

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 02/13/06		Item Number: <u>C-5</u>	
AGENDA ITEM: Approval of the Revised Classified Classification Specification for Transit Operations Supervisor.			
Contact Person/Dept.: Amy Webber		Phone Number: 310-253-5652	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master Notification List (02/08/06); Culver City Employees Association (02/08/06)			
Department Approval: Serena Wright (02/02/06)		CAO Approval: Martin R. Cole for Jerry B. Fulwood (02/08/06)	
City Controller Approval: n/a			

RECOMMENDATION:

Staff recommends the City Council approve the Revised Classified Classification Specification for Transit Operations Supervisor.

BACKGROUND:

The Transit Operations Supervisor classification specification has been revised to align the classification with other safety sensitive positions within the Transportation Department that require a Class B driver's license with Passenger Endorsement.

DISCUSSION:

A Transit Operations Supervisor is the first line supervisor and is responsible for overseeing the day-to-day transit operations. This position schedules and dispatches Bus Operators as well as performs driving duties in emergencies. These responsibilities make experience as a public transit operator essential to the overall understanding of the positions and operations this classification oversees. The proposed revisions to the classification specification include possession of a good driving record during the last three (3) years prior to employment and up to the date of employment. A good driving record is defined as:

- 1) Having no accidents, warrants, records of negligence or recklessness while driving; and
- 2) Having no more than one (1) moving violation.

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In addition, one (1) year of recent experience as a bus operator and graduation from high school or the equivalent has been added to the minimum requirements; possession of this is a reasonable indicator of an incumbent's ability to successfully perform the essential duties of this classification.

On January 18, 2006, the Civil Service Commission approved the revised classified classification specification for Transit Operations Supervisor.

FISCAL ANALYSIS:

None.

ATTACHMENTS:

1. Revised Classified Classification Specification for Transit Operations Supervisor
2. Transportation Department Organizational Chart

MOTION:

That the City Council:

Approve the Revised Classified Classification Specification for Transit Operations Supervisor.