

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 08/13/07		Item Number: C-7	
AGENDA ITEM: Approval of an Amendment to an Existing Professional Services Agreement with Van Dorpe, Chou & Associates for Contract Building Inspector Services for Fiscal Year 2007-2008.			
Contact Person/Dept. Glenn Heald / Community Development		Phone Number: (310) 253-5752	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Van Dorpe, Chou & Associates (08/08/07); Master Notification List (08/08/07).			
Department Approval: Sol Blumenfeld (07/27/07)		City Attorney Approval Carol Schwab (by H. Iker) (08/06/07)	
City Controller Approval Marlee Chang (08/07/07)		City Manager Approval: Jerry Fulwood (08/08/07)	
<u>RECOMMENDATION:</u> Staff recommends the Culver City City Council approve an amendment to the existing professional services agreement with Van Dorpe, Chou & Associates ("VCA") for contract building inspector services to meet staffing requirements for fiscal year 2007-2008. <u>BACKGROUND/DISCUSSION:</u> In the adopted budget for Fiscal Year 2007-2008, Council appropriated \$112,500 for contract building inspector services in account number 10151500.411700 "Contract Labor." Staff now requests authorization to use this funding to extend the existing professional services agreement with VCA to secure these services through fiscal year 2007-2008. <u>FISCAL ANALYSIS:</u> The cost for one contract building inspector for fiscal year 2007-2008 is estimated at \$112,500. No further support materials or expenses are anticipated. Sufficient funds are budgeted in Account 10151500.411700 for this expenditure. The source of these funds is the project fees paid by Symantec. <u>ATTACHMENTS:</u> 1. Contract No. 2006-039 with VCA Code Group, Inc. 2. Exhibit A – Schedule of Compensation			

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MOTION:

That the City Council:

1. Approve an amendment to the existing professional services agreement with Van Dorpe, Chou & Associates for Contract Building Inspector Services for Fiscal Year 2007-2008 in an amount not-to-exceed \$112,500 from account number 10151500.411700; and,
2. Authorize the City Attorney to prepare the amendment to the agreement and authorize the City Manager to execute the amendment on behalf of the City.