

**City of Culver City, California
Agenda Item Report**

Meeting Date: 2/10/2014		Item Number: <u>C-2</u>	
CITY COUNCIL AGENDA ITEM: Approval of an Agreement with Power Source Systems, Inc. for the Repair of Four Decorative Light Columns Located at Town Plaza in an Amount Not-To-Exceed \$36,900.00			
Contact Person/Dept.: Eric Mirzaian/PW		Phone Number: (310) 253-6410	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒ Date: _____			
Public Notification (E-mail) Meetings and Agendas - City Council (02/04/14) Power Source Systems, Inc. on 2/3/2014.			
Department Approval: Charles D. Herbertson (01/29/14)		City Attorney Approval: Carol Schwab (by H. Baker) (02/03/14)	
Chief Financial Officer Approval: Jeff Muir (02/04/14)		City Manager Approval: John M. Nachbar (02/04/14)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve an agreement with Power Source Systems, Inc. (PSS) for the repair of four decorative light columns located at Town Plaza in an amount not-to-exceed \$36,900. <u>BACKGROUND:</u> Town Plaza has four decorative columns that provide lighting. Over the years, these columns have been vandalized which has caused the concrete to break off and expose the underlying rebar and steel frame. <u>DISCUSSION:</u> The proposed work will include upgrading the existing styrofoam inserts to aluminum, encapsulating the column corners with a metal frame, and adding skateboard stops to deter skateboarders from skidding the corners. (Although skateboarding is prohibited in Town Plaza, it is still important to have these stops in place to protect the columns from damage created by those skateboarders who do not follow the rules.) These measures will minimize future damage to the columns due to vandalism and increase their durability. Section 3.07.085.A (Professional and Personal Services) of the Culver City Municipal Code provides the City with the authority to award purchase orders and			

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contracts in any amount for professional or personal services without complying with the formal competitive bidding process; provided, the purchase order or contract shall be based upon competitive quotations, whenever practical, as determined by the City Manager. Personal services include: repair or maintenance service for equipment, machinery or other City-owned personal property.

Therefore, staff requested companies to supply a quote to perform the needed repairs. Public Works received the following three competitive quotations for the work:

Hoffman Management & Construction.....	\$30,108.00
Power Source Systems, Inc (PSS).....	\$36,900.00
Sauer & Associates, Inc.....	\$68,312.00

The Public Works Department has utilized the services of PSS for other repair projects in the City, including, most recently, lighting repairs at the Ince Parking Structure. Though Hoffman Management & Construction presented a lower quote and has provided services to the City in the past, they have indicated to Staff that their metal fabricator cannot match the finish detail of the columns. Because the quote from PSS represents the best value for the City in terms of supplies and labor and aesthetic outcome, staff recommends the City Council award the contract to PSS.

FISCAL ANALYSIS:

There are sufficient funds available in the Capital Improvement Project P-952, Town Plaza Upgrades (42000952), to cover the requested repairs.

ATTACHMENTS:

1. Copy of Power Source Systems, Inc. quote.

MOTION:

That the City Council:

1. Approve an agreement with Power Source Systems, Inc. in an amount not-to-exceed \$36,900.00 for the repair of the Town Plaza decorative light columns; and,
2. Authorize the City Attorney to review/prepare the necessary documents; and,
3. Authorize the City Manager to execute such documents on behalf of the City.