

City of Culver City, California  
**City Council Agenda Item Report**

Agenda Item # 7F  
 Page 1 of 2

<b>Meeting Date: 9/9/96</b>		
<b>Agenda Item Title:</b> Designation of Julie Lugo Cerra as official Culver City Historian		
<b>Department/Division</b> CAO/Admin	<b>Report Researched By / Date</b> J. Hall-Esser 9/2/96	<b>Public Hearing</b> ..... <input type="checkbox"/> <b>Discussion/Action Item</b> <input checked="" type="checkbox"/>
<b>Fiscal Impact: No...</b> <input type="checkbox"/> <b>Yes</b> <input checked="" type="checkbox"/> <b>General Fund</b> <input checked="" type="checkbox"/> <b>Enterprise</b> <input type="checkbox"/>	<b>Reviewed By / Date</b>	<b>Consent Item</b> ..... <input type="checkbox"/> <b>Other</b> ..... <input type="checkbox"/>
<b>Grant/RDA</b> <input type="checkbox"/> <b>Budgeted Item</b> <input checked="" type="checkbox"/> <b>Transfer of Funds Required</b> ..... <input type="checkbox"/>	<b>CAO Approval / Date</b> <i>J. Hall-Esser 9/3/96</i>	<b>Packet Enclosure(s)</b> <input checked="" type="checkbox"/>
<b>Public Notification:</b> Mrs. Julie Lugo Cerra; Mr. Hal Horne, President, Culver City Historical Society; Dr. Norman Marback		
<p><b>ISSUE</b></p> <p>Shall the City Council designate Julie Lugo Cerra as Culver City's official City Historian?</p> <p><b>BACKGROUND/ANALYSIS</b></p> <p>This summer, the City Council received and filed a letter from Dr. Norman Marback suggesting that Julie Lugo Cerra be designated as Culver City's official Historian. It is recognized that Mrs. Cerra has unofficially acted in this capacity for years, graciously volunteering her time to assist City staff, as well as members of the public at-large, when information or research about the history of City has been requested.</p> <p>The Council asked the CAO to inquire as to whether or not Mrs. Cerra was interested in this honorary designation, and Mrs. Cerra has advised she is honored to be considered for such a designation. (Please see Mrs. Cerra's response dated June 6, 1996, included with the agenda materials.)</p> <p>Mrs. Cerra understands that this would be an honorary designation. The only thing she would request, is access to public records to assist in any requested research. The CAO and City Attorney are confident that appropriate arrangements can be made in this regard. The CAO also suggests that if/as necessary, Mrs. Cerra would be authorized to make copies of documents associated with requested research, on City copy machines at City expense. If any other unusual out-of-pocket expenses are indicated at some point, the CAO would discuss same with Mrs. Cerra and the Council, if necessary. No such expenses, however, are contemplated at this time.</p>		

**FISCAL IMPACT**

Costs associated with document reproduction can be handled within the CAO's budget. Such costs would be negligible.

**MOTION:**

That the City Council designate Mrs. Julie Lugo Cerra as Culver City's official Historian, agree to provide her access to public records associated with historic research requests, and to absorb document reproduction costs associated with requested research.