

**City of Culver City, California
Agenda Item Report**

Meeting Date: 7/13/09		Item Number: <u>C-9</u>	
CITY COUNCIL AGENDA ITEM: Acceptance of Work Performed by Matt Gardner Construction, Inc., Authorization to File a Notice of Completion and Authorization to Release the Retention Payment, for the Sherbourne Drive Streetlight Replacement Project, P-868			
Contact Person/Dept.: Lee Torres/Public Works Department		Phone Number: (310) 253-5623	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Meetings and Agendas – City Council (07/08/09); (Telephone) Tom Crabson, County of Los Angeles CDC Community Development Block Grant Division, and (Telephone) Matt Gardner Construction, Inc. (07/06/09).			
Department Approval: Charles D. Herbertson (07/02/09)		City Attorney Approval: Carol Schwab (by H. Baker) (07/08/09)	
Chief Financial Officer Approval: Jeff Muir (by N. Kimball) (07/08/09)		City Manager Approval: Mark Scott (07/08/09)	
<u>RECOMMENDATION:</u> Staff recommends the City Council accept the work performed by the contractor, Matt Gardner Construction, Inc, and authorize filing a Notice of Completion for the Sherbourne Drive Streetlight Replacement Project, P-868 (CDBG#600903-06). It is also recommended that retention funds in the amount of \$7,134.16 be released to the contractor after the thirty-five day lien period. <u>BACKGROUND/DISCUSSION:</u> On February 23, 2009, the City Council approved a construction contract with Matt Gardner Construction, Inc. for the Sherbourne Drive Streetlight Replacement Project, P-868 (CDBG #600903-06). The existing streetlight system was identified as a priority for replacement and upgrade due to its age and condition and the fact that it was an antiquated high-voltage system. The scope of work along Sherbourne Drive between Washington Boulevard and its southerly terminus consisted of the replacement of seven (7) streetlights, removal and replacement of the existing luminaire on one streetlight at the end of the cul de sac, and all required work to convert the exiting circuitry to a low voltage system. The project was funded by Community Development Block Grant and State Gas Tax funds. Matt Gardner Construction, Inc. successfully completed the work as required in the contract on June 15, 2009. Construction management and construction inspection were performed by staff.			

City of Culver City, California
Agenda Item Report

FISCAL ANALYSIS:

The original contract amount for the project was \$70,749.00. The final contract amount was \$71,341.63 due to a minor contract quantity adjustment of \$592.63. This change order was administratively approved by the Public Works Director/City Engineer and was within the ten percent bid amount as authorized by City Council on February 23, 2009. This project was funded primarily with CDBG funds (\$58,292) and Gas Tax funds (\$13,700).

ATTACHMENTS:

1. Location Map

MOTION:

That the City Council:

- 1) Accept the work performed by the contractor, Matt Gardner Construction, Inc., for the Sherbourne Drive Streetlight Replacement Project, P-868 (CDBG #600903-06); and,
- 2) Authorize the Public Works Director to sign the Notice of Completion and submit it to the Los Angeles County Recorder's office; and,
- 3) Authorize the release of \$7,134.16 in retention funds to Matt Gardner Construction, Inc. following the 35-day lien period.