183,645	81%

The next step in the process is to identify the source of funds for the user fee services. Exhibit II on the following page breaks down the \$12.0 million in user fee services between costs that are recovered through current user fee charges and costs that are subsidized by the general fund. Overall, the city is experiencing a 45% cost recovery level for its fee-related services. Within each department, current cost recovery levels range from 6% for Senior Services to 60% for Fire. At the individual program or service level, individual fee recoveries range from 0% to a slight over-recovery of costs for selected fees. The information about individual fees may be found in subsequent sections of this report.

**City of Culver City
Source of Funds
- User Fee Activities -
2006/2007**

<i>Function/Activity</i>	<i>Costs, User Fee Services</i>	<i>Funded by User Fees</i>		<i>General Fund Subsidy</i>	
Planning	\$1,294,098	\$190,358	15%	\$1,103,740	85%
Building Safety	\$1,894,564	\$1,094,149	58%	\$800,414	42%
Public Works					
Engineering & Streets	\$557,561	\$139,787	25%	\$417,775	75%
Parks, Rec. & Comm Svcs					
Recreation	\$3,318,131	\$1,294,911	39%	\$2,023,220	61%
Senior Services	\$369,303	\$21,337	6%	\$347,966	94%
Veteran's Memorial Building	\$1,210,164	\$655,600	54%	\$554,564	46%
Police	\$1,121,902	\$642,776	57%	\$479,126	43%
Fire	\$2,258,759	\$1,348,025	60%	\$910,734	40%
Grand Total:	\$12,024,482	\$5,386,942	45%	\$6,637,540	55%

Exhibit II indicates that the general fund is subsidizing fee activities by just over \$6.6 million. This \$6.6 million represents a "window of opportunity" for the city to increase fees and general fund revenues, with a corresponding decrease in the subsidization of services. While it is not likely (nor would PRM recommend) that the city completely recover all costs for fees, it is possible for the city to implement moderate increases to current fees and implement new fees for some services.

The study's primary objective is to provide the city's decision-makers with basic data needed for setting fees. This report details the full cost of services and presents proposed fees and projected revenues based on recommended user fee cost recovery levels. Each department made its own recommendations for fee increases (or decreases) based upon careful consideration of the results of the cost analysis, historical cost recovery levels, and the elasticity of demand unique to each department's services.

Exhibit III on the following page summarizes the report's financial analysis of the city's user fee program. It is estimated that adoption of the recommended cost recovery policy would increase the specified fee revenue by \$1,107,877 (a 21% increase over the current revenue total). This would bring the overall cost recovery level up to 54%. It should be noted however, that this projected revenue figure includes revenues for services that do not occur on an annual basis. Some services are provided very sporadically and revenues (and costs) should be adjusted downward to reflect the fact that they will not provide a predictable revenue stream (the study included an annual volume of "1" in order to determine cost and corresponding fee adjustments). Therefore, a more realistic picture of projected revenue for user fees set at recommended levels is \$715,000.

City of Culver City

User Fee Revenue Analysis

2006/2007

Department/Division	Costs, User Fee Services	General Fund Subsidy	Revenues @					
			Current Fees		Cost Recovery Policy		Increased Revenue	
Planning	\$1,294,098	\$1,103,740	\$190,358	15%	\$549,806	42%	\$359,448	
Building Safety	\$1,894,564	\$800,414	\$1,094,149	58%	\$1,406,953	74%	\$312,804	
Public Works								
Engineering & Streets	\$557,561	\$417,775	\$139,787	25%	\$190,377	34%	\$50,590	
Parks, Rec. & Comm Svcs								
Recreation	\$3,318,131	\$2,023,220	\$1,294,911	39%	\$1,433,173	43%	\$138,262	
Senior Services	\$369,303	\$347,966	\$21,337	6%	\$21,337	6%	\$0	
Veteran's Memorial Building	\$1,210,164	\$554,564	\$655,600	54%	\$655,600	54%	\$0	
Police	\$1,121,902	\$479,126	\$642,776	57%	\$765,136	68%	\$122,360	
Fire	\$2,258,759	\$910,734	\$1,348,025	60%	\$1,472,438	65%	\$124,413	
Grand Total:	\$12,024,482	\$6,637,540	\$5,386,942	45%	\$6,494,819	54%	\$1,107,877	

Note that the projected revenue total should be adjusted downward to \$715,000 in order to exclude potential revenues for services that are provided on a sporadic basis.

METHODOLOGY

A cost of service study analyzes two components of costs: the direct costs associated with providing each fee-for-service activity, and the indirect costs that support these activities. A brief discussion of each of these components follows.

Direct Costs. The direct costs associated with fee-for-service activities were analyzed in great detail in this study. PRM worked closely with staff and management within each of the six departments to develop the analysis that is summarized in the following sections of this report. The fiscal year 2006/2007 adopted budget was used to identify direct costs.

The first step in the process was to identify staff time spent directly on each of the user fee activities. Each staff person that participates in the user fee services identified time spent to complete each task associated with all user fee services. Annual volume statistics were also gathered in order to develop total annual workload information. Salary and benefit dollars were assigned to the time estimates to come up with the direct staff costs.

Indirect Costs. A proportionate share of other operating expenses and internal department administrative costs were layered onto the direct costs as a departmental overhead. Citywide overhead costs coming from the cost allocation plan (described below) were also added in as indirect overhead. Finally, crossover direct costs were added in as necessary (e.g. some Planning and Engineering staff costs were added to Building staff costs to assist with various programs.). These three components of indirect costs: 1) departmental overhead, 2) citywide overhead, and 3) crossover direct costs are added to the direct costs to total up to the full cost of providing each service. The cost of each activity is then compared to the fee currently charged, and an under- or over-recovery of costs is identified.

Cost Allocation Plan. Many of the costs that support *all* city programs and services are budgeted in centralized activities such as 1) Accounting, which provides payroll and accounting support, 2) Building Maintenance, which provides building maintenance and custodial services, and 3) Personnel, which provides human resource services. The costs of these activities and other centralized services are considered indirect overhead that support fee-for-service activities as well as other programs and functions within the city.

In addition to this user fee analysis, PRM developed an indirect cost allocation plan that identifies and distributes these indirect costs to all operating programs and functions within the city's organizational structure. The cost allocation plan takes a detailed approach to analyzing indirect costs. PRM develops the cost allocation plan annually, to determine:

- What indirect support functions are provided (e.g. payroll, legal services, City Hall building maintenance, etc),
- How to allocate centrally budgeted personnel and other operating expenses into these functions,
- Which departments receive benefit from these services (e.g. payroll services benefit all departments that have budgeted staff, City Hall building maintenance benefits all departments that occupy space at City Hall), and
- What is the best method of allocating these costs to the users (e.g. payroll services are allocated based on the number of payroll transactions processed for each department).

The end result of this analysis is the allocation of all indirect costs to all operating departments and programs. The indirect costs are then added to the direct costs to determine the full cost of all city operations – whether fee-related or not. **This accounting exercise is important in that it can result in an increase in general fund revenues for reimbursement of support to enterprise and internal service funds, state or federally funded programs, and user fee services.**

ECONOMIC & POLICY CONSIDERATIONS

Calculating the true cost of providing city services is a critical step in the process of establishing user fees and corresponding cost recovery levels. But although it is the most important factor, others must also be given consideration. City decision-makers must also consider the effects that establishing fees for services will have on the individuals purchasing those services as well as the community as a whole. The following economic and policy issues help illustrate these considerations.

- It may be a desired policy to establish fees at a level that permits lower income groups to participate in services that they might not otherwise be able to afford.
- A consideration of community-wide benefit versus specific benefit should be considered for certain services (e.g. teen after-school programs).
- In conjunction with the second point above, the issue of who is the service *recipient* versus the service *driver* should also be considered. For example, code enforcement activities benefit the community as a whole, but the service is driven by the individual or business owner that violates city code.
- Elasticity of demand is a factor in pricing certain city services; increasing the price of some services results in a reduction of demand for those services, and vice versa. For example, most youth and senior programs are extremely price-sensitive and significant increases to current fees will likely result in a significant reduction in demand for those programs.

- Public sector agencies have a monopoly on providing certain services within its boundaries, such as development-related services. However, other services such as recreation programs may be provided by the private sector, and therefore demand for these services is highly dependent on what else may be available at lower prices.
- Pricing services can encourage or discourage certain behaviors. Some examples of this would be to establish a low fee for a water heater permit to encourage homeowners to ensure their water heater is properly installed, or setting false alarm response fees on an incremental scale to discourage multiple false alarms.
- It may be impractical to establish a cost recovery system for some services or the collection of fees may be costly and difficult to administer. Many fees that are charged after a service has been provided fall under this category, e.g. DUI response fees, false alarm response fees, code enforcement violations, etc.

REPORT ORGANIZATION

Following are report Sections II through VI which present findings and recommendations for each department analyzed. Each section contains a summary showing current fees, total costs and recommended fees on a per-unit basis, total department costs, revenues and subsidy data for each activity. Additional revenues, based on the study's recommendations were calculated.

Sections II – VI are structured using the following format:

Findings and Recommendations. This is a brief overview of the results of the cost analysis. Any findings of note (recommendations, limitations on what the city can charge, new fee proposals, etc) are discussed here.

Per Unit Information. This summary sheet provides information about each fee area analyzed within each department or division. This spreadsheet shows the annual volume of activity, the fee currently charged, the full cost calculated, the resulting cost recovery level, and current subsidy (or over-charge). The last three columns on the right display information about recommended fee increases or decreases. Typically, PRM works with the department management and staff to review the results of the cost analysis and use this information together with various economic and policy considerations to develop realistic, achievable fee adjustments.

Total Department Information. This summary sheet reviews the same fee information and recommendations identified in the per unit information sheet, but annualizes the cost/revenue projections by multiplying that information by the annual volume of activity.

Section VII displays fully burdened hourly rates for all staff within the departments analyzed. The final section shows the results of a comparison survey developed for this study.

SECTION II
COMMUNITY DEVELOPMENT

II. COMMUNITY DEVELOPMENT DEPARTMENT

This study included an analysis of two general fund divisions within the Community Development Department – Planning and Building Safety.

PLANNING

The Planning Division provides services related to land use within the city limits. This includes: processing of all zoning and land use applications, the preparation of special studies associated with long-range land use objectives, and working with the development community to facilitate new projects. The total cost of all Planning services (including non-fee services) is \$2,171,689.

The total costs are comprised of the following components: 1) \$957,658 in direct salary and benefit expense (43%), 2) \$141,221 in materials and supplies (6%), 3) \$201,619 in departmental administration (9%), and 4) \$911,991 in citywide overhead and crossover user fee support (41%).

The following is a review of findings and recommendations.

- Fee-for-service costs total \$1,294,098 and are offset by current revenues of \$190,358. This translates into an overall user fee cost recovery rate of just under 15%.
- PRM has performed many user fee analyses for planning fees and finds this to be on the lower end of typical cost recovery levels.
- The Planning Division would like to increase many of the fees, which would bring the fee service recovery level to approximately 42%. These increases could lead to a potential increase in revenue of \$359,448. However, as mentioned earlier in the first section of this report, many of these services are not provided on a routine basis. A more realistic projection for increased revenue is closer to \$200,000.
- The range of current cost of service recovery levels for individual fees is from 1% to 227%.
- The majority of fee increases are targeted at a 50% cost recovery level, with a small number set at 25%, 75% or 100%. All appeal fees are recommended to be set at a 15% cost recovery level.
- Recommendations have been made with the idea to align fees more closely to other Westside jurisdictions, as well as targeting fees with a higher volume of activity in order to generate more revenue.
- Distinctions have also been made between community and personal benefit, in terms of recommended increases.

The following six pages displays the cost analysis in two forms; pages 8-10 is a per-unit summary and pages 11-13 display the same information in a yearly summary.

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

Page 8

City of Culver City
52100 Planning Division
FY 06-07

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
1 Address Assignment	Fee	24	\$233.00	66.03%	\$352.86	\$119.86	75.00%	\$264.64	\$88.21
2 ASPR: SFD/2FD	Fee	2	\$950.00	29.24%	\$3,248.54	\$2,298.54	29.24%	\$950.00	\$2,298.54
3 ASPR: Other	Fee	2	\$1,117.00	23.92%	\$4,670.13	\$3,553.13	25.00%	\$1,167.53	\$3,502.60
4 Administrative Use Permit	Fee	12	\$583.00	21.14%	\$2,758.35	\$2,175.35	50.00%	\$1,379.17	\$1,379.17
5 Admin Modif: SFD/2FD	Fee	5	\$479.00	17.71%	\$2,704.44	\$2,225.44	17.71%	\$479.00	\$2,225.44
6 Admin Modif: Other	Fee	5	\$888.00	32.83%	\$2,704.44	\$1,816.44	50.00%	\$1,352.22	\$1,352.22
7 Adult Use Development Permit	Fee	1	\$2,895.00	12.43%	\$23,287.24	\$20,392.24	50.00%	\$11,643.62	\$11,643.62
9 Annexation / De-Annexation	Fee	1	\$8,901.00	25.36%	\$35,100.75	\$26,199.75	25.36%	\$8,901.00	\$26,199.75
11 Appeal: Code Interp to BoZA	Fee	1	\$224.00	1.26%	\$17,770.32	\$17,546.32	15.00%	\$2,665.55	\$15,104.77
12 Appeal: Code Interp to PC	Fee	1	\$445.00	2.50%	\$17,770.32	\$17,325.32	15.00%	\$2,665.55	\$15,104.77
13 Appeal: Code Interp to City Council	Fee	1	\$445.00	6.34%	\$7,015.75	\$6,570.75	15.00%	\$1,052.36	\$5,963.39
14 Applicant Request Case Cont.	Fee	1	\$200.00	92.63%	\$215.92	\$15.92	92.63%	\$200.00	\$15.92
15 Certificate of Appr: Minor	Fee	2	\$265.00	10.62%	\$2,494.72	\$2,229.72	50.00%	\$1,247.36	\$1,247.36
16 Certificate of Appr: Major	Fee	2	\$583.00	16.03%	\$3,636.24	\$3,053.24	50.00%	\$1,818.12	\$1,818.12
17 Certificate of Compliance	Fee	1	\$143.00	5.85%	\$2,446.06	\$2,303.06	50.00%	\$1,223.03	\$1,223.03
18 Comprehensive Plan: New App	Fee	1	\$8,901.00	24.20%	\$36,786.44	\$27,885.44	50.00%	\$18,393.22	\$18,393.22
19 Comprehensive Plan: Major Mod	Fee	1	\$4,451.00	13.03%	\$34,152.12	\$29,701.12	50.00%	\$17,076.06	\$17,076.06
20 Comprehensive Plan: Minor Mod	Fee	1	\$948.00	17.93%	\$5,288.56	\$4,340.56	50.00%	\$2,644.28	\$2,644.28
21 Comp Sign Progr: MBSP	Fee	7	\$265.00	29.64%	\$893.93	\$628.93	50.00%	\$446.96	\$446.96
22 Compr Sign Progr: MSP	Fee	4	\$583.00	29.46%	\$1,979.13	\$1,396.13	50.00%	\$989.57	\$989.57
23 CUP: SFD/2FD	Fee	1	\$1,890.00	10.64%	\$17,770.32	\$15,880.32	25.00%	\$4,442.58	\$13,327.74
24 CUP: Other	Fee	4	\$2,895.00	14.97%	\$19,332.42	\$16,437.42	50.00%	\$9,666.21	\$9,666.21
25 Cov & Agr: SFD/2FD	Fee	10	\$264.00	33.89%	\$778.96	\$514.96	50.00%	\$389.48	\$389.48
26 Cov & Agr: Other	Fee	6	\$425.00	48.06%	\$884.27	\$459.27	50.00%	\$442.13	\$442.13

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

Page 9

City of Culver City
52100 Planning Division
FY 06-07

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
28 DBOI	Fee	1	\$5,081.00	18.60%	\$27,316.04	\$22,235.04	50.00%	\$13,658.02	\$13,658.02
29 Development Agreement	Fee	1	\$6,172.00	17.58%	\$35,100.75	\$28,928.75	50.00%	\$17,550.37	\$17,550.37
31 Env't: Cat Exemption	Fee	20	\$75.00	29.62%	\$253.23	\$178.23	50.00%	\$126.61	\$126.61
32 Env't: Neg Declaration	Fee	10	\$750.00	18.92%	\$3,963.21	\$3,213.21	50.00%	\$1,981.60	\$1,981.60
35 Ext of Time: Administrative	Fee	3	\$184.00	43.80%	\$420.06	\$236.06	50.00%	\$210.03	\$210.03
36 Ext of Time: Planning Comm	Fee	1	\$500.00	90.76%	\$550.92	\$50.92	90.76%	\$500.00	\$50.92
38 GPA: Map	Fee	1	\$2,225.00	7.80%	\$28,525.98	\$26,300.98	50.00%	\$14,262.99	\$14,262.99
39 GPA: Text	Fee	1	\$3,907.00	13.70%	\$28,525.98	\$24,618.98	50.00%	\$14,262.99	\$14,262.99
40 Height Exception	Fee	1	\$919.00	3.36%	\$27,316.04	\$26,397.04	50.00%	\$13,658.02	\$13,658.02
41 Inspections by Planning Staff	Fee	1	\$86.00	44.04%	\$195.26	\$109.26	50.00%	\$97.63	\$97.63
42 Large Family Daycare Centers	Fee	1	\$583.00	93.14%	\$625.95	\$42.95	93.14%	\$583.00	\$42.95
45 Oil Well: New - per well	Fee	1	\$2,658.00	13.75%	\$19,332.42	\$16,674.42	50.00%	\$9,666.21	\$9,666.21
46 Oil Well: Annual - per well	Fee	1	\$554.00	41.50%	\$1,334.91	\$780.91	50.00%	\$667.45	\$667.45
47 Oil Well: Abandon - per well	Fee	1	\$1,108.00	226.98%	\$488.16	-\$619.84	100.00%	\$488.16	\$0.00
48 Outdoor Display Permit	Fee	1	\$115.00	36.74%	\$313.04	\$198.04	50.00%	\$156.52	\$156.52
49 Preliminary Project Review	Fee	1	\$2,303.00	113.67%	\$2,025.99	-\$277.01	100.00%	\$2,025.99	\$0.00
50 Sign Permit	Fee	1	\$50.00	21.10%	\$236.93	\$186.93	50.00%	\$118.47	\$118.47
51 SPR by Plng Comm SFD/2FD	Fee	1	\$1,428.00	8.04%	\$17,770.32	\$16,342.32	25.00%	\$4,442.58	\$13,327.74
52 SPR by Plng Comm: Other	Fee	10	\$2,225.00	11.51%	\$19,332.42	\$17,107.42	50.00%	\$9,666.21	\$9,666.21
53 Special Research	Hourly	1	\$99.00	21.86%	\$452.85	\$353.85	100.00%	\$452.85	\$0.00
54 Specific (or Precise) Plan	Fee	1	\$8,901.00	19.37%	\$45,956.85	\$37,055.85	50.00%	\$22,978.43	\$22,978.43
55 Street Name Change / New	Fee	1	\$3,113.00	10.91%	\$28,525.98	\$25,412.98	50.00%	\$14,262.99	\$14,262.99
56 Subdiv: Lot Line Adjustment	Fee	1	\$1,175.00	97.25%	\$1,208.16	\$33.16	97.25%	\$1,175.00	\$33.16
57 Subdiv: Tent. Parcel Map	Fee	7	\$1,334.00	7.51%	\$17,770.32	\$16,436.32	25.00%	\$4,442.58	\$13,327.74

14

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

Page 10

City of Culver City

52100 Planning Division

FY 06-07

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
58 Subdiv: Tent. Tract Map	Fee	5	\$2,225.00	10.45%	\$21,285.04	\$19,060.04	25.00%	\$5,321.26	\$15,963.78
59 Temp Banner: Over Street/ROW	Fee	1	\$37.00	17.57%	\$210.61	\$173.61	25.00%	\$52.65	\$157.96
60 Temp Banner: Bldg or Private	Fee	35	\$37.00	46.85%	\$78.98	\$41.98	46.85%	\$37.00	\$41.98
61 Temporary Use Permit	Fee	1	\$150.00	13.93%	\$1,077.05	\$927.05	50.00%	\$538.53	\$538.53
62 Variance: SFD/2FD	Fee	1	\$1,900.00	12.92%	\$14,711.13	\$12,811.13	25.00%	\$3,677.78	\$11,033.34
63 Variance: Other	Fee	1	\$2,895.00	16.29%	\$17,770.32	\$14,875.32	50.00%	\$8,885.16	\$8,885.16
64 Zone Code Amend: Map	Fee	1	\$2,225.00	7.80%	\$28,525.98	\$26,300.98	50.00%	\$14,262.99	\$14,262.99
65 Zone Code Amend: Text	Fee	1	\$4,460.00	15.63%	\$28,525.98	\$24,065.98	50.00%	\$14,262.99	\$14,262.99
66 Zoning Confirmation Letter	Fee	11	\$91.00	15.31%	\$594.41	\$503.41	50.00%	\$297.21	\$297.21
67 Env'tl: Mitigated Neg Dec	Fee	10	\$750.00	12.68%	\$5,915.83	\$5,165.83	50.00%	\$2,957.92	\$2,957.92
68 Support to Building Division	X-Suppt	1	\$0.00	0.00%	\$159,431.63	\$159,431.63	N/A	N/A	N/A
69 Support to Engineering Division	X-Suppt	1	\$0.00	0.00%	\$113,651.95	\$113,651.95	N/A	N/A	N/A
70 Long Range Planning	Non-Fee	1	\$0.00	0.00%	\$333,988.36	\$333,988.36	N/A	N/A	N/A
71 Other Non-Fee	Non-Fee	1	\$0.00	0.00%	\$270,519.17	\$270,519.17	N/A	N/A	N/A

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

Page 11

City of Culver City
52100 Planning Division
FY 06-07

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
1 Address Assignment	Fee	\$5,592	66.03%	\$8,469	\$2,877	75.00%	\$6,351	\$759
2 ASPR: SFD/2FD	Fee	\$1,900	29.24%	\$6,497	\$4,597	29.24%	\$1,900	\$0
3 ASPR: Other	Fee	\$2,234	23.92%	\$9,340	\$7,106	25.00%	\$2,335	\$101
4 Administrative Use Permit	Fee	\$6,996	21.14%	\$33,100	\$26,104	50.00%	\$16,550	\$9,554
5 Admin Modif: SFD/2FD	Fee	\$2,395	17.71%	\$13,522	\$11,127	17.71%	\$2,395	\$0
6 Admin Modif: Other	Fee	\$4,440	32.83%	\$13,522	\$9,082	50.00%	\$6,761	\$2,321
7 Adult Use Development Permit	Fee	\$2,895	12.43%	\$23,287	\$20,392	50.00%	\$11,644	\$8,749
9 Annexation / De-Annexation	Fee	\$8,901	25.36%	\$35,101	\$26,200	25.36%	\$8,901	\$0
11 Appeal: Code Interp to BoZA	Fee	\$224	1.26%	\$17,770	\$17,546	15.00%	\$2,666	\$2,442
12 Appeal: Code Interp to PC	Fee	\$445	2.50%	\$17,770	\$17,325	15.00%	\$2,666	\$2,221
13 Appeal: Code Interp to City Council	Fee	\$445	6.34%	\$7,016	\$6,571	15.00%	\$1,052	\$607
14 Applicant Request Case Cont.	Fee	\$200	92.63%	\$216	\$16	92.63%	\$200	\$0
15 Certificate of Appr: Minor	Fee	\$530	10.62%	\$4,989	\$4,459	50.00%	\$2,495	\$1,965
16 Certificate of Appr: Major	Fee	\$1,166	16.03%	\$7,272	\$6,106	50.00%	\$3,636	\$2,470
17 Certificate of Compliance	Fee	\$143	5.85%	\$2,446	\$2,303	50.00%	\$1,223	\$1,080
18 Comprehensive Plan: New App	Fee	\$8,901	24.20%	\$36,786	\$27,885	50.00%	\$18,393	\$9,492
19 Comprehensive Plan: Major Mod	Fee	\$4,451	13.03%	\$34,152	\$29,701	50.00%	\$17,076	\$12,625
20 Comprehensive Plan: Minor Mod	Fee	\$948	17.93%	\$5,289	\$4,341	50.00%	\$2,644	\$1,696
21 Comp Sign Progr: MBSP	Fee	\$1,855	29.64%	\$6,257	\$4,402	50.00%	\$3,129	\$1,274
22 Compr Sign Progr: MSP	Fee	\$2,332	29.46%	\$7,917	\$5,585	50.00%	\$3,958	\$1,626
23 CUP: SFD/2FD	Fee	\$1,890	10.64%	\$17,770	\$15,880	25.00%	\$4,443	\$2,553
24 CUP: Other	Fee	\$11,580	14.97%	\$77,330	\$65,750	50.00%	\$38,665	\$27,085
25 Cov & Agr: SFD/2FD	Fee	\$2,640	33.89%	\$7,790	\$5,150	50.00%	\$3,895	\$1,255
26 Cov & Agr: Other	Fee	\$2,550	48.06%	\$5,306	\$2,756	50.00%	\$2,653	\$103

15

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

City of Culver City

52100 Planning Division

FY 06-07

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
28 DBOI	Fee	\$5,081	18.60%	\$27,316	\$22,235	50.00%	\$13,658	\$8,577
29 Development Agreement	Fee	\$6,172	17.58%	\$35,101	\$28,929	50.00%	\$17,550	\$11,378
31 Env'tl: Cat Exemption	Fee	\$1,500	29.62%	\$5,065	\$3,565	50.00%	\$2,532	\$1,032
32 Env'tl: Neg Declaration	Fee	\$7,500	18.92%	\$39,632	\$32,132	50.00%	\$19,816	\$12,316
35 Ext of Time: Administrative	Fee	\$552	43.80%	\$1,260	\$708	50.00%	\$630	\$78
36 Ext of Time: Planning Comm	Fee	\$500	90.76%	\$551	\$51	90.76%	\$500	\$0
38 GPA: Map	Fee	\$2,225	7.80%	\$28,526	\$26,301	50.00%	\$14,263	\$12,038
39 GPA: Text	Fee	\$3,907	13.70%	\$28,526	\$24,619	50.00%	\$14,263	\$10,356
40 Height Exception	Fee	\$919	3.36%	\$27,316	\$26,397	50.00%	\$13,658	\$12,739
41 Inspections by Planning Staff	Fee	\$86	44.04%	\$195	\$109	50.00%	\$98	\$12
42 Large Family Daycare Centers	Fee	\$583	93.14%	\$626	\$43	93.14%	\$583	\$0
45 Oil Well: New - per well	Fee	\$2,658	13.75%	\$19,332	\$16,674	50.00%	\$9,666	\$7,008
46 Oil Well: Annual - per well	Fee	\$554	41.50%	\$1,335	\$781	50.00%	\$667	\$113
47 Oil Well: Abandon - per well	Fee	\$1,108	226.98%	\$488	-\$620	100.00%	\$488	-\$620
48 Outdoor Display Permit	Fee	\$115	36.74%	\$313	\$198	50.00%	\$157	\$42
49 Preliminary Project Review	Fee	\$2,303	113.67%	\$2,026	-\$277	100.00%	\$2,026	-\$277
50 Sign Permit	Fee	\$50	21.10%	\$237	\$187	50.00%	\$118	\$68
51 SPR by Plng Comm SFD/2FD	Fee	\$1,428	8.04%	\$17,770	\$16,342	25.00%	\$4,443	\$3,015
52 SPR by Plng Comm: Other	Fee	\$22,250	11.51%	\$193,324	\$171,074	50.00%	\$96,662	\$74,412
53 Special Research	Hourly	\$99	21.86%	\$453	\$354	100.00%	\$453	\$354
54 Specific (or Precise) Plan	Fee	\$8,901	19.37%	\$45,957	\$37,056	50.00%	\$22,978	\$14,077
55 Street Name Change / New	Fee	\$3,113	10.91%	\$28,526	\$25,413	50.00%	\$14,263	\$11,150
56 Subdiv: Lot Line Adjustment	Fee	\$1,175	97.25%	\$1,208	\$33	97.25%	\$1,175	\$0
57 Subdiv: Tent. Parcel Map	Fee	\$9,338	7.51%	\$124,392	\$115,054	25.00%	\$31,098	\$21,760

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

Page 13

City of Culver City

52100 Planning Division

FY 06-07

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
58 Subdiv: Tent. Tract Map	Fee	\$11,125	10.45%	\$106,425	\$95,300	25.00%	\$26,606	\$15,481
59 Temp Banner: Over Street/ROW	Fee	\$37	17.57%	\$211	\$174	25.00%	\$53	\$16
60 Temp Banner: Bldg or Private	Fee	\$1,295	46.85%	\$2,764	\$1,469	46.85%	\$1,295	\$0
61 Temporary Use Permit	Fee	\$150	13.93%	\$1,077	\$927	50.00%	\$539	\$389
62 Variance: SFD/2FD	Fee	\$1,900	12.92%	\$14,711	\$12,811	25.00%	\$3,678	\$1,778
63 Variance: Other	Fee	\$2,895	16.29%	\$17,770	\$14,875	50.00%	\$8,885	\$5,990
64 Zone Code Amend: Map	Fee	\$2,225	7.80%	\$28,526	\$26,301	50.00%	\$14,263	\$12,038
65 Zone Code Amend: Text	Fee	\$4,460	15.63%	\$28,526	\$24,066	50.00%	\$14,263	\$9,803
66 Zoning Confirmation Letter	Fee	\$1,001	15.31%	\$6,539	\$5,538	50.00%	\$3,269	\$2,268
67 Env'tl: Mitigated Neg Dec	Fee	\$7,500	12.68%	\$59,158	\$51,658	50.00%	\$29,579	\$22,079
68 Support to Building Division	X-Suppt	\$0	0.00%	\$159,432	\$159,432	N/A	N/A	N/A
69 Support to Engineering Division	X-Suppt	\$0	0.00%	\$113,652	\$113,652	N/A	N/A	N/A
70 Long Range Planning	Non-Fee	\$0	0.00%	\$333,988	\$333,988	N/A	N/A	N/A
71 Other Non-Fee	Non-Fee	\$0	0.00%	\$270,519	\$270,519	N/A	N/A	N/A

Total User Fees	\$190,358	\$1,294,098	\$1,103,740	\$549,806	\$359,448
% of Full Cost	14.71%	100.00%	85.29%	42.49%	27.78%
Total Other Services	\$0	\$877,591	\$877,591	\$0	\$0
% of Full Cost	0.00%	100.00%	100.00%	0.00%	0.00%
Department Totals	\$190,358	\$2,171,689	\$1,981,331	\$549,806	\$359,448
% of Full Cost	8.77%	100.00%	91.23%	25.32%	16.55%

17

BUILDING SAFETY

The Building Safety Division provides inspection and plan checking services for all development within the city limits. Inspection staff also performs some code enforcement services (in conjunction with the Fire Department and City Attorney's Office). The total cost of all services comes to \$2,065,268. Approximately 92% of these costs (\$1,894,564) are associated with fee-related services.

The following is a breakdown of the total cost of the division: 1) \$1,223,855 for salary and benefits (59%), 2) \$105,199 for maintenance and operating expense (5%), 3) \$258,294 for department administration (13%), and 4) \$477,920 for citywide overhead and crossover user fee support (23%).

Unlike most other fees charged by other departments, there are very few "fixed" or per-unit fees charged for building permits. Instead, each permit fee is calculated based on the construction valuation and the square footage of the project. Many local jurisdictions use valuation tables regularly published by *Building Standards* to determine construction valuation (based on occupancy and type) and rate tables published in the Uniform Building Code (UBC), California Building Code (CBC) or the International Building Code (IBC) rate tables. These rate tables are updated every three years and are published in the *Building Safety Journal*.

Since the early 1990's local jurisdictions have been concerned with the issue of establishing a relationship between the cost of service and the fees charged for those services, with particular emphasis on building permit fees. In 1993 the State of California Office of the Attorney General issued an opinion (No. 92-506), addressing both the question of whether local agencies may charge building permit fees which exceed the cost of providing the service, and whether the rate tables are a valid method of calculating fees. In essence the Attorney General's opinion states that 1) local agencies are prohibited from charging fees in excess of cost unless the fees are approved by a vote, and 2) the rate tables may not be used unless the local agency can establish a relationship between the fees charged and the cost of providing the service.

The City of Culver City is currently using a permit table that has been modified from the 1997 UBC rate tables to calculate its permit fees, and adjusted annually to reflect the increase in the Consumer Price Index.

This cost analysis looks at the total annual costs of providing all inspection and plan checking services and compares the costs to the revenues received. Average per-unit fees have been calculated by dividing the total costs (and revenues) by the number of permits/plan checks processed annually. A small number of services charged on a per-unit basis (e.g. property reports, appeal fees) are also listed. Page 16 displays the per-unit information, and page 17 shows the total annual program information. The current revenue is displayed for each service area and compared to the full cost of providing these services. A current general fund subsidy is also displayed. The total revenue collected for all fee-related services comes to \$1,094,149 and is compared to the total annual costs of fee related services of \$1,894,564. This translates into a 58% cost recovery level, and a corresponding general fund subsidy of \$800,414.

The Building Safety Division proposes the city consider adopting the following recommendations:

- Building permits/inspections is currently recovering just over 100% of cost. Because this recovery level is so close to 100%, PRM and city staff feels that it is within a margin of reasonableness and no change is recommended for any building permit fee.
- Residential property reports are recovering slightly more than 109% of costs. Again, no change is recommended for this fee. The cost of this service has been calculated at \$82 while the current fee is \$90. The cost has been calculated based on the *average* time to process the report and an additional 10 minutes of time would make up the disparity between fee and cost. It is highly likely that this differential would come into play, thus eliminating the over-recovery of cost.
- Appeal fees are recommended to remain unchanged at \$167.45 per appeal.

- Plan check fees are recommended to be adjusted to recover 100% of costs. Plumbing, mechanical, and electrical permits are recommended at 65% cost recovery. Other miscellaneous per-unit fees have moderate adjustments that would keep the fees at less than 100% cost recovery.
- Implementing recommended fee adjustments would generate an additional \$312,804 in annual revenue and establish an overall cost recovery level of 74%.

Should the city adopt the recommended adjustments to its fees based on this analysis, the cost/revenue comparison may be used to calculate a factor to apply against the permit fee tables in order to adjust all fees within its service category. The formula used to determine the adjustment would be as follows:

Revenue @ Recommended Level / Revenue @ Current Fee = Factor to apply to all current fees

For example, the formula to develop a factor to apply to all plumbing permits would be:

$$\$175,285 / \$86,324 = 2.03$$

Therefore if a current plumbing fee permit is calculated at \$1,000, the new fee would be \$2,030 and would recover 65% of costs, rather than the 32% current cost recovery level.

Other calculated factors for adjusting permits/plan check fees to recommended levels are as follows:

Category	Formula	Factor	Cost Recovery %
Building Permits	---	No change	100%
Plumbing Permits	$\$175,285 / \$86,324$	2.03	65%
Mechanical Permits	$\$175,285 / \$86,324$	2.03	65%
Electrical Permits	$\$175,285 / \$106,842$	1.64	65%
Plan Checking	$\$409,789 / \$361,324$	1.13	100%

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

Page

Agency:

Department:

Fiscal Year:

City of Culver City

51500 Building Safety

2006/2007

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery %	Recommended Fee	Remaining Subsidy
1 Building Permit & Inspection	Fee	858	\$447.31	101.06%	\$442.61	-\$4.69	101.06%	\$447.31	-\$4.69
2 Plumbing Permit & Inspection	Fee	534	\$161.65	32.01%	\$505.00	\$343.35	65.00%	\$328.25	\$176.75
3 Mechanical Permit & Inspection	Fee	390	\$221.34	32.01%	\$691.46	\$470.12	65.00%	\$449.45	\$242.01
4 Electrical Permit & Inspection	Fee	665	\$160.66	39.62%	\$405.52	\$244.85	65.00%	\$263.59	\$141.93
5 Plan Checking	Fee	431	\$838.34	88.17%	\$950.79	\$112.45	100.00%	\$950.79	\$0.00
6 Investigation Fee	Fee	52	\$167.45	27.58%	\$607.09	\$439.64	35.00%	\$212.48	\$394.61
7 Appeal Fee	Fee	1	\$167.45	0.35%	\$47,739.81	\$47,572.36	0.35%	\$167.45	\$47,572.36
8 Sign Permit Investigation	Fee	4	\$500.00	6.86%	\$7,288.78	\$6,788.78	10.00%	\$728.88	\$6,559.91
9 Demo: All SFD/2FD	Fee	26	\$90.00	7.49%	\$1,202.31	\$1,112.31	20.00%	\$240.46	\$961.85
10 Demo: All Commercial	Fee	22	\$267.92	18.86%	\$1,420.91	\$1,152.99	40.00%	\$568.36	\$852.55
11 Add'l Inspections	Fee	2	\$90.00	1.21%	\$7,413.56	\$7,323.56	1.21%	\$90.00	\$7,323.56
12 Add'l Plan Check	Fee	2	\$97.82	4.03%	\$2,429.23	\$2,331.41	4.03%	\$97.82	\$2,331.41
13 Resi Property Report	Fee	526	\$90.00	109.73%	\$82.02	-\$7.98	109.73%	\$90.00	-\$7.98
14 Comm Property Report	Fee	19	\$120.00	11.98%	\$1,001.55	\$881.55	25.00%	\$250.39	\$751.16
15 Temp Certificate of Occupancy	Fee	2	\$221.54	1.03%	\$21,579.79	\$21,358.25	5.00%	\$1,078.99	\$20,500.80
16 Code Enforcement	Non-Fee	1	\$0.00	0.00%	\$36,830.03	\$36,830.03	N/A	N/A	N/A
17 Support to Planning	X-Suppt	1	\$0.00	0.00%	\$62,811.35	\$62,811.35	N/A	N/A	N/A
18 Support to Engineering	X-Suppt	1	\$0.00	0.00%	\$18,798.56	\$18,798.56	N/A	N/A	N/A
19 Support to Housing	X-Suppt	1	\$0.00	0.00%	\$26,836.33	\$26,836.33	N/A	N/A	N/A
20 Support to Redevelopment	X-Suppt	1	\$0.00	0.00%	\$25,428.12	\$25,428.12	N/A	N/A	N/A

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

Agency:

City of Culver City

Department:

51500 Building Safety

Fiscal Year:

2006/2007

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery %	Revenue @ Recomm Level	Increased Revenue
1 Building Permit & Inspection	Fee	\$383,788	101.06%	\$379,763	-\$4,026	101.06%	\$383,788	\$0
2 Plumbing Permit & Inspection	Fee	\$86,324	32.01%	\$269,670	\$183,346	65.00%	\$175,285	\$88,962
3 Mechanical Permit & Inspection	Fee	\$86,324	32.01%	\$269,670	\$183,346	65.00%	\$175,285	\$88,962
4 Electrical Permit & Inspection	Fee	\$106,842	39.62%	\$269,670	\$162,828	65.00%	\$175,285	\$68,444
5 Plan Checking	Fee	\$361,324	88.17%	\$409,789	\$48,465	100.00%	\$409,789	\$48,465
6 Investigation Fee	Fee	\$8,707	27.58%	\$31,569	\$22,861	35.00%	\$11,049	\$2,342
7 Appeal Fee	Fee	\$167	0.35%	\$47,740	\$47,572	0.35%	\$167	\$0
8 Sign Permit Investigation	Fee	\$2,000	6.86%	\$29,155	\$27,155	10.00%	\$2,916	\$916
9 Demo: All SFD/2FD	Fee	\$2,340	7.49%	\$31,260	\$28,920	20.00%	\$6,252	\$3,912
10 Demo: All Commercial	Fee	\$5,894	18.86%	\$31,260	\$25,366	40.00%	\$12,504	\$6,610
11 Add'l Inspections	Fee	\$180	1.21%	\$14,827	\$14,647	1.21%	\$180	\$0
12 Add'l Plan Check	Fee	\$196	4.03%	\$4,858	\$4,663	4.03%	\$196	\$0
13 Resi Property Report	Fee	\$47,340	109.73%	\$43,144	-\$4,196	109.73%	\$47,340	\$0
14 Comm Property Report	Fee	\$2,280	11.98%	\$19,029	\$16,749	25.00%	\$4,757	\$2,477
15 Temp Certificate of Occupancy	Fee	\$443	1.03%	\$43,160	\$42,717	5.00%	\$2,158	\$1,715
16 Code Enforcement	Non-Fee	\$0	0.00%	\$36,830	\$36,830	N/A	N/A	N/A
17 Support to Planning	X-Suppt	\$0	0.00%	\$62,811	\$62,811	N/A	N/A	N/A
18 Support to Engineering	X-Suppt	\$0	0.00%	\$18,799	\$18,799	N/A	N/A	N/A
19 Support to Housing	X-Suppt	\$0	0.00%	\$26,836	\$26,836	N/A	N/A	N/A
20 Support to Redevelopment	X-Suppt	\$0	0.00%	\$25,428	\$25,428	N/A	N/A	N/A

Total User Fees	\$1,094,149	\$1,894,564	\$800,414	\$1,406,953	\$312,804
% of Full Cost	57.75%	100.00%	42.25%	74.26%	16.51%
Total Other Services	\$0	\$170,704	\$170,704	\$0	\$0
% of Full Cost	0.00%	100.00%	100.00%	0.00%	0.00%
Department Totals	\$1,094,149	\$2,065,268	\$971,119	\$1,406,953	\$312,804
% of Full Cost	52.98%	100.00%	47.02%	68.12%	15.15%

SECTION III
PUBLIC WORKS

III. PUBLIC WORKS

User fee services that fall under the responsibility of the Public Works Department are provided by the Engineering Division, with some assistance from the Street Maintenance Division.

The Engineering Division of the Public Works Department is responsible for overseeing the design and construction of both public improvements and private development. Technical services provided by this division include: project development, design, survey, inspection and contract administration. This division is also responsible for monitoring various city capital improvement projects.

The total costs of all engineering and street maintenance services (both fee- and non-fee related) are \$5,184,808. The following is a breakdown of the costs: 1) \$2,702,142 for salary and benefits (52%), 2) \$768,615 for maintenance and operating expense (15%), 3) \$232,809 for department administration (4%), 4) \$1,494,742 for citywide overhead and crossover user fee support (29%).

The total cost of all non-fee related services including capital improvement projects, and reimbursed services is \$4,627,247. However, \$58,536 of these costs is support from the Building Safety Division and could potentially be recovered in their fees.

Fee-related service costs total \$557,561. Offsetting revenue is \$139,787 which results in a general fund subsidy of \$417,775 and a corresponding cost recovery level of 25%. Cost recovery levels for individual fees range from 11% for an NPDES inspection for a restaurant facility to 95% for two-way transportation permit.

City staff recommended relatively minor fee adjustments to several fees, which can be seen on the following pages. Implementing these recommendations would increase general fund revenues by \$50,590 and increase the overall cost recovery rate to 34%.

Many of the fees charged by this department are charged at "actual cost" and billed hourly. PRM has developed full cost hourly rates for Public Works staff and the department is recommending adjustments to these rates as follows:

Position Title	Current Hourly Rate	Recommended Hourly Rate
Senior Civil Engineer	\$105	\$145
Traffic Engineering Manager	\$105	\$125
Associate Civil Engineer	\$100	\$125
Public Works Inspector	\$70	\$90

Other hourly rates for all user fee staff are displayed in Section VII of this report.

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

Page 19

City of Culver City

60500 Engr & 61100 Streets

2006/2007

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
1 Minor Permit: Permit Issuance	Fee	500	\$35.00	78.74%	\$44.45	\$9.45	101.23%	\$45.00	-\$0.55
2 Parking Space Rental: Metered	per day	5	\$15.00	33.27%	\$45.09	\$30.09	33.27%	\$15.00	\$30.09
3 Parking Space Rental: Non-Metered	per day	1	\$7.50	16.63%	\$45.09	\$37.59	16.63%	\$7.50	\$37.59
4 Outdoor Dining Permit Fee	Fee	12	\$100.00	20.95%	\$477.38	\$377.38	104.74%	\$500.00	-\$22.62
6 Permit Extension: Issuance	Fee	10	\$35.00	80.12%	\$43.68	\$8.68	103.02%	\$45.00	-\$1.32
7 Transportation Permit: One Way	state mand	50	\$16.00	47.32%	\$33.81	\$17.81	47.32%	\$16.00	\$17.81
8 Transportation Permit: Two Way	state mand	280	\$32.00	94.63%	\$33.81	\$1.81	94.63%	\$32.00	\$1.81
9 Concrete: Removal/Constr <20 sq ft	Fee	1	\$400.00	15.24%	\$2,624.76	\$2,224.76	19.05%	\$500.00	\$2,124.76
10 Concrete: Removal/Constr ea add sq ft	Fee	2	\$15.00	0.38%	\$3,978.90	\$3,963.90	0.50%	\$20.00	\$3,958.90
11 Asphalt Concrete Paving <20 sq ft	Fee	1	\$400.00	33.41%	\$1,197.11	\$797.11	41.77%	\$500.00	\$697.11
12 Asphalt Concrete Paving ea add's sq ft	Fee	1	\$15.00	0.79%	\$1,890.30	\$1,875.30	1.06%	\$20.00	\$1,870.30
16 Parking Demand Study	Fee	1	\$420.00	37.62%	\$1,116.44	\$696.44	51.95%	\$580.00	\$536.44
17 Trip Generation Study	Fee	1	\$420.00	64.49%	\$651.26	\$231.26	89.06%	\$580.00	\$71.26
18 Traffic Impact Study	Fee	1	\$1,575.00	52.90%	\$2,977.18	\$1,402.18	53.57%	\$1,595.00	\$1,382.18
19 Improvement Plan Check & Inspection	Fee	36	\$750.00	18.33%	\$4,091.70	\$3,341.70	18.33%	\$750.00	\$3,341.70
37 Monument Inspection	Fee	1	\$100.00	20.51%	\$487.49	\$387.49	20.51%	\$100.00	\$387.49
38 Bond / Agreement Processing	Fee	1	\$150.00	30.77%	\$487.49	\$337.49	30.77%	\$150.00	\$337.49
39 Preferential Parking: Annual Permit	Fee	2204	\$16.00	30.00%	\$53.34	\$37.34	30.00%	\$16.00	\$37.34
40 Preferential Parking: Visitor Permit	Fee	180	\$16.00	30.00%	\$53.34	\$37.34	30.00%	\$16.00	\$37.34
41 Preferential Parking: Consider of Req	Fee	1	\$200.00	54.39%	\$367.71	\$167.71	54.39%	\$200.00	\$167.71
42 Preferential Parking: Appeal of Determ	Fee	1	\$100.00	52.20%	\$191.59	\$91.59	104.39%	\$200.00	-\$8.41
43 Preferential Parking: Temp Suspension	Fee	1	\$105.00	57.76%	\$181.78	\$76.78	57.76%	\$105.00	\$76.78
44 Preferential Parking: Add'l annual/visitor	Fee	1	\$330.00	51.69%	\$638.37	\$308.37	51.69%	\$330.00	\$308.37

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

Page 20

City of Culver City

60500 Engr & 61100 Streets

2006/2007

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
45 Appeals of determination or decision	Fee	1	\$540.00	36.51%	\$1,478.85	\$938.85	36.51%	\$540.00	\$938.85
46 Creating a Preferential Parking Zone	New Fee	7	\$0.00	0.00%	\$9,160.55	\$9,160.55	2.73%	\$250.00	\$8,910.55
47 Curb Painting: green/yellow/white	Fee	5	\$100.00	29.68%	\$336.90	\$236.90	59.37%	\$200.00	\$136.90
49 Lot Line Adjustment / Merger	+ \$50/lot	2	\$1,000.00	67.21%	\$1,487.85	\$487.85	100.82%	\$1,500.00	-\$12.15
50 Certificate of Compliance	Fee	1	\$500.00	41.03%	\$1,218.71	\$718.71	41.03%	\$500.00	\$718.71
51 Street Vacation	Fee	1	\$2,500.00	42.47%	\$5,886.29	\$3,386.29	50.97%	\$3,000.00	\$2,886.29
52 Public R-O-W / Encroachment Permit	Fee	1	\$2,500.00	41.83%	\$5,976.54	\$3,476.54	50.20%	\$3,000.00	\$2,976.54
53 Reproduction	varies	120	\$0.00	0.00%	\$26.67	\$26.67	0.00%	\$0.00	\$26.67
57 NPDES: 10-49 Home Subdivision	Fee	4	\$1,000.00	17.49%	\$5,715.93	\$4,715.93	34.99%	\$2,000.00	\$3,715.93
58 NPDES: 1+ acre Indus/Comm	Fee	4	\$950.00	12.93%	\$7,349.05	\$6,399.05	25.85%	\$1,900.00	\$5,449.05
59 NPDES: Auto Repair Facility	Fee	1	\$625.00	13.92%	\$4,491.09	\$3,866.09	27.83%	\$1,250.00	\$3,241.09
60 NPDES: Retail Gasoline Outlet	Fee	1	\$550.00	10.36%	\$5,307.65	\$4,757.65	20.72%	\$1,100.00	\$4,207.65
61 NPDES: Restaurant	Fee	3	\$500.00	11.13%	\$4,491.09	\$3,991.09	11.13%	\$500.00	\$3,991.09
63 NPDES: Pkg Lot w/25+ sp, 5000+ sq ft.	Fee	2	\$575.00	12.80%	\$4,491.09	\$3,916.09	25.61%	\$1,150.00	\$3,341.09
74 NPDES: Plan Chk - <1 acre	Fee	2	\$500.00	13.61%	\$3,674.53	\$3,174.53	27.21%	\$1,000.00	\$2,674.53
75 NPDES: Plan Chk - >1 acre	+ 0.18/100	18	\$1,130.00	46.13%	\$2,449.68	\$1,319.68	102.05%	\$2,500.00	-\$50.32
76 Support to Building	X-Suppt	400	\$0.00	0.00%	\$146.34	\$146.34	N/A	N/A	N/A
77 All Other Non-Fee	Non-Fee	1	\$0.00	0.00%	\$4,568,710	\$4,568,710	N/A	N/A	N/A

25

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

City of Culver City
60500 Engr & 61100 Streets
2006/2007

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
1 Minor Permit: Permit Issuance	Fee	\$17,500	78.74%	\$22,226	\$4,726	101.23%	\$22,500	\$5,000
2 Parking Space Rental: Metered	per day	\$75	33.27%	\$225	\$150	33.27%	\$75	\$0
3 Parking Space Rental: Non-Metered	per day	\$8	16.63%	\$45	\$38	16.63%	\$8	\$0
4 Outdoor Dining Permit Fee	Fee	\$1,200	20.95%	\$5,729	\$4,529	104.74%	\$6,000	\$4,800
6 Permit Extension: Issuance	Fee	\$350	80.12%	\$437	\$87	103.02%	\$450	\$100
7 Transportation Permit: One Way	state mand	\$800	47.32%	\$1,691	\$891	47.32%	\$800	\$0
8 Transportation Permit: Two Way	state mand	\$8,960	94.63%	\$9,468	\$508	94.63%	\$8,960	\$0
9 Concrete: Removal/Constr <20 sq ft	Fee	\$400	15.24%	\$2,625	\$2,225	19.05%	\$500	\$100
10 Concrete: Removal/Constr ea add sq ft	Fee	\$30	0.38%	\$7,958	\$7,928	0.50%	\$40	\$10
11 Asphalt Concrete Paving <20 sq ft	Fee	\$400	33.41%	\$1,197	\$797	41.77%	\$500	\$100
12 Asphalt Concrete Paving ea add's sq ft	Fee	\$15	0.79%	\$1,890	\$1,875	1.06%	\$20	\$5
16 Parking Demand Study	Fee	\$420	37.62%	\$1,116	\$696	51.95%	\$580	\$160
17 Trip Generation Study	Fee	\$420	64.49%	\$651	\$231	89.06%	\$580	\$160
18 Traffic Impact Study	Fee	\$1,575	52.90%	\$2,977	\$1,402	53.57%	\$1,595	\$20
19 Improvement Plan Check & Inspection	Fee	\$27,000	18.33%	\$147,301	\$120,301	18.33%	\$27,000	\$0
37 Monument Inspection	Fee	\$100	20.51%	\$487	\$387	20.51%	\$100	\$0
38 Bond / Agreement Processing	Fee	\$150	30.77%	\$487	\$337	30.77%	\$150	\$0
39 Preferential Parking: Annual Permit	Fee	\$35,264	30.00%	\$117,566	\$82,302	30.00%	\$35,264	\$0
40 Preferential Parking: Visitor Permit	Fee	\$2,880	30.00%	\$9,602	\$6,722	30.00%	\$2,880	\$0
41 Preferential Parking: Consider of Req	Fee	\$200	54.39%	\$368	\$168	54.39%	\$200	\$0
42 Preferential Parking: Appeal of Determ	Fee	\$100	52.20%	\$192	\$92	104.39%	\$200	\$100
43 Preferential Parking: Temp Suspension	Fee	\$105	57.76%	\$182	\$77	57.76%	\$105	\$0
44 Preferential Parking: Add'l annual/visitor	Fee	\$330	51.69%	\$638	\$308	51.69%	\$330	\$0
45 Appeals of determination or decision	Fee	\$540	36.51%	\$1,479	\$939	36.51%	\$540	\$0

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

Page 22

City of Culver City

60500 Engr & 61100 Streets

2006/2007

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
46 Creating a Preferential Parking Zone	New Fee	\$0	0.00%	\$64,124	\$64,124	2.73%	\$1,750	\$1,750
47 Curb Painting: green/yellow/white	Fee	\$500	29.68%	\$1,684	\$1,184	59.37%	\$1,000	\$500
49 Lot Line Adjustment / Merger	+ \$50/lot	\$2,000	67.21%	\$2,976	\$976	100.82%	\$3,000	\$1,000
50 Certificate of Compliance	Fee	\$500	41.03%	\$1,219	\$719	41.03%	\$500	\$0
51 Street Vacation	Fee	\$2,500	42.47%	\$5,886	\$3,386	50.97%	\$3,000	\$500
52 Public R-O-W / Encroachment Permit	Fee	\$2,500	41.83%	\$5,977	\$3,477	50.20%	\$3,000	\$500
53 Reproduction	varies	\$0	0.00%	\$3,201	\$3,201	0.00%	\$0	\$0
57 NPDES: 10-49 Home Subdivision	Fee	\$4,000	17.49%	\$22,864	\$18,864	34.99%	\$8,000	\$4,000
58 NPDES: 1+ acre Indus/Comm	Fee	\$3,800	12.93%	\$29,396	\$25,596	25.85%	\$7,600	\$3,800
59 NPDES: Auto Repair Facility	Fee	\$625	13.92%	\$4,491	\$3,866	27.83%	\$1,250	\$625
60 NPDES: Retail Gasoline Outlet	Fee	\$550	10.36%	\$5,308	\$4,758	20.72%	\$1,100	\$550
61 NPDES: Restaurant	Fee	\$1,500	11.13%	\$13,473	\$11,973	11.13%	\$1,500	\$0
63 NPDES: Pkg Lot w/25+ sp, 5000+ sq ft.	Fee	\$1,150	12.80%	\$8,982	\$7,832	25.61%	\$2,300	\$1,150
74 NPDES: Plan Chk - <1 acre	Fee	\$1,000	13.61%	\$7,349	\$6,349	27.21%	\$2,000	\$1,000
75 NPDES: Plan Chk - >1 acre	+ 0.18/100	\$20,340	46.13%	\$44,094	\$23,754	102.05%	\$45,000	\$24,660
76 Support to Building	X-Suppt	\$0	0.00%	\$58,536	\$58,536	N/A	N/A	N/A
77 All Other Non-Fee	Non-Fee	\$0	0.00%	\$4,568,710	\$4,568,710	N/A	N/A	N/A

Total User Fees	\$139,787	\$557,561	\$417,775	\$190,377	\$50,590
% of Full Cost	25.07%	100.00%	74.93%	34.14%	9.07%
Total Other Services	\$0	\$4,627,247	\$4,627,247	\$0	\$0
% of Full Cost	0.00%	100.00%	100.00%	0.00%	0.00%
Department Totals	\$139,787	\$5,184,808	\$5,045,021	\$190,377	\$50,590
% of Full Cost	2.70%	100.00%	97.30%	3.67%	0.98%

27

SECTION IV

PARKS, RECREATION & COMMUNITY SERVICES

IV. PARKS, RECREATION, AND COMMUNITY SERVICES

This study included an analysis of three divisions within the Parks, Recreation, and Community Services Department – Recreation, Senior Services, and the Veteran's Memorial Building.

RECREATION

Program activities provided by the Recreation Division include:

- Enrichment Classes – recreational classes offered by the city which includes all age categories.
- Community Events/Excursions – This section offers community events such as Breakfast with Santa, Youth for Service Day, Lunch with the Bunny, Egg Hunts, Tree Lighting Ceremony; and excursions like Solvang, Whale Watching, and Spa Experience. Trips are mostly enjoyed by senior citizens. Two camping trips for families who have never camped before are also offered.
- Parks and Playgrounds – This program includes staff that supervises the parks, issue game equipment, oversee the picnic permits and building rentals. Staff also helps with some of the community events.
- Youth Sports – This program includes Superstars (a sports introductory program for 4-7 year olds); Track & Field; partnership with the YMCA for Youth Basketball; and contract Sports camps, offering soccer, basketball, flat football, etc.
- MSASP – This is the Middle School After School Program.
- RECC – This is the Recreation Early Child Care program which is the city's after school program at Lindberg Stone House.

The total cost of the Recreation Department is \$3,599,374. The following is a breakdown of the costs: 1) \$1,716,650 for direct salary and benefits (48%), 2) \$624,676 for maintenance and operating expense (17%), 3) \$554,001 for department administration (15%), and 4) \$704,047 for citywide overhead (20%).

Fee-related service costs total \$3,318,131. Offsetting revenue is \$1,294,911 which results in a general fund subsidy of \$2,023,220 and a corresponding cost recovery level of 39%.

The cost analysis for Recreation was done on a total program basis, grouping several individual services into like program areas. Seasonal changes and the changing popularity of programs make a cost analysis for each individual activity impractical. Page 25 displays a summary of the cost analysis for Recreation. The recommended revenues which are displayed on the right hand side of the summary sheet correspond to the department's individual fee increases and would increase the department's overall revenues by \$138,262. The cost recovery level would increase to just over 43%.

In addition to the recommended fee adjustments included on page 25, the department would like to gradually increase fees over the next three to five years to get to the following cost recovery levels:

Program Area	Current Cost Recovery %	1 st Year Cost Recovery %	3-5 Year Cost Recovery %
Adult Basketball & Drop In	39%	45%	80%
Adult Softball	44%	45%	80%
Aquatics	20%	25%	60%
CCARP	27%	30%	50%
Enrichment Classes – Adult	78%	80%	80%
Enrichment Classes – Youth	58%	60%	60%
Comm Events / Excursions	19%	25%	100%
Just 4 Kids – Spring Camp	62%	65%	65%
Just 4 Kids – Summer Camp	61%	65%	65%
Just 4 Kids – Winter Camp	40%	45%	65%
MSASP	49%	55%	60%
Parks & Playgrounds	18%	20%	20%
RECC	53%	53%	53%
Teen Camp	67%	67%	67%
Teen Center	0%	0%	0%
Youth Mentoring	0%	0%	0%
Youth Sports	73%	75%	75%

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

City of Culver City
32100-32800 Recreation Division
2006/2007

							Recommendations		
	Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
a)	1 Adult Basketball & Drop-In Sports	Fee	\$26,212	39.47%	\$66,418	\$40,206	45.00%	\$29,888	\$3,676
a)	2 Adult Softball	Fee	\$74,052	43.57%	\$169,958	\$95,906	45.00%	\$76,481	\$2,429
b)	3 Aquatics	Fee	\$175,503	20.32%	\$863,634	\$688,131	25.00%	\$215,908	\$40,405
	5 CCARP	Fee	\$70,560	27.26%	\$258,836	\$188,276	30.00%	\$77,651	\$7,091
	9 Enrichment Classes - Master	Fee	\$419,930	67.60%	\$621,192	\$201,262	75.00%	\$465,894	\$45,964
a)	11 Community Events / Excursions	Fee	\$15,650	18.61%	\$84,086	\$68,436	25.00%	\$21,021	\$5,371
c)	14 Just 4 Kids Spring Camp	Fee	\$24,800	61.97%	\$40,019	\$15,219	70.00%	\$28,013	\$3,213
c)	15 Just 4 Kids Summer Camp	Fee	\$150,000	61.31%	\$244,653	\$94,653	65.00%	\$159,025	\$9,025
c)	16 Just 4 Kids Winter Camp	Fee	\$10,300	39.97%	\$25,770	\$15,470	45.00%	\$11,597	\$1,297
c)	17 MSASP	Fee	\$70,200	49.05%	\$143,130	\$72,930	55.00%	\$78,722	\$8,522
	19 Parks & Playgrounds	Fee	\$97,000	17.75%	\$546,455	\$449,455	20.00%	\$109,291	\$12,291
	20 RECC	Fee	\$50,400	52.97%	\$95,151	\$44,751	52.97%	\$50,400	\$0
c)	22 Teen Camp	Fee	\$66,000	67.07%	\$98,401	\$32,401	65.00%	\$63,961	-\$2,039
	23 Teen Center	Non-Fee	\$0	0.00%	\$246,456	\$246,456	N/A	N/A	N/A
	24 Youth Mentoring	Non-Fee	\$0	0.00%	\$34,786	\$34,786	N/A	N/A	N/A
	25 Youth Sports	Fee	\$44,304	73.32%	\$60,429	\$16,125	75.00%	\$45,321	\$1,017

Total User Fees	\$1,294,911	\$3,318,131	\$2,023,220	\$1,433,173	\$138,262
% of Full Cost	39.03%	100.00%	60.97%	43.19%	4.17%
Total Other Services	\$0	\$281,242	\$281,242	\$0	\$0
% of Full Cost	0.00%	100.00%	100.00%	0.00%	0.00%
Department Totals	\$1,294,911	\$3,599,374	\$2,304,463	\$1,433,173	\$138,262
% of Full Cost	35.98%	100.00%	64.02%	39.82%	3.84%

a) The goal for these programs is to work towards 100% cost recovery over a five year time period.

b) The goal for these programs is to work towards 65% cost recovery over a five year time period.

c) The goal for these programs is to work towards 80% cost recovery over a five year time period.

SENIOR SERVICES

The Senior Services Division offers a wide variety of social, educational and recreational services to senior adults in the community. Programs offered include:

- Senior Recreation
- Senior Education
- Community Information and Referrals
- Social Services (including homeless services)
- Health Fair
- Senior Nutrition Services (including home delivered meals and congregate meals)
- Paratransit Services (taxi coupon program, Dial-A-Ride program)
- Disability Services
- Retired Senior Volunteer Program (RSVP)

The total cost of the Senior Services Division is \$2,471,102. The following is a breakdown of this cost: 1) \$1,294,772 for direct salary and benefits (53%), 2) \$350,642 for maintenance and operating expense (14%), 3) \$274,431 for department administration (11%), and 4) \$540,587 for citywide overhead (22%).

The majority (85%) of the programs above are partially funded by grant monies, and otherwise supported by the general fund. Grant- and other non-fee related program costs total \$2,101,798 and are partially offset by grant revenues totaling \$602,679. The general fund supports the remaining costs of \$1,499,119.

Recreation and education programs such as seminars, classes and special events do not have any fees currently charged. The City of Culver City has a rather unique situation for these services in that there is a Culver City Senior Citizens' Association (CCSCA) that collects an annual membership fee in lieu of charging user fees. The CCSCA then passes some of this membership revenue to the city as a donation to partially offset the cost of providing what PRM typically sees as fee-related services. Fee-related service costs total \$369,303. Offsetting revenue (including memberships and donations only) is \$21,337 which results in a general fund subsidy of \$347,966 and a corresponding cost recovery level of 6%. It should be noted that total membership and donations revenue for FY 2006/2007 is \$43,200; \$21,863 is allocated to the non-fee generating programs (Social Services, Human Services, and Programs for the Disabled).

The city has historically elected to continue this relationship between the CCSCA and the department - making a conscious decision not to collect its own fees for providing senior programs. Therefore, this study does not include any recommendations for revenue adjustments. However, the department has put together a number of options for increasing revenues, as follows:

- Establish an MOU with the CCSCA to achieve a pre-determined cost recovery percentage.
- The MOU can determine the percentage splits for membership, programming, parking, and excursions to achieve the desired cost recovery.
- If the amount of funds being generated are insufficient, then the CCSCA Board of Directors can elect to generate further funds by:
 - ❖ Increasing the annual membership fee
 - ❖ Establishing fees for special interest classes
 - ❖ Establishing fees for senior groups that meet at the center
 - ❖ Establishing annual fundraising events
- Recreation Services can begin providing contract classes after hours for classes targeting this age group.

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

Page 2

Agency:

Department:

Fiscal Year:

City of Culver City

34100-34500 Senior & Social Services

2006/2007

						Recommendations			
	Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Cost Recovery %	Revenue @ Recomm Level	Increased Revenue
(a)	1 Nutrition Services (342)	Grant Progr	\$207,272	43.87%	\$472,435	\$265,163	N/A	N/A	N/A
(a)	2 Paratransit Services (343)	Grant Progr	\$277,178	43.46%	\$637,729	\$360,551	N/A	N/A	N/A
(a)	3 Retired Senior Voluneer Program (344)	Grant Progr	\$48,878	11.67%	\$418,868	\$369,990	N/A	N/A	N/A
(a)	4 Disability Services (345)	Grant Progr	\$47,488	24.43%	\$194,354	\$146,866	N/A	N/A	N/A
(b)	5 Social Services (341)	Non-Fee	\$15,879	5.78%	\$274,838	\$258,959	N/A	N/A	N/A
(b)	6 Human Relations (341)	Non-Fee	\$1,659	5.78%	\$28,706	\$27,048	N/A	N/A	N/A
(b)	7 Progr: Seminars (341)	Fee	\$1,616	5.78%	\$27,978	\$26,361	5.78%	\$1,616	\$0
(b)	8 Progr: Special Events (341)	Fee	\$9,052	5.78%	\$156,674	\$147,622	5.78%	\$9,052	\$0
(b)	9 Progr: Spec Interest Groups (341)	Fee	\$970	5.78%	\$16,787	\$15,817	5.78%	\$970	\$0
(b)	10 Progr: Classes (341)	Fee	\$9,699	5.78%	\$167,865	\$158,166	5.78%	\$9,699	\$0
(b)	11 Programs for Disabled (341)	Non-Fee	\$4,326	5.78%	\$74,868	\$70,542	N/A	N/A	N/A
Total User Fees			\$21,337		\$369,303	\$347,966		\$21,337	\$0
% of Full Cost			5.78%		100.00%	94.22%		5.78%	0.00%
Total Other Services			\$602,679		\$2,101,798	\$1,499,119		\$0	\$0
% of Full Cost			28.67%		100.00%	71.33%		0.00%	0.00%
Department Totals			\$624,016		\$2,471,102	\$1,847,086		\$21,337	\$0
% of Full Cost			25.25%		100.00%	74.75%		0.86%	0.00%

(a) - Current revenue figures for these programs include local, state and federal grants; charges for services; donations

(b) - Current revenue figures for these general fund programs includes \$8,200 in membership fees and \$35,000 in donations. No fees for services are charged.

33

VETERAN'S MEMORIAL BUILDING

The Veteran's Memorial Complex manages the facility and room rentals for the Veteran's Memorial Building and Auditorium, Senior Center, and Teen Center. Responsibilities for this division include coordinating and processing the rentals, and ensuring that all areas are safe, clean, properly equipped and prepared for occupancy. The facilities are used by paying customers that reserve space as well as by drop-in customers for unstructured activities.

The total cost of the Veteran's Memorial Complex is \$1,210,164. The following is a breakdown of the \$1,210,164 in costs: 1) \$279,444 for direct salary and benefits (23%), 2) \$295,483 for maintenance and operating expense (24%), 3) \$74,893 for department administration (6%), and 4) \$560,264 for citywide overhead (46%).

One hundred percent of the cost of this division is considered fee-related. Offsetting revenue is \$655,600 which results in a general fund subsidy of \$554,564 and a corresponding cost recovery level of 54%.

The cost analysis for the Veteran's Memorial Complex was done on a total annual basis, grouping the cost of all rentals by building, and comparing costs to total annual revenues received. The department is not recommending any adjustments to rental fees at this time. The current cost recovery level is fairly good, given the fact that the city has made a decision to subsidize rental rates for non-profit agencies, other city-sponsored user groups, and, to a lesser degree, Culver City residents and businesses.

The summary sheet on the following page displays the cost/revenue comparison by building.

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

Page 2

Agency:

Department:

Fiscal Year:

City of Culver City

31100 Veterans Memorial Building

2006/2007

						Recommendations		
Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Cost Recovery %	Revenue @ Recomm Level	Increased Revenue
1 Veterans Memorial Building	Fee	\$468,600	69.62%	\$673,074	\$204,474	69.62%	\$468,600	\$0
2 Teen Center	Fee	\$33,000	22.63%	\$145,844	\$112,844	22.63%	\$33,000	\$0
3 Senior Center	Fee	\$154,000	39.36%	\$391,246	\$237,246	39.36%	\$154,000	\$0
Total User Fees		\$655,600		\$1,210,164	\$554,564		\$655,600	\$0
% of Full Cost			54.17%	100.00%	45.83%		54.17%	0.00%
Total Other Services		\$0		\$0	\$0		\$0	\$0
% of Full Cost			0.00%	0.00%	0.00%		0.00%	0.00%
Department Totals		\$655,600		\$1,210,164	\$554,564		\$655,600	\$0
% of Full Cost			54.17%	100.00%	45.83%		54.17%	0.00%

SECTION V

POLICE

V. POLICE

The majority of costs incurred for Police services are not related to user fee services. \$29,688,913 (94%) of the \$30,810,815 total operating costs have been identified and set aside as "all other non-fee services". Service costs related to user fee activities totals \$1,121,902 and are currently offset by \$642,776 in revenue – an overall cost recovery rate of 57%.

The total cost of all Police services is broken down into the following components: 1) \$21,385,782 in direct salary and benefit expense (69%), 2) \$3,385,487 in materials and supplies (11%), 3) \$2,762,065 in departmental administration (9%), and 4) \$3,277,480 in citywide overhead and crossover fee support (11%).

Four fees are targeted for increases:

- False alarm fees are currently set at \$71 and are recommended to increase to \$100 and recover close to 100% of cost. Implementing this recommended fee would generate an additional \$24,360 annually.
- Film permit application fees are currently set at \$30 and are recommended to increase to \$90 and recover 31% of cost. Implementing this recommended fee would generate an additional \$12,000 annually. Department staff also recommends that this fee be annually adjusted by an additional \$30 over the next three years until a fee of \$180 is achieved.
- Vehicle release fees are currently set at \$100 (not charged to victims) and are recommended to increase to \$125 and recover 72% of cost.
- Vehicle impound storage fees are currently set at \$25 and are recommended to increase to \$75 and would recover 30% of cost. Department staff also recommends that this fee be annually adjusted by an additional \$25 over the next three years until a fee of \$150 is achieved.

The summary charts on the following pages show the results of this department's cost analysis. Page 31 provides information on a "Per Unit" basis. Page 32 provides total annual information by multiplying the per-unit fees and costs by the volume of activity in order to project out total annual costs and revenues.

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Culver City

Police Department

2006/2007

							Recommendations		
Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
1 Alarm Systems: Initial Application Fee	Fee	120	\$39.00	96.50%	\$40.41	\$1.41	96.50%	\$39.00	\$1.41
2 Alm Sys: Init Appl, Res Non-Monitored	Fee	1	\$5.00	30.93%	\$16.17	\$11.17	30.93%	\$5.00	\$11.17
3 Alarm Systems: Annual Renewal Fee	Fee	1,680	\$33.00	92.79%	\$35.56	\$2.56	92.79%	\$33.00	\$2.56
4 Alm Sys: Anual Rnwl, Res Non-Monitor	Fee	5	\$5.00	30.93%	\$16.17	\$11.17	30.93%	\$5.00	\$11.17
5 Alarm Systems: False Alarm Charge	Fee	840	\$71.00	68.93%	\$103.00	\$32.00	97.09%	\$100.00	\$3.00
6 Alarm Systems: False Alarm Charge	Non-fee	840	\$0.00	0.00%	\$103.00	\$103.00	N/A	N/A	N/A
a) 7 Alm Sys:False Alarm, Susp/Rvkd Prmt.	Not Used	-	\$0.00	0.00%	\$0.00	\$0.00	N/A	N/A	N/A
b) 8 Alarm Systems: Failure to Respond	Not Used	-	\$0.00	0.00%	\$0.00	\$0.00	N/A	N/A	N/A
c) 9 Film Pmt: Appltn. Fee	Fee	200	\$30.00	10.33%	\$290.34	\$260.34	31.00%	\$90.00	\$200.34
d) 19 Rpt Copy: Traffic Accident by Mail/Copy	Non-fee	780	\$0.00	0.00%	\$12.72	\$12.72	0.00%	\$0.00	\$12.72
20 Report Copy: Others	Per Page	1,040	\$0.15	23.59%	\$0.64	\$0.49	23.59%	\$0.15	\$0.49
21 Report Copy: Commercial Request	Expedited	7,020	\$10.00	78.64%	\$12.72	\$2.72	78.64%	\$10.00	\$2.72
22 Report Copy: Fingerprt Card: 1st Card	Fee	10,200	\$15.00	88.64%	\$16.92	\$1.92	88.64%	\$15.00	\$1.92
23 Report Copy: Additional Cards	Fee	1	\$10.00	59.09%	\$16.92	\$6.92	59.09%	\$10.00	\$6.92
24 Rpt Copy: Fingerprnts by Livescan	Fee	4,500	\$35.00	95.38%	\$36.70	\$1.70	95.38%	\$35.00	\$1.70
25 Rpt Copy: Clearance Letter/Spcl Rpt	Fee	50	\$10.00	20.40%	\$49.01	\$39.01	20.40%	\$10.00	\$39.01
d) 26 Rpt Copy: Vehicle Release per Vehicle	Non-fee	1	\$0.00	0.00%	\$106.81	\$106.81	N/A	N/A	N/A
27 Rpt Copy: Vehicle Release, Others	Fee	1,040	\$100.00	57.35%	\$174.35	\$74.35	71.69%	\$125.00	\$49.35
e) 28 Rpt Copy: Vehicle Impound Storage	Per Day	1,200	\$25.00	10.01%	\$249.84	\$224.84	30.02%	\$75.00	\$174.84
29 Rpt Copy: Crime Stat Run, Spcl Rpt	Fee	12	\$35.00	46.44%	\$75.37	\$40.37	46.44%	\$35.00	\$40.37
32 All Other Non-Fee	Non-Fee	1	\$0.00	0.00%	\$29,592,369	\$29,592,369	N/A	N/A	N/A

a) This fee is rarely, if ever, used. Therefore, time data was not available and the City wishes to keep the same fee level of \$100.

b) This fee is rarely, if ever, used. Therefore, time data was not available and the City wishes to keep the same fee level of \$15.

c) The department recommends this fee be increased an additional \$30 per year for the next three years until the fee reaches \$180.

d) These service are charged at no cost to victims.

Photograph copies are charged at actual developing cost of approximately \$6.50.

Officer court witness fees are \$150 per day, per statute.

e) The department recommends this fee be increased an additional \$25 per year for the next three years until the fee reaches \$150

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

City of Culver City
Police Department
2006/2007

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
1 Alarm Systems: Initial Application Fee	Fee	\$4,680	96.50%	\$4,850	\$170	96.50%	\$4,680	\$0
2 Alarm Sys: Init Appl, Res Non-Monitored	Fee	\$5	30.93%	\$16	\$11	30.93%	\$5	\$0
3 Alarm Systems: Annual Renewal Fee	Fee	\$55,440	92.79%	\$59,748	\$4,308	92.79%	\$55,440	\$0
4 Alarm Sys: Annual Rnw, Res Non-Monitor	Fee	\$25	30.93%	\$81	\$56	30.93%	\$25	\$0
5 Alarm Systems: False Alarm Charge	Fee	\$59,640	68.93%	\$86,519	\$26,879	97.09%	\$84,000	\$24,360
6 Alarm Systems: False Alarm Charge	Non-fee	\$0	0.00%	\$86,519	\$86,519	N/A	N/A	N/A
7 Alarm Sys: False Alarm, Susp/Rvkd Prmt.	Not Used	\$0	0.00%	\$0	\$0	N/A	N/A	N/A
8 Alarm Systems: Failure to Respond	Not Used	\$0	0.00%	\$0	\$0	N/A	N/A	N/A
9 Film Pmt: Appltn. Fee	Fee	\$6,000	10.33%	\$58,069	\$52,069	31.00%	\$18,000	\$12,000
19 Rpt Copy: Traffic Accident by Mail/Copy	Non-fee	\$0	0.00%	\$9,918	\$9,918	0.00%	\$0	\$0
20 Report Copy: Others	Per Page	\$156	23.59%	\$661	\$505	23.59%	\$156	\$0
21 Report Copy: Commercial Request	Expedited	\$70,200	78.64%	\$89,264	\$19,064	78.64%	\$70,200	\$0
22 Report Copy: Fingerprt Card: 1st Card	Fee	\$153,000	88.64%	\$172,617	\$19,617	88.64%	\$153,000	\$0
23 Report Copy: Additional Cards	Fee	\$10	59.09%	\$17	\$7	59.09%	\$10	\$0
24 Rpt Copy: Fingprnts by Livescan	Fee	\$157,500	95.38%	\$165,137	\$7,637	95.38%	\$157,500	\$0
25 Rpt Copy: Clearance Letter/Spcl Rpt	Fee	\$500	20.40%	\$2,451	\$1,951	20.40%	\$500	\$0
26 Rpt Copy: Vehicle Release per Vehicle	Non-fee	\$0	0.00%	\$107	\$107	N/A	N/A	N/A
27 Rpt Copy: Vehicle Release, Others	Fee	\$104,000	57.35%	\$181,328	\$77,328	71.69%	\$130,000	\$26,000
28 Rpt Copy: Vehicle Impound Storage	Per Day	\$30,000	10.01%	\$299,805	\$269,805	30.02%	\$90,000	\$60,000
29 Rpt Copy: Crime Stat Run, Spcl Rpt	Fee	\$420	46.44%	\$904	\$484	46.44%	\$420	\$0
32 All Other Non-Fee	Non-Fee	\$0	0.00%	\$29,592,369	\$29,592,369	N/A	N/A	N/A

Total User Fees	\$642,776	\$1,121,902	\$479,126	\$765,136	\$122,360
% of Full Cost	57.29%	100.00%	42.71%	68.20%	10.91%
Total Other Services	\$0	\$29,688,913	\$29,688,913	\$0	\$0
% of Full Cost	0.00%	100.00%	100.00%	0.00%	0.00%
Department Totals	\$642,776	\$30,810,815	\$30,168,039	\$765,136	\$122,360
% of Full Cost	2.09%	100.00%	97.91%	2.48%	0.40%

SECTION VI

FIRE

VI. FIRE

Most of the services provided by the Fire Department are not related to user fees and are considered public safety services which are appropriately paid by the general fund. These costs - \$13,436,149 (86% of total costs) - are identified and set aside from the user fee analysis. The remaining costs of the department's operations are associated with fee-related services such as providing paramedic services, annual business inspections/permits, and hazardous materials handling.

The total cost of all Fire operations is \$15,694,908 and is broken down into the following components: 1) \$11,335,315 in direct salary and benefit expense (72%), 2) \$1,305,101 in materials and supplies (8%), 3) \$977,073 in departmental administration (6%), and 4) \$2,077,419 in citywide overhead (13%).

The total cost related to user fee services is \$2,258,759 and is offset by \$1,349,267, leaving \$909,492 to be subsidized by the general fund. This translates into an overall cost recovery level of 60%. Implementing the recommended fee increases discussed below would generate an additional \$124,413 in annual revenue and increase the overall cost recovery level to 65%.

Three fees are targeted for increases:

- Annual fire inspections (1 to 1,999 sq ft) are currently set at \$34.37 and are recommended to increase to \$99.62 and recover 35% of cost. Implementing this recommended fee would generate an additional \$96,441 annually.
- Annual fire inspections (2,000 to 4,999 sq ft) are currently set at \$68.74 and are recommended to increase to \$124.38 and recover 34% of cost. Implementing this recommended fee would generate an additional \$22,147 annually.
- Annual fire inspections (5,000 to 9,999 sq ft) are currently set at \$137.48 and are recommended to increase to \$174.35 and recover 39% of cost. Implementing this recommended fee would generate an additional \$5,825 annually.

The summary charts on the following pages show the results of this department's cost analysis. Pages 34 - 36 provide information on a "Per Unit" basis. Pages 37 - 40 provide total annual information by multiplying the per-unit fees and costs by the volume of activity in order to project out total annual costs and revenues.

42

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Culver City
Fire Department
2006/2007

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
1 Paramedic Transport - BLS	Fee	407	\$610.50	77.26%	\$790.18	\$179.68	77.26%	\$610.50	\$179.68
2 Paramedic Transport - ALS	Fee	814	\$825.75	96.59%	\$854.86	\$29.11	96.59%	\$825.75	\$29.11
3 Spr/Standp Sys: Issuance Fee	Fee	138	\$39.87	107.33%	\$37.15	-\$2.72	107.33%	\$39.87	-\$2.72
4 Spr/Standp Sys: New Svc Connection	Fee	20	\$63.24	39.93%	\$158.36	\$95.12	39.93%	\$63.24	\$95.12
5 Spr/Standp Sys: New/Add/Alter/Rep	Fee	135	\$63.24	42.43%	\$149.04	\$85.80	42.43%	\$63.24	\$85.80
6 Spr/Standp Sys: Standpipe riser, each	Fee	1	\$29.88	53.46%	\$55.89	\$26.01	53.46%	\$29.88	\$26.01
7 Spr/Standp Sys: Standpipes, ea outlet	Fee	2	\$20.62	55.34%	\$37.26	\$16.64	55.34%	\$20.62	\$16.64
8 Spr/Standp Sys: 1-10 sprklr heads	Fee	25	\$34.37	23.06%	\$149.04	\$114.67	23.06%	\$34.37	\$114.67
9 Spr/Standp Sys: 11-25 sprklr heads	Fee	45	\$67.37	45.20%	\$149.04	\$81.67	45.20%	\$67.37	\$81.67
10 Spr/Standp Sys: 26-50 sprklr heads	Fee	47	\$118.23	50.77%	\$232.88	\$114.65	50.77%	\$118.23	\$114.65
11 Spr/Standp Sys: 51-100 sprklr heads	Fee	14	\$210.35	53.77%	\$391.24	\$180.89	53.77%	\$210.35	\$180.89
12 Spr/Standp Sys: 101-200 sprklr heads	Fee	7	\$336.83	57.40%	\$586.86	\$250.03	57.40%	\$336.83	\$250.03
13 Spr/Standp Sys: 201-300 sprklr heads	Fee	3	\$463.32	57.17%	\$810.42	\$347.10	57.17%	\$463.32	\$347.10
14 Spr/Standp Sys: 301-500 sprklr heads	Fee	3	\$714.91	62.40%	\$1,145.77	\$430.86	62.40%	\$714.91	\$430.86
16 Spr/Standp Sys: 1001-2000 spr heads	Fee	1	\$1,598.93	59.60%	\$2,682.77	\$1,083.84	59.60%	\$1,598.93	\$1,083.84
22 Spr/Standp Sys: Plan Check	Fee	138	\$154.89	55.43%	\$279.46	\$124.56	55.43%	\$154.89	\$124.56
23 D/W Chem Hood: Issuance Fee	Fee	22	\$39.87	107.33%	\$37.15	-\$2.72	107.33%	\$39.87	-\$2.72
24 D/W Chem Hood: New/Add/Alt/Repair	Fee	20	\$63.24	42.43%	\$149.04	\$85.80	42.43%	\$63.24	\$85.80
25 D/W Chem Hood: Per Hood	Fee	22	\$63.24	45.26%	\$139.73	\$76.49	45.26%	\$63.24	\$76.49
26 D/W Chem Hood: Per Device	Fee	186	\$5.98	64.20%	\$9.32	\$3.34	64.20%	\$5.98	\$3.34
27 D/W Chem Hood: Plan Check	Fee	21	\$129.15	57.77%	\$223.56	\$94.42	57.77%	\$129.15	\$94.42
28 Wet Chem/Clean Agent	Fee	1	\$39.87	71.34%	\$55.89	\$16.02	71.34%	\$39.87	\$16.02
29 Fire Alarm Sys: Issuance Fee	Fee	58	\$39.87	107.33%	\$37.15	-\$2.72	107.33%	\$39.87	-\$2.72
30 Fire Alarm Sys: New/Add/Alt/Repair	Fee	58	\$63.24	42.43%	\$149.04	\$85.80	42.43%	\$63.24	\$85.80

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Culver City

Fire Department

2006/2007

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
31 Fire Alarm Sys: Ann Pan/FACP/Power	Fee	151	\$52.24	50.98%	\$102.47	\$50.23	50.98%	\$52.24	\$50.23
32 Fire Alarm Sys: Init Device - Manual	Fee	214	\$2.06	22.11%	\$9.32	\$7.26	22.11%	\$2.06	\$7.26
33 Fire Alarm Sys: Init Device - Automatic	Fee	2815	\$2.06	22.11%	\$9.32	\$7.26	22.11%	\$2.06	\$7.26
34 Fire Alarm Sys: Ind Device - Manual	Fee	1845	\$2.06	22.11%	\$9.32	\$7.26	22.11%	\$2.06	\$7.26
35 Fire Alarm Sys: Plan Check	Fee	55	\$249.12	74.29%	\$335.35	\$86.23	74.29%	\$249.12	\$86.23
50 Resubmittal of Plans	Fee	18	\$54.99	53.67%	\$102.47	\$47.48	53.67%	\$54.99	\$47.48
51 After Hours/Weekend Inspections	Hourly	96	\$100.00	80.54%	\$124.16	\$24.16	80.54%	\$100.00	\$24.16
52 High Rise Inspections	Hourly	5	\$100.00	89.46%	\$111.78	\$11.78	89.46%	\$100.00	\$11.78
54 Christmas Tree Lot	Fee	3	\$137.48	81.99%	\$167.67	\$30.19	81.99%	\$137.48	\$30.19
55 Day Care Center - <49 children	N/C	50	\$0.00	0.00%	\$83.84	\$83.84	0.00%	\$0.00	\$83.84
57 Env'tal Equip / Soil Remediation	Fee	37	\$343.71	70.97%	\$484.27	\$140.56	70.97%	\$343.71	\$140.56
58 Explosives - Storage/Sell/Display	Fee	1	\$171.85	76.87%	\$223.56	\$51.71	76.87%	\$171.85	\$51.71
59 Filming	X-Suppt	1	\$0.00	0.00%	\$44,237.73	\$44,237.73	0.00%	N/A	N/A
60 Fire Department Lock	Fee	1	\$11.95	25.86%	\$46.21	\$34.26	25.86%	\$11.95	\$34.26
61 Fire Road Use	Fee	1	\$23.91	88.93%	\$26.89	\$2.98	88.93%	\$23.91	\$2.98
63 Install Contractor/Central Station Permit	Semi-Annual	17	\$75.00	73.28%	\$102.35	\$27.35	73.28%	\$75.00	\$27.35
64 Install Contractor/Central Station Permit	Annual	58	\$150.00	146.55%	\$102.35	-\$47.65	146.55%	\$150.00	-\$47.65
65 Candles in Public Assembly Bldgs	Fee	1	\$68.74	81.99%	\$83.84	\$15.10	81.99%	\$68.74	\$15.10
66 Open Flame/Burning	Fee	36	\$68.74	81.99%	\$83.84	\$15.10	81.99%	\$68.74	\$15.10
67 Pit Barbecue	N/C	2	\$0.00	0.00%	\$83.84	\$83.84	0.00%	N/A	N/A
68 Spec Effects/Pyrotechnics	Fee	20	\$68.74	61.49%	\$111.78	\$43.04	61.49%	\$68.74	\$43.04
69 Special Events	Fee	11	\$68.74	61.49%	\$111.78	\$43.04	61.49%	\$68.74	\$43.04
70 Spray finishing: frontal area <9 sq ft.	Fee	1	\$68.74	81.99%	\$83.84	\$15.10	81.99%	\$68.74	\$15.10
71 Spray Finishing: frontal area >9 sq ft	Fee	1	\$137.48	81.99%	\$167.67	\$30.19	81.99%	\$137.48	\$30.19

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Culver City

Fire Department

2006/2007

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
72 Tank Truck Flammable Liquids	N/C	1	\$0.00	0.00%	\$55.89	\$55.89	0.00%	\$0.00	\$55.89
73 Tank Rem/Inst (per tank) Above Ground	Fee	1	\$206.23	88.16%	\$233.92	\$27.69	88.16%	\$206.23	\$27.69
74 Tank Rem/Inst (per tank) Below Ground	Fee	1	\$206.23	88.16%	\$233.92	\$27.69	88.16%	\$206.23	\$27.69
75 Tents & Air Supp Str: 200-500 sq ft	Fee	1	\$41.25	49.20%	\$83.84	\$42.59	49.20%	\$41.25	\$42.59
76 Tents & Air Supp Str: 501-1000 sq ft	Fee	5	\$109.99	131.20%	\$83.84	-\$26.15	131.20%	\$109.99	-\$26.15
77 Tents & Air Supp Str: 1001+ sq ft	Fee	21	\$206.23	245.99%	\$83.84	-\$122.39	245.99%	\$206.23	-\$122.39
78 Title 19 - 5 Yr Sprinkler/Standpipe Test	Fee	43	\$137.48	120.94%	\$113.67	-\$23.81	120.94%	\$137.48	-\$23.81
79 Welding / Cutting	Fee	23	\$68.74	61.49%	\$111.78	\$43.04	61.49%	\$68.74	\$43.04
81 Incident Report Copies	Fee	1	\$5.00	15.14%	\$33.02	\$28.02	15.14%	\$5.00	\$28.02
82 Haz Mat: Handling Reportable Quantity	Fee + add'l	205	\$526.44	126.55%	\$416.00	-\$110.44	126.55%	\$526.44	-\$110.44
83 Haz Mat: Amt per lb of Reportable Quan	add'l / lb	0	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
84 Haz Mat: Underground Tank (per tank)	add'l / tank	62	\$46.00	83.06%	\$55.38	\$9.38	83.06%	\$46.00	\$9.38
85 Haz Mat: Admin Fee for Non-Disclosure	escalating	4	\$100.00	120.37%	\$83.08	-\$16.92	120.37%	\$100.00	-\$16.92
86 Fire Insp: 1 to 1,999 sq ft	Fee	1478	\$34.37	12.08%	\$284.63	\$250.26	35.00%	\$99.62	\$185.01
87 Fire Insp: 2,000 to 4,999 sq ft	Fee	398	\$68.74	18.79%	\$365.84	\$297.10	34.00%	\$124.38	\$241.45
88 Fire Insp: 5,000 to 9,999 sq ft	Fee	158	\$137.48	30.75%	\$447.04	\$309.56	39.00%	\$174.35	\$272.70
89 Fire Insp: 10,000 sq ft or more	Fee	183	\$343.71	65.07%	\$528.25	\$184.54	65.07%	\$343.71	\$184.54
91 Condominium Complexes	New Fee	15	\$0.00	0.00%	\$9,683.69	\$9,683.69	0.00%	\$0.00	\$9,683.69
92 Phase I Address Searches	Fee	50	\$0.00	0.00%	\$33.02	\$33.02	0.00%	\$0.00	\$33.02
95 All Other	Non-Fee	1	\$0.00	0.00%	\$13,391,744	\$13,391,744	N/A	N/A	N/A

a) This program is still in implementation stages; there is not yet enough data available to determine a proposed fee.

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

Page 37

City of Culver City

Fire Department

2006/2007

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
1 Paramedic Transport - BLS	Fee	\$248,388	77.26%	\$321,493	\$73,106	77.26%	\$248,388	\$0
2 Paramedic Transport - ALS	Fee	\$671,928	96.59%	\$695,615	\$23,687	96.59%	\$671,928	\$0
3 Spr/Standp Sys: Issuance Fee	Fee	\$5,502	107.33%	\$5,126	-\$376	107.33%	\$5,502	\$0
4 Spr/Standp Sys: New Svc Connection	Fee	\$1,265	39.93%	\$3,167	\$1,902	39.93%	\$1,265	\$0
5 Spr/Standp Sys: New/Add/Alter/Rep	Fee	\$8,537	42.43%	\$20,121	\$11,583	42.43%	\$8,537	\$0
6 Spr/Standp Sys: Standpipe riser, each	Fee	\$30	53.46%	\$56	\$26	53.46%	\$30	\$0
7 Spr/Standp Sys: Standpipes, ea outlet	Fee	\$41	55.34%	\$75	\$33	55.34%	\$41	\$0
8 Spr/Standp Sys: 1-10 sprklr heads	Fee	\$859	23.06%	\$3,726	\$2,867	23.06%	\$859	\$0
9 Spr/Standp Sys: 11-25 sprklr heads	Fee	\$3,032	45.20%	\$6,707	\$3,675	45.20%	\$3,032	\$0
10 Spr/Standp Sys: 26-50 sprklr heads	Fee	\$5,557	50.77%	\$10,945	\$5,389	50.77%	\$5,557	\$0
11 Spr/Standp Sys: 51-100 sprklr heads	Fee	\$2,945	53.77%	\$5,477	\$2,532	53.77%	\$2,945	\$0
12 Spr/Standp Sys: 101-200 sprklr heads	Fee	\$2,358	57.40%	\$4,108	\$1,750	57.40%	\$2,358	\$0
13 Spr/Standp Sys: 201-300 sprklr heads	Fee	\$1,390	57.17%	\$2,431	\$1,041	57.17%	\$1,390	\$0
14 Spr/Standp Sys: 301-500 sprklr heads	Fee	\$2,145	62.40%	\$3,437	\$1,293	62.40%	\$2,145	\$0
16 Spr/Standp Sys: 1001-2000 spr heads	Fee	\$1,599	59.60%	\$2,683	\$1,084	59.60%	\$1,599	\$0
22 Spr/Standp Sys: Plan Check	Fee	\$21,375	55.43%	\$38,565	\$17,189	55.43%	\$21,375	\$0
23 D/W Chem Hood: Issuance Fee	Fee	\$877	107.33%	\$817	-\$60	107.33%	\$877	\$0
24 D/W Chem Hood: New/Add/Alt/Repair	Fee	\$1,265	42.43%	\$2,981	\$1,716	42.43%	\$1,265	\$0
25 D/W Chem Hood: Per Hood	Fee	\$1,391	45.26%	\$3,074	\$1,683	45.26%	\$1,391	\$0
26 D/W Chem Hood: Per Device	Fee	\$1,112	64.20%	\$1,733	\$620	64.20%	\$1,112	\$0
27 D/W Chem Hood: Plan Check	Fee	\$2,712	57.77%	\$4,695	\$1,983	57.77%	\$2,712	\$0
28 Wet Chem/Clean Agent	Fee	\$40	71.34%	\$56	\$16	71.34%	\$40	\$0
29 Fire Alarm Sys: Issuance Fee	Fee	\$2,312	107.33%	\$2,155	-\$158	107.33%	\$2,312	\$0
30 Fire Alarm Sys: New/Add/Alt/Repair	Fee	\$3,668	42.43%	\$8,644	\$4,977	42.43%	\$3,668	\$0

45

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

City of Culver City

Fire Department

2006/2007

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
31 Fire Alarm Sys: Ann Pan/FACP/Power	Fee	\$7,888	50.98%	\$15,472	\$7,584	50.98%	\$7,888	\$0
32 Fire Alarm Sys: Init Device - Manual	Fee	\$441	22.11%	\$1,993	\$1,553	22.11%	\$441	\$0
33 Fire Alarm Sys: Init Device - Automatic	Fee	\$5,799	22.11%	\$26,222	\$20,423	22.11%	\$5,799	\$0
34 Fire Alarm Sys: Ind Device - Manual	Fee	\$3,801	22.11%	\$17,186	\$13,386	22.11%	\$3,801	\$0
35 Fire Alarm Sys: Plan Check	Fee	\$13,701	74.29%	\$18,444	\$4,743	74.29%	\$13,701	\$0
50 Resubmittal of Plans	Fee	\$990	53.67%	\$1,844	\$855	53.67%	\$990	\$0
51 After Hours/Weekend Inspections	Hourly	\$9,600	80.54%	\$11,920	\$2,320	80.54%	\$9,600	\$0
52 High Rise Inspections	Hourly	\$500	89.46%	\$559	\$59	89.46%	\$500	\$0
54 Christmas Tree Lot	Fee	\$412	81.99%	\$503	\$91	81.99%	\$412	\$0
55 Day Care Center - <49 children	N/C	\$0	0.00%	\$4,192	\$4,192	0.00%	\$0	\$0
57 Env'tal Equip / Soil Remediation	Fee	\$12,717	70.97%	\$17,918	\$5,201	70.97%	\$12,717	\$0
58 Explosives - Storage/Sell/Display	Fee	\$172	76.87%	\$224	\$52	76.87%	\$172	\$0
59 Filming	X-Suppt	\$0	0.00%	\$44,238	\$44,238	N/A	N/A	N/A
60 Fire Department Lock	Fee	\$12	25.86%	\$46	\$34	25.86%	\$12	\$0
61 Fire Road Use	Fee	\$24	88.93%	\$27	\$3	88.93%	\$24	\$0
63 Install Contractor/Central Station Permit	Semi-Annual	\$1,275	73.28%	\$1,740	\$465	73.28%	\$1,275	\$0
64 Install Contractor/Central Station Permit	Annual	\$8,700	146.55%	\$5,936	-\$2,764	146.55%	\$8,700	\$0
65 Candles in Public Assembly Bldgs	Fee	\$69	81.99%	\$84	\$15	81.99%	\$69	\$0
66 Open Flame/Burning	Fee	\$2,475	81.99%	\$3,018	\$543	81.99%	\$2,475	\$0
67 Pit Barbecue	N/C	\$0	0.00%	\$168	\$168	N/A	N/A	N/A
68 Spec Effects/Pyrotechnics	Fee	\$1,375	61.49%	\$2,236	\$861	61.49%	\$1,375	\$0
69 Special Events	Fee	\$756	61.49%	\$1,230	\$473	61.49%	\$756	\$0
70 Spray finishing: frontal area <9 sq ft.	Fee	\$69	81.99%	\$84	\$15	81.99%	\$69	\$0
71 Spray Finishing: frontal area >9 sq ft	Fee	\$137	81.99%	\$168	\$30	81.99%	\$137	\$0

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

Page 39

City of Culver City

Fire Department

2006/2007

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
72 Tank Truck Flammable Liquids	N/C	\$0	0.00%	\$56	\$56	0.00%	\$0	\$0
73 Tank Rem/Inst (per tank) Above Ground	Fee	\$206	88.16%	\$234	\$28	88.16%	\$206	\$0
74 Tank Rem/Inst (per tank) Below Ground	Fee	\$206	88.16%	\$234	\$28	88.16%	\$206	\$0
75 Tents & Air Supp Str: 200-500 sq ft	Fee	\$41	49.20%	\$84	\$43	49.20%	\$41	\$0
76 Tents & Air Supp Str: 501-1000 sq ft	Fee	\$550	131.20%	\$419	-\$131	131.20%	\$550	\$0
77 Tents & Air Supp Str: 1001+ sq ft	Fee	\$4,331	245.99%	\$1,761	-\$2,570	245.99%	\$4,331	\$0
78 Title 19 - 5 Yr Sprinkler/Standpipe Test	Fee	\$5,912	120.94%	\$4,888	-\$1,024	120.94%	\$5,912	\$0
79 Welding / Cutting	Fee	\$1,581	61.49%	\$2,571	\$990	61.49%	\$1,581	\$0
81 Incident Report Copies	Fee	\$5	15.14%	\$33	\$28	15.14%	\$5	\$0
82 Haz Mat: Handling Reportable Quantity	Fee + add'l	\$107,921	126.55%	\$85,280	-\$22,641	126.55%	\$107,921	\$0
83 Haz Mat: Amt per lb of Reportable Quan	add'l / lb	\$0	0.00%	\$0	\$0	0.00%	\$0	\$0
84 Haz Mat: Underground Tank (per tank)	add'l / tank	\$2,852	83.06%	\$3,434	\$582	83.06%	\$2,852	\$0
85 Haz Mat: Admin Fee for Non-Disclosure	escalating	\$400	120.37%	\$332	-\$68	120.37%	\$400	\$0
86 Fire Insp: 1 to 1,999 sq ft	Fee	\$50,799	12.08%	\$420,687	\$369,888	35.00%	\$147,240	\$96,441
87 Fire Insp: 2,000 to 4,999 sq ft	Fee	\$27,359	18.79%	\$145,604	\$118,245	34.00%	\$49,505	\$22,147
88 Fire Insp: 5,000 to 9,999 sq ft	Fee	\$21,722	30.75%	\$70,633	\$48,911	39.00%	\$27,547	\$5,825
89 Fire Insp: 10,000 sq ft or more	Fee	\$62,899	65.07%	\$96,670	\$33,771	65.07%	\$62,899	\$0
91 Condominium Complexes	New Fee	\$0	0.00%	\$145,255	\$145,255	0.00%	\$0	\$0
92 Phase I Address Searches	Fee	\$0	0.00%	\$1,651	\$1,651	0.00%	\$0	\$0
95 All Other	Non-Fee	\$0	0.00%	\$13,391,744	\$13,391,744	N/A	N/A	N/A

47

48

USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

Page 40

City of Culver City

Fire Department

2006/2007

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
Total User Fees		\$1,348,025		\$2,258,759	\$910,734		\$1,472,438	\$124,413
% of Full Cost		59.68%		100.00%	40.32%		65.19%	5.51%
Total Other Services		\$0		\$13,436,149	\$13,436,149		\$0	\$0
% of Full Cost		0.00%		100.00%	100.00%		0.00%	0.00%
Department Totals		\$1,348,025		\$15,694,908	\$14,346,883		\$1,472,438	\$124,413
% of Full Cost		8.59%		100.00%	91.41%		9.38%	0.79%

SECTION VII

FULLY BURDENED HOURLY RATES

VII. FULL COST HOURLY RATES

In addition to the individual fee calculations, fully burdened hourly rates were developed for all staff within each function analyzed. These hourly rates were calculated to include staff salary and benefits, proportionate service and supply costs, internal department administration, and citywide overhead costs. These rates (found on the following pages) may be used to determine fees for services that don't lend themselves to a fixed, or average, cost analysis, but are better charged on an actual time-and-expense basis. They can also be used to determine fees for services or programs that may be developed at a later date.

CITY OF CULVER CITY
PLANNING
 FISCAL 2006/2007

Full Cost Hourly Rates

Position	Annual Salary	Hourly			
		Salary	Benefits	Overhead	Total
1 Admin Clerk	\$ 42,380	\$ 23.54	\$ 9.75	\$ 69.99	\$ 103.28
2 Admin Secretary	\$ 48,040	\$ 26.69	\$ 11.06	\$ 79.33	\$ 117.08
3 Asst Planner	\$ 57,745	\$ 32.08	\$ 13.29	\$ 95.36	\$ 140.73
4 Assoc Planner	\$ 71,383	\$ 39.66	\$ 16.43	\$ 117.88	\$ 173.97
5 Sr Planner	\$ 91,515	\$ 50.84	\$ 21.06	\$ 151.13	\$ 223.03

Hourly salary rate is calculated by dividing annual salary by 1,800 productive hours.

Hourly benefit rate of 41.43% is applied to hourly salary rate.

Hourly overhead rate of 210.18% is applied to hourly salary plus benefits.

CITY OF CULVER CITY
BUILDING SAFETY
 FISCAL 2006/2007

Full Cost Hourly Rates

Position	Annual Salary	Hourly			
		Salary	Benefits	Overhead	Total
1 Building Official	\$ 126,709	\$ 70.39	\$ 30.69	\$ 75.90	\$ 176.98
2 Associate Analyst (E)	\$ 62,128	\$ 34.52	\$ 15.05	\$ 37.22	\$ 86.78
3 Sr Bldg/Safety Insp	\$ 73,970	\$ 41.09	\$ 17.92	\$ 44.31	\$ 103.32
4 Bldg/Safety Insp	\$ 62,130	\$ 34.52	\$ 15.05	\$ 37.22	\$ 86.78
6 Permit Tech	\$ 43,040	\$ 23.91	\$ 10.42	\$ 25.78	\$ 60.12
7 Permit Tech (7.5% Trans)	\$ 49,826	\$ 27.68	\$ 12.07	\$ 29.85	\$ 69.60

Hourly salary rate is calculated by dividing annual salary by 1,800 productive hours.

Hourly benefit rate of 43.60% is applied to hourly salary rate.

Hourly overhead rate of 75.09% is applied to hourly salary plus benefits.

CITY OF CULVER CITY
ENGINEERING & STREETS
FISCAL 2006/2007

Full Cost Hourly Rates

Position	Annual Salary	Hourly			
		Salary	Benefits	Overhead	Total
1 Engr Svcs Manager	\$ 107,492	\$ 59.72	\$ 34.82	\$ 124.33	\$ 218.88
2 Sr Civil Engineer	\$ 103,383	\$ 57.44	\$ 33.49	\$ 119.58	\$ 210.51
3 Assoc Engineer / 10	\$ 86,586	\$ 48.10	\$ 28.05	\$ 100.15	\$ 176.31
4 Sr Engineering Tech	\$ 57,370	\$ 31.87	\$ 18.59	\$ 66.36	\$ 116.82
5 PW Inspector	\$ 62,440	\$ 34.69	\$ 20.23	\$ 72.22	\$ 127.14
6 Permit Tech	\$ 45,250	\$ 25.14	\$ 14.66	\$ 52.34	\$ 92.14
7 Traffic Engr Manager	\$ 78,923	\$ 43.85	\$ 25.57	\$ 91.29	\$ 160.70
9 Cement Finisher	\$ 53,280	\$ 29.60	\$ 17.26	\$ 61.63	\$ 108.49
10 Heavy Equip Operator	\$ 52,250	\$ 29.03	\$ 16.93	\$ 60.44	\$ 106.39
11 Maint Worker I	\$ 40,550	\$ 22.53	\$ 13.14	\$ 46.90	\$ 82.57
12 Maint Worker II	\$ 44,100	\$ 24.50	\$ 14.29	\$ 51.01	\$ 89.80
13 St & Tree Maint Supvrs	\$ 80,510	\$ 44.73	\$ 26.08	\$ 93.12	\$ 163.93

Hourly salary rate is calculated by dividing annual salary by 1,800 productive hours.

Hourly benefit rate of 58.31% is applied to hourly salary rate.

Hourly overhead rate of 131.51% is applied to hourly salary plus benefits.

CITY OF CULVER CITY
RECREATION
CITY OF CULVER CITY

Full Cost Hourly Rates

Position	Annual Salary	Hourly			
		Salary	Benefits	Overhead	Total
2 Recreation Supervisor	\$ 67,085	\$ 37.27	\$ 26.61	\$ 94.06	\$ 157.94
3 Administrative Secretary	\$ 51,730	\$ 28.74	\$ 20.52	\$ 72.53	\$ 121.79
4 Administrative Clerk	\$ 41,360	\$ 22.98	\$ 16.41	\$ 57.99	\$ 97.38
5 Recreation Coordinator	\$ 52,871	\$ 29.37	\$ 20.97	\$ 74.13	\$ 124.48
6 Recreation Coordinator / RPT	\$ 50,378	\$ 27.99	\$ 19.98	\$ 70.64	\$ 118.61
7 Rec & Leis / Pool	\$ 48,482	\$ 26.93	\$ 19.23	\$ 67.98	\$ 114.14

Hourly salary rate is calculated by dividing annual salary by 1,800 productive hours.

Hourly benefit rate of 71.40% is applied to hourly salary rate.

Hourly overhead rate of 147.24% is applied to hourly salary plus benefits.

Part Time Staff	Annual Salary	Hourly			
		Salary	Benefits	Overhead	Total
Recreation Specialist		\$ 13.22	\$ 2.64	\$ 23.35	\$ 39.21
Sr Recreation Leader		\$ 11.44	\$ 2.29	\$ 20.22	\$ 33.95
Recreation Leader II		\$ 8.15	\$ 1.63	\$ 14.40	\$ 24.18
Recreation Leader I		\$ 7.64	\$ 1.53	\$ 13.50	\$ 22.67
Pool Manager		\$ 14.68	\$ 0.29	\$ 22.05	\$ 37.02
Lifeguard/Swim Instructor		\$ 12.38	\$ 2.48	\$ 21.88	\$ 36.74
Lifeguards		\$ 11.38	\$ 2.28	\$ 20.11	\$ 33.77
Cashier		\$ 7.95	\$ 1.59	\$ 14.05	\$ 23.59

Hourly benefit rate of 20% is applied to hourly salary rate.

Hourly overhead rate of 147.24% is applied to hourly salary plus benefits.

CITY OF CULVER CITY
SENIOR SERVICES
 FISCAL 2006/2007

Full Cost Hourly Rates

Position	Annual Salary	Hourly			
		Salary	Benefits	Overhead	Total
1 Sr & Social Svcs Manager	\$ 101,256	\$ 56.25	\$ 32.66	\$ 177.25	\$ 266.16
2 Sr & Social Svcs Supervisor	\$ 78,920	\$ 43.84	\$ 25.45	\$ 138.15	\$ 207.45
3 Rec Supervisor	\$ 72,150	\$ 40.08	\$ 23.27	\$ 126.30	\$ 189.65
4 Sr & Social Svcs Specialist	\$ 55,240	\$ 30.69	\$ 17.82	\$ 96.70	\$ 145.21
5 Admin Secy SH/5	\$ 51,730	\$ 28.74	\$ 16.68	\$ 90.56	\$ 135.98
6 Secretary	\$ 46,350	\$ 25.75	\$ 14.95	\$ 81.14	\$ 121.84
7 Van Driver	\$ 39,710	\$ 22.06	\$ 12.81	\$ 69.51	\$ 104.38

Hourly salary rate is calculated by dividing annual salary by 1,800 productive hours.

Hourly benefit rate of 58.05% is applied to hourly salary rate.

Hourly overhead rate of 199.37% is applied to hourly salary plus benefits.

CITY OF CULVER CITY
VETERAN'S MEMORIAL BUILDING
 FISCAL 2006/2007

Full Cost Hourly Rates

Position	Annual Salary	Hourly			
		Salary	Benefits	Overhead	Total
1 Cultural Affairs Manager	\$ 101,260	\$ 56.26	\$ 33.39	\$ 145.32	\$ 234.97
2 Secretary (7.5% Trans)	\$ 45,099	\$ 25.06	\$ 14.87	\$ 64.72	\$ 104.65

Hourly salary rate is calculated by dividing annual salary by 1,800 productive hours.

Hourly benefit rate of 59.36% is applied to hourly salary rate.

Hourly overhead rate of 162.10% is applied to hourly salary plus benefits.

CITY OF CULVER CITY
POLICE
FISCAL 2006/2007

Full Cost Hourly Rates

Position	Annual Salary	Hourly			
		Salary	Benefits	Overhead	Total
4 Captain	\$ 137,410	\$ 76.34	\$ 52.32	\$ 40.87	\$ 169.53
5 Lieutenant	\$ 117,165	\$ 65.09	\$ 44.61	\$ 34.85	\$ 144.56
6 Sergeant	\$ 96,440	\$ 53.58	\$ 36.72	\$ 28.68	\$ 118.99
7 Officer	\$ 78,282	\$ 43.49	\$ 29.81	\$ 23.28	\$ 96.58
8 Jailer	\$ 47,760	\$ 26.53	\$ 18.19	\$ 14.21	\$ 58.93
9 Records Tech	\$ 41,050	\$ 22.81	\$ 15.63	\$ 12.21	\$ 50.65
10 Forensic Specialist	\$ 69,680	\$ 38.71	\$ 26.53	\$ 20.73	\$ 85.97
11 Sr Forensic Specialist	\$ 83,780	\$ 46.54	\$ 31.90	\$ 24.92	\$ 103.37
12 Admin Secy SH5	\$ 51,730	\$ 28.74	\$ 19.70	\$ 15.39	\$ 63.82
13 Secretary (7.5% Translator)	\$ 47,509	\$ 26.39	\$ 18.09	\$ 14.13	\$ 58.62
14 Pkg Enf Officer	\$ 45,210	\$ 25.12	\$ 17.22	\$ 13.45	\$ 55.78
16 Comm Svcs Officer/Rpt	\$ 28,823	\$ 16.01	\$ 10.98	\$ 8.57	\$ 35.56
17 Automated Enf Tech	\$ 49,210	\$ 27.34	\$ 18.74	\$ 14.64	\$ 60.71
18 Property Tech	\$ 49,710	\$ 27.62	\$ 18.93	\$ 14.79	\$ 61.33
19 Safety Svcs Comm Oper	\$ 53,228	\$ 29.57	\$ 20.27	\$ 15.83	\$ 65.67
20 Adj to match budget	\$ 905,932	\$ 503.30	\$ 344.97	\$ 269.45	\$ 1,117.72

Hourly salary rate is calculated by dividing annual salary by 1,800 productive hours.

Hourly benefit rate of 68.54% is applied to hourly salary rate.

Hourly overhead rate of 31.77% is applied to hourly salary plus benefits.

CITY OF CULVER CITY
FIRE
FISCAL 2006/2007

Full Cost Hourly Rates

Position	Annual Salary	Hourly			
		Salary	Benefits	Overhead	Total
5 Batt Chief/Marshal/Mgt	\$ 151,820	\$ 84.34	\$ 59.13	\$ 51.95	\$ 195.43
6 Fire/Sr Insp/Insp	\$ 92,420	\$ 51.34	\$ 36.00	\$ 31.63	\$ 118.97
7 Fire Prev Specialist	\$ 91,582	\$ 50.88	\$ 35.67	\$ 31.34	\$ 117.89
8 Permit Technician	\$ 40,950	\$ 22.75	\$ 15.95	\$ 14.01	\$ 52.71
9 Batt Chief (112 hr)	\$ 132,490	\$ 73.61	\$ 51.61	\$ 45.34	\$ 170.55
9 Fire Capt/Tran/15	\$ 124,790	\$ 69.33	\$ 48.61	\$ 42.70	\$ 160.64
11 Fire Captain	\$ 104,836	\$ 58.24	\$ 40.83	\$ 35.88	\$ 134.95
12 Fire Engineer (56 hr)	\$ 90,210	\$ 50.12	\$ 35.14	\$ 30.87	\$ 116.12
13 Fire Fighter (56 hr)	\$ 73,514	\$ 40.84	\$ 28.63	\$ 25.16	\$ 94.63
14 Comm Svcs Officer	\$ 30,530	\$ 16.96	\$ 11.89	\$ 10.45	\$ 39.30
15 Fire Capt/Adm/15	\$ 119,980	\$ 66.66	\$ 46.73	\$ 41.06	\$ 154.45
16 Fire Fighter/Rescue/15	\$ 82,944	\$ 46.08	\$ 32.31	\$ 28.38	\$ 106.77
17 Secretary	\$ 46,350	\$ 25.75	\$ 18.05	\$ 15.86	\$ 59.66
18 Comm Technician	\$ 52,290	\$ 29.05	\$ 20.37	\$ 17.89	\$ 67.31
19 Comm Supervisor	\$ 69,678	\$ 38.71	\$ 27.14	\$ 23.84	\$ 89.69
20 Fire CSO/Rpt	\$ 30,622	\$ 17.01	\$ 11.93	\$ 10.48	\$ 39.42

Hourly salary rate is calculated by dividing annual salary by 1,800 productive hours.

Hourly benefit rate of 70.11% is applied to hourly salary rate.

Hourly overhead rate of 36.21% is applied to hourly salary plus benefits.

CITY OF CULVER CITY
CITY TREASURER
FISCAL 2006/2007

Full Cost Hourly Rates

	Position	Annual Salary	Hourly			
			Salary	Benefits	Overhead	Total
1	City Treasurer	\$ 110,210	\$ 61.23	\$ 40.06	\$ 95.44	\$ 196.73
2	Deputy City Treasurer	\$ 105,370	\$ 58.54	\$ 38.30	\$ 91.25	\$ 188.09
3	Treasury Division Mgr	\$ 90,288	\$ 50.16	\$ 32.82	\$ 78.19	\$ 161.17
4	Admin Secretary	\$ 51,730	\$ 28.74	\$ 18.80	\$ 44.80	\$ 92.34
5	Accountant	\$ 59,110	\$ 32.84	\$ 21.48	\$ 51.19	\$ 105.51
6	Account Clerk	\$ 37,810	\$ 21.01	\$ 13.74	\$ 32.74	\$ 67.49
7	Accounting Tech	\$ 50,740	\$ 28.19	\$ 18.44	\$ 43.94	\$ 90.57
8	Sr Account Clerk	\$ 45,705	\$ 25.39	\$ 16.61	\$ 39.58	\$ 81.59
9	Business Tax Inspector	\$ 48,305	\$ 26.84	\$ 17.56	\$ 41.83	\$ 86.23

Hourly salary rate is calculated by dividing annual salary by 1,800 productive hours.

Hourly benefit rate of 65.42% is applied to hourly salary rate.

Hourly overhead rate of 94.23% is applied to hourly salary plus benefits.

SECTION VIII
COMPARISON SURVEYS

VIII. COMPARISON SURVEY

An analysis of the cost of user fee services is typically accompanied by a comparison of similar fees charged by neighboring agencies. This information is of interest to the city's decision-makers when considering cost recovery levels and the public's perception of both service delivery and value. However, it should be noted that there are some limitations inherent in this type of a comparison:

- It may be difficult to determine similar services based on fee title – fees may be titled differently, or fees with the same title may actually be for fairly different services.
- It is unknown if other cities have recently undergone a cost of services study to determine full cost.
- It is unknown whether other cities have cost recovery policies that set fees at levels that do not reflect full cost.

Because of these inherent limitations, the city's decision-makers should use caution when considering comparison surveys as an additional tool to help them in pricing services. One way to address these issues is to make comparisons of cost recovery levels, both current and recommended, where the analysis of costs and inclusion of all levels of overhead is similar.

On the following page, PRM has provided a matrix of cost recovery levels for agencies that have recently undergone the same study process.

CITY OF CULVER CITY COST RECOVERY COMPARISONS

<i>PLANNING</i>	Recovery rates	
	<i>current</i>	<i>recommended</i>
Campbell	26%	50%
Chino Hills	12%	50%
Cupertino	12%	78%
Emeryville	29%	100%
Encinitas	24%	52%
Huntington Beach	84%	100%
La Habra	51%	n/a
La Mesa	65%	74%
Long Beach	71%	99%
Los Alamitos	7%	53%
Los Gatos	65%	100%
Whittier	41%	74%
Pittsburg	19%	49%
Santa Barbara	38%	n/a
Redlands	78%	99%
<i>Average</i>	<i>41%</i>	<i>75%</i>
Culver City	15%	42%

<i>BUILDING</i>	Recovery rates	
	<i>current</i>	<i>recommended</i>
Campbell	52%	65%
Chino Hills	81%	81%
Cupertino	83%	100%
Emeryville	86%	100%
Huntington Beach	91%	98%
La Habra	67%	n/a
La Mesa	95%	95%
Los Gatos	94%	94%
Whittier	69%	100%
Pittsburg	97%	98%
Redlands	100%	100%
<i>Average</i>	<i>83%</i>	<i>93%</i>
Culver City	58%	74%

<i>POLICE</i>	Recovery rates	
	<i>current</i>	<i>recommended</i>
Campbell	71%	62%
Folsom	15%	68%
Hollister	61%	98%
Huntington Beach	69%	79%
La Habra	10%	n/a
La Mesa	80%	81%
Lemoore	52%	87%
Los Alamitos	39%	70%
Long Beach	25%	96%
Whittier	62%	71%
Pittsburg	59%	62%
Santa Barbara	32%	not in scope
Redlands	79%	97%
<i>Average</i>	<i>50%</i>	<i>79%</i>
Culver City	57%	68%

<i>FIRE</i>	Recovery rates	
	<i>current</i>	<i>recommended</i>
Emeryville	10%	63%
Encinitas	14%	57%
Folsom	29%	100%
Hollister	47%	99%
Huntington Beach	56%	68%
La Habra	22%	n/a
La Mesa	80%	100%
Long Beach	94%	94%
Lemoore	73%	100%
Modesto	42%	100%
Redlands	22%	33%
<i>Average</i>	<i>44%</i>	<i>81%</i>
Culver City	60%	62%

<i>ENGINEERING</i>	Recovery rates	
	<i>current</i>	<i>recommended</i>
Campbell	55%	63%
Chino Hills	7%	66%
Cupertino	19%	100%
Emeryville	78%	99%
Encinitas	34%	64%
Huntington Beach	93%	100%
La Habra	29%	n/a
La Mesa	77%	96%
Long Beach	53%	72%
Los Alamitos	24%	92%
Los Gatos	91%	100%
Whittier	52%	100%
Pittsburg	78%	82%
Santa Barbara	62%	n/a
Redlands	56%	96%
<i>Average</i>	<i>54%</i>	<i>87%</i>
Culver City	29%	36%

<i>PR&CS</i>	Recovery rates	
	<i>current</i>	<i>recommended</i>
Campbell	49%	55%
Antioch	69%	69%
Emeryville	42%	n/a
Folsom	40%	44%
Hollister	64%	74%
Huntington Beach	62%	64%
Irvine	28%	n/a
La Habra	48%	n/a
Long Beach	44%	59%
Los Alamitos	55%	56%
La Mesa	43%	50%
Whittier	21%	29%
Pittsburg	26%	29%
Santa Barbara	43%	not in scope
Redlands	16%	16%
<i>Average</i>	<i>43%</i>	<i>50%</i>
Culver City	40%	48%

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RESOLUTION NO. 2007-R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CULVER CITY, CALIFORNIA, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CULVER CITY, CALIFORNIA, ESTABLISHING AND AMENDING VARIOUS FEES AND CHARGES TO BE CHARGED BY CITY DEPARTMENTS, RESCINDING RESOLUTION NOS. 2006-R053 and 2006-R059; AND RESCINDING PORTIONS OF RESOLUTION NOS. 96-R008; 2000-R074; AND 2003-R020.

WHEREAS, the City desires to consolidate all fees and charges into one resolution, wherever possible; and

WHEREAS, pursuant to the State Constitution, the City Charter, the Culver City Municipal Code and other applicable federal, state and local laws, the City is able to charge fees for services which do not exceed the City's costs for providing those services; and

WHEREAS, on file in the applicable department is the report justifying the various fees set forth in this resolution; and

WHEREAS, on May 7, 2007, the City Council of the City of Culver City conducted a duly noticed public hearing regarding establishment of fees and charges by the different departments and divisions of the City; and

WHEREAS, after giving an opportunity to be heard and considering all information before it, the City Council approved the adoption of said fees and charges attached hereto as Exhibits A through J.

NOW, THEREFORE, the City Council of the City of Culver City, California, DOES HEREBY RESOLVE, as follows:

1 SECTION 1. Resolution numbers 2006-R053 and 2006-R059 are
2 hereby rescinded.

3 SECTION 2. Paragraph 2 of Resolution No. 96-R008 which
4 established the fees for Outdoor Dining Permits is hereby rescinded.

5 SECTION 3. Exhibit B of Resolution 2000-R074 which established the
6 Urban Stormwater Mitigation and Construction Stormwater Pollution Prevention Plan
7 Check fees is hereby rescinded.
8

9 SECTION 4. Exhibit A of Resolution No. 2003-R020 which established
10 various fees for the Veterans Memorial Complex is hereby rescinded.

11 SECTION 5. The fees and charges establishing various fees and
12 charges attached to this resolution as Exhibits A through J are hereby adopted.

13 SECTION 6. With the exception of Planning Division, Building Safety,
14 and Public Works Fees and Charges set forth in Exhibits D and H, respectively, the fees
15 established in Exhibits A, B, C, E, F, G, I and J shall be effective on June 11, 2007.
16

17 SECTION 7. Planning Division, Building Safety, and Public Works
18 fees set forth in Exhibits D and H, respectively, shall be effective on July 9, 2007.

19 SECTION 8. The fees set forth in Exhibits D and H-1 may be adjusted
20 annually on or about July 1st of each year to reflect the Consumer Price Index for all Urban
21 Consumers (CPI-U), Los Angeles/Riverside/Orange County Area as established by the
22 U.S. Department of Labor from April of the preceding year through April of the current year.
23

24 SECTION 9. The fees for Emergency Ambulance Transport Fees in
25 Exhibit E are adjusted annually in accordance with the fee schedule approved by the Los
26 Angeles County General Public Allowable Rate Schedule.
27
28

SECTION 10. The City Manager, or his or her designee, may waive or reduce some of the fees established in Exhibits D, F-2 and H-1 when the applicant is another governmental agency or a 501(c) (3) charitable nonprofit organization headquartered in the City of Culver City.

SECTION 11. If any portion of this Resolution or any Exhibits attached hereto is held invalid, the remainder of this Resolution and the Exhibits attached hereto shall not be affected.

APPROVED and ADOPTED this _____ day of _____, 2007.

ALAN CORLIN, Mayor
City of Culver City, California

ATTEST:

APPROVED AS TO FORM:

CHRISTOPHER ARMENTA
City Clerk
A07-00248

CAROL A. SCHWAB
City Attorney

TABLE OF CONTENTS
FEES AND CHARGES EXHIBITS to RESOLUTION NO. 2007-R

<u>DESCRIPTION</u>	<u>EXHIBIT</u>	<u>PAGE NOS.</u>
General City Copying Services	A	1-2
Dog License Fee	B	3
City Treasurer—Miscellaneous Fees, Returned Check and Credit Card Fees Not Honored by Issuer	C	4
Community Development Department		
Building Safety Division	D	5-10
Planning Division	D	11-14
Fire Department		
Emergency Transport	E	15
Fire Prevention	E	16-18
Parks, Recreation and Community Services Department		
Tree Removal	F-1	19
Senior & Social Services	F-1	19
Recreation User Fees	F-1	20-25
Veterans Memorial Complex	F-2	26-31
Police Department		
Alarm Systems	G	32
Film Permits	G	32-33
Report Copies	G	33-34
Public Works		
Engineering and Maintenance Operations		
Minor Permit Fees & Charges	H-1	35-38
Major Permit Fees & Charges	H-1	38-40
Traffic Engineering	H-1	40-41
Miscellaneous Fees & Charges	H-1	41-42
Sanitation	H-1	42
Urban Stormwater Mitigation & Construction		
Stormwater Pollution Prevention	H-1	43-44
Itemized Cost Estimates for Improvements	H-2	45-50

<u>DESCRIPTION</u>	<u>EXHIBIT</u>	<u>PAGE NOS.</u>
Transportation (Bus Fares)	I	52-53
Miscellaneous		
Digital Imaging & Storage (Technology)	J	54
Telecommunications Applications	J	54-55

EXHIBIT A

GENERAL CITY COPYING SERVICES

- A. Photostatic copies of public records: Per Page \$.15
except for photostatic copies of ordinances
and resolutions: No Charge
- B. Certification of any writing on files
in the City Clerk's office: No Charge
- C. Copying of maps, diagrams, graphs, other
oversize records and other voluminous
records including, but not limited to
specifications, environmental impact
reports and agreements: Direct cost*
- D. Providing the following documents by mail:
- | | | |
|--|-----------------|--------|
| Council Minutes | Cost of mailing | |
| Council Agenda | Per Month | \$5.00 |
| Council Summary Staff Report | Per Month | \$5.00 |
| Commission/Board/Committee Summary/
Staff Reports | Per Month | \$5.00 |
| Commission/Board/Committee Minutes | Per Month | \$5.00 |
| Commission/Board/Committee Agendas | Per Month | \$5.00 |

NOTE: All mailing fees for City Council and Commission/Board/Committee Minutes/Agendas/Staff Reports shall be payable in advance to the City.

- E. Providing the following documents at City Hall:
- | | |
|---|-----------|
| Council/Commission/Board/Committee Summary
Staff Reports and Council/Commission/Board/
Committee Minutes: | No Charge |
|---|-----------|

NOTE: The Council/Commission/Board/Committee summary staff reports shall not be distributed until they have been first distributed to the Council/Commission/Board/Committee.

- F. Council/Commission/Board/Committee Agendas No Charge
- G. Purchase of the Culver City Municipal Code Direct Cost*
- H. Culver City Municipal Code Supplement Direct Cost*

EXHIBIT A (continued)

- | | | |
|----|---|---------------|
| I. | Transcript of public meeting
(An advance deposit for the estimated cost is required) | Actual Cost** |
| J. | Copy of tape recording of public meeting | Direct Cost* |
| K. | Copy of video/DVD recording of a public meeting | Direct Cost** |
| L. | Copies of photographs | Direct Cost* |

As used in A-L above, *Direct Cost shall mean the expenditure incurred by the City on the materials, machinery, maintenance of the machinery and the expense of the person operating the machinery in response to the request.

As used in A-L above, **Actual Cost shall mean Direct Cost, plus the expense of an outside vendor used.

GIS MAP AND DATA¹: (Fee is per sheet)

EXISTING MAPS*				CUSTOM MAPS**
Paper Size	Bond Paper	Glossy Paper	If Aerial Photo is printed, add this amount to paper cost	If custom map is created—Add \$40 per hour for programming/ computer services
8.5 x 11	\$1.00	\$1.50	\$0.60	
8.5 x 14	\$1.50	\$2.00	\$0.60	
Tabloid: 11x 17	\$2.00	\$3.00	\$1.00	
17 x 22	\$3.00	\$4.50	\$2.00	
22 x 34	\$6.00	\$9.00	\$4.00	
34 x 44	\$12.00	\$18.00	\$8.00	
Digital Data	\$40.00 per hour for programming/computer services PLUS \$1 per CD			

*Existing maps are those which have already been created, require zero alteration and just need to be printed.

**Custom maps are any new maps or an alteration (including size change) of an existing map.

WITNESS FEES: (per Government Code Section 68097.2)

- | | | |
|----|--|----------|
| 1. | Officer or employee attendance pursuant to subpoena
Per day, per person | \$150.00 |
|----|--|----------|

¹ The fees may be adjusted annually on or about July 1st of each year to reflect the increase in the Consumer Price Index for all Urban Consumers (CPI-U), Los Angeles/Riverside/Orange County area as established by the U.S. Department of Labor from April of the preceding year through April of the current year.

EXHIBIT B

DOG LICENSE FEE

1. DOG LICENSE FEE:

A. Pursuant to Section 9.01 of the Culver City Municipal Code, the City Council hereby establishes an annual dog license and tag fee of \$40.00, except that the fee shall be \$20.00 if a certificate is presented from a licensed veterinarian that the dog has been spayed or neutered. A fee of \$5 shall be charged for all replacement tags.

B. Residents of Culver City aged 60 years old whose total adjusted gross income, as used for purposes of the California Personal Income Tax Law, was no more than \$18,200 for the last calendar year, and the combined adjusted gross income of all members of the household in which an individual resides was no more than \$21,500 are exempt from paying a license fee for the first dog, with all subsequent dogs requiring a license and tag fee of \$10.00 for an unaltered dog and \$5.00 to license an altered dog. Culver City residents who meet the criterion of Disability as established by the Social Security Administration's Supplemental Security Income (SSI) Program for the Aged, Blind and Disabled (Title XVI of the Social Security Act as amended), without regard to age shall also be subject to the same exemption for the first dog, with all subsequent dogs requiring a license and tag fee of \$10.00 for an unaltered dog and \$5.00 to license an altered dog.

C. The fee shall be collected and tags issued by ~~Los Angeles County~~ the City of Culver City.

D. The full amount of any such fee is payable for any fraction of a license period; provided that only one-half of the amount of any such fee is payable for any fraction of the last six months of any licensing period if the dog for which such fee was paid was not kept within the City for any fraction of the first six months of any licensing period and a fee for the following license period is paid concurrently and that these quarters of the amount of any such fee is payable for any period between the last six (6) months and the last nine (9) months of any licensing period.

2. PENALTY FOR LATE PAYMENT:

- A. \$25.00 penalty shall be added to the license fee for:
- (1) Any penalty that is not paid on or before June 30 of each year; and
 - (2) For any new license which is not paid within thirty (30) days of the invoice notice.

EXHIBIT C

CITY TREASURER FEES

BUSINESS TAX CERTIFICATE APPLICATIONS & RENEWALS (CCMC §11.01.220)²:

Business Tax Certificate Application Processing Fee:	\$60.00
Business Tax Certificate Renewal Processing Fee:	\$60.00
Business Planning Review Fee:	\$20.00

TAX CERTIFICATE TRANSFER FEES (CCMC § 11.01.030)³:

Transfer or Assignment of tax certificate:	\$35.00 (\$25.00)
Replacement of lost or destroyed certificate or permit	\$10.00 (\$ 5.00)

NOTICE ON HEARING ON APPLICATION (CCMC § 11.01.335):

FEES AND DEPOSITS (CCMC § 11.06.120 GAMES, AMUSEMENTS & ENTERTAINMENTS):

Application Fee (nonrefundable)	\$180.00 (\$100.00)
Permit Fee	\$1,800.00 (\$1,000.00)
Quarterly Fee, if license & permit are granted	\$220.00 (\$120.00)

PERMIT APPLICABLE TO ONE LOCATION ONLY (CCMC § 11.06.135 GAMES, AMUSEMENTS & ENTERTAINMENTS):

Permit for Other Location (per location)	\$60.00 (\$25.00)
--	------------------------------

FEE (CCMC § 11.08.035 FIGURE STUDIOS & FIGURE MODELING

First Year Fee	\$480.00 (\$270.00)
Each Annual Renewal	\$450.00 (\$203.00)

PERMIT FEES AND BUSINESS TAXES. (CCMC § 11.10.070, TAXIS):

All fees are annual, unless otherwise specified:

A. Initial application fee for permit to conduct a taxicab business (per company)	\$1,000.00
B. Annual business tax (per company)	\$250.00
C. Taxicab inspection and license fee for each cab	\$400.00
D. Driver annual permit fee	\$ 30.00

² Adopted by the City Council on July 24, 2006, as Resolution No. 2006-R059.

³ Fee removed from Municipal Code incorporated into fee resolution.

E. Driver fingerprint fee (annually) \$30.00

(An additional annual fingerprint processing fee payable to the California Department of Justice in the amount of Eight Dollars and Fifty Cents (\$8.50) will be collected at the time of fingerprinting.)

E. Driver annual fingerprint fee (per Police Department fee schedule). In addition, an annual fingerprint processing fee payable to the California Department of Justice will be collected at the time of fingerprinting by the Culver City Police Department.

F. Annual renewal fee (per company) \$250.00

RETURNED CHECK FEE:

The City Treasurer is authorized and directed to collect a charge of \$25.00 for returned physical or electronic checks.

CREDIT CARD PAYMENTS NOT HONORED BY THE CREDIT CARD ISSUER:

In addition to any other charges or fees imposed by the City, the City Treasurer's office is authorized and directed to charge, to the person making a payment to the City by means of a credit card, a fee of Twenty-five Dollars (\$25.00) for any such payment if the credit card draft is not paid to the City following the due presentment of the draft to the credit card issuer.

EXHIBIT D⁴
(Effective July 7, 2007)
COMMUNITY DEVELOPMENT DEPARTMENT

BUILDING SAFETY DIVISION FEES:

PLUMBING PERMIT FEES		
Issuance fee	\$60.03	\$29.57
Water closet	32.34	15.93
Lavatory	32.34	15.93
Bathtub	32.34	15.93
Shower and/or Pan	41.55	20.47
Bidet	32.34	15.93
Urinal	32.34	15.93
Sinks: Kitchen/Bar/Floor/Service/Slop	32.34	15.93
Dishwasher	32.34	15.93
Food waste disposal	32.34	15.93
Clothes washer standpipe	32.34	15.93
Laundry tray	32.34	15.93
Drinking fountain	32.34	15.93
Trap primer	32.34	15.93
Floor or area drain	32.34	15.93
Roof drain	41.55	20.47
Gas system up to/including 5	41.55	20.47
Gas system over 5	6.92	3.41
Earthquake valve	41.55	20.47
Water heater	41.55	20.47
Water heater vent	23.10	11.38
Steam unit	41.55	20.47
Water service	41.55	20.47
Water pressure regulator	23.10	11.38
Hose bib	23.10	11.38
Backflow device	23.10	11.38
Lawn sprinkler control valve (AVB)	23.10	11.38
Repair/Alteration to existing piping	23.10	11.38
Repipe (enter valuation) 1.09%		

⁴ Some of the fees in Exhibit D may be subject to the digital imaging surcharge as established in Exhibit J. Additionally, the fees in Exhibit D may be adjusted annually on or about July 1st of each year to reflect the increase in the Consumer Price Index for all Urban Consumers (CPI-U), Los Angeles/Riverside/Orange County area as established by the U.S. Department of Labor from April of the preceding year through April of the current year.

EXHIBIT D (continued)
(Effective July 7, 2007)

PLUMBING PERMIT FEES (continued)		
Private/residential pool/spa/hot tub	\$159.30	78.47
Public/commercial pool/spa/hot tub	235.52	116.02
Building sewer	78.50	38.67
Sewer cap	60.05	29.58
Sewage ejector	60.05	29.58
Sump pump	60.05	29.58
Dental unit/cuspidor	32.34	15.93
Industrial waste interceptor/grease trap	60.05	29.58
Miscellaneous (enter valuation) 1.09%		

Plan Check fee 75% of the total Permit Fee, with an \$18.83 minimum fee payable at the time of submitting plans and specifications.

Investigation fee \$167.45 212.48 or an amount equal to the Permit Fee, but not exceeding \$500.00, whichever is greater.

Appeal \$167.45 or an amount equal to the Permit Fee, but not exceeding \$500.00, whichever is greater.

MECHANICAL PERMIT FEES		
Issuance fee	\$60.03	29.57
VAV box	13.85	6.82
VAV box with heating coil or fan	30.00	14.78
VAV box with heating coil and fan	43.85	21.60
Furnace up to 100,000 BTU	48.48	23.88
Furnace over 100,000 BTU	70.50	38.67
Heater: floor/unit/recessed wall	48.48	23.88
Fireplace	48.48	23.88
Appliance vent	48.48	23.88
Repair/alteration to existing system	48.48	23.88
Registers (supplies and returns)	13.85	6.82
Boiler/compressor up to 3HP	48.48	23.88
Boiler/compressor 3.1 - 15HP	70.50	38.67
Boiler/compressor 15.1 - 30HP	99.29	48.91
Boiler/compressor 30.1 - 50HP	159.30	78.47
Boiler/compressor over 50HP	233.31	114.93
Absorption system up to 600,000 BTU	48.48	23.88
Absorption system over 600,000 BTU	70.50	38.67

EXHIBIT D (continued)
(Effective July 7, 2007)

MECHANICAL PERMIT FEES (continued)		
Air handling unit up to 1200 CFM	\$87.74	43.22
Air handling unit 1201 - 6000 CFM	136.23	67.11
Air handling unit over 6000 CFM	191.63	94.40
Fire/Smoke or fire dampers	30.00	14.78
Duct or area smoke detectors	30.00	14.78
Gas system up to 5 outlets	41.56	20.47
Gas system over 5 outlets	6.92	3.41
Single duct vent/exhaust/supply fan	32.34	15.93
Ventilation system up to 1000 CFM	48.48	23.88
Ventilation system 1001 - 3000 CFM	78.50	38.67
Ventilation system over 3000 CFM	99.29	48.91
Evaporative cooler/make up air	36.95	18.20
Mechanical exhaust hood/system (enter valuation) 1.09%		
Commercial/industrial oven/incinerator (enter valuation) 1.09%		
Test witness fee (hood/shut off)	198.58	97.82
Miscellaneous (enter valuation) 1.09%		

Plan Check fee 75% of the total Permit Fee, with an \$18.83 minimum fee payable at the time of submitting plans and specifications for any of the following:

- A. New Commercial
- B. New Industrial
- C. Residential buildings with units of 350,000 BTU or more for heating and 25 hp and over for cooling

Investigation fee \$167.45 ~~212.48~~ or an amount equal to the Permit Fee, but not exceeding \$500.00, whichever is greater

Appeal \$167.45 or an amount equal to the Permit Fee, but not exceeding \$500.00, whichever is greater

EXHIBIT D (continued)
(Effective July 7, 2007)

ELECTRICAL PERMIT FEE SCHEDULE		
Issuance fee	\$48.50	29.57
120 volt branch circuit	20.52	12.51
208,340,377,480 volt branch circuit	29.85	18.20
Electrical device (light switch, etc) up to 10	2.10	1.28
Electrical device (light switch, etc) over 10	1.52	0.91
Motor/heater/transformer/generator		
up to 3 HP	20.52	12.52
3.1 - 5 HP	26.13	15.93
5.1 - 15 HP	33.60	20.49
15.1 - 50 HP	39.16	23.88
50.1 - 200 HP	78.36	47.78
over 200 HP	115.65	70.52
Service/switchboard/panel/transfer switch		
up to 200 amps	48.51	29.58
201 - 600 amps	48.51	29.58
601 - 1200 amps	78.36	47.78
over 1200 amps	115.65	70.52
Temporary service/power pole	48.51	29.58
Temporary lighting circuit	33.60	20.47
Illuminated sign	39.16	23.88
Private/residential pool/spa/hot tub	95.12	58.00
public/commercial pool/spa/hot tub	134.32	81.90
Time clock	9.32	5.68
Flood light pole	20.52	12.51
Solar photovoltaic system (enter valuation) 1.09%		
Low voltage/data cabling (enter valuation) 1.09%		
Miscellaneous (enter valuation) 1.09%		

Plan Check fee	75% of Permit Fees
----------------	--------------------

Investigation fee \$167.45212.48 or an amount equal to the Permit Fee, but not exceeding \$500.00, whichever is greater

Appeal \$167.45 or an amount equal to the Permit Fee, but not exceeding \$500.00, whichever is greater

EXHIBIT D (continued)
(Effective July 7, 2007)

BUILDING PERMIT FEES	
Total valuation (in dollars)	
1 - 500	29.57
501 - 2000	29.57
Additional charge over 500	3.41
2001 - 25,000	87.58
Additional charge over 2000	18.19
25,001 - 50,000	491.36
Additional charge over 25,000	12.51
50,001 - 100,000	807.57
Additional charge over 50,000	9.09
100,001 - 500,000	1,244.33
Additional charge over 500,000	9.09
500,001 - 1,000,000	4,749.84
Additional charge over 500	6.82
1,000,001+	8,644.35
Additional charge over 1,000,000	5.68

Other inspection and fees:

Inspections outside of normal business hours
(minimum charge-2 hours) \$90.00 per hour

Reinspection fees \$90.00 per hour

Inspections for which no fee is specifically indicated
(minimum charge-1 hour) \$90.00 per hour

Plan review fees 75% of Permit Fees

Investigation fee \$167.45 212.48 or an amount equal to the
Permit Fee, but not exceeding \$500.00, whichever is greater

Sign permit investigation ~~\$500.00~~ 730.00

Demolition:

All single multi-family structures ~~\$90.00~~ 240.00

All commercial structures ~~\$267.92~~ 570.00

Appeal \$167.45 or an amount equal to the Permit
Fee, but not exceeding \$500.00, whichever is greater

EXHIBIT D (continued)
(Effective July 7, 2007)

PLAN CHECK FEE 75% of permit fee		
Additional PLAN CHECK FEE (hourly rate)		97.82
PROPERTY REPORTS⁵		
Residential Property Report		90.00
Commercial Property Report	250.00	120.00
SCHOOL FEES		
Residential (per square foot 500sf and over)		2.24
Commercial (per square foot of new area, 500sf and over)		0.36
SEISMIC FEES		
Residential buildings of three (3) stories or less, (valuation x .0001)		
Commercial (valuation x .00021)		

Seismic fees shall be determined by the Building Official and collected when the building permit is issued as follows:

- a. For all residential buildings of three (3) stories or less, the fee amount shall be assessed at the rate of ten dollars and forty-six cents (\$10.46) per one hundred thousand dollars (\$100,000) with appropriate fractions thereof; provided that the minimum fee shall be fifty-two cents (\$0.52); and
- b. For all other buildings, the fee amount shall be assessed at the rate of twenty-one dollars and ninety-seven cents (\$21.97) per one hundred thousand dollars (\$100,000) with appropriate fractions thereof, provided that the minimum fee shall be fifty-two cents (\$0.52.)

As used herein, "buildings" are any structures built for the support, shelter or enclosure of persons, animals, chattels, or property of any kind.

The Building Official shall forward the fees and required reports on a quarterly basis to the State.

The City shall retain five percent (5%) of the total amount collected for data utilization and seismic education incorporating data from the Strong-Motion Instrumentation and Seismic Hazards Mapping Programs.

TEMPORARY CERTIFICATE OF OCCUPANCY (TCO)⁶		
Upon submittal of an application for a TCO	\$1,080	\$221.54
COMMERCIAL INDUSTRIAL TAX (commercial projects only)		

⁵ The City Manager, or his/her designee, may waive the property report and TCO fees when the applicant is another governmental agency or a 501(c)(3) charitable nonprofit organization headquartered in the City of Culver City.

⁶ See previous footnote number 3.

EXHIBIT D (continued)
(Effective July 7, 2007)

PLANNING DIVISION FEES⁷:

NOTE: Fees with (*) are subject to a 4% Technology Fee, See Exhibit J

Address Assignment	\$ 265.00 233.00
Administrative Site Plan Review [ASPR]:	
Single Family Dwelling/Two Family Dwelling	\$ 950.00 *
Other	\$ 1,167.00 1,117.00*
Administrative Use Permit [AUP]	\$ 1,380.00 —583.00*
Administrative Modification [AM]:	
Single Family Dwelling/Two Family Dwelling	\$ 479.00 *
Other	\$ 1,352.00 *—888.00*
Adult Use Development Permit	same amount as CUP \$ 11,644.00
After-the-fact filing	2 times the current application fee*
Annexation/De-Annexation	\$8,901.00*
Appeals of:	
Code project decision or Conditions of Approval	½ the current application fee*
Code interpretation to the Board of Zoning	
Adjustment	\$ 2,666.00 —224.00*
Code interpretation to the Planning Commission	\$ 2,666.00 —445.00*
Code interpretation to the City Council	\$ 2,666.00 —445.00*
Applicant requested case continuation (within 30 days of a Planning Commission meeting)	½ the current application fee*
Certificate of appropriateness:	
Minor (by the Community Development Director)	\$ 1,247.00 —265.00*
Major (by the Planning Commission)	\$ 1,818.00 —583.00*
Certificate of compliance	\$ 1,223.00 —143.00
Comprehensive Plan:	
New application	\$ 18,393.00 8,901.00*
Major modification	\$ 17,076.00 4,451.00*
Minor modification	\$ 2,644.00 —948.00*

⁷ The City Manager, or his/her designee, may waive some planning fees when the applicant is another governmental agency or a 501(c)(3) charitable nonprofit organization headquartered in the City of Culver City.

Major modification
Minor modification

\$17,076.004,451.00*
\$2,644.00—948.00*

EXHIBIT D (continued)
(Effective July 7, 2007)

Comprehensive Sign Program:

Multi Business Sign Program (MBSP)	\$447.00—265.00*
Master Sign Program (MSP)	<u>\$990.00</u> —583.00*

Conditional Use Permit [CUP]:

Single Family Dwelling/Two Family Dwelling	\$4,443.00—1,890.00*
Other _____	<u>\$9,666.00</u> —2,895.00*

Covenant and Agreement:

Single Family Dwelling/Two Family Dwelling	<u>\$390.00</u> —264.00
Other	<u>\$—</u> —425.00
+Recording fee (each)	Actual cost

Density and Other Bonus Incentives [DBOI]	<u>\$13,658.00</u> —5,081.00*
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Development Agreement	<u>\$17,550.00</u> —6,172.00*
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Dual discretionary actions or applications	Each application at full fee, plus full recovery of City costs*
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Environmental Analysis:

Categorical Exemption	<u>\$127.00</u> —75.00
Negative Declaration of _____	<u>\$1,982.00</u>
_____Mitigated Negative Declaration	<u>\$2,958</u> —750.00
Environmental Impact Report (EIR)	Cost of consultant, plus 25% City contract administration & document review
Preparation of special/technical studies required as part of proposed project	Cost of consultant, plus 25% City contract administration & document review

Extension of time:

Administrative	<u>\$210.00</u> —184.00
Planning Commission	½ the current application fee

Fee for Service Contract Planner

Cost of consultant, plus 25% City contract administration & work product review

General Plan Amendment [GPA]:

Map	<u>\$14,263.00</u> —2,225.00*
Text	<u>\$14,263.00</u> —3,907.00*

Height Exception	<u>\$13,658.00</u> —919.00*
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EXHIBIT D (continued)
(Effective July 7, 2007)

Inspections (by Planning Division Staff)	\$ 90.00 86.00 per hour in excess of 5 hours
Large Family Daycare Centers	See AUP <u>\$583.00</u>
Modification or reconsideration of previously approved request:	
Prior to issuance of building permit	½ the current application fee
After issuance of building permit	Cost of current application fee
Oil Well Permit	
New oil well application per well	\$ <u>9,666.00</u> 2,658.00 *
Annual renewal per well	\$ <u>667.00</u> 554.00 *
Abandonment permit per well	\$ <u>488.00</u> 1,108.00 *
Outdoor Display Permit	\$ <u>156.00</u> 115.00 *
Preliminary Project Review [PPR]	\$ <u>2,025.00</u> 2,303.00 *
(up to \$1,000 of fee will be credited towards	
the amount required for full application	
package submittal)	
Sign Permit	\$ <u>118.00</u> 50.00
Site Plan Review [SPR] by Planning Commission:	
Single Family Dwelling/Two Family Dwelling	\$ <u>1,428.00</u> *
Other	\$ <u>9,666.00</u> 2,225.00 *
Special research by Planning Division staff	\$99.00 per hour in excess of one hour
Specific (or Precise) Plan	\$ <u>22,978.00</u> 8,901.00 *
Street name (change or new if not part of subdivision map process)	\$ <u>14,263.00</u> 3,113.00 *
Subdivision of land:	
Lot line adjustment	\$ <u>1,175.00</u> *
Tentative Parcel Map	\$ <u>4,443.00</u> 1,334.00 *
Tentative Tract Map	\$ <u>5,321.00</u> 2,225.00 , plus \$28.00 for each land & airspace lot*

EXHIBIT D (continued)
(Effective July 7, 2007)

Surcharge for new, additional or replacement Construction (with discretionary application):		
Residential		\$242.00 per unit over 2, maximum of \$12,321.00
Non-residential		\$.17 per square foot, maximum of \$12,804.00
Temporary Banner Permit:		
Over Street/Right-of-Way		\$53.00 —37.00*
On building or Private Property		\$ 37.00*
Temporary Use Permit:		\$540.00 —150.00*
Variance [VAR] by Planning Commission:		
Single Family Dwelling/Two Family Dwelling		\$1,900.00*
Other		\$8,885.00 2,895.00*
Zone Code Amendment [ZCA]:		
Map		\$14,263.00 2,225.00*
Text		\$14,263.00 4,460.00*
Zoning Confirmation Letter		\$300.00 —91.00

EXHIBIT E⁸

FIRE DEPARTMENT FEES

The fees for Emergency Transportation for Basic Life Support (BLS) shall be established as follows:

A. *Transport Fee for Basic Life Support and Special Ancillary Services

~~\$644.50~~ 10.50 per person transported
101.00 Code 3 (lights and sirens)
71.75 oxygen
14.50 per mile
Any supplies or medications**

The fees for Emergency Transportation for Advanced Life Support (ALS) shall be established as follows:

B. *Transport Fee for Advanced Life Support and Special Ancillary Services

~~\$904.25~~ 25.75 per person transported
101.00 Code 3 (lights and sirens)
71.75 oxygen
14.50 per mile
Any supplies and medications**

*Transport fees, mileage and oxygen shall be adjusted annually in accordance with the fee schedule approved by the Los Angeles County General Public Allowable Rate Schedule.

**Supplies and medications will be adjusted annually in accordance with price increases.

Notwithstanding the above fees, the Fire Chief, or his/her designee, is authorized to waive fees for Emergency Transportation services.

⁸ Some of the fees in Exhibit E may be subject to the digital imaging surcharge as established in Exhibit J.

EXHIBIT E (continued)

FIRE PREVENTION FEES

Detection/Suppression Permit Fees		
Fire Sprinkler/Standpipe System Permit Fees (Includes on-site inspections)		
Issuance Fee		\$39.87
New Fire Service Connection		\$63.24
New, Add, Alter, Repair Existing System		\$63.24
Standpipe riser, each		\$29.88
Standpipes, each outlet		\$20.62
No. of sprinkler heads:	1-10	\$34.37
	11-25	\$67.37
	26-50	\$118.23
	51-100	\$210.35
	101-200	\$336.83
	201-300	\$463.32
	301-500	\$714.91
	501-1,000	\$1,051.75
	1,001-2,000	\$1,598.93
	2,001-3,000	\$2,103.49
	3,001-4,000	\$2,524.19
	4,001-5,000	\$2,944.89
	5,001-6,000	\$3,365.59
	each add 100 heads	\$41.25
Plan Check Fee (% of Permit Fee)		65%
Dry or Wet Chemical Hood Systems (Includes on-site inspections)		
Issuance Fee		\$39.87
New, Add, Alter, Repair Existing System		\$63.24
Per System		\$31.62
Per Device		\$5.98
Plan Check Fee (% of Permit Fee)		65%
Fire Alarm System (Includes on-site inspections)		
Issuance Fee		\$39.87
New, Add, Alter, Repair Existing System		\$63.24
Annunciator Panel/FACP/Power Supply		\$52.24
Control Modules-input/output		\$2.06
Initiation Devices - Manual		\$2.06
Initiation Devices - Automatic		\$2.06
Indicating Devices, Manual		\$2.06
Plan Check Fee (% of Permit Fee)		65%

EXHIBIT E (continued)

Cellular Communication Site Permit Fees (Includes on-site inspections)		
Issuance Fee		\$44.31
New, Add, Alter, Repair Existing System		\$63.24
Number of Batteries under 20 gallons each	1-10	\$34.37
	11-20	\$67.37
	21 and over	\$118.24
Batteries larger than 20 gallons	Any amount	\$118.24
Plan Check Fee (% of Permit Fee)		65%
New Construction Fees (% of Bldg Permit) (Includes on-site inspections)		
One/two Family Dwellings		
Fire Sprinkler Permit/Plan Check		65%
All Other Buildings		
Fire/Life Safety Plan Review		16%
Fire Sprinkler Permit/Plan Check		65%
Fire Alarm Permit/Plan Check (if required)		65%
Remodels/ Tenant Improvements (% of Bldg Permit) (Includes on-site inspections)		
One/two family dwellings		
Fire Sprinkler Permit/Plan Check		65%
All other buildings		
Fire Sprinkler Permit/Plan Check		65%
Fire Alarm Permit/Plan Check (if required)		65%
Resubmittal of plans		\$54.99
After hours/Weekend Inspections (Minimum of 8 hours)		\$100/Hr
High Rise Inspections (Minimum of 8 hours)		\$100/Hr
Hydrant Flow Testing (Minimum of 4 hours)		\$100/Hr
Other or Miscellaneous Inspections (per hour)		\$100/Hr

EXHIBIT E (continued)

SPECIAL PERMIT FEES	
Christmas Tree Lot	\$137.48
Day Care Centers	
< 49 Children	\$34.37
50 or more Children	\$68.74
Environmental Equip./ Soil Remediation	\$343.71
Explosives - Storage/Sell/Display	\$171.85
Filming	\$68.74
Fire Department Lock	\$11.95
Fire Road Use	\$23.91
Helicopter Lifts, Landing, Etc.	\$206.23
Installing Contractor/Central Station Permit	\$150 Annual
Mall (covered) Annual Permit Kiosks/Display	
Booths/Liquid or Gas-Fueled Equip	\$298.88
Open Flame - Candles	
Candles in public assembly Buildings	\$86.74 \$86.74
Open flame/burning	\$86.74 \$86.74
Pit Barbecue	\$34.37
Special Effects/Pyrotechnics/Use Receive/Trans.	\$86.74 \$86.74
Special Events	\$86.74 \$86.74
Spray Finishing	
Frontal Area < 9 sq. ft.	\$86.74 \$86.74
Frontal Area > 9 sq. ft.	\$137.48
Tank Truck/Flammable Liquids	\$206.23
Tank Removal/Installation (per tank)	
Above Ground	\$206.23
Below Ground	\$206.23
Tents and Air Supported Structures	
200-500 sq. ft.	\$41.25
501-1,000 sq. ft.	\$109.99
Over 1,001 sq. ft.	\$206.23
Title 19 - Five Year Sprinkler/Standpipe Test	\$137.48
Welding/Cutting	\$68.74
Heliport	\$166.45
Incident Report Copies (per copy)	\$5.00
Haz. Mat Fees	
Handling reportable quantities of Haz Mat (includes Plan Review, On-Site Inspection, Special Permits, Etc.)	\$100.11
Amount per lb. of reportable quantities (average daily amt)	\$0.10
Underground tank (per tank)	\$53.40
Late fee assessment	50% of billing
Administrative fee for non-disclosure (charged in addition to disclosure fee)	\$100 first/\$500 second
Fire Inspection Fees	
From 1 to 1,999 sq. ft.	\$99.62 \$34.37
From 2,000 to 4,999 sq. ft.	\$124.38 \$68.74
From 5,000 to 9,999 sq. ft.	\$174.35 \$137.48
10,000 sq. ft. or more	\$343.71

EXHIBIT F-1

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

FEE FOR APPLICATIONS/APPEALS FOR PERMITS FOR REMOVAL OF STREET TREES: (CCMC§9.10.040)

A fee of \$50.00 per tree is hereby established for the processing of an application for the removal of a street tree.

A fee of \$50.00 is hereby established for the processing of an appeal to the City Council of a Parks, Recreation and Community Services Commission's decision regarding the street tree.

These fees are non-refundable; provided that, if the permit is issued to the applicant/appellant, all the fees paid shall be credited toward the payment of the cost required pursuant to the City Code.

If an appellant is a City Official acting within the course and scope of the official's duties, no fee is required.

SENIOR & SOCIAL SERVICES DIVISION:

Flat rate fee for the membership in the
Culver City Senior Citizens Center:

\$10.00 per year

Community Garden plot rental fee:

\$30.00 per year

New and/or replacement key to garden:

\$ 3.00

EXHIBIT F-1 (continued)

Parks, Recreation & Community Services Department				
RECREATION DIVISION				
Recreation User Fees				
Proposed 5.30.06				
TYPE	JDE ACCT	TRAN CODE	TITLE	APPROVED FEE
Admin			Administrative Fees	
10132100	365160	6504	Non-Resident Fee for Recreation Program Participation	\$10.00
10132100			Refund Processing Fee	\$10.00
			Child Care Late Pick Up Fee	\$1.00 per child per minute
Afterschool			After School Programs at School Site	
13132310	365150	6902	One child weekly registration fee, Resident	\$50.00
13132310	365150	6902	Second child weekly registration fee, Resident	\$45.00
13132310	365150	6902	One child weekly registration fee, Non-Resident	\$60.00
13132310	365150	6902	Second child weekly registration fee, Non-Residents	\$55.00
13132310	365150	6902	After School Late Payment Fee	\$10.00
Afterschool			Culver City Afterschool Recreation Program	
10132330	365150	6905	One child weekly registration fee, Resident	\$35.00
10132330	365150	6905	One child weekly registration fee, Non-Resident	\$45.00
Aquatics			Aquatic Fees - Recreation Swim & Lap Swim Daily Fee	
13132200	365510	6808	Adults 18 yrs & older	\$3.00
13132200	365510	6808	Seniors and children 17 and under	\$2.00
Aquatics			Aquatic Fees - Swim Passes	
13132200	365510	6808	Adult Lap Swim Passes, Residents, 15 visits	\$30.00
13132200	365510	6808	Adult Lap Swim Passes, Non-Residents, 15 visits	\$40.0035.00
13132200	365510	6808	Seniors & Disabled Lap Passes, Residents, 15 visits	\$20.00
Aquatics			Aquatic Fees - Swim Lessons, Resident	
10132200	365530	6803	Learn to Swim Group Lessons (5 lessons)	\$27.0025.00
10132200	365530	6803	Learn To Swim Group Lessons (10 lessons)	\$48.0045.00
10132200	365530	6803	Lifeguard Training	\$130.00125.00
10132200	365530	6803	Private Swim Lessons (per 30 minute lesson)	\$33.0030.00
Aquatics			Aquatic Fees - Swim Lessons, Non-Resident	
13132200	365530	6803	Learn To Swim Group Lessons (5 lessons)	\$37.0035.00
13132200	365530	6803	Learn To Swim Group Lessons (10 lessons)	\$58.0055.00
13132200	365530	6803	Lifeguard Training	\$140.00135.00
13132200	365530	6803	Private Swim Lessons (per 30 minute lesson)	\$43.0040.00

EXHIBIT F-1 (continued)

Aquatics			Aquatic Rental Fees - hourly rate	
10132200	365520	6802	School District Rate per hour	Staff Costs
10132200	365520	6802	Non-Profit Rental, Resident, up to 100 people	\$50.00
10132200	365520	6802	Non-Profit Rental, Resident, each additional 25 people	\$15.00
10132200	365520	6802	Private Party, Resident, up to 100 people	\$65.00 60.00
10132200	365520	6802	Private Party, Resident, each additional 25 people	\$25.00 20.00
10132200	365520	6802	Private Party, Non-Resident, up to 100 people	\$85.00 80.00
10132200	365520	6802	Private Party, Non-Resident, each additional 25 people	\$20.00
10132200	365520	6802	Cancellation of rental, 2 week notice, % of fees retained	50%
10132200	365520	6802	Cancellation of rental, less than 2 wks, % of fees retained.	100%
Ballfield			Permits for grass areas - per hour	
10132110	365210	6604	Youth Sports League Play, Resident, 51% residency	No Charge
10132110	365210	6604	Youth Sports Tournaments, Resident, 51% residency	No Charge
10132110	365210	6604	Youth Sports League Play, Non-resident	\$30.00
10132110	365210	6604	Youth Sports Tournament Play, Non-resident	\$40.00
10132110	365210	6604	Resident Adult Private Group	\$30.00 25.00
10132110	365210	6604	Non-Resident Adult Private Group	\$45.00 40.00
10132110	365210	6604	Non-Resident Adult Tournament	\$50.00 45.00
10132110	365210	6604	Lights - in addition to field use for all user groups except Resident Youth Sports League & Tournament Play	\$10/hour
Classes			Enrichment Class Fees, Non-Contract, Resident, Materials Fee and Instruction included.	
10132500	365450	7112	Pre-K type classes, 2-5 yrs old	\$35.00
10132500	365450	7112	Pre-K type classes, 2-5 yrs old, 10 classes	\$70.00
10132500	365450	7112	Pre-K type classes, 2-5 yrs old, 20 classes	\$140.00
10132500	365450	7112	Pre-K class, 2-5 yrs old, 4 days/wk, monthly fee	\$96.00*
10132500	365450	7112	Pre-K class, 2-5 yrs old, 5 days/wk, monthly fee	\$140.00
10132500	365450	7112	Kiddie Clay, 4-13 yrs old, 1 day/wk, 8 weeks	\$50.00
10132500	365450	7112	*Fee based upon 16 week session and rate is for only 4 weeks of the 16.	

EXHIBIT F-1 (continued)

Classes			Enrichment Class Fees, Non-Contract, Non-Resident, Materials Fee and instruction included.	
10132500	365450	7112	Pre-K type classes, 2-5 yrs old	\$45.00
10132500	365450	7112	Pre-K type classes, 2-5 yrs old, 10 classes	\$80.00
10132500	365450	7112	Pre-K type classes, 2-5 yrs old, 20 classes	\$150.00
10132500	365450	7112	Pre-K class, 2-5 yrs old, 4 days/wk, monthly fee	105.00*
10132500	365450	7112	Pre-K class, 2-5 yrs old, 5 days/wk, monthly fee	\$150.00
10132500	365450	7112	Kiddie Clay, 4-13 yrs old, 1 day/wk, 8 weeks	\$60.00
10132500	365450	7112	*Fee based upon 16 week session and rate is for only 4 weeks of the 16.	
Classes			Drill Team	
10132500	365450	7112	Monthly Fee for Residents	\$30.00 28.00
10132500	365450	7112	Monthly Fee for Non-residents	\$40.00 38.00
Classes			Enrichment Class Fees - Contract	
10132500	365410	7111	Residents (City receives 30% of revenue collected)	varies
10132500	365410	7111	Non-Resident (City receives 30% of revenue collected)	varies
10132500	365410	7111	Non-Resident Surcharge per class	\$10.00
Classes			Culver City Living Advertisement Fees	
10132500	365650	7113	Full Page B&W Advertisement in Culver City Living	\$800.00
10132500	365650	7113	Full Page Color Advertisement in Culver City Living	\$1,000.00
10132500	365650	7113	Half Page B&W Advertisement in Culver City Living	\$500.00
10132500	365650	7113	Half Page Color Advertisement in Culver City Living	\$600.00
10132500	365650	7113	1/4 Page B&W Advertisement in Culver City Living	\$300.00
10132500	365650	7113	1/4 Page B&W Advertisement in Culver City Living	\$400.00
Day Camp			Day Camp Fees - (per week) Residents	
10132120	365210	6701	Just 4 Kids Day Camp (ages 6-10)	\$125.00 120.00
10132120	365220	6702	Teen Camp (ages 11-13)	\$105.00 100.00
Day Camp			Day Camp Fees - (per week) Non-Residents	
10132120	365210	6701	Just 4 Kids Day Camp (ages 6-10)	\$155.00 150.00
10132120	365220	6702	Teen Camp (ages 11-13)	\$135.00 130.00
Day Camp			Day Camp Fees - (per week) Employee Rate, 25% Dis.	
10132120	365210	6701	Just 4 Kids Day Camp (ages 6-10)	\$94.00 90.00
10132120	365220	6702	Teen Camp (ages 11-13)	\$79.00 75.00
Event			Special Events - one time fees	
10132800	365110	7301	Breakfast with Santa	\$10.00
10132800	365110	7301	Lunch with the Bunny	\$10.00
10132800	365120	7302	Excursions - based on full cost recovery	Actual Costs
10132800	365110	7301	Craft Activities - one time special craft activities	Actual Costs
10132800	365110	7301	Special Events Photo Fees	\$3.00

EXHIBIT F-1 (continued)

Film Permits			Administrative Fees	
10132100	326000	6505	Application Processing Fee	\$100.00
Film Permits			Permit Fees for Filming or Video Taping, 12 hours or fraction thereof	
10132100	326000	6505	All Other Park Facilities	\$500.00
10132100	326000	6505	Cancellation Charge - 3 days notice, % of fees retained to cover staff costs	50%
10132100	326000	6505	Cancellation Charge - less than 3 days notice, % of fees retained to cover staff costs and public inconvenience	100%
10132100	326000	6505	Culver City Park	\$900.00
10132100	326000	6505	Culver City Plunge	\$900.00
10132100	326000	6505	Veteran's Memorial Park	\$900.00
Film Permits			Permit Fees for Still Photographer, 6 hours or fraction thereof	
10132100	326000	6505	All Other Park Facilities	\$250.00
10132100	326000	6505	Cancellation Charge - with less than 7 days notice - % of fees paid retained.	100%
10132100	326000	6505	Cancellation Charge - with one week notice - % of fees paid retained.	50%
10132100	326000	6505	Culver City Park	\$300.00
10132100	326000	6505	Culver City Plunge	\$500.00
10132100	326000	6505	Veteran's Memorial Park	\$300.00
Park Facility Permit			Culver West Park - Residents, 4 hours	
10132110	365250	6602	Room Rental Only	\$140.00
10132110	365250	6602	Room and Kitchen Rental	\$180.00
10132110	365250	6602	Non-Profit Flat Rate	\$100.00
Park Facility Permit			Culver West Park - Non-Residents, 4 hours	
10132110	365250	6602	Room Rental Only	\$160.00
10132110	365250	6602	Room and Kitchen Rental	\$200.00
10132110	365250	6602	Non-Profit Flat Rate	\$160.00
Park Facility Permit			Lindberg Stone House & Kronenthal Park - Residents, 4 hours	
10132110	365250	6602	Room Rental Only	\$140.00
10132110	365250	6602	Room and Kitchen Rental	\$180.00
10132110	365250	6602	Non-Profit Flat Rate	\$100.00
Park Facility Permit			Lindberg Stone House & Kronenthal Park - Non-Residents, 4 hours	
10132110	365250	6602	Room Rental Only	\$160.00
10132110	365250	6602	Room and Kitchen Rental	\$200.00
10132110	365250	6602	Non-Profit Flat Rate	\$160.00

EXHIBIT F-1 (continued)

Park Facility Permit			All Other Park Buildings - Resident, 4 hours	
10132110	365250	6602	Room Rental Only	\$140.00
10132110	365250	6602	Non-Profit Flat Rate	\$100.00
Park Facility Permit			All Other Park Buildings - Non-Resident, 4 hours	
10132110	365250	6602	Room Rental Only	\$160.00
10132110	365250	6602	Non-Profit Flat Rate	\$160.00
Park Facility Permit			All Other Park Buildings - Non-Resident, 4 hours	
10132110	365250	6602	Room Rental Only	\$160.00
10132110	365250	6602	Non-Profit Flat Rate	\$160.00
Park Facility Permit			Other Applicable Fees & Charges	
10132110	365250	6602	Refundable Security Deposit	\$200.00
10132110	365250	6602	Extended Permit Time - per hour charge	\$25.00
10132110	365250	6602	Custodial Fee - per hour, by request only	\$50.00
10132110	365250	6602	Staff Fee - per hour, by request only	\$20.00
10132110	365250	6602	Cancellation Fee - with 4 weeks notice - % of fees paid retained.	50%
10132110	365250	6602	Cancellation Fee - less than 4 weeks notice - % of fees paid retained.	100%
Park Permit			Veteran's Resident Fees, 4 hours	
10132110	365240	6601	For the first 100 people	\$50.00
10132110	365240	6601	For each additional 25 people or part thereof	\$20.00
10132110	365240	6601	Non-Profit Flat Rate	\$50.00
Park Permit			Veteran's Non-Resident Fees, 4 hours	
10132110	365240	6601	For the first 100 people	\$150.00
10132110	365240	6601	For each additional 25 people or part thereof	\$50.00
10132110	365240	6601	Non-Profit Flat Rate	\$150.00
Park Permit			All Other Parks - Resident Fees, 4 hours	
10132110	365240	6601	For each additional 25 people or part thereof	\$25.00
10132110	365240	6601	Non-Profit Flat Rate	\$35.00
Park Permit			All Other Parks - Non-Resident Fees, 4 hours	
10132110	365240	6601	For each additional 25 people or part thereof	\$50.00
10132110	365240	6601	Non-Profit Flat Rate	\$125.00
Park Permit			Moonbounce Reservation Fees, per use	
	365240	6601	Moonbounce Reservation Fees, per use	\$25.00
RECC			RECC (Afterschool) Program	
10132300	365140	6901	One Child Per Month	\$210.00
10132300	365140	6901	Additional Child Per Month	\$170.00
10132300	365140	6901	One Child Per Week	\$55.00
10132300	365140	6901	Additional Child Per Week	\$45.00
10132300	365140	6901	Non-Resident Surcharge per Week	\$10.00

EXHIBIT F-1 (continued)

Sports			Adult Sports Leagues, team fee per season	
10132400	365350	7002	Adult Softball League Fee	\$410.00 400.00
10132400	365350	7002	Adult Basketball League Fee	\$347.00 330.00
Sports			Youth Sports Leagues - Participant Fee per	
10132400	365310	7001	Flag Football, Resident	\$50.00
10132400	365310	7001	Flag Football, Non-Resident	\$60.00
10132400	365310	7001	Basketball, Resident	\$50.00
10132400	365310	7001	Basketball, Non-Resident	\$60.00
10132400	365310	7001	Superstars, Resident	\$40.00
10132400	365310	7001	Superstars, Non-Resident	\$50.00
10132400	365310	7001	Track & Field Instruction, Resident	\$50.00
10132400	365310	7001	Track & Field Instruction, Non-Resident	\$60.00
10132400	365310	7001	Track & Field Meet Only, Resident	\$5.00
10132400	365310	7001	Track & Field Meet Only, Non-Resident	\$10.00
10132400	365310	7001	Adult Drop-In Basketball, 15 visits	\$35.00 30.00
10132400	365310	7001	Adult Drop-In Volleyball, 15 visits	\$35.00 30.00
Teen			Teen Center Fees	
10132600	365110	7201	Teen Center Dance Admission per person, member	\$4.00
10132600	365110	7201	Teen Center Dance Admission per person, non-member	\$5.00
10132600	365110	7201	Teen Center Hip Hop Talent Show Admission per person	\$4.00 3.00
10132600	365600	7203	Teen Center ID, replacements	\$1.00
Weight Room			Weight Room Membership Fee (per year)	
10132600	365600	7203	Seniors/Veterans	\$40.00
10132600	365600	7203	Residents	\$60.00
10132600	365600	7203	Non-Residents	\$80.00
10132600	365600	7203	Youth 13-18 years old	\$10.00 0.00

EXHIBIT F-2

FEE AND CHARGE SCHEDULE FOR USE OF THE VETERANS MEMORIAL COMPLEX

DEFINITION OF TERMS IN THIS EXHIBIT F-2 rescinds the definitions in Section H of Resolution No. 2003-R020. The fees shall be assessed in conjunction with the regulations set forth in Resolution No. 2003-R020:

Category A - "City Sponsored", as used in this resolution, shall mean any City group, organization or association that is granted the use of any part of the Complex facilities for any purpose for no fee, or for a small stipend determined by the Director. A complete list of all City Sponsored organizations shall be presented in a to the City Council each year representing the prior year's usage of the Veterans' Memorial Complex. City Sponsorship of one event in any given year does not automatically qualify that group for on-going City Sponsorship.

Category B - "Culver City 501(c)(3) Charitable Non-Profit Organization", as used in this resolution, means any established City group, organization or association headquartered in the City of Culver City, including without limitation, civic groups, service clubs, political organizations and fraternal associations who use any part of the Complex facilities for any purpose and who sponsors an event of City-wide interest when:

1. Conducting a regularly scheduled monthly and/or quarterly business meeting, (breakfast, lunch or dinner) where no admission is charged. (Routine collection of club dues and charges for cost of food service shall not be construed as fund raising or admission charges.); and,
2. Donations are not accepted before, during or after the event, and
3. No other means of fund raising are employed, and
4. Each City group, organization, or association must have on file with the Complex Manager's office:
 - a. Current membership roster listing resident address of each member, and
 - b. Name and telephone number of the President and Vice President, and
 - c. Copy of its by-laws.

Category C - "Culver City Non-Profit Organization Fundraisers" (defined below - #1), religious organizations, government agencies, non-profit, charitable 501(c)(3) organizations outside of Culver City.

1. Culver City Non-Profit Organization means any established City group, organization or association including without limitation, civic groups, service clubs, political organizations and fraternal associations who use any part of the Complex facilities for any purpose when:
 - a. An admission is charged, or
 - b. Any donations are accepted before or during the event, or
 - c. Any type of sale or auction takes place, or
 - d. Any other means of fund raising is used, or

EXHIBIT F-2 (continued)

- e. The activity is in the nature of a private party or social gathering, or
- f. The activity is a district, state or national convention or meeting.

Category D – 1. "Non-Resident Private" shall mean any type of family gathering that is organized by invitation only, and no admission is charged, and all non-profit organizations outside of Culver City who do not qualify as a charitable 501(c)(3) organization.

2. "Resident Private" shall mean Culver City residents holding a private gathering as defined above will receive a 25% discount off of the Category D rental fees. To qualify for this discount, the contract for the use of the Veterans Memorial Complex facilities must be entered into with, and signed by a Culver City resident who has supplied the Veterans' Memorial Complex office with a copy of their most recent utility bill.

Category E – 1. "Commercial" shall mean any group, organization or association or any person or persons, whether a City resident or not, who do not qualify for any of the other fee categories in this section when any part of the Veterans' Memorial Complex is used whether for monetary gain or not.

2. Culver City "Commercial" Culver City businesses will receive a 25% discount off of the rental fees. To qualify for this discount, the business must be located within the boundaries of Culver City and supply the Veterans' Memorial Complex office with a copy of their current Culver City business license.

EXHIBIT F-2 (continued)

HOURLY RENTAL FEES

	CATEGORY B	CATEGORY C	CATEGORY D	CATEGORY E
Auditorium	\$147.25	\$220.00	\$247.50	\$316.25
Rotunda	\$27.00	\$41.25	\$75.75	\$117.00
Garden	\$18.50	\$27.50	\$62.00	\$103.25
Multipurpose	\$20.00	\$30.25	\$41.25	\$68.75
Kaizuka	\$7.50	\$11.00	\$27.50	\$48.25
Uruapan	\$8.00	\$12.25	\$27.50	\$48.25
Yanji	\$6.00	\$9.00	\$13.75	\$23.25
Iksan	\$8.00	\$12.00	\$20.75	\$31.25
Room A (Flat Rate)	\$31.00	\$46.25	\$55.00	\$82.50
Room B (Flat Rate)	\$31.00	\$46.25	\$55.00	\$82.50
Room C (Flat Rate)	\$31.00	\$46.25	\$55.00	\$82.50
Room D (Flat Rate)	\$31.00	\$46.25	\$55.00	\$82.50
Teen Center	\$48.25	\$73.00	\$96.25	\$123.75
Classroom 1	\$7.00	\$10.25	\$20.75	\$41.25
Dining Room	N/A	N/A	\$116.75	\$137.50
B45	N/A	N/A	\$75.00	\$110.00
B47	N/A	N/A	\$75.00	\$110.00
C71	N/A	N/A	\$20.00	\$27.50
C73	N/A	N/A	\$25.50	\$58.50
C75	N/A	N/A	\$25.50	\$58.50
C77	N/A	N/A	\$20.00	\$27.50

EXHIBIT F-2 (continued)

MISCELLANEOUS RENTAL FEES

	All Non-Profit/Private	All For Profit
Grand Piano	\$55.00	\$110.00
Piano Tuning	Cost + 25%	Cost + 50%
Baby Grand	\$55.00	\$75.00
Upright Piano	\$16.50	\$33.00
60" round Table	\$5.50	\$7.50
Extension Cord	\$2.75	\$4.00
Electric Box	\$5.50	\$11.00
Microphone	\$5.50	\$11.00
Cordless Mic	\$25.00	\$30.00
Lapel Mic	\$25.00	\$30.00
Sound System	\$30.00	\$60.00
Theatrical Lighting (per hour)	\$11.00	\$27.50
Follow Spot (per hour)	\$11.00	\$27.50
Film Projector (per hour)	\$25.00	\$50.00
Overhead Projector	\$5.50	\$11.00
Portable Screen	\$5.50	\$11.00
TV/VCR	\$27.50	\$55.00
Podium	\$5.50	\$11.00
Portable Blackboard	\$5.50	\$11.00
Easel	\$2.50	\$5.00

EXHIBIT F-2 (continued)

Peg Board	\$1.50	\$3.00
Step Unit (per section)	\$11.00	\$15.00
Platform (per section)	\$11.00	\$15.00
Platform Skirt (per section)	\$5.50	\$10.00
Orchestra Shell (per section)	\$11.00	\$15.00
Event Staff (per hour)	Cost + 25%	Cost + 25%
Setup Fee	\$25.00	\$30.00
Security Guard (hourly)	Cost + 25%	Cost + 50%
Auditorium Kitchen	\$75.00	\$100.00
Host Food Fees	\$10 to \$100 – All Categories	
Refundable Damage Deposits	\$25 to \$1,000 – All Categories	

RENTAL FEES

	All Non-Profit/Private	All For Profit
Teen Center Kitchen	\$100.00	\$150.00
Multipurpose Kitchen	\$35.00	\$50.00
Veterans Memorial Bldg Kitchen	\$200.00	\$500.00
Kitchen Equipment (per piece)	\$ 50.00	\$100.00
Overflow Room	\$125.00	\$150.00
Reserved Parking (per space)	\$10.00	\$15.00
Wristbands (per band)	\$.20	\$.25
Stanchions (per section)	\$5.00	\$10.00
8' Table to Park	\$8.00	\$12.00

EXHIBIT F-2 (continued)

60" Round Table to Park	\$10.00	\$15.00
Chair to Park	\$5.00	\$10.00
Extension Cord to Park	\$5.00	\$10.00
Electric Box to Park	\$5.00	\$10.00
Podium to Park	\$10.00	\$20.00
Easel to Park	\$5.00	\$10.00
Step Unit to Park (per section)	\$10.00	\$20.00
Platform to Park (per section)	\$25.00	\$50.00
Platform Skirt to Park (per section)	\$10.00	\$20.00
Park Set-Up Fee (per person – per hour)	\$20.00	\$30.00
Cancellation Fee (with 60 days notice)	\$25.00	\$100.00
Cancellation Fee (with 30 days notice)	\$50.00	\$150.00
Cancellation Fee (less than 30 days notice)	100% of Room Rental Fee	100% of Room Rental Fee
National Guard Armory (per hour)	\$100.00 + staff cost	\$200.00 + staff cost

EXHIBIT G

POLICE DEPARTMENT FEES

The following fees and charges are established for and applicable to Alarm Permits for Alarm Systems, including late payment of an alarm permit renewal and miscellaneous administrative charges as described in Chapter 11.04, et seq. of the Culver City Municipal Code:

ALARM SYSTEMS:

- | | | |
|----|---|---------------------------|
| 1. | Initial application Fee | \$39.00 |
| 2. | Initial application Fee
Residences with non-monitored alarms | \$ 5.00 |
| 3. | Annual Renewal Fee | \$33.00 |
| 4. | Annual Renewal Fee
Residences with non-monitored alarms | \$ 5.00 |
| 5. | Service Charge for Late Renewal | \$20.00 |
| 6. | False Alarm Charge | \$100.00 71.00 |
| 7. | False Alarm Charge for Suspended or
Revoked Permit | \$100.00 |
| 8. | Failure to Respond Charge | \$15.00 |

The following fees are established for an applicable to Film Permits for Filming Activity as described in Chapter 11.14 of the Culver City Municipal Code:

FILM PERMITS

- | | | |
|----|---|--|
| 1. | Application Fee:
Film Permit application | \$ 90.00 30.00 |
| 2. | Site Usage Fees (City or Redevelopment Agency-owned property):
Main Street
Civic Center (Exterior)
Civic Center (Interior)
Town Plaza
All Other Properties |
\$400.00/day
\$500.00/day
\$750.00/day
\$500.00/day
\$350.00/day |

EXHIBIT G (continued)

3. Parking Fees:
 - Meters \$ 15.00 each
 - Non-Metered \$ 7.50 each
4. Permit Change Fee:
 - Change to permit after issuance \$150.00
5. Cancellation Fees:
 - Less than 48 hours' notice prior to start time of Filming Activity \$250.00
6. Other Fees:

In addition to the fees set forth above:

- A business tax certificate application fee (one-time fee, except for itinerant filming, which fee must be renewed annually) will be required as previously adopted by separate resolution or ordinance.
- Additional fees for use of Parks, Recreation and Community Services ("PRCS") facilities, including, but not limited to City parks, Culver City Plunge, Culver City Senior Center and the Veterans Memorial Building complex, will be required as set forth in the PRCS fee schedule.

7. Note: Business taxes are also applicable pursuant to Chapter 11.01 of the Culver City Municipal Code.

PARADE PERMITS \$90.00⁹

REPORT COPIES:

1. Traffic Accident Report:
 - By mail, per copy No charge to victim
 - Others \$.15 per page
 - Expedited* commercial request for report \$10.00
2. Crime Report:
 - By mail, per copy No charge to victim
 - Others \$.15 per page
 - Expedited* commercial request for report \$10.00
3. Taking the fingerprinting impression of the appendages of both hands on a single fingerprint card (Ink):
 - First card \$15.00
 - Each additional card \$10.00

⁹ The processing of a parade permit is similar to the Film Permit Process, above.

EXHIBIT G (continued)

	4.	Fingerprints by Livescan (<u>City</u> service fee)	\$35.00
	5.	Clearance letters: generation of special report	\$10.00 per letter
	6.	Vehicle release	No charge to victim
		Others, per impounded vehicle	\$125.00 400.00
		(Evaluation and generation of special report)	
	7.	Storage for Vehicle Impound	\$75.00 25.00 per
		day	
	8.	Crime/Service Statistical Run	
		(Generation of special report based on	\$35.00 per
		Individual request, including computer time)	district/per year
	9.	Copies of Photographs	\$ 6.50 per print

WITNESS FEES: (per Government Code Section 68097.2)

1.	Officer attendance pursuant to subpoena	
	Per day, per officer	\$150.00

EXHIBIT H-1¹⁰
(Effective July 7, 2007)
PUBLIC WORKS DEPARTMENT/ ENGINEERING and MAINTENANCE OPERATIONS
DIVISIONS FEES AND CHARGES

Minor Permit Fees and Charges (Ministerial Projects)

Hourly Rate Charges:

Senior Civil Engineer	\$145.00 105.00
Traffic Engineering Manager	\$125.00 105.00
Associate Civil Engineer	\$125.00 100.00
Public Works Inspector	\$90.00 70.00

Overtime Rates: Time and a half weekdays, double time weekends
and holidays, minimum of 4 hours.

Permit Issuance Fee	\$45.00 35.00
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Parking Meter Rental per day	\$15.00
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Residential/Commercial Drive Approach:

Inspection	\$90.00 70.00/per hr.- 2 hr. min.
One hour additional inspection if drive approach exceeds 100 S.F.	

Residential Driveway:

Inspection	\$90.00 70.00/per hr.- 2 hr. min
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Sidewalk/Parkway Paving:

Inspection	\$90.00 70.00/per hr.- 2 hr. min
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Curb or Curb and Gutter:

Inspection	\$90.00 70.00/per hr.- 2 hr. min
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Sidewalk Drain:

Inspection	\$90.00 70.00/per hr.- 2 hr. min
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Curb Core:

Inspection	\$90.00 70.00/per hr.- 1 hr. min
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Dumpster/Storage Bin:

Inspection	\$90.00 70.00/per hr.-2 hr. min
Refundable Deposit	\$300.00

¹⁰ Some of the fees in Exhibit H-1 may be subject to the digital imaging surcharge as established in Exhibit J. Additionally, the City Manager, or his/her designee, may waive some of the fees in Exhibit H-1 when the applicant is another governmental agency or a 501(c)(3) charitable nonprofit organization headquartered in the City of Culver City.

EXHIBIT H-1 (continued)
(Effective July 7, 2007)

Minor Permit Fees and Charges (Ministerial Projects) - continued

Dirt Hauling:	\$0.20 per cubic yard per mile \$200.00 Minimum \$3,000.00 Maximum
Loading/Unloading:	
Inspection	\$90.00 70.00 /per hr. – 1 hr. min
Traffic plan review, if required	\$125.00 105.00 /per hr. – 1 hr. min
Parking Meter Rental, additional, if required	
Refundable Deposit	\$400.00
Street Lane Closure:	
Inspection	\$90.00 70.00 /per hr. – 2 hr. min
Traffic plan review, if required	\$125.00 85.00 /per hr. – 1 hr. min
Parking Meter Rental, additional, if required	
Canopy/Fence/Barricade/Scaffolding:	
Inspection	\$90.00 70.00 /per hr. – 2 hr. min
Traffic plan review, if required	\$125.00 105.00 /per hr. – 1 hr. min
Refundable Deposit	\$400.00
Monitoring Well Installation- Per Project in Public R/W:	
Inspection	\$90.00 70.00 /per hr. – 2 hr. min
Plan Check	\$145.00 105.00 /per hr. – 1 hr. min
Traffic Plan Review	\$125.00 105.00 /per hr. – 1 hr. min
Refundable Deposit	\$400.00
Parking Meter Rental, additional, if required	
Monitoring Well Sampling - Per Project, in Public R/W:	
Inspection	\$90.00 70.00 /per hr. – 2 hr. min
Plan check	\$145.00 105.00 /per hr. – 1 hr. min
Traffic plan review, if required	\$125.00 105.00 /per hr. – 1 hr. min
Underground Utility:	
Inspection	\$90.00 70.00 /per hr. – 2 hr. min
Plan check	\$145.00 105.00 /per hr. – 1 hr. min
Traffic plan review	\$125.00 105.00 /per hr. – 1 hr. min
And including any fees specified by the Rights-of-Way Management Procedures, Fees and Standards, pursuant to CCMC Title 9, Section 9.08.307	

EXHIBIT H-1(continued)
(Effective July 7, 2007)

Minor Permit Fees and Charges (Ministerial Projects) - continued

Site Development Permit:

Inspection	\$90.00 70.00 /per hr. – 2 hr. min
Plan check	\$145.00 105.00 /per hr. – 1 hr. min
Traffic plan review, if required	\$125.00 105.00 /per hr. – 1 hr. min

Crane Permit:

Inspection	\$90.00 70.00 /per hr. – 2 hr. min
Traffic plan review, if required	\$125.00 105.00 /per hr. – 1 hr. min
Parking meter rental, if required	
Street Lane Closure Permit, if required	
Refundable Deposit	\$400.00

Outdoor Dining Permit¹¹:

Application fee	\$500.00 100.00
Outdoor Dining License fee	\$5.00 per square foot (annually)
Sidewalk Maintenance Deposit	As determined by the Public Works Director/City Engineer to replace sidewalk pavement and fixtures, but not less than the sum of \$400.00

Permit Extension

Issuance	\$45.00 35.00
Inspection	\$90.00 70.00 per hr. – 1 hr. min

**Records Research
Research**

~~\$125.00~~~~75.00~~ per hr. – 1 hr. min

Transportation Permit (State mandated fee):

\$16.00 one way
\$32.00 two way
Issuance fee not charged

Truck/Haul Route Permit:

Permit Review	\$145.00 105.00 per hr. – 1 hr. min
Inspection, if required	\$90.00 70.00 per hr – 1 hr. min

Note: The above permits may also require multiple minor permit issuance with associated fees and charges.

¹¹ Outdoor Dining Fees are not subject to waiver.

EXHIBIT H-1 (continued)
(Effective July 7, 2007)

Maintenance Operations Division Performed Repair Fees and Charges:

Concrete driveway approach, sidewalk, curb/gutter	
Removal and construct 20 S.F. or less	\$500.00 400.00
Each additional S.F.	<u>\$20.00</u> 15.00

Asphalt concrete paving 20 S.F. or less	\$500.00 400.00
Each additional S.F.	<u>\$20.00</u> 15.00

Minimum charge for any work performed by City crews	\$400.00
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Replacement cost for non-returned or damaged barricades	\$85.00 each
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Major Permit Fees and Charges (Discretionary Projects)

Hourly Rate Charges:

Senior Civil Engineer	\$145.00 105.00
Traffic Engineering Manager	<u>\$125.00</u> 105.00
Associate Civil Engineer	<u>\$125.00</u> 100.00
Public Works Inspector	<u>\$90.00</u> 70.00

Overtime Rates: Time and a half weekdays, double time weekends and holidays.
Minimum of 4 hours.

Review and condition setting of Tentative Maps, Site Plans and Other Discretionary Projects during the Discretionary Project Review Process Engineering review fees shall be based on hourly rates provided herein and will be determined during Preliminary Project Review process. Engineering review fees shall be paid with the submittal of a completed application, and shall be a one-time fixed fee.

Environmental or other special studies:

Staff review fee shall be based on hourly rates provided herein. Consultant or contractor review fee shall be full cost of recovery plus 25% administrative charge.

EXHIBIT H-1 (continued)
(Effective July 7, 2007)

Geotechnical/Soils Report Review (Discretionary or Ministerial Projects):*	\$500.00 420.00 Min.
Parking Demand Study <u>Review</u> :*	\$500.00 420.00 Min.
Trip Generation Study: *	\$420.00 Min.
Traffic Impact <u>Analysis Report Review</u> Study:*	\$1,575.00 Min.

Average Daily Trips	Fee
1-1,000	\$1,500
1,001-5,000	\$3,000
5,001-10,000	\$3,800

*The above review fees are minimum charges for staff review. If the project requires more than four hours of staff review time, fees shall be charged at actual cost based on the hourly rate charges referenced above. A deposit based on actual or anticipated costs will be required. Payment schedule will be based on the complexity of each project and determined during the preliminary project review process. Fee for consultant or contractor review shall be full cost recovery plus a 25% administration charge.

Improvement Plan Check and Inspection (Fees are charged on a cumulative basis)

6% of estimated construction cost for the first \$25,000 (Refer to attached Itemized Cost Estimate for Improvements, EXHIBIT H-2)

5% of estimated construction cost for the next \$75,000

4% of estimated construction cost for any amount over \$100,000

Minimum Plan Check Fee - \$750.00

50% of cash fees for Improvement Plan Check and Inspection shall be paid to the City upon first submittal of plans for checking. 50% of cash fees shall be paid to the City upon issuance of inspection permit.

An additional plan check fee equal to 25% of the total fee shall be charged at the 4th plan check resubmittal and every plan check resubmittal thereafter.

City Review Fees for Final and Parcel Maps:

Final Parcel Map

1-4 parcels	\$1,900
5-10 parcels	\$2,100
Over 10 parcels	\$2,750
Upon 4 th resubmittal	\$ 350
Upon 6 th resubmittal	\$1,100
Upon 8 th resubmittal, and each resubmittal thereafter	\$1,450

**EXHIBIT H-1 (continued)
(Effective July 7, 2007)**

Final Tract Map	
1-5 lots	\$2,300
6-10 lots	\$2,750
11-25 lots	\$3,300
26-50 lots	\$4,400
51-100 lots	\$5,450
101-150 lots	\$7,150
Over 150 lots	\$8,750
Upon 4 th resubmittal	\$ 350
Upon 6 th resubmittal	\$1,100
Upon 8 th resubmittal,	
and each resubmittal thereafter	\$1,450
Easement Checking (when other than local agency	
easements are shown on map)	\$210
 Monument Inspection	 \$100 Each
 Bond/Agreement Processing	 \$150 Each

Note: Review of final and parcel maps may be undertaken by a consultant/contractor and fees shall be based on full cost of recovery and may include an additional 25% administration fee.

Traffic Engineering Fees and Charges

Preferential Parking Zone and Night Parking Permits¹²

Annual Permit including	\$16.00*
transfer or replacement of permit	
Visitor Permit	\$16.00/permit
Consideration of Request (to Temporarily Suspend Preferential	
Parking Zone and/or Requests for Hardship Exemptions Pursuant to Subsection	
N.5	
of the Resolution adopting Procedures and Regulations	
for Preferential Parking Zones)	\$200.00
Appeal of City Engineer's Determination	\$100.00
Traffic Study -- Weekday Preferential Parking Zone	\$250.00
Traffic Study -- Weekend and/or Night Parking Zone	\$500.00
Creating a Weekday Preferential Parking Zone,	
Weekend and/or Night Parking Zone	\$330.00**
Signage	Direct cost to be paid by
	residents in Zone

* The fee for the annual permit shall be prorated quarterly, but shall not be less than \$8.00

**Cost for Traffic Committee, City Engineer and/or City Council approval.

¹² Preferential Parking and Night Parking Permit fees are not subject to waiver.

Consideration of temporary suspension of a one-block permit parking zone for the duration of one day, and coordination with Police Department, at least 31 days prior to requested date \$105.00

Consideration of request for additional annual/visitor permit(s), under hardship criteria, minimum; actual time above minimum will be charged (3 hours for report preparation and Traffic Committee hearing) \$330.00

EXHIBIT H-1 (continued)
(Effective July 7, 2007)

Appeals of a determination or decision of the City Engineer to the City Council, minimum; actual time above minimum will be charged (3 hours report preparation, 3 hours City Council meeting attendance)

~~\$540.00~~ \$330.00

Miscellaneous Fees and Charges

Curb Painting:

Green, White, and Yellow Curb Zones

~~\$200.00~~ \$100.00 for the first 20 feet or any portion and \$2.00 per foot after 20 feet.

(Fee charged for painting of curb zones includes installation of any signs, if necessary. Fee would apply whether or not there is a parking meter at the space.)

Red Curb zones are subject to the fees only if they are not necessitated by safety considerations.

Blue Curb zones (parking for disabled persons).

No charge

Repainting an existing parking zone for maintenance purposes. No charge

All future curb painting, except Red Zones for safety purposes, would be subject to Traffic Committee review considering identifiable need, locations or parking zones similar to that being requested, and utilization of nearby street parking. If Traffic Committee review leads to a positive recommendation, the Public Works Director/City Engineer may order the installation. There would be no charge for the feasibility study presented to the Traffic Committee. The exception for red safety zones is to assure optimum response time in reducing the potential for hazard. The Public Works Director/City Engineer will order red safety zones whenever the need for such is identified.

Lot Line Adjustment/Lot Merger

~~\$1,500~~ \$1,000 plus \$50 per lot

Certificate of Compliance

\$500

Street Vacation

~~\$3,000~~ \$2,500

(All required Title Reports or other studies to be provided by the applicant)

Public Right-of-Way/Property Encroachment Permit

~~\$3,000~~ \$2,500

(All required Title Reports or other studies to be provided by the applicant)

EXHIBIT H-1 (continued)
(Effective July 7, 2007)

Reproduction:

8 ½"x11"

\$0.15 Each

11"x17"

\$0.25 Each

Oversized Prints (24"x36" and larger)

\$1.50 per square
foot

Temporary No Parking Sign

\$4.00 Each

Records/Map Research (requiring 1 hour or more)

~~\$125.00~~75.00 per hr. – 1 hr.

min.

SANITATION

Refuse Collection fees for compactors Installed as part of the Downtown Culver City Paseo Improvement (CCMC \$5.01.065, R-3069)¹³:

1. Community Compactors: Compactors are those which are installed in the Culver City Downtown as part of the Downtown Culver City Paseo Improvement Project. Downtown businesses place their refuse in City provided compactors that are serviced by refuse collection vehicles. Basic collection service is provided for three (3) 4-cubic yard compactors and, one (1) 15-cubic yard compactor on a weekly basis. Fees are assessed to downtown businesses based on business type (restaurant or other) and size (square feet) through the City Treasurer's Office.

2. The rates for trash pick-up from community compactors shall be as follows:

- a. Collection Fee for Restaurant Businesses: The fee is \$140 for a restaurant with an average size of 2,582 square feet. The rate is increased or decreased by dividing the square footage of a restaurant by 2,582 and multiplying that number by \$140.
- b. Collection Fee for Non-Restaurant Businesses: The fee is based on a rate of \$50 for a commercial business with an average size of 4,829 square feet. The rate is increased or decreased by dividing the square footage of a business by 4,829 and multiplying that number by \$50, the product will be disposal rate.
- c. Administrative Fee for All Uses: A fixed fee of \$80 shall be charged to businesses participating in the community compactors in addition to collection fee. This charge is required to cover maintenance of the compactors, lease-purchase of the compactors and scheduled cleaning of the compactor areas.

¹³ Refuse fees for Downtown Paseo Improvements are not subject to waiver, nor to annual CPI-U increases.

3. The Refuse Collection Fees set forth in Section 2, above, shall be collected pursuant to billing procedures established by the City Treasurer.

EXHIBIT H-1 (continued)
(Effective July 7, 2007)
URBAN STORMWATER MITIGATION
AND
CONSTRUCTION STORMWATER POLLUTION PREVENTION
PLAN REVIEW FEES

URBAN STORMWATER MITIGATION PLAN CHECK	
Category	Plan Check Fee *
1. 100+ Home Subdivision	\$4,0002,000
2. 50 – 99 Home Subdivision	\$2,8001,400
3. 10 – 49 Home Subdivision	\$2,0001,000
4. 1 acre or more Industrial/Commercial project	\$1,900950
5. Auto Repair Facility	\$1,250625
6. Retail Gasoline Outlet	\$1,100550
7. Restaurant	\$1,000500
8. Outdoor Animal Confinement	\$1,150575
9. Parking Lot with 25+ spaces or 5,000+ square feet	\$1,150575
10. Hillside Projects	
a) Less than an acre	\$550275
b) One acre or greater	\$950475
11. Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	\$1,200600
12. Commercial or industrial waste handling (not classified above)	\$1,800900
13. Outdoor handling or storage of hazardous materials (not classified above)	\$1,800900
14. Outdoor manufacturing areas (not classified above)	\$1,400700
15. Outdoor food handling or processing (not classified above)	\$1,400700
16. Outdoor horticulture activities (not classified above)	\$1,000500
17. Projects over 2,500 ft ² and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) and not classified above	
a) Single Family Home	\$550275
b) All Others	\$1,150575

EXHIBIT H-1 (continued)
(Effective July 7, 2007)

CONSTRUCTION STORMWATER POLLUTION PREVENTION PLAN CHECK	
Construction Storm Water Pollution Prevention Plan Check	
Less than 1 acre**	\$1,150 550
1 acre or greater	\$1,130 + \$0.18 per 100 ft ² over 1 acre

* Includes 25% administrative costs.

** 1 ACRE = 43,560 ft²

An additional plan check fee equal to 25% of the total fee shall be charged at the 4th plan check resubmittal and every plan check resubmittal thereafter.

EXHIBIT H-2¹⁴
(Effective July 7, 2007)

Discretionary Projects - Fee Calculation For Plan Check and Inspection

TOTAL VALUATION AMOUNT FOR FEES \$ _____

Cash fees for engineering plan checking, inspection and processing are calculated from total valuation amount.

6% of the first \$25,000 \$ _____

Plus 5% of the next \$75,000 \$ _____

Plus 4% thereafter \$ _____

TOTAL FEE \$ _____

50% Total Fee - Plan Check \$ _____
(\$750 Minimum Plan Check Fee)

50% Total Fee - Inspection \$ _____

FEES ARE NOT REFUNDABLE. 25% OF TOTAL FEE IS DUE AT 4TH RESUBMITTAL OF PLAN CHECK AND AT EVERY RESUBMITTAL THEREAFTER.

ADJUSTED TOTAL VALUATION ESTIMATE FOR FEES \$ _____

6% of the first \$25,000 \$ _____

Plus 5% of the next \$75,000 \$ _____

Plus 4% thereafter \$ _____

TOTAL FEE \$ _____

50% Total Fee-Plan Check \$ _____

Amount previously paid \$ _____

Additional Plan Check Due \$ _____

50% Total Fee- Inspections \$ _____

¹⁴ The fees in H-2 are subject to the digital imaging surcharge established in Exhibit J.

ITEMIZED COST ESTIMATES FOR IMPROVEMENTS (EXHIBIT H-2)

ADDRESS _____

ENGINEER _____

PHONE _____

	UNIT COST	QUANTITY	TOTAL COST
1. STREETS/PARKING AREAS			
<u>Aggregate Base</u>			
Case A (4")	\$ 2.00 sq ft	_____ sq ft	_____
Case B (6")	\$ 2.40 sq ft	_____ sq ft	_____
<u>Pavement</u>			
A.C. Type II (3")	\$ 4.60 sq ft	_____ sq ft	_____
A.C. Type I (4")	\$ 5.00 sq ft	_____ sq ft	_____
A.C. Type I (6")	\$ 5.60 sq ft	_____ sq ft	_____
Remove A.C. Pavement	\$500 + \$ 0.80 sq ft	_____ sq ft	_____
A.C. Overlay (1")	\$0.60 sq ft	_____ sq ft	_____
Cold Mill	\$2,000 + \$0.25 sq ft	_____ sq ft	_____
Sawcutting Pavement	\$1.75 lin ft	_____ lin ft	_____
Adjusting Manhole to Grade	\$500.00 each	_____ sq ft	_____
<u>Concrete</u>			
Sidewalk	\$ 10.00 sq ft	_____ sq ft	_____
Alley Intersection (6")	\$ 15.00 sq ft	_____ sq ft	_____
Cross Gutter	\$ 30.00 sq ft	_____ sq ft	_____
Local Depression (8")	\$ 12.00 sq ft	_____ sq ft	_____
Driveway (4")	\$ 10.00 sq ft	_____ sq ft	_____
Driveway (6")	\$ 12.00 sq ft	_____ sq ft	_____
Pavement (8")	\$ 15.00 sq ft	_____ sq ft	_____
Reinforced Concrete	\$ 650.00 cu yd	_____ cu yd	_____

115

116

	UNIT COST	QUANTITY	TOTAL COST
1. STREETS/PARKING AREAS (Continued)			
<u>Curb and Gutter</u>			
Curb and Gutter (8")	\$ 35.00 lin ft	_____ lin ft	_____
Curb and Gutter (6")	\$ 30.00 lin ft	_____ lin ft	_____
Curb Only	\$ 20.00 lin ft	_____ lin ft	_____
Remove PCC Curb	\$ 1,000 + \$1.00 lin ft	_____ lin ft	_____
A.C. Berm	\$ 10.00 lin ft	_____ lin ft	_____
Remove AC Curb Berm	\$1,000 + \$1.00 lin ft	_____ lin ft	_____
<u>Miscellaneous Items</u>			
Street Lights	\$7,500 ea	_____	_____
Redwood Headers	\$ 500.00 lin ft	_____ lin ft	_____
Wheelchair Ramps	\$2,500.00 ea	_____ ea	_____
_____	_____	_____ lin ft	_____
_____	_____	_____ lin ft	_____
_____	_____	_____ lin ft	_____
<u>Traffic</u>			
Street Name Signs	\$ 500.00 ea	_____ ea	_____
Stop Signs 1 per major	\$ 500.00 ea	_____ ea	_____
Traffic Signals	\$40,000.00 ea	_____ ea	_____
Left Turn Pockets	\$ 3,500.00 ea	_____ ea	_____
Striping	\$ 10.00 lin ft	_____ lin ft	_____
Reflector and Post	\$ 200.00 ea	_____ ea	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<u>Earthwork</u>			
Maximum of cut or fill (under 1,000 cy)	\$ 35.00 c.y.	_____ c.y.	_____
Maximum of cut or fill (over 1,000 cy or more)	\$ 15.00 c.y.	_____ c.y.	_____
STREETS TOTAL			_____

117

2. DRAINAGE		UNIT COST		QUANTITY	TOTAL COST
Pipe/Misc. Hardware	RCP		CMP		
8"	\$80.00	lin ft	\$38.00	lin ft	
12"	\$85.00	lin ft	\$45.00	lin ft	
15"	\$90.00	lin ft	\$51.00	lin ft	
18"	\$95.00	lin ft	\$65.00	lin ft	
21"	\$100.00	lin ft	\$70.00	lin ft	
24"	\$105.00	lin ft	\$64.00	lin ft	
27"	\$115.00	lin ft	\$84.00	lin ft	
30"	\$125.00	lin ft	\$86.00	lin ft	
33"	\$135.00	lin ft	\$92.00	lin ft	
36"	\$145.00	lin ft	\$97.00	lin ft	
39"	\$155.00	lin ft	\$103.00	lin ft	
42"	\$165.00	lin ft	\$108.00	lin ft	
45"	\$175.00	lin ft	\$113.00	lin ft	
48"	\$185.00	lin ft	\$121.00	lin ft	
51"	\$195.00	lin ft	\$130.00	lin ft	
54"	\$205.00	lin ft	\$134.00	lin ft	
57"	\$215.00	lin ft	\$140.00	lin ft	
60"	\$225.00	lin ft	\$146.00	lin ft	
Over 60", RCP ONLY, \$12.00 ea additional 3"				lin ft	
Parkway Drain			\$ 2,500.00	ea	
Junction Structure			\$ 4,000.00	ea	
Inlet Structure			\$ 2,500.00	ea	
Outlet Structure			\$ 2,500.00	ea	
Manhole			\$ 4,000.00	ea	
Adjust Manhole to Grade			\$ 500.00	ea	

118

	UNIT COST	QUANTITY	TOTAL COST
2. DRAINAGE (Continued)			
<u>Catch Basin</u>			
F.C. District #1 (W=3.5')	\$4,000.00 ea	_____ ea	_____
F.C. District #2 (W=7')	\$4,500.00 ea	_____ ea	_____
F.C. District #3 (W=10')	\$5,000.00 ea	_____ ea	_____
F.C. District #3 (W=14')	\$5,500.00 ea	_____ ea	_____
F.C. District #3 (W=21')	\$6,000.00 ea	_____ ea	_____
Drop Inlet	\$3,500.00 ea	_____ ea	_____
<u>Earthwork</u>			
Maximum of cut or fill (under 1,000 cy)	\$ 35.00 c.y.	_____ c.y.	_____
Maximum of cut or fill (over 1,000 cy)	\$ 15.00 c.y.	_____ c.y.	_____
DRAINAGE TOTAL			_____

	UNIT COST	QUANTITY	TOTAL COST
3. SANITARY SEWER			
<u>Mainline</u>			
8" VCP/PVC	\$ 140.00 lin ft	_____ lin ft	_____
10" VCP/PVC	\$ 145.00 lin ft	_____ lin ft	_____
12" VCP/PVC	\$ 150.00 lin ft	_____ lin ft	_____
15" VCP/PVC	\$ 155.00 lin ft	_____ lin ft	_____
Standard Manhole (10')	\$4,000.00 ea	_____ ea	_____
Extra Depth Manhole (10')	\$5,000.00 ea	_____ ea	_____
Break into Existing Main	\$750.00 ea	_____ ea	_____
Break into Existing Manhole	\$750.00 ea	_____ ea	_____
TV Video	\$ 1.00 lin ft	_____ lin ft	_____
Chimney	\$2,000.00 ea	_____ lin ft	_____
Drop Manhole	\$10,000.00 ea	_____	_____

119

	UNIT COST	QUANTITY	TOTAL COST
3. SANITARY SEWER			
<u>VCP/PVC Sewer Lateral</u>			
4"	\$ 120.00 lin ft	_____ lin ft	_____
6"	\$ 125.00 lin ft	_____ lin ft	_____
<u>Miscellaneous</u>			
Sewer Encasement	\$ 40.00 lin ft	_____ lin ft	_____
Jacking Steel Casing	\$1,000.00 lin ft	_____ lin ft	_____
Wyes or Tees	\$ 250.00ea	_____ ea	_____
8" Stub and Plug	\$ 150.00 ea	_____ ea	_____
Saddle Connection	\$1,500.00 ea	_____ ea	_____
SANITARY SEWER TOTAL			_____
TOTAL VALUATION ESTIMATE FOR FEES			_____

EXHIBIT I

TRANSPORTATION

The following fare schedule is hereby adopted for all scheduled routes of the Culver City Municipal Bus Lines, as follows:

- a. The adult bus fares shall be seventy-five cents (\$0.75) per fare. Such fare may be paid in cash or by presenting a MetroCard.
- b. The student bus fare for kindergarten through high school students (12th Grade), shall be fifty cents (\$0.50). Such fare may be paid in cash by students presenting a currently validated identification card issued by a recognized educational institution or presenting a student MetroCard.
- c. The bus fare for senior citizens, 62 years or more of age, and disabled persons, other than the blind, presenting a valid identification card issued by the federal or state government, by the City of Culver City or by other Los Angeles County Transportation Operators' Association members shall be thirty-five cents (\$0.35). A senior Metro Card may also be used for fare payment.
- d. Free transportation shall be provided on all regularly scheduled buses of the Culver City Municipal Bus Lines for all City employees and for all blind persons within the definition of the California Welfare and Institutions Code §19153, whose blindness has been so certified as required by said Section.
- e. There shall be no charge for an intra-line transfer.
- f. The fare for an inter-agency transfer shall be ten cents (\$0.10) for senior citizens and disabled persons and twenty-five cents (\$0.25) for all others.

EXHIBIT I (continued)

g.	Monthly passes:	Adult EZ Pass	\$58.00
		Senior/Disabled EZ Pass	\$29.00
		Access Services	Free
h.	BruinGo:	BruinGo-Payment Card	\$0.61
		UCLA ID	\$0.63

2. All definitions contained in the City of Culver City Transportation Program for the Elderly and Handicapped, as approved and adopted by Resolution No. CS-7480, shall apply herein.

EXHIBIT J

MISCELLANEOUS FEES AND CHARGES

DIGITAL IMAGING AND STORAGE OF PLANS AND DOCUMENTS AND TECHNOLOGY IMPROVEMENTS FEE:

California Health and Safety Code §19850 requires local jurisdictions to maintain official copies of the plans of every building for which a building permit has been issued. California Health and Safety Code §19852 allows the City to recover the costs of maintaining official copies of building plans through the imposition of fees.

1. In addition to any other fees, a permit fee surcharge totaling four percent (4%) of any building, mechanical, plumbing and/or electrical permit and plan check fee; Planning discretionary review and Planning permit and plan check fee; Fire Prevention permit and plan check fee; or Engineering permit and plan check fee is hereby adopted and shall be paid by the applicant prior to the issuance of any such permit.
2. The surcharge shall be used by the City solely to fund digital imaging and storage of plans and documents and technology improvements and maintenance to enhance customer service.
3. The City Manager, upon the recommendation of the Community Development Director, may waive the fee established herein when the applicant is another governmental agency or 501(c)(3) charitable nonprofit organization.

FEE SCHEDULE FOR TELECOMMUNICATIONS APPLICATIONS AND REVIEWS/CABLE TELEVISION FRANCHISE APPLICATION, EXTENSION OR RENEWAL:

To protect the public health, safety and welfare, additional staff time is required to evaluate each application from telecommunications companies regarding proposed provision of telecommunication services and/or use of the City's public-rights-of-ways for the installation of wires, conduits, mechanisms and/or facilities. The complexity and extent of telecommunication laws and regulations may require the City to obtain outside consultation to protect the public health, safety and welfare and the City is authorized to charge fees for services rendered.

The following fees shall be charged to any telecommunications company proposing to provide services to residents and/or businesses within the City and/or to utilize the public rights-of-ways for the purpose of installation or modification of overhead or underground wires and/or conduits and/or mechanisms and/or facilities for telecommunication services. The fee structure contained in this Exhibit J shall also apply to any cable television franchise application, extension or renewal under consideration by the City.

EXHIBIT J (Continued)

STAFF:

City Attorney	\$ <u>150</u> 436 per hour
Public Works Director	\$ <u>150</u> 436 per hour
Information Technology Director	\$ <u>150</u> 436 per hour
Assistant City Manager	\$ <u>130</u> 447 per hour
Deputy City Attorney	\$ <u>115</u> 98 per hour
Deputy Public Works Director	\$ <u>115</u> 98 per hour
Deputy City Treasurer	\$ <u>115</u> 98 per hour
Telecommunications Analyst	\$ 68 per hour
Clerical Support	\$ <u>50</u> 43 per hour

OUTSIDE LEGAL OR CONSULTING SERVICES:

Any telecommunications company whose application requires the retention of legal or other outside consulting services by the City shall reimburse the City for the actual costs for said services plus an administrative fee of twenty-five percent (25%).

PUBLIC HEARING COSTS:

For each notification for a public hearing to be held before the City Council or any City Board or Commission empowered to hear a matter related to a telecommunication company's application, a fee of one hundred dollars (\$100.00) shall be charged.

OTHER COSTS:

Any other direct costs incurred by the City directly related to an application by a telecommunications company shall be reimbursed to the City by the applicant. The City may require a telecommunications company to pay a deposit for an amount to cover the estimated staff time and other costs related to the application. The applicant shall receive an invoice detailing the components of the estimate and payment shall be made to the City prior to action on the application. If the actual cost exceeds the amount of the deposit, the applicant shall pay the balance due before any easement is granted or other permit issued. If the deposit exceeds the actual costs, the applicant shall be reimbursed the balance within thirty (30) days of completion of the application process.

ORDINANCE NO. 2007-

AN ORDINANCE OF THE CITY OF CULVER CITY, CALIFORNIA,
AMENDING VARIOUS SECTIONS OF THE CULVER CITY
MUNICIPAL CODE TO REMOVE THE SPECIFIC REFERENCE TO
THE AMOUNT OF A FEE AND AUTHORIZING THE CITY
COUNCIL TO ESTABLISH CERTAIN FEES BY RESOLUTION.

WHEREAS, the City desires to consolidate all fees and charges into one resolution;

and

WHEREAS, wherever possible, fees and charges established in the Culver City
Municipal Code will be removed and readopted by resolution; and

WHEREAS, on May 7, 2007, the City Council of the City of Culver City conducted a
duly noticed public hearing regarding establishment of fees and charges.

NOW, THEREFORE, the City Council of the City of Culver City, California, DOES
HEREBY ORDAIN, as follows:

SECTION 1. The third sentence of Subsection A. of Section 5.02.215 of
Chapter 5.02, SEWERS, of the Culver City Municipal Code is hereby amended to read as
follows:

Where a tract map for an industrial, commercial or multiple dwelling tract is to
be recorded but the tract is to be developed at some future time, the Director shall
charge a fee in accordance with a resolution adopted pursuant to ~~of~~ \$2,000 per acre
~~which shall be adjusted in accordance with the rates in § 5.02.220~~ when such tract
is developed.

SECTION 2. The second sentence of Subsection A. of Section 5.02.235 of
Chapter 5.02, SEWERS, of the Culver City Municipal Code is hereby amended to read as
follows:

The City shall retain ~~\$7.50~~ the permit issuance fee and any charges for plan
check, as set forth by resolution ~~of the permit fee if the permit is revoked, canceled~~

1 or expires. If the work authorized by a permit is commenced, it must be prosecuted
2 diligently to completion.

3 SECTION 3. The second sentence of Subsection A. of Section 5.02.265 of
4 Chapter 5.02, SEWERS, of the Culver City Municipal Code is hereby amended to read as
5 follows:

6 The Director may issue a permit to make such sewer connection upon
7 payment of the fees provided in § 5.02.240 ~~or of this Subchapter,~~ and in addition
8 thereto there shall be a charge payable to the Director of an amount equal to ~~\$6.00~~
9 per front foot of the lot sought to be connected, if said lot is rectangular and has an
10 ordinary area of approximately 6,500 square feet.

11 SECTION 4. Subsections B. through D. of Section 5.02.285 of Chapter 5.02,
12 SEWERS, of the Culver City Municipal Code is hereby amended to read as follows:

13 B. Whenever the Director finds that it is necessary for any such person
14 to construct any such storm drain or catch basin connection at a point where no
15 structural opening exists therefor, the applicant must obtain permits and pay
16 applicable fees, ~~an additional fee of \$8.00 shall be paid for each such connection.~~
17 Unless otherwise specified by the Director, the connection shall be made in the
18 presence of an inspector acting under the authority of the Director, and shall
19 conform to any special instruction of the City Engineer or said inspector.

20 C. Whenever the Director finds that it is necessary for any such person
21 to construct a connection to any sewer of 18 inches or less in diameter, where
22 no "Y" or "T" spur branch, or other structural opening exists, the contractor or person
23 doing such work shall excavate to the sewer at the point where the connection is to
24 be made, and sewer maintenance forces of the City may then cut the required hole
25 in the sewer top and install a saddle furnished by the City for the connection. ~~The~~
26 ~~additional fee for tapping the sewer and furnishing and installing the saddle shall be~~
27 ~~\$35.00. The Director may authorize the contractor or person to perform such work.~~
28

1 D. Tap connections to clay pipe sewers over 18 inches in diameter shall
2 be made as stated in Subsection C. ~~hereof, except that the additional fee shall be~~
3 ~~\$70.00.~~ In the tapping of any interceptor or outfall sewer constructed of brick and
4 concrete, or concrete, or any sewer with protective lining, the permitted shall pay to
5 the City the total cost of the work done in connection therewith.

6 SECTION 5. Section 7.03.035 of Chapter 7.03, STOPPING, STANDING
7 AND PARKING, of the Culver City Municipal Code is hereby amended to read, as follows:
8 § 7.03.035 NIGHT PARKING PERMITS.

9 Applications for Night Parking Permits shall be submitted to the City
10 Engineer on a form supplied by him, which form shall contain the address and
11 telephone number of the applicant, a brief description of the vehicle to which it is to
12 be attached, including the make, model and type of vehicle the license and motor
13 number thereof, a statement as to the necessity for such Night Parking Permit and
14 such other pertinent information as the City Engineer may require. If it is
15 determined, upon investigation, that there is not adequate parking space available to
16 applicant at his place of residence or business, or within a radius of five hundred
17 (500) feet therefrom, a Night Parking Permit shall be issued. ~~There shall be a~~
18 ~~charge of Fifteen Dollars (\$15.00) for investigation of an original application and a~~
19 ~~further fee of Ten Dollars (\$10.00) for each renewal of permit.~~ No permit, or renewal
20 thereof, shall be effective for more than one year from date of issuance, and may be
21 revoked at any time by the City Engineer on three (3) days' written notice to the
22 permittee, after determination by the City Engineer, and approval of the City
23 Manager, that on-street parking is no longer required for the vehicle for which said
24 permit was issued. A Night Parking Permit sticker shall carry a permit number,
25 expiration date, a brief description of the vehicle to which it applies, and the limits of
26 the parking area. Such sticker shall at all times be displayed on the lower left- hand
27 portion of the rear window of the vehicle, plainly visible from the exterior thereof.
28

Permits are non- transferable, as shown on the face thereof, and shall be returned to the City Engineer for cancellation upon expiration or revocation thereof. There shall be a fee for investigation of an application for a Night Parking Permit, a further fee for each renewal permit, and a fee to replace a vehicle sticker which is lost or destroyed or substituted for a different vehicle. Such fees are established by resolution of the City Council. ~~If lost or destroyed while still valid, or required for a substitute vehicle, a sticker may be replaced by a duplicate upon payment of One Dollar (\$1.00).~~

SECTION 6. Section 9.06.115 of Chapter 9.06, PARTIES AND GATHERINGS; PARADES, of the Culver City Municipal Code is hereby amended to read as follows:

Any applicant for a parade permit shall pay a fee, as established by resolution, ~~the sum of Fifty Dollars (\$50.00)~~ at the time of filing any application for a parade permit.

SECTION 7. Section 9.08.130 of Chapter 9.08, STREETS AND SIDEWALKS (USE OF STREETS FOR MOVING PURPOSES), of the Culver City Municipal Code is hereby amended to read as follows:

§ 9.08.130 PERMIT FEES.

Each application for permit shall be accompanied by the following permit fees as established by resolution.:

— For Class A Permit —————	\$ 5.00
— For Class B Permit —————	\$ 5.00
— For Class C Permit —————	\$15.00
— For Class D Permit —————	\$30.00
— For Class E Permit —————	\$45.00
— For Class F Permit —————	\$100.00"

1 SECTION 8. Subparagraph 3, of Subsection A of Section 9.08.330 of
2 Chapter 9.08, STREETS AND SIDEWALKS (EXCAVATIONS), of the Culver City Municipal
3 Code is hereby amended to read as follows:

4 3. Each applicant for a permit under § 9.08.305, Subsection G., shall make
5 a minimum deposit of One Hundred Dollars (\$100.00) with the Division pay the
6 permit fee and deposit as established by resolution.

7 SECTION 9. The second sentence of Subsection B. of Section 9.08.375 of
8 Chapter 9.08, STREETS AND SIDEWALKS (EXCAVATIONS), of the Culver City Municipal
9 Code is hereby amended to read as follows:

10 If, upon the investigation of a reported violation of any part of this Subchapter, a
11 violation is found to exist, a minimum investigation fee, of Twenty Dollars (\$20.00)
12 as established by resolution, shall be charged the permittee for each investigation.

13 SECTION 10. Subsection I. of Section 9.08.510 of Chapter 9.08, STREETS
14 AND SIDEWALKS (USE OF STREETS FOR BUS BENCHES), of the Culver City Municipal
15 Code is hereby amended to read as follows:

16 In the event a permittee neglects or refuses to remove any bench pursuant to such
17 notice, the City may remove it and charge the permittee or owner thereof a minimum
18 charge performed by City crews for removal and storage as set forth by
19 resolution Five Dollars (\$5.00) for removal and Five Dollars (\$5.00) per month for
20 storage, and at the end of sixty (60) days of storage, sell or otherwise dispose of any
21 benches remaining unclaimed.

22 SECTION 11. Subparagraph 1 of Subsection A. of Section 9.08.650 of
23 Chapter 9.08, STREETS AND SIDEWALKS (NEWSRACKS), of the Culver City Municipal
24 Code is hereby amended to read as follows:

25 Upon receipt of a fee established by resolution for removal and storage of
26 such publication vending machine by City crews; or of Twenty-Five Dollars

1 ~~(\$25.00) plus the reasonable cost of removal and storage of such publication~~
2 ~~vending machine, if any, in excess of Twenty Five Dollars (\$25.00); or~~

3 SECTION 12. Section 11.01.030 of Chapter 11.01, GENERAL LICENSING, of
4 the Culver City Municipal Code is hereby amended to read as follows:

5 No tax certificate issued under the provisions of this Chapter shall be transferred
6 or assigned in any manner, nor shall the name of the business be changed without
7 the written consent of the Tax Collector endorsed thereon. At the time any such tax
8 certificate is assigned or transferred, the person applying for such transfer shall pay
9 to the City a fee as established by resolution ~~of Twenty Five Dollars (\$25.00)~~ for
10 each such transfer or assignment. A charge as established by resolution of Five
11 Dollars ~~(\$5.00)~~ for each expiration tax certificate issued shall be paid to replace any
12 certificate or permit issued under the provisions of this Chapter which has been lost
13 or destroyed.

14 SECTION 13. The second sentence of Section 11.01.335 of Chapter 11.01,
15 GENERAL LICENSING, of the Culver City Municipal Code is hereby amended to read as
16 follows:

17 Whenever the Committee on Permits and Licenses or the City Council deems that a
18 public notice should be given of a special hearing with respect to the application, the
19 applicant shall pay to the City Clerk ~~the sum of Five Dollars (\$5.00)~~ a fee, as
20 established by resolution, before such notice is given, which payment shall not be in
21 lieu of any license fee or other tax otherwise imposed by law.

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1 SECTION 14. Section 11.06.120 of Chapter 11.06, GAMES, AMUSEMENTS
2 AND ENTERTAINMENTS, of the Culver City Municipal Code is hereby amended to read
3 as follows:

4 § 11.06.120 FEES AND DEPOSITS.

5 A. For purposes of clarification, the license fees as defined set forth in this
6 Subchapter are for both regulation and revenue purposes. Each application for a
7 permit hereunder shall be accompanied by fees and deposits, as established by City
8 Council resolution, payable to the City, ~~as follows:~~

9 A.1. ~~An~~The application fee ~~in the amount of One Hundred Dollars (\$100.00)~~
10 ~~which shall be non-refundable and retained by the City for payment of the costs of~~
11 ~~investigating the applicants;~~

12 B.2. ~~A~~The permit fee ~~in the amount of One Thousand Dollars (\$1,000.00)~~
13 ~~which shall be the property of, and retained by, the City in the event the permit and~~
14 ~~license applied for are issued, but which shall be returned to the applicant if such~~
15 ~~permit and license are not issued; and~~

16 B.C. In the event a license and permit are granted, additional fees, as
17 established by City Council resolution, shall be payable to the City by the permittee
18 ~~in the sum of One Hundred and Twenty Dollars (\$120.00) quarterly, payable~~ and in
19 advance.

20 SECTION 15. Section 11.06.135 of Chapter 11.06, GAMES, AMUSEMENTS
21 AND ENTERTAINMENTS, of the Culver City Municipal Code is hereby amended to read
22 as follows:

23 A permit issued for a particular location shall authorize the permittee to conduct
24 the permitted business at such location only, and such permit shall not be used for
25 conducting such business at any other location without the written consent of the
26 Committee on Permits and Licenses or the City Council, and without the payment of
27 a fee as established by City Council resolution ~~of Twenty five Dollars (\$25.00).~~

1 SECTION 16. A. and B. of Section 11.08.035 of Chapter 11.08, FIGURE
2 STUDIOS AND FIGURE MODELING, of the Culver City Municipal Code is hereby
3 amended to read as follows:

4 § 11.08.035 FEE.

5 The fee for the figure studio license shall be set by City Council resolution.:

6 ~~A. Two Hundred Seventy Dollars (\$270.00) for the first year.~~

7 ~~B. Two Hundred Three Dollars (\$203.00) for each annual renewal.~~

8 SECTION 17. Section 11.01.070 of Chapter 11, TAXICABS, of the Culver City
9 Municipal Code is hereby amended to read as follows:

10 § 11.10.070 PERMIT FEES AND BUSINESS TAXES.

11 Fees and permits to conduct a taxicab business shall be set by City Council
12 resolution. The following fees shall apply to taxicab businesses conducted pursuant
13 to this Chapter. All fees are annual unless otherwise specified:

14
15 ~~A. Initial application fee for permit to conduct a taxicab business (per~~
16 ~~company) \$1,000.00~~

17 ~~B. Annual business tax (per company) \$250.00~~

18 ~~C. Taxicab inspection and license fee for each cab \$400.00~~

19 ~~D. Driver annual permit fee \$30.00~~

20 ~~E. Driver fingerprint fee (annually) \$30.00~~

21 ~~(An additional annual fingerprint processing fee payable to the California~~
22 ~~Department of Justice in the amount of Eight Dollars and Fifty Cents (\$8.50)~~
23 ~~will be collected at the time of fingerprinting.)~~

24 ~~F. Annual renewal fee (per company) \$250.00"~~

25 SECTION 18. Provisions of Subparagraph 2 of Section 15.02.610 of Chapter
26 15.02, BUILDINGS, STRUCTURES AND EQUIPMENT (ANTENNAS), of the Culver City
27 Municipal Code is hereby amended to read as follows:

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(a.) An application for a use permit and for a building permit shall be reviewed upon payment of fees for each application as established by resolution of the City Council.~~shall be reviewed upon payment of a fifteen dollar (\$15.00) fee, and an application for a building permit shall be reviewed upon payment of a twenty five dollar (\$25.00) fee.~~

SECTION 19. Pursuant to Section 619 of the City Charter, this Ordinance shall take effect thirty (30) days after the date of its adoption. Pursuant to Sections 616 of the City Charter, prior to the expiration of fifteen (15) days after the adoption, the City Clerk shall cause this Ordinance, or a summary thereof, to be published in the *Culver City News*.

APPROVED and ADOPTED this _____ day of _____ 2007.

ALAN CORLIN, Mayor
City of Culver City, California

ATTEST:

APPROVED AS TO FORM:

CHRISTOPHER ARMENTA
City Clerk

CAROL A. SCHWAB
City Attorney

132