

# Culver CITY

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## INTEROFFICE MEMORANDUM EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE

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**DATE:** May 27, 2025  
**TO:** John Nachbar, City Manager  
**FROM:** Tevis Barnes, Director of Housing & Human Services  
**THROUGH:** Daniel Richardson, Human Services and Crisis Intervention Manager  
**SUBJECT:** Employee Recognition for Outstanding Job Performance - **BENJAMIN VU**

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### **BACKGROUND**

Ben has been an exemplary member of the Mobile Crisis Team (MCT), playing a vital role in developing the team's Electronic Records System and managing data retrieval requests. His positive attitude and willingness to go the extra mile set a great example for his colleagues. With a professional demeanor, Ben is a valuable asset to the MCT. As an early-career mental health specialist, he is actively gathering hours and working toward licensure as a Marriage and Family Therapist (MFT).

### **AUTHORITY**

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards

### **RECOMMENDATION**

For the City Manager to approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Benjamin Vu to receive one (1) working day off with pay and a cash award of \$1,000.00

Approved By



John Nachbar, City Manager

05/27/2025  
Date