

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 04/23/2007		Item Number: <u>1</u>	
AGENDA ITEM: Election of Mayor and Vice Mayor, and Adoption of Resolutions and/or Motions appointing Councilmembers to various Outside Agency Boards, City Council Committees and Other Related Bodies.			
Contact Person/Dept.: Martin R. Cole, Assistant City Manager		Phone Number: 310-253-6000	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Master Notification List (4/18/06).			
Department Approval: Martin R. Cole (04/17/07)		City Attorney Approval: Carol Schwab (by H. Iker) (04/18/07)	
City Controller Approval: Marlee Chang (04/18/07)		City Manager Approval: Jerry B. Fulwood (04/18/07)	
RECOMMENDATION Staff recommends the City Council elect the Mayor and Vice Mayor and adopt resolutions/motions appointing Councilmembers to various Outside Agency Boards, City Council Committees, and Other Related Bodies. BACKGROUND Section 606 of the City Charter states, in pertinent part(s): “...at the second meeting in April in odd numbered years, the City Council shall elect one of its members as its presiding officer, who shall have the title of Mayor and one of its members as Vice Mayor...” and “...A Council Member who has held the office of Mayor or Vice Mayor for one year shall not be eligible for reelection to that same office until one year has elapsed.” Further, Section 1105 of the City Charter states: “The City Council, by ordinance, resolution or other action, may establish and abolish committees for a specified purpose, and shall appropriate sufficient funds for the efficient and proper functioning of such committees.”			

City of Culver City, California
City Council Agenda Item Report

Pursuant to these provisions of the City Charter, this evening being the second meeting in April of an odd numbered year, the City Council shall elect the Mayor and Vice Mayor of Culver City. In keeping with past practice and tradition, the City Council may also consider the establishment/abolition and appointment of members to Outside Agency Boards, City Council Committees, and Other Related Bodies at this time.

DISCUSSION

1. Election of Mayor and Vice Mayor

1-A. NOMINATIONS FOR MAYOR

The City Clerk announces that this is the time and place to receive nominations for Mayor, calls for nominations, closes the nominations, and calls for the vote.

Recommended Motion: That the City Council elect Councilmember _____ as Mayor of the City of Culver City for the period of April 23, 2007 to April 21, 2008.

1-B. NEW MAYOR OPENS NOMINATIONS FOR VICE MAYOR

The new Mayor then assumes the Chair, and after any remarks he/she may wish to make, opens the nominations for Vice Mayor. The Mayor announces that this is the time and place to receive nominations for Vice Mayor, calls for nominations, closes the nominations, and calls for the vote.

Recommended Motion: That the City Council elect Councilmember _____ as Vice Mayor of the City of Culver City for the period of April 23, 2007 to April 21, 2008. The new Vice Mayor then assumes the appropriate chair.

1-C. COMMENTS BY CITY COUNCIL

The Mayor calls on the Members of the City Council for any remarks they may wish to make at this time. There is no special action necessary by the Council. In the past, Councilmembers have made comments about the previous year and the future with the new officers.

City of Culver City, California
City Council Agenda Item Report

2. Appointment of City Councilmembers to Outside Agency Boards, City Council Committees, and Other Related Bodies.

2-A1. APPOINTMENTS TO OUTSIDE AGENCY BOARDS REQUIRING ADOPTION OF A RESOLUTION

At the City Council meeting of April 16, 2007, the City Council determined to consolidate and/or “equalize” membership on various bodies based upon similar duties. At that meeting, the City Council determined the following bodies should have membership “equalized”:

- City Selection Committee – League of California Cities/LA Div.*^M
- League of California Cities – LA Division*
- City Selection Committee – Los Angeles County/Western Region*^M
- City Legislative Committee – League of California Cities/LA Div

* A resolution is required in accordance with the California Government Code or the By-Laws of the Outside Agency Board.

^M Under the California Government Code, the Mayor is the Ex-Officio Delegate to this Outside Agency Board.

In accordance with the City Council's direction of April 16, 2007, staff recommends the City Council adopt resolutions, where required, or a motion that include the Mayor as Delegate/Alternate to the four above-mentioned bodies.

(1) City Selection Committee – League of California Cities/LA Division

The City Selection Committee normally meets once a year, but occasionally a special meeting is held when a vacancy occurs. The meeting is held in conjunction with the Los Angeles County Division of the League of California Cities on the first Thursday evening of the month. At that time, the Committee elects one (1) Director to serve in each of the four (4) Transportation Corridors of Los Angeles County, to serve staggered terms, one of which expires each September.

The Mayor is automatically the Member Representative to this Committee. This past year Councilmember Malsin was the Alternate Member.

(2) League of California Cities/LA Division

In order for the City Council to have representation in the Los Angeles County

City of Culver City, California
City Council Agenda Item Report

Division of the League of California Cities, it is necessary that a Delegate and an Alternate Delegate be selected from among the City Councilmembers. The meetings are held on the first Thursday of each month at the Montebello (Quiet Canyon) Country Club.

The current representatives to the League are Councilmember Gross, Delegate and Councilmember Malsin, Alternate Delegate.

(3) City Selection Committee – Los Angeles County/Western Region

The City Selection Committee meets to elect the City representative from Los Angeles County to the Local Agency Formation Commission, the South Coast Air Quality Management District and the South Coast Regional Coastal Commission. When they meet, they do so prior to the meeting of the League of California Cities.

The Mayor is the Ex Officio Member to this Committee, and this past year the Alternate Member was Councilmember Malsin.

(4) City Legislative Committee – League of California Cities/LA Div

The League's Legislative Program was established to help strengthen the grassroots efforts of the League on such critical legislative issues as the State budget deliberations. The Program's goals are also to establish stronger personal contacts with legislators in our area, to promote regular communication on City issues; to promote City interests, and to articulate City positions with members of the legislature on key issues.

Mayor Silbiger and Councilmember Gross currently serve on this Committee.

Recommended Motion: That the City Council:

(1) Adopt the Resolutions appointing Mayor _____ and Councilmember _____ to the ***City Selection Committee – League of California Cities/LA Division, League of California Cities/LA Division, and City Selection Committee – Los Angeles County/Western Region***; and

(2) Appoint, by motion, Mayor _____ and Councilmember _____ to the ***City Legislative Committee – League of California Cities/LA Division***.

City of Culver City, California
City Council Agenda Item Report

(5) *Independent Cities Association of Los Angeles County*

The City of Culver City has been a member of the Independent Cities Association of Los Angeles County for many years, and it is required that the City Council appoint a Delegate and an Alternate Delegate to that organization.

The current representatives to the Independent Cities Association of Los Angeles County are Councilmember Rose, Delegate, and Councilmember Malsin, Alternate Delegate.

Recommended Motion: That the City Council adopt the resolution appointing Councilmember _____ as Delegate and Councilmember _____ as Alternate Delegate of the Independent Cities Association of Los Angeles County.

(6) *Independent Cities Risk Management Authority (ICRMA)*

The City of Culver City is a member of the ICRMA. The Bylaws require an elected official be appointed by resolution as a Member to the Governing Board of the ICRMA and an Alternate (who may be a staff member) be appointed by resolution to act in the primary Member's absence.

By action of the City Council the current Member is Mayor Silbiger and the Alternate is City Controller Marlee Chang.

In order to help ensure Culver City representation at all Board meetings, which occur during business hours every other month, staff requests that the Council consider appointing one Councilmember and one staff member to the ICRMA Board for 2007-08.

Recommended Motion: That the City Council adopt the resolution appointing Councilmember _____ as Member and City Controller Marlee Chang as Alternate to the ICRMA Governing Board.

(7) *Los Angeles County Sanitation District Number 5* and (8) *Sanitation Committee*

Meetings for District No. 5 are held on the third Wednesday of the month at the Torrance City Hall in Torrance, California.

City of Culver City, California
City Council Agenda Item Report

There is a stipend of \$100 per meeting, payable to the Director for his attendance, or in his absence, to the Alternate Director. The District is authorized to pay at a rate of \$100 per meeting, up to a maximum of \$600 per month regardless of the number of meetings attended.

The City Council must then select one of its members as Alternate Director. The current Ex Officio Director of District No. 5 is Mayor Silbiger. The Alternate Director is Councilmember Gross.

The Sanitation Committee is composed of two Councilmembers working with staff to provide a closer understanding and liaison between the Council and staff in matters pertaining to the Sanitation Division's operations. The Committee meets on an as-needed. This Committee has been inactive for over two years; however, staff reports that there may be some controversial issues coming this year wherein Committee input would be beneficial.

The current Members of this Committee are Councilmember Rose and Councilmember Gross.

Recommended Motion: That the City Council:

- (1) Adopt the Resolution appointing Mayor _____ and Councilmember _____ to the ***Los Angeles County Sanitation District Number Five***; and
- (2) Appoint, by motion, Mayor _____ and Councilmember _____ to the ***Sanitation Committee***.

(9) Southern California Association of Governments (SCAG).

Culver City is a member of SCAG, and the Council must appoint the Official Representative and an Alternate Representative to this organization in order that we may continue our participation in their activities.

Delegates are given the opportunity to serve on various committees, such as the Transportation and Utilities Committee, the Council of Planning, Housing and Community Development, and the Environmental Quality and Resource Conservation Committee.

The current representatives to SCAG is Councilmember Rose, Official Representative (in 2006, the City Council did not appoint an Alternate Representative).

City of Culver City, California
City Council Agenda Item Report

Recommended Motion: That the City Council adopt the resolution appointing Councilmember _____ as Official Representative and Councilmember _____ as Alternate Representative to SCAG.

2-A2. APPOINTMENTS TO OUTSIDE AGENCY BOARDS REQUIRING ADOPTION OF A MOTION

(10) *Westside Cities Council of Governments.*

The Westside Cities Council of Governments is an organization composed of the following cities: Beverly Hills, Culver City, Los Angeles, Santa Monica and West Hollywood. Represented at these meetings is one or more elected City officials from each City and a limited number of staff. Matters of mutual concern are discussed at the meetings.

The current representatives to this Committee are Mayor Silbiger and the Alternate is Councilmember Gross.

Recommended Motion: That the City Council appoint Mayor _____ as Representative to the Governing Board; and Councilmember _____ as the Alternate to the Westside Cities Council of Governments.

(11) *Interagency Communications Interoperability System (ICIS)*

ICIS is a Joint Powers Authority formed to coordinate the efforts of the Cities of Beverly Hills, Culver City, Pomona, Montebello, Burbank, and Glendale in the areas of communications compatibility and related policies and funding source. On December 12, 2005, the Council appointed Councilmember Rose to serve as Liaison to this Authority.

Recommended Motion: That the City Council appoint Councilmember _____ as Liaison to ICIS.

(12) *Exposition Metro Line Construction Authority*

This Authority is responsible for the construction and other associated activities related to the Exposition Line from downtown Los Angeles to an interim station in Culver City, with an ultimate terminus in Santa Monica.

City of Culver City, California
City Council Agenda Item Report

The current City Council Delegate and Alternate to the Authority are Vice-Mayor Alan Corlin and Councilmember Scott Malsin.

Recommended Motion: That the City Council appoint Councilmember _____ as Delegate and Councilmember _____ as Alternate Delegate.

(13) *Southern California Cities Joint Powers Consortium*

In December 1994, the City Council entered into a Joint Powers Authority Agreement with other Westside/South Bay Cities to capitalize on the combined bargaining and buying power of member cities in all areas of energy purchasing, to monitor and promote such powers, and adopt a resolution requesting that Southern California Edison take whatever actions are necessary to reduce rates for residential and small industrial/commercial customers.

In 1995, the City Council authorized execution of the Joint Powers Agreement forming the Southern California Cities Joint Powers Consortium. The Agreement provides that each participating city shall appoint one Director and one Alternate Director as representatives to the Consortium.

The current Director is Councilmember Gross, and the Alternate Director is Mayor Silbiger.

Recommended Motion: That the City Council appoint Councilmember _____ as Director and Councilmember _____ as Alternate Director to the Southern California Cities Joint Powers Consortium.

(14) *Los Angeles International Airport (LAX) Area Advisory Committee*

The City of Culver City has been a member of the Los Angeles International Airport (LAX) Area Advisory Committee for many years. Culver City has three seats on this Committee. At the City Council meeting on July 12, 2004, it was unanimously agreed that the Mayor and two members of the public represent Culver City on the Committee.

The current Councilmember appointed to this Committee is Mayor Silbiger.

Recommended Motion: That the City Council appoint Mayor _____ to the LAX Area Advisory Committee.

City of Culver City, California
City Council Agenda Item Report

2-B. APPOINTMENTS TO CITY COUNCIL COMMITTEES REQUIRING ADOPTION OF A MOTION

Council representatives are currently serving on the following Ad Hoc Committees. A few of these Committees were established for a limited or specific purpose and the Council may now wish to eliminate those Committees that have fulfilled their purpose. At the City Council meeting of April 16, 2007, the City Council determined to consolidate and/or "equalize" membership on various bodies based upon similar duties. Those consolidations/"equalizations" are reflected in the following recommendations.

(15) Brotman Medical Center Committee

Councilmember Gross and Councilmember Malsin currently serve on this Committee.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Ad Hoc Brotman Medical Center Subcommittee.

(16) EPMC Committee

Councilmember Corlin and Councilmember Rose are currently serving on this Subcommittee.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Ad-Hoc EPMC Committee.

(17) Labor-Management and Executive Agreements Committee (Consolidated)

Representatives to the Labor-Management Committee serve as liaison to the Council regarding discussions with employee organizations concerning various employee relations issues, identifying options and alternatives, and facilitating understanding of issues which may later be the subject of formal collective bargaining. The Committee meets as needed.

Current Members of the Labor-Management Committee are Councilmember Corlin and Councilmember Rose.

City of Culver City, California
City Council Agenda Item Report

Councilmember Corlin and Councilmember Rose are currently serving as Members of the Executive Agreements Committee.

On April 16, 2007, the City Council determined to combine these two Committees.

Recommended Motion: That the City Council appoint Councilmember Alan Corlin and Councilmember Steve Rose as Members to serve on the Labor-Management and Executive Agreements Committee.

(18) Finance and Judiciary Committee (19) Treasurer's Investment Committee and (20) Audit, Financial Planning, Budget and Committee (Equalized and Consolidated)

The Judiciary and Finance Committee has two functions as stated in the Culver City Municipal Code (Section 3.01.020):

- 1) A Committee member signs the City Treasurer's demand sheet to acknowledge that the demand sheet has been received and filed by the City Council; and
- 2) The Committee reviews demands for payment that the City Treasurer has denied and makes a recommendation to the City Council on their disposition.

The current Members of this Committee are Councilmember Rose and Councilmember Corlin. The Alternate Member is Councilmember Malsin.

The Audit and Financial Planning Committee works with the City Manager to forge long-range financial policies to present to Council for consideration and adoption. The Committee also meets with the City's Auditors to discuss the annual audit.

The current Members of the Audit and Financial Planning Committee are Councilmember Malsin and Councilmember Rose.

Councilmember Malsin and Councilmember Rose currently serve on the Budget Committee.

The Treasurer's Investment Committee currently consists of the City Treasurer, the City Manager, the Culver City Redevelopment Agency's Assistant Executive Director, one public member and one City Councilmember. The Committee reviews City and Redevelopment Agency investment policies and practices.

City of Culver City, California
City Council Agenda Item Report

The current Representative to this Committee is Councilmember Malsin.

Recommended Motion: That the City Council adopt the motion appointing Councilmembers _____ and _____ as Members of the Judiciary and Finance Committee and Members of the Audit, Financial Planning, and Budget Committee, Councilmember _____ to the City Treasurer's Investment Committee, and Councilmember _____ as the Alternate to the Judiciary and Finance Committee

(21) Dr. Martin Luther King, Jr. (MLK) Day Activities Committee

Mayor Silbiger and Councilmember Malsin currently serve as members of this committee.

At the April 16, 2007 Council meeting, the Council determined it would continue the same composition of this Committee until such time as the City Council had considered an upcoming staff report on "Quasi-City" Organizations. The recommended motion reflects that prior direction (or alternately, the City Council may take no action on this item).

Recommended Motion: That the City Council appoint Mayor Gary Silbiger and Councilmember Scott Malsin to the Ad-Hoc MLK Day Activities Subcommittee.

(22) Fiesta La Ballona Committee

This Committee meets on an as needed basis to assist in the planning and implementation of the City's annual Fiesta La Ballona.

Councilmember Rose and Councilmember Corlin are currently serving on this Committee.

At the April 16, 2007 Council meeting, the Council determined it would continue the same composition of this Committee until such time as the City Council had considered an upcoming staff report on "Quasi-City" Organizations. The recommended motion reflects that prior direction (or alternately, the City Council may take no action on this item).

Recommended Motion: That the City Council appoint Councilmember Steve Rose and Councilmember Alan Corlin to the Fiesta La Ballona Committee.

City of Culver City, California
City Council Agenda Item Report

(23) Baldwin Hills Park/Ballona Creek and Santa Monica Bay Restoration Advisory Committee (Equalized and Consolidated)

The Baldwin Hills Park Committee is composed of two Members of the City Council working with staff to provide guidance in matters pertaining to the development of the Baldwin Hills Park and the annexation of approximately 200 contiguous acres of unincorporated land within the Baldwin Hills area for the development of recreational, educational, open space and wildlife habitat uses.

The Committee meets as needed. Current Members of this Committee are Councilmember Gross and Mayor Silbiger.

The City Council also determined it wished to clarify which Committee would have jurisdiction of the subject of Ballona Creek. At the April 16, 2007 City Council meeting, it was determined to consolidate this subject area with the Baldwin Hills Park Committee.

The Santa Monica Bay Restoration Commission (on which the City of Culver City does not have a seat) monitors, assesses, coordinates and advises on the activities of state programs and oversees funding that affects the Santa Monica Bay and its watersheds. The Council created this Committee to monitor the work of the Commission. Additionally, the City of West Hollywood offered (and the City of Culver City accepted) that Culver City would be West Hollywood's designated alternate member for West Hollywood's seat on the Commission.

Councilmember Gross and Councilmember Malsin are currently serving on this Committee and Councilmember Gross, in her capacity as Senior Member of the Committee, is serving as West Hollywood's alternate

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Baldwin Hills Park/Ballona Creek/Santa Monica Bay Restoration Advisory Committee (the Councilmembers appointed may also be asked to substitute for the City of West Hollywood on the Santa Monica Bay Restoration Commission Board in the order they are appointed by the Council this evening).

(24) Joint Council/Agency Economic Development Committee

Currently Councilmember Rose and Councilmember Malsin serve on this Committee.

City of Culver City, California
City Council Agenda Item Report

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Joint City/Agency Economic Development Committee.

(25) Equipment Replacement Committee

The Equipment Replacement Division maintains ownership of the City's major capital equipment, such as cars, trucks, construction and landscape equipment, communications equipment, central computers, and other production equipment. Each year the City Council makes decisions to replace capital equipment during the annual budget adoption process. The Equipment Replacement Subcommittee is charged with evaluating and reviewing specific replacement recommendations for the upcoming 2005-2006 budget and reporting to the City Council. The Committee meets on-call, but typically on an annual basis during budget preparation. Additionally, this Committee is world renown for its baked and boiled breakfast breads.

The current Members of this Committee are Councilmember Rose and Councilmember Corlin.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to serve on the Equipment Replacement Committee.

(26) Joint City/Agency General Design Review Committee

This Committee is composed of four members of the City Council, two as Members and two as Alternate Members; two members of the Planning Commission; and staff members. The Committee meets on the first and third Wednesday of each month at 4:30 p.m. in City Hall, as needed.

This Committee reviews architectural design proposals for proposed developments.

The current members of this Committee are Councilmember Corlin and Councilmember Gross, Members, and Councilmember Malsin and Mayor Silbiger, Alternate Members. Committee Members may also sit as the Zoning Implementation Program (ZIP) Policy Committee which meets infrequently, as needed.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ as Members, and Councilmember _____ and Councilmember _____

City of Culver City, California
City Council Agenda Item Report

_____ as Alternate Members to the General Design Review Committee.

(27) Homeless Committee

Councilmember Gross and Mayor Silbiger are currently serving on this Committee.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Homeless Subcommittee.

(28) Information Technology/Telecommunications/Council Chamber Audio/Video System Committee (Consolidated and Equalized)

The Information Technology Committee is composed of two Members of the Council working with staff and the consultants of the City to provide a closer understanding and liaison between the Council and staff in matters pertaining to this technical field. The Committee meets as needed.

The current Members of the Information Technology Committee are Councilmember Corlin and Councilmember Malsin.

The Telecommunications Committee is composed of two Councilmembers who work with the state to provide guidance in matters pertaining to issues related to telephone and cable television services. Currently the Subcommittee is negotiating with representatives of Time Warner for a new cable television franchise for the City.

Councilmember Corlin and Councilmember Gross are currently serving on this Committee.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Information Technology/Telecommunications/Council Chamber Audio/Video System Committee.

(29) Culver City Unified School District/City Council Liaison Committee

This Committee consists of two Councilmembers and two Members of the School Board. The Committee meets as needed to discuss and make recommendations on issues of mutual concern.

City of Culver City, California
City Council Agenda Item Report

The current Members of this Committee are Councilmember Malsin and Councilmember Corlin.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Culver City Unified School District/City Council Liaison Committee.

(30) Animal Control Committee

On January 9, 2006, the City Council created an Ad-Hoc Committee on Animal Control. The current members on this Committee are Mayor Silbiger and Councilmember Corlin.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Animal Control Committee.

(31) Skateboard Park Project Committee

On September 19, 2005, the City Council created the Skateboard Park Project Subcommittee. Councilmember Gross and Councilmember Rose currently serve on this Committee.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Skateboard Park Project Committee.

(32) Los Angeles Airport Expansion Traffic Impact Committee

This Committee was established in response to the LAX Litigation with a purpose to evaluate the traffic intersections and proposed mitigations resulting from the LAX expansion.

Currently, Councilmember Malsin and Councilmember Corlin serve on this Committee.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the LAX Airport Expansion Traffic Impact Committee.

City of Culver City, California
City Council Agenda Item Report

(33) *Sustainability Committee*

This Committee was established to assist the process currently underway in conjunction with the American Institute of Architects.

Currently, Councilmember Gross and Councilmember Rose serve on this Committee.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the Sustainability Committee.

(34) *City Council/Commission Committee*

At a facilitated meeting held in February, 2007, the City Council determined it wished to create a Committee to evaluate the issues raised at the facilitated meeting and provide recommendations thereon. This is a newly created Committee.

Recommended Motion: That the City Council appoint Councilmember _____ and Councilmember _____ to the City Council/Commission Committee.

ATTACHMENTS

1. Resolutions of Appointment