

**City of Culver City, California
Agenda Item Report**

Meeting Date: 04/21/2014		Item Number: <u>C-7</u>	
CITY COUNCIL AGENDA ITEM: Approval of a Purchase Order with UTC F & S for MobileView Camera Surveillance Hardware, Software, and Accessories for Six New Buses in an Amount Not-To-Exceed \$56,310.			
Contact Person/Dept.: Paul Condran /Transportation		Phone Number: 310-253-6520	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Meetings and Agendas – City Council (04/16/14); (E-Mail) Ongoing Topics – Culver CityBus (04/16/14)			
Department Approval: Art Ida (04/02/14)		City Attorney Approval: Carol Schwab (by H. Baker) (04/15/14)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (04/15/14)		City Manager Approval: John M. Nachar (04/16/14)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve a purchase order with UTC F&S for a MobileView surveillance system that includes hardware, software, and accessories for six new buses in an amount not-to-exceed \$56,310. This amount includes estimated shipping and handling costs (\$500), sales tax (\$5,119.08) and a 10% contingency for unexpected needs that may arise. <u>BACKGROUND & DISCUSSION:</u> On September 23, 2013, the City Council authorized the purchase of six (6) new 40' New Flyer "Xcelsior" buses. Four of these new buses will replace four 2003, 30-foot buses currently in service. All 52 buses comprising the Culver CityBus fleet are equipped with advanced technologies designed to address safety and accurate data transfer requirements. These technologies include digital video recording (DVR) systems that are accessed daily by Transportation Department staff for a variety of purposes, including training and incident report follow-up. The DVR system currently installed is a MobileView product and UTC F & S is the sole and exclusive supplier of this highly advanced system. The Transportation Department is currently in the process of accepting the recently purchased new Xcelsior buses, and the Equipment Maintenance & Fleet Services Division will prepare the new buses for operational service.			

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The proposed purchase is excepted from the formal bid requirements per Culver City Municipal Code Sections 3.07.045.A and 3.07.045.B. Section 3.07.045.A excepts bidding requirements “when the needed equipment, supplies or services are proprietary items of original equipment manufacturers and/or their authorized exclusive distributors” and Section 3.07.045.B excepts bidding requirements “when the equipment is a component for equipment or a system of equipment previously acquired by the City, and is necessary to repair, maintain or improve the City’s utilization of the equipment.” This procurement falls within both of these exceptions.

FISCAL ANALYSIS:

Sufficient grant funds to pay for the entire purchase are appropriated in the Transportation Department’s Budget Account Number 20370300.732120, and have been attained from State of California Proposition 1B PTMISEA Security Grants.

No general fund money will be used for this proposed purchase.

ATTACHMENTS:

1. Letter from Al Cavagnero of MobileView, dated March 26, 2014; and,
2. UTC MobileView Quote Dated March 28, 2014.

MOTION:

That the City Council:

1. Approve a purchase order with UTC F&S for a MobileView surveillance system that includes hardware, software, and accessories for six new buses in an amount not-to-exceed \$56,310, and,
2. Authorize the Purchasing Officer to execute the purchase order on behalf of the City.