

City of Culver City, California
Agenda Item Report

Meeting Date: 03/24/14		Item Number: C-2	
CITY COUNCIL AGENDA ITEM: (1) Rejection of a Bid Submitted by SOPAC General Engineering and (2) Award of a Construction Contract to FS Construction in an Amount Not-to-Exceed \$59,225 (\$52,225 Base Bid Plus \$7,000 in Change Order Authority) for the CDBG Sidewalk & Curb Repair Project, P-428, CDBG Project No. 601542-13.			
Contact Person/Dept.: J. Christopher Evans/PW		Phone Number: (310) 253-5621	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (03/19/2014).			
Department Approval: Charles D. Herbertson (03/13/14)		City Attorney Approval: Carol Schwab (by H. Baker) (03/18/14)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (03/19/14)		City Manager Approval: John M. Nachbar (03/19/14)	
<u>RECOMMENDATION:</u> Staff recommends the City Council: 1) Reject the bid submitted by SOPAC General Engineering as non-responsive; and, 2) Award a construction contract to FS Construction, as the lowest responsive and responsible bidder, to complete the necessary work for the CDBG Sidewalk & Curb Repair Project, P-428. <u>BACKGROUND:</u> On January 14, 2013, the City Council approved the use of Fiscal Year 2013/2014 Community Development Block Grant (CDBG) funds, as recommended by the City's CDBG Advisory Committee, for sidewalk and curb repairs. This project includes sidewalk replacement at multiple locations on Van Burn Place and Grand View Avenue, and a curb reconstruction on the south side of Washington Boulevard between Kenyon Avenue and Chase Avenue. Sidewalk repair locations are determined by a coordinated effort between Public Works Maintenance Operations and Engineering Divisions. Priority is assigned based upon eligibility for CDBG funding, the sidewalk's condition, and its proximity to other needed sidewalk repairs to gain benefit from the economy of scale.			

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The project scope of work consisted of removing the existing sidewalk and curb, root trimming as necessary, and constructing a new 4" thick sidewalk over 4" crushed miscellaneous base and reconstructing a new curb and gutter over 6' crushed miscellaneous base.

DISCUSSION:

On February 27, 2014, the City Clerk's Office staff publicly opened the bids. Six contractors responded with the following bid amounts:

	BID Results	
	Bidders	BID Amount
1	SOPAC General Eng.	\$42,500.00
2	FS Construction	\$52,225.00
3	Ruiz Concrete & Paving, Inc.	\$67,167.60
4	PTM	\$74,047.00
5	Hardy & Harper, Inc.	\$87,000.00
6	JDC, Inc.	\$123,370.00

Staff and the City Attorney's office reviewed the bid proposal of the apparent lowest bidder, SOPAC General Engineering (SOPAC), and found the bid documents non-responsive and incomplete. The contractor had not provided proof of worker's compensation insurance, a notarized non-collusion affidavit, nor did it complete the required Federal wage decision information (HUD Form 4230A). In addition, SOPAC did not provide references for a minimum of three similar projects completed in the last five years.

Staff reviewed the bid proposal of the second lowest bidder, FS Construction, and found the bid documents responsive and complete. Its bid bond, contractor's license, and worker's compensation insurance were reviewed and determined to meet City requirements. FS Construction has completed similar sidewalk and curb repair improvement projects for Culver City and for other municipal agencies in the local region, including the cities of Santa Clarita and Norwalk, and L.A. County, with favorable comments.

Staff recommends that the City Council authorize the Public Works Director/City Engineer to approve change orders in the amount not-to-exceed \$7,000 (14%), if necessary to address unforeseen conditions or project enhancements.

Should the City Council award the contract, the construction project will begin in April 2014 and is expected to be completed by end of May 2014.

Engineering Division staff will perform construction management and inspection.

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FISCAL ANALYSIS:

CDBG funds in the amount of \$16,654.20 have been programmed for this project. Adequate Gas Tax funding has been appropriated to fund the remaining project costs in Fiscal Year 2013/2014 within the Capital Improvement Program Budget in the Sidewalk Reconstruction Project, P-428.

Project Funds Available	
P-955 CDBG Funds (42880000.PZ955)	\$ 16,654.20
P-428 Gas Tax Funds (41880000.PZ428)	\$ 42,570.80
Available Funds	\$ 59,225.00

Estimated Project Expenses	
Construction Contract (CT&T)	\$ 52,225.00
Contingency	\$ 7,000.00
Total Estimated Project Expenses	\$ 59,225.00

ATTACHMENT:

1. Location Maps

MOTIONS:

That the City Council:

- 1) Reject the bid submitted by SOPAC General Engineering as non-responsive; and,
- 2) Award a construction contract to FS Construction for the CDBG Sidewalk & Curb Repair Project, P-428, CDBG Project No. 601542-13, in the amount of \$59,225 (\$52,225 Base Bid Plus \$7,000 in Change Order Authority); and,
- 3) Authorize the Public Works Director/City Engineer to approve change orders in an amount not-to-exceed \$7,000, if necessary; and,
- 3) Authorize the City Attorney to review/prepare the necessary documents; and,
- 4) Authorize the City Manager to execute such documents on behalf of the City.