

**MEETING DATE:** 05/23/11

**AGENDA ITEM:** Approval of Entering into a New Professional Services Agreement with West Coast Arborists for Citywide Tree Trimming Services and Related Budget Ammendment.

**ATTACHMENTS**

|   |                                      | <u><b>Pages</b></u> |
|---|--------------------------------------|---------------------|
| 1 | Proposal letter dated March 21, 2011 | 1-2                 |
| 2 | Pricing schedule                     | 3                   |



March 21, 2011

Mr. Charles Herbertson  
Director of Public Works  
City of Culver City  
9505 W. Jefferson  
Culver City, CA 90232

**RE: Tree Maintenance Agreement**

Dear Mr. Herbertson,

West Coast Arborists, Inc. (WCA) appreciates the hard work that you and your staff have provided during the past 15 years to help make the tree maintenance program a huge success for the residents of Culver City. Since 1996, we have worked with City staff to develop a "team effort" approach in the care of the City's Urban Forest annually, while maintaining the rates the same during the last five years.

The term of the current Agreement is set to expire on June 30, 2011. To promote stability and guarantee residents with quality tree care and customer service for years to come, we would like to express our interest in continuing the Agreement for five (5) additional years. Additionally, in an effort to help offset the current economic situation, WCA agrees to hold the prices for fiscal years 2011-12, 2012-13 and 2013-14. For the remaining two years, we respectfully request a cost adjustment based on the Consumer Price Index (CPI).

As part of a contract extension, WCA offers a complete GPS street and park tree inventory at no additional cost (valued at \$60,000.) This will include inventorying tree grates and sidewalk damage caused by City trees. WCA will continue to provide access to our web-based tree inventory program called ArborAccess with unlimited software support and training during the entire length of the contract.

Additionally, WCA offers to assist the City in updating its Urban Forestry website as a component of the City's main website also at no additional cost. We propose to include a "Resident Module" which allows residents to review maintenance schedules and look up certain tree information. Listed below are features that can be incorporated in the website.

- Top 25 Species & Species List
- Tree Planting Diagrams/Specifications
- Street Tree Ordinance
- Frequently Asked Questions (FAQ)
- Industry-related website links & Contact Information

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Last, in consideration of the bird nesting season, we propose to eliminate programmed/scheduled tree pruning during March and April of each year. Service request pruning and emergency response will continue on an as-needed basis.

Thank you for your consideration. We look forward to continuing the excellent working relationship between the City of Culver City and WCA. Should you have any questions, or require additional information please do not hesitate to contact me at (800) 521-3714.

Sincerely,

Victor M. Gonzalez  
Vice-President, Director of Marketing



**CITY OF CULVER CITY  
TREE MAINTENANCE SERVICES  
SCHEDULE OF COMPENSATION**

| ITEM           | DESCRIPTION                         | UNIT        | CURRENT<br>UNIT PRICES | UNIT PRICES<br>FOR FY11/12 - 13/14 | UNIT PRICES<br>FOR FY14/15 | UNIT PRICES<br>FOR FY15/16 |
|----------------|-------------------------------------|-------------|------------------------|------------------------------------|----------------------------|----------------------------|
| 1              | Full Trim 0-6" dsh                  | Each        | \$ 39.60               | \$ 39.60                           | \$ 40.80                   | \$ 42.00                   |
| 2              | Full Trim 7-16" dsh                 | Each        | \$ 83.60               | \$ 83.60                           | \$ 86.10                   | \$ 88.70                   |
| 3              | Full Trim over 16" dsh              | Each        | \$ 171.60              | \$ 171.60                          | \$ 176.75                  | \$ 182.00                  |
| 4              | Clearance Trim 0-6" dsh             | Each        | \$ 16.50               | \$ 16.50                           | \$ 17.00                   | \$ 17.50                   |
| 5              | Clearance Trim 7-16" dsh            | Each        | \$ 27.50               | \$ 27.50                           | \$ 28.30                   | \$ 29.10                   |
| 6              | Clearance Trim over 16" dsh         | Each        | \$ 38.50               | \$ 38.50                           | \$ 39.70                   | \$ 40.90                   |
| 7              | Trim Coco Palm                      | Each        | \$ 22.00               | \$ 22.00                           | \$ 22.70                   | \$ 23.40                   |
| 8              | Trim Washingtonia Palm              | Each        | \$ 49.50               | \$ 49.50                           | \$ 51.00                   | \$ 52.50                   |
| 9              | Trim Date Palm                      | Each        | \$ 104.50              | \$ 104.50                          | \$ 107.60                  | \$ 110.80                  |
| 10             | Tree & Stump Removal                | Dia. Inch   | \$ 14.30               | \$ 14.30                           | \$ 14.70                   | \$ 15.10                   |
| 11             | Tree Only Removal                   | Dia. Inch   | \$ 9.90                | \$ 9.90                            | \$ 10.20                   | \$ 10.50                   |
| 12             | Stump Only Removal                  | Dia. Inch   | \$ 4.40                | \$ 4.40                            | \$ 4.50                    | \$ 4.60                    |
| Tree Planting: |                                     |             |                        |                                    |                            |                            |
| 13             | 15 gallon tree w/ Barrier           | Each        | \$ 104.50              | \$ 104.50                          | \$ 107.60                  | \$ 110.80                  |
| 14             | 24 inch box tree w/ Barrier         | Each        | \$ 214.50              | \$ 214.50                          | \$ 220.90                  | \$ 227.50                  |
| 15             | 36 inch box tree w/ Barrier         | Each        | \$ 770.00              | \$ 770.00                          | \$ 793.10                  | \$ 816.90                  |
| 16             | Root Pruning                        | Linear Foot | \$ 6.60                | \$ 6.60                            | \$ 6.80                    | \$ 7.00                    |
| 17             | Crew Rental<br>(3 men w/ equipment) | Per hour    | \$ 110.00              | \$ 110.00                          | \$ 113.25                  | \$ 116.60                  |
| 18             | Emergency Response                  | Per hour    | \$ 220.00              | \$ 220.00                          | \$ 226.50                  | \$ 233.30                  |
| 19             | Tree Watering                       | Daily       | \$ 264.00              | \$ 264.00                          | \$ 271.90                  | \$ 280.00                  |

dsh = diameter at standard height

Prices have been in effect since 2005 and will remain the same until June 30, 2014. For FY 2014-2015 and 2015-2016 the prices will be adjusted based on the Consumer Price Index for LA-Orange-Riverside region for previous 12 months, not to exceed 3.0%.