

REGULAR MEETING OF THE  
CIVIL SERVICE COMMISSION  
CULVER CITY, CALIFORNIA

November 1, 2023  
7:00 P.M.

**Call to Order & Roll Call**

The regular meeting of the Civil Service Commission was called to order at 7:00 P.M. in Mike Balkman Council Chambers at Culver City Hall and on Webex.

Present: Chair Chi Ming Gong  
Vice Chair Michele Van Gelderen  
Commissioner Sal LaPardo  
Commissioner Peter Stern

Absent: Commissioner Rachelle Jackson

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**Pledge of Allegiance**

Chair Gong led the Pledge of Allegiance.

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**Public Comment - Items NOT On the Agenda**

No requests to speak were received.

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**Receipt of Correspondence**

No correspondence was received.

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**Consent Calendar**

MOVED BY CHAIR GONG AND SECONDED BY COMMISSIONER LAPARDO THAT THE CIVIL SERVICE COMMISSION APPROVE CONSENT CALENDAR ITEMS C-1 AND C-2.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GONG, LAPARDO, STERN, VAN GELDEREN  
NOES: NONE  
ABSENT: JACKSON

Item C-1

**Approval of Minutes for the Regular Meeting of October 4, 2023**

THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF OCTOBER 4, 2023 AS WRITTEN.

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Item C-2

**Extension of Eligible List(s): Maintenance Worker II**

THAT THE CIVIL SERVICE COMMISSION EXTEND THE ELIGIBLE LIST FOR MAINTENANCE WORKER II.

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**Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**Approval of Recruitment Bulletin: Sanitation Dispatcher (Promotional)**

Amy Webber, Human Resources Analyst, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding number of vacant positions.

MOVED BY CHAIR GONG AND SECONDED BY COMMISSIONER STERN THAT THE CIVIL SERVICE COMMISSION: APPROVE THE PROMOTIONAL RECRUITMENT BULLETIN FOR SANITATION DISPATCHER.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GONG, LAPARDO, STERN, VAN GELDEREN

NOES: NONE

ABSENT: JACKSON

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**Public Comment - Items NOT on the Agenda (Continued)**

Chair Gong invited public comment.

Selamawit Abrha, Human Resources Technician, indicated that no public comment had been received.

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**Items from Staff**

Chair Gong noted the number of unfilled positions and employees receiving Acting Pay.

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**Items from Civil Service Commissioners**

Commissioner LaPardo received clarification regarding incentive programs for difficult to fill positions.

Discussion ensued between staff and Commissioners regarding the upcoming meeting schedule; instances where there is lack of a quorum or no agenda items; encouragement for Commissioners to let staff know if they are not available for upcoming meetings; and the importance of communicating directly through staff, not with each other, in order to avoid Brown Act issues.

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**Adjournment**

There being no further business, at 7:14 P.M., the Civil Service Commission adjourned to a regular meeting to be held at 7:00 P.M. on Wednesday, December 6, 2023.

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Dana Anderson

Human Resources Director, Culver City, California

SECRETARY TO THE CIVIL SERVICE COMMISSION

Culver City, California

APPROVED

12/7/2023



Chi Ming Gong

CHAIR of the Civil Service Commission

Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Jeremy Bocchino  
CITY CLERK

11 DEC 2023

Date