

MEETING DATE: 10/08/12

AGENDA ITEM: Amendment to the Contract with Haynes Building Services
to Continue Providing Citywide Janitorial Services

ATTACHMENTS

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September 19, 2012

Eric Mirzaian
Senior Management Analyst
Culver City Public Works Department
9505 W. Jefferson Blvd.
Culver City, CA 90232

RE: Renewal of Citywide Janitorial Contract

Dear Eric,

Thank you once again for allowing Haynes Building Service, LLC to re-bid the citywide janitorial contract.

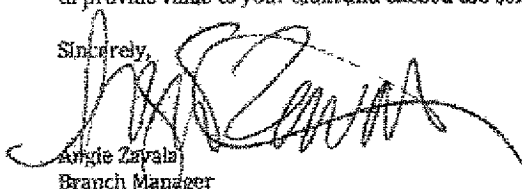
We are proposing the following for a 3 year contract extension with 2 one year options:

- A go forward pricing model that reflects the 2010 pricing from our existing contract (2007-184A3). This pricing model presents a savings of over \$156,915.00 over the 3 year extended contract.
- Two additional option years with mutually agreed increases not to exceed CPI for wages for workers dedicated to the Culver City account.
- Full window cleaning service for the Senior Center and Transportation Building one time per year. Note, this is currently not in the existing contract.
- Outlined Scope of Work Changes proposed in the Event Service workers contract to include verbiage discussed.
- SOW changes to include 7 day service at the Municipal Plunge, Memorial Complex and Teen Center as well as additional changes discussed for Senior Center, Veteran's Memorial Building, and Teen Center. Strip and wax to remain at 4X per year.
- The donation of 50 rectangular (30x72) and 80 round (6 foot) tables at the Veterans Memorial Complex to be the property of Culver City.
- Implementation of our new Quality Assurance system to provide real time QA data of all facilities as well as tracking and scheduling of all bi-weekly or less frequent tasks.
- Safety: Event workers are not to lift more than 60 pounds per safety requirements as defined by their job description. If employee is required to lift more than 60 pounds (but not to exceed 120 lbs.), two employees will be required for heavy lifting.

Attached you will find a monthly pricing break down detailing the cost savings for janitorial services.

We look forward to the opportunity to continue our 17 year partnership in working with your team to keep costs down, use high quality innovative products and equipment and maintaining the highest standard in cleaning maintenance. We are certain that we can continue to provide value to your team and exceed the service levels of your facilities.

Sincerely,



Angie Zavala
Branch Manager

cc: Brian Davis

Current Monthly Pricing

City Hall	\$	9,380.40	
Public Works and Maintenance Yard	\$	2,856.76	
Veteran's Memorial Bldg and Teen Center	\$	5,857.39	
Senior Center	\$	7,138.77	
Transportation Facility	\$	4,815.26	
Municipal Plunge (Pool Bldg.)	\$	2,761.47	
Parks and Recreation	\$	2,616.43	\$ 9,872.88
Parking Structures			\$ 2,617.09
Total		\$	47,916.45

Event Worker Hourly rate	\$17.41	\$15,088.67
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* Calculation assumes 200 hours per week at \$17.41/hr.

Total Current Monthly Cost \$ 63,005.12

Proposed Monthly Pricing

City Hall	\$	9,019.62	
Public Works and Maintenance Yard	\$	2,746.88	
Veteran's Memorial Bldg and Teen Center	\$	5,632.10	
Senior Center	\$	6,864.20	
Transportation Facility	\$	4,630.06	
Municipal Plunge (Pool Bldg.)	\$	2,655.26	
Parks and Recreation			\$ 9,493.15
Parking Structures			\$ 2,516.43
Total		\$	43,557.70

Event Worker Hourly rate	\$17.41	\$15,088.67
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* Calculation assumes 200 hours per week at \$17.41/hr.

Total Proposed Monthly Cost \$ 58,646.37

3 year proposed savings to Culver City \$ 156,915.00