



CITY OF CULVER CITY
9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

**REGULAR MEETING
COMMITTEE ON PERMITS AND LICENSES
WEDNESDAY, FEBRUARY 20, 2008
10:00 A.M.
CITY HALL, MIKE BALKMAN COUNCIL CHAMBERS
MINUTES**

1. **CALL TO ORDER**

AT 10:00 A.M. CHAIRPERSON SHELLY WOLFBERG CALLED THE COMMITTEE ON PERMITS AND LICENSES TO ORDER.

2. **ROLL CALL**

CHAIRPERSON: SHELLY WOLFBERG, ASSISTANT TO THE CITY MANAGER

MEMBER DESIGNEES: PAUL SAMARAS, ASSOCIATE PLANNER
NAGAM RAO, TREASURY DIVISION MANAGER
LT. CRAIG BLOOR, POLICE DEPARTMENT
INSPECTOR MIKE McCORMICK, FIRE DEPARTMENT

STAFF: ROLAND MIRANDA, CITY ATTORNEY
PAM ROBINSON, VMB & IVY SUBSTATION MNGR.
SONIA CASTRO, BUSINESS TAX INSPECTOR
CYNTIA AVILES, ACCOUNT CLERK

3. **RECEIVE AND FILE SECRETARY'S REPORT – POSTING OF AGENDA**

MOTION: MR. RAO **SECOND:** INSP. McCORMICK

That the Committee receive and file the Secretary's Report, which reflects the posting of the Agenda for today's meeting.

PASSED UNANIMOUSLY

4. **APPROVAL OF MINUTES OF FEBRUARY 13, 2008**

MOTION: MR. RAO **SECOND:** LT.BLOOR

That the Committee approved the minutes of the February 06, 2008 Committee Meeting as amended.

PASSED UNANIMOUSLY

DISCUSSION: MR. RAO PULLED ITEM #11; THEY NEED TO PROVIDE A COPY OF THEIR SELLER'S PERMIT.

5. **LECTURE/LIMITED TIME PERFORMANCE**

Ratification of the administrative approval given by the City Manager and City Treasurer, pursuant to C.C.M.C. Section 11.01.515, to Ian Campbell, Manager of **BEYOND MARKETING GROUP**, to conduct a one-day Art Exhibit, open to the public and alcohol being served at no charge, at the commercial location of 3521 Helms Ave., on Saturday, February 16, 2008, from 7:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, Engineering Division, and Fire Prevention Bureau, are met and adhered to at all times. A plot plan was submitted and approved by the Planning and Fire Divisions. Valet parking services will be provided by *United Valet*. A One-Time Special Event Valet Parking Permit has been issued. Approximately 200 people are expected to attend. Previous permits have been issued.

-And-

6. **LECTURE/LIMITED TIME PERFORMANCE**

Ratification of the administrative approval given by the City Manager and City Treasurer, pursuant to C.C.M.C. Section 11.01.515, to Jan Corey Helford, owner of **COREY HELFORD GALLERY**, to conduct a private one-day Art Gallery opening, with live music, tents, and alcohol served at no charge on Saturday, February 16, 2008, from 6:00 p.m. to 11:00 p.m. at the commercial location of 8522 Washington Blvd., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. A plot plan was submitted and approved by the Planning Division. A sound permit has been received. Approximately 200 people are expected to attend. Previous permits have been issued.

-And-

7. **LECTURE/LIMITED TIME PERFORMANCE**

Ratification of the administrative approval given by the City Manager and City Treasurer, pursuant to C.C.M.C. Section 11.01.515, to Ron Chessman, Partner of **YOUTH EDUTAINMENT LEAGUE (Y.E.L.)/TAGGTEAM DJ'S**, to conduct a Teen Dance at the Veterans' Memorial Complex on Saturday, February 9, 2008, from 8:00 p.m. to 1:00 a.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, and the Veterans' Memorial Complex are met and adhered to at all times. The event is open to the public, an entrance fee will be charged. Approximately 150-200 people are expected to attend. This is the first application for a permit.

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8. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Jan Corey Helford, owner of **COREY HELFORD GALLERY**, to conduct a one-day Art Gallery opening, with live music, and alcohol served at no charge on Saturday, February 23, 2008, from 6:00 p.m. to 10:00 p.m. at the commercial location of 8522 Washington Blvd., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. A plot plan was submitted and approved by the Planning Division. A sound permit has been received. Approximately 200 people are expected to attend. Previous permits have been issued.

-And-

9. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Charlie Yoon, President of **MILLER TOYOTA**, to conduct a one-day Pet Adoption with local shelters & rescues at the Media Park on Saturday, March 15, 2008, from 11:00 a.m. to 3:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. The event is open to the public, outdoors, with tents and vendors. A plot plan was submitted and approved by the Planning Division; three banners are permitted. Approximately 150 people are expected to attend. This is the first application for a permit.

-And-

10. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Kenneth Hammer, Public Relations Officer of ***ROYAL SWIM TEAM, INC***, to conduct a two-day Swim Meet Competition, open to the public, with live music at the Culver City Municipal Swimming Pool on Saturday, April 26, 2008, and Sunday, April 27, 2008, from 7:00 a.m. to 5:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. There will be vendors/booths and tents. Approximately 400 swimmers/ 1000 to 1500 people are expected to attend for both days. This is the first application for a permit.

MOTION: LT. BLOOR

SECOND: INSP. McCORMICK

That the Committee *approves* these items from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

11. **IMPORT/ EXPORT**

Application by Tan Xin, C.E.O. of ***AMERICAN SUNSHINE ELECTRONIC MATERIALS CORPORATION***, to conduct a business of exporting and importing electronic materials via phone and internet from the commercial location of 400 Corporate Pointe #65., *provided that* the applicant is truthful and honest in his responses to the questions regarding criminal history on the Application for Permit – Police Department. Applicant has been informed of the hearing. This is the first application for a permit.

DISCUSSION: MR. RAO *PULLED ITEM #11; THE APPLICANT MUST SUBMIT A COPY OF THEIR SELLER'S PERMIT.*

12. **ADJOURNMENT**

MOTION: LT. BLOOR

SECOND: MR. RAO

That the meeting be adjourned at 10:02 a.m., until the next regular meeting to be held on Wednesday, February 27, 2008.

PASSED UNANIMOUSLY

Respectfully submitted,

Cyntia Aviles, Secretary