
INTEROFFICE MEMORANDUM

DATE: December 17, 2019

TO: John Nachbar, City Manager

FROM: Charles D. Herbertson, Director of Public Works/City Engineer 

SUBJECT: Public Works Department "Employee of the Year"
Merit Days and Cash Award to Alex Georgiev

CC: Serena Wright, Assistant City Manager (for inclusion in Alex Georgiev's personnel file)
Alex Georgiev, Traffic Signal Technician
Eric Mirzaian, Maintenance Operations Manager

At the Public Works Department annual holiday celebration held on 12/12/2019, I presented Alex Georgiev, Traffic Signal Technician with the Public Works Department Employee of the Year award. This award was given in acknowledgement of Mr. Georgiev's exemplary work performance during the 2019 calendar year.

As the City's Traffic Signal Technician, Alex is responsible for the daily maintenance and upkeep of approximately 105 signalized intersections. Alex has taken on these duties all by himself this year while we waited for a second technician to be approved in the current budget year and while we complete the recruitment for it. This has meant that Alex has been on-call for emergency situations 24/7 while at the same time working with contractors on traffic signal upgrade projects.

In addition to his daily responsibilities, this past year Alex has been instrumental in providing assistance and input on several large scale projects and developments including the traffic signal upgrade at the intersection of Culver Blvd. and Main St. as part of the Culver Steps project, the new traffic signal installation at Washington Blvd. and Cattaraugus Ave. and the transition to the new adaptive traffic signal system. Alex has worked closely with these contractors and developers to ensure work is performed in an acceptable manner and oftentimes has worked side by side with these contractors troubleshooting problems as they arise. Alex has also assisted with the electrical needs of large citywide events including Fiesta La Ballona and the Car Show, as well as, other smaller events. This past year, Alex has also helped fill the void left by the currently vacant Electrical Maintenance Crewleader.

Throughout this year, Alex has maintained a very calm demeanor while taking on the additional workload and he has taken it in stride and been very professional despite several occasions where he attempted to take time off only to be called in for urgent matters. When addressing the electrical needs of the City, his input and assistance on the various projects described above have allowed unforeseen circumstances to be addressed expeditiously.

For all the above, I am proud to recognize Mr. Georgiev as the 2019 Public Works Department Employee of the Year. In recognition of Mr. Georgiev's outstanding efforts over this past year, I recommend he receive three (3) working days off with pay and \$1,000 pursuant to Civil Service Rule 15, Employee Recognition and Incentive Program for Outstanding Job Performance: Sections 2a, 3b, 3d, 3f and 3g.



Approved

John Nachbar, City Manager