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CULVER CITY FINANCE ADVISORY COMMITTEE

REGULAR MEETING OF THE CULVER CITY FINANCE ADVISORY COMMITTEE CULVER CITY, CALIFORNIA	October 9, 2013 7:00 p.m.

CALL TO ORDER & ROLL CALL

Chair Eriksson called the meeting of the Finance Advisory Committee to order at 7:00 p.m. in the Dan Patacchia Meeting Room.

Members Present:	**GORAN ERIKSSON**, Chair **CRYSTAL ALEXANDER**, Vice Chair **ALLAN AZRAN**, Member **DESMOND BURNS**, Member **RICHARD HIBBS**, Member **SEAN KEARNEY**, Member **ALEJANDRO LARA,** Member **STEVEN REITZFELD**, Member **DAVID TRAVATO**, Member
Staff Present:	**Jeff Muir**, Chief Financial Officer **Gracie Hasan**, Secretary

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Pledge of Allegiance

The Pledge of Allegiance was led by Richard Hibbs.

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Public Comment for Items NOT On the Agenda

None.

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Consent Calendar

Item C-1

Meeting Minutes

THE FAC PASSED A MOTION APPROVING THE MINUTES FOR THE REGULAR MEETINGS OF AUGUST 14, 2013 AND SEPTEMBER 11, 2013.

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Action Items Item A-1

1) Discussion of Approved Work Plan and City Council Comments; (2) Discussion of the Creation of Subcommittees; (3) (If Desired) Creation of Subcommittees; and (4) (If Desired) Appointment of Members to Such Subcommittees

Discussion ensued between Members and staff regarding the task of reviewing and making recommendations on the business tax ordinance; the request by the City Council that the subcommittee look for funding options for the Rental Assistance Program; the demise of the Redevelopment Agency; rent control; the Section 8 program; whether the General Fund can still afford to support the program; the Housing Authority; the finite amount of funding; potential state funding to pay back old housing debts; contractual obligations; creating ad hoc subcommittees; ramifications of taking money out of the General Fund for the Rental Assistance Program; creating a priority list of issues to be addressed; total cost of the program; Emergency Hotel vouchers; what programs to cut in order to support the Rental Assistance Program; demographics of the participants; work of the ad hoc subcommittee; and City Council comments.

Additional discussion ensued between staff and Members regarding creating ad hoc subcommittees; Brown Act issues; the finite nature of the ad hoc subcommittees; reporting to the full Committee; tasks to be accomplished; prioritization; keeping to one subject per committee; communication strategies; a suggestion that the Rental Assistance item be considered with a report back to the Committee before the holidays; work with staff; changes to the budget process; and review of Requests for Proposals.

Copies of the Work Plan were distributed to Committee members.

THE FAC PASSED A MOTION TO CREATE AD HOC SUBCOMMITTEES.

Further discussion ensued between staff and Members regarding City Council priorities; long-term and short-term issues; grouping tasks together; low hanging fruit; what can be reported with regard to Measure Y; the storm water issue; liability; the drop dead date; involving Public Works; educating the subcommittee vs. educating the entire Committee; new costs to the General Fund; the assessment district; grouping like subject matter with similar solutions and time frames; concern with grouping too much together; picking several items and leaving others for later; items to be considered by the Committee as a whole; scheduling; issues to focus on before budget consideration; agreement that the Committee try things and make adjustments as needed; trial and error; and Members expressed interest in the subcommittees they wanted to serve on.

Action Items (Continued) Item A-1

THE FAC ESTABLISHED AN AD-HOC SUBCOMMITTEE TO DEAL WITH COMMUNICATION STRATEGY AND MEASURE Y REPORTING METHODOLOGY WITH:

- **MEMBER TROVATO, MEMBER AZRAN AND CHAIR ERIKKSON SERVING.**

THE FAC ESTABLISHED AN AD-HOC SUBCOMMITTEE TO DEAL WITH THE RENTAL ASSISTANCE PROGRAM WITH:

- **MEMBER BURNS, MEMBER LARA, AND MEMBER REITZFELD SERVING.**

THE FAC ESTABLISHED AN AD-HOC SUBCOMMITTEE TO DEAL WITH THE BUDGET PROCESS AND FINANCIAL POLICIES WITH:

- **VICE CHAIR ALEXANDER, MEMBER HIBBS, AND MEMBER KEARNY SERVING.**

Further discussion ensued between Members regarding when to meet; the Brown Act; email; previous communication; sharing information vs. forming opinions and influencing others; the genesis of consideration of the Rental Assistance Program item; and sharing items of general interest.

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Items from Staff

Item S-1

Presentation on Fiscal Year 2012-13 General Fund Expenditures and Revenues (pre-audit)

Jeff Muir, Chief Financial Officer, provided a General Fund update and discussed results of Fiscal Year 2012-2013.

Discussion ensued between staff and Members regarding the Real Property budget; the Transient Occupancy Tax; building activity and permits; use of money and property; changes in the Police and Fire budget; cell phone taxes; and effects of the partial shut down of the Federal government.

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Item S-2

Discussion of November Agenda

Discussion ensued between staff and Members regarding an update on Measure Y; non-General Fund items; other programs and funds in the City; and subcommittee reports.

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Items from Committee Members

None.

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Adjournment

There being no further business, at 8:40 p.m., the Finance Advisory Committee adjourned its meeting to Wednesday, November 13, 2013 at 7:00 p.m. in the Dan Patacchia Meeting Room.

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Gracie Hasan
SECRETARY of the Culver City Finance Advisory Committee
Culver City, California

APPROVED

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Goran Eriksson
CHAIR of the Finance Advisory Committee, Culver City, California