

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>08/06/12</u>		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: (1) Approval of the Purchase of Kompan Playground Equipment from U.S. Communities; (2) Approval of the Final Plans and Specifications; and, (3) Authorization to Publish a Notice Inviting Bids for the Fox Hills Park Playground Project (PZ958).			
Contact Person/Dept.: Patrick Reynolds, Parks Manager		Phone Number: 310-253-6470	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Meetings and Agendas – City Council (08/01/12); (E-Mail) Parks, Recreation and Community Services Department Updates (08/01/12); (E-Mail) Parks, Recreation and Community Services Commission (08/01/12).			
Department Approval: Dan Hernandez (07/25/12)		City Attorney Approval: Carol Schwab (by H. Baker) (07/31/12)	
Chief Financial Officer Approval: Jeff Muir (by K. Marsden) (08/01/12)		City Manager Approval: John M. Nachbar (08/01/12)	
 <u>RECOMMENDATION:</u> Staff recommends the City Council (1) approve the purchase of Kompan playground equipment in an amount not to exceed \$96,000 from U.S. Communities; (2) approve the final plans and specifications; and, (3) authorize the publication of a notice inviting bids for the Fox Hills Park Playground Project (PZ958). <u>BACKGROUND:</u> During the Fiscal Year 2011/2012 Budget process, \$250,000 was allocated for the Fox Hill Park Playground Project (PZ958). In Fiscal Year 2011/2012, the Parks Division of the Parks, Recreation and Community Services Department was managing and/or working on several park-related projects, including the installation of new court surfacing, windscreens and fences at various parks, the installation of new PAR Course exercise equipment at Blanco and Fox Hills Parks, the El Marino Park and Culver City Park Playground Projects and adding additional elements to the Veterans' Memorial Park Playground and Picnic Area, among other projects and on-going maintenance tasks. Therefore, the funding for the Fox Hills Park Playground Project was carried over during the Fiscal Year 2012/2013 Budget process, and the Project is currently one of the Parks Division's top priorities. <u>DISCUSSION:</u> <u>Purchase of Kompan Playground Equipment</u>			

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To gather preliminary information for the Fox Hills Park Playground Project (PZ958), staff obtained playground designs and informal quotes for the purchase and installation of playground equipment from four playground equipment manufacturers. As a result of this process, staff determined the playground design submitted by Kompan and the company's composite play equipment would best meet the criteria for (1) providing physically challenging play; (2) optimizing psychological development through mentally stimulating play opportunities; and (3) compliance with the Federal Accessibility Guidelines for the physically challenged.

Kompan, Inc., a leader in the playground industry and one of the primary suppliers of playground equipment and parts for the City of Culver City, manufactures state-of-the-art products of high quality and durability. In addition, Kompan offers an excellent warranty policy on its equipment. Kompan equipment is in use at Lindberg Park, the Veterans' Memorial Park playground for children ages 2 – 5, and the recently completed and overwhelmingly popular playground at Culver City Park, which also features a playground design by Kompan.

Staff received a sales proposal for twenty (20) Kompan products, two age appropriate signs, freight and sales tax totaling \$87,405.42. This quote includes a discount of \$9,988.20 for the Kompan products. If approved, the purchase will be made through a contract that the City has with U.S. Communities, a Government Purchasing Alliance; Kompan is a "supplier partner" of U.S. Communities and it is due to the City's agreement with U.S. Communities that product discounts are available. The Parks Manager would like to add a contingency amount of approximately 9.75% to cover any unforeseen circumstances and/or change orders, bringing the total request for purchase approval to \$96,000.

Pursuant to Culver City Municipal Code Section 3.07.075, purchases of goods and services exceeding \$30,000 in a single fiscal year must be formally bid and approved by the City Council. However, CCMC Section 3.07.045.C provides an exception to the formal bid provision when it is determined that there is only one source for the required equipment, good, supply or service. Kompan, as do many playground manufacturers, has authorized Sales Representatives that cover assigned regional areas for their product. Purchases in a certain region can only be made through the Sales Representative for that particular area for Kompan product. This includes competitive bids for contractors on a Capital Improvement Project as well as individual municipalities making direct purchases for replacement parts or completely new equipment. Staff has obtained and filed with the Purchasing/Procurement Division a letter from Kompan confirming that it is a sole source provider.

Fox Hills Park Playground Project

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Fox Hills Park Playground will undergo a complete renovation of the playground area for children ages 2 – 5 and the area for children ages 5 – 12. The new equipment will be installed to promote a variety of physically and mentally challenging play activities. The new playground will be 100% accessible, including the addition of ADA ramps that will provide accessible routes for children of all ages and abilities. The existing sand fall surface will be replaced with Engineered Wood Fibar, which is also an American Society for Testing and Materials (ASTM) certified accessible surface and safe loose fill fall surface.

It is anticipated that, if approved by the City Council at this evening's meeting, the playground equipment will be purchased as soon as possible, the Notice Inviting Bids will be published in the Fall of 2012, and construction will begin in late 2012 or early 2013.

FISCAL ANALYSIS:

There are currently funds available totaling \$250,000 for the Fox Hills Park Playground Project; \$80,000 in Park Facilities (Quimby) Funds in Account Number 41980000 PZ958 and \$170,000 in Capital Improvement and Acquisition (General) Funds in Account Number 42080000 PZ958.

MOTIONS:

That the City Council:

1. Approve the purchase of Kompan playground equipment in an amount not to exceed \$96,000 from U.S. Communities; and,
2. Approve the final plans and specifications; and,
3. Authorize the publication of a notice inviting bids for the Fox Hills Park Playground Project (PZ958).