

THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY THE CITY COUNCIL,
CULVER CITY HOUSING AUTHORITY BOARD,
AND SUCCESSOR AGENCY TO THE CULVER CITY
REDEVELOPMENT AGENCY BOARD

REGULAR MEETING OF THE
CITY COUNCIL, CULVER CITY
HOUSING AUTHORITY BOARD,
AND SUCCESSOR AGENCY TO THE CULVER CITY
REDEVELOPMENT AGENCY BOARD
CULVER CITY, CALIFORNIA

March 26, 2018
5:30 p.m.

Call to Order & Roll Call

Mayor Cooper called the regular meeting of the City Council to order at 5:30 p.m. in the Mike Balkman Chambers at City Hall.

Present: Jeffrey Cooper, Mayor
Thomas Small, Vice Mayor
Jim B. Clarke, Council Member
Göran Eriksson, Council Member
Meghan Sahli-Wells, Council Member

Note: The City Council also sits as Members of the Governing Board(s) convened as part of the meeting.

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Closed Session

The City Council recessed to Closed Session to consider the following items:

CS-1 Conference with Real Property Negotiators
Re: 10808 Culver Boulevard City Negotiators: John Nachbar, City Manager; Jesse Mays, Assistant to the City Manager; Jeff Muir, Chief Financial Officer

Other Parties Negotiators: The Wende Museum Representatives
Under Negotiation: Price, Terms of Payment or Both, Including
Use Restrictions, Development Obligations and Other Monetary
Related Considerations
Pursuant to Government Code Section 54956.8

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CS-2 Conference Involving a Joint Powers Agency (Los Angeles
Community Choice Energy, DBA Clean Power Alliance of Southern
California)

Pursuant to Government Code Section 54956.96

Discussion Will Concern:

Conference with Legal Counsel - Anticipated Litigation

Re: Initiation of Litigation - 1 Matter

CC - Pursuant to Government Code section 54956.9(d) (4)

Name of Culver City Representative on Joint Powers Agency

Board: Council Member Meghan Sahli-Wells

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CS-3 Conference with Legal Counsel - Existing Litigation

Terry Walton v. City of Culver City et. al.

USDC 2:18-CV-02092 FMO (AFMX)

Pursuant to Government Code Section 54956.9(d) (1)

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Regular Session

Mayor Cooper reconvened the City Council, and convened the
Culver City Housing Authority Board and the Successor Agency
to the Culver City Redevelopment Agency Board at 7:10 p.m.
with all Members present.

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Recognition Presentations

Item R-1

Presentation of a Certificate of Recognition to June Lehrman for Her Service on the LAX Community Noise Roundtable

Mayor Cooper presented a Certificate of Recognition to June
Lehrman for her service on the LAX Community Noise
Roundtable.

June Lehrman discussed her work on the issue since 2012 expressing appreciation for the work of Culver City on the matter.

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Invocation/Pledge of Allegiance

John Nachbar, City Manager, led the invocation and the Pledge of Allegiance was led by June Lehrman.

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Report on Action Taken in Closed Session

Mayor Cooper indicated nothing to report out of Closed Session.

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Community Announcements by City Council Members/Information Items from Staff

Council Member Sahli-Wells discussed the life and legacy of Mim Shapiro.

Council Member Clarke expressed appreciation for Mim Shapiro, and he announced upcoming elections on April 3 and April 10 noting that the last day for voter registration is March 26, 2018.

Jeremy Green, City Clerk, encouraged anyone who had not yet registered to go to lavote.net.

Vice Mayor Small echoed previous comments about Mim Shapiro and shared his experiences with her.

MOVED BY COUNCIL MEMBER SAHLI-WELLS, SECONDED BY COUNCIL MEMBER CLARKE AND UNANIMOUSLY CARRIED, THAT WHEN THIS MEETING IS ADJOURNED, THAT IT BE ADJOURNED IN MEMORY OF MIM SHAPIRO.

Vice Mayor Small announced that the City had won a grant from the National Institute for Civil Discourse to take part in a program called Revive Civility Cities; he apologized for missing the previous meeting due to surgery on his hip noting that he had understood the meeting to be purely informational

with no vote to be taken; and he asked the City Council to consider agendaing a discussion to hold a series of community workshops on drones and on their use in policing.

Discussion ensued between Council Members regarding the issue of license plate readers; previous outreach on the issue of drones; continued community concern; concerns about the policy by the American Civil Liberties Union (ACLU); acknowledgement of previous public outreach; the feeling that the item has been adequately discussed; and a suggestion that the new City Council decide whether the matter warrants additional consideration.

Scott Bixby, Police Chief, addressed a recent incident involving a conversation thread on a community Facebook group and the participation of a Police Department employee; discussed the importance of mutual respect; and he encouraged anyone with any concerns to reach out to the Police Department.

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Presentation by Arbor Day Foundation and CalFire in Honor of Culver City's Recognition as a Tree City

Helen Chin, Management Analyst, introduced the item.

David Hass, Regional Urban Forester, presented the recognition to Culver City for their commitment to trees through the Tree City USA program; provided background on the program; and discussed requirements for the recognition.

Eric Mirzaian, Maintenance Operations Manager, thanked the City Council for their support; reported that 75% of phone calls received are tree related; he presented a plaque and a Tree City USA flag that would be displayed with the City flag on the flag pole; displayed two street signs and discussed proposed locations; and he presented a Tree City USA cap and pin to the Mayor.

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Joint Public Comment - Items Not on the Agenda

Mayor Cooper invited public comment and discussed procedures for public speaking.

The following members of the audience addressed the City Council:

Kaya Foster, White People for Black Lives, provided background on the organization; discussed the Inglewood Oil Field; reported attending a previous City Council meeting where she had donated her time to another speaker; indicated that she had submitted written comment on the item previously; she presented requests from the organization regarding the Inglewood Oil Field; discussed environmental justice; socioeconomic marginalization; measuring environmental justice in the Environmental Impact Report (EIR); and disproportionate impacts to people of color, the Blair Hills area and the student population of West Los Angeles College.

Dr. Janet Hault expressed support for the extension of her term as Poet Laureate until a replacement can be found; she reminded everyone to register to vote; and she read a poem about April Fool's Day in France.

Mayor Cooper thanked Dr. Hault and expressed appreciation for her.

Kimberly Ferguson suggested coming up with guidelines to help families dealing with death; discussed morgue facilities; transport of bodies; leftover medications; and she asked if something could be created to help the community.

Discussion ensued between staff, Ms. Ferguson and Council Members regarding condolences to her; disposal of medicine; hazardous waste; morgue facilities; producer responsibility; and liability issues.

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Receipt and Filing of Correspondence

Jeremy Green, City Clerk, reported that one email had been received for Items Not on the Agenda, one for Item C-3 and one for Item A-4.

MOVED BY COUNCIL MEMBER ERIKSSON, SECONDED BY COUNCIL MEMBER SAHLI-WELLS AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL RECEIVE AND FILE CORRESPONDENCE.

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Order of the Agenda

No changes were made.

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Consent Calendar

MOVED BY COUNCIL MEMBER CLARKE, SECONDED BY VICE MAYOR SMALL AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL APPROVE ITEMS C-1, C-2, AND C-4 THROUGH C-10.

Item C-1

CC:HA:SA - Approval of Cash Disbursements

THAT THE CITY COUNCIL: APPROVE CASH DISBURSEMENTS FOR MARCH 3, 2018 TO MARCH 16, 2018.

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Item C-2

CC:HA:SA - Approval of Minutes for the Regular Consolidated City Council Meetings on March 12, 2018 and March 13, 2018

THAT THE CITY COUNCIL: APPROVE MINUTES FOR THE REGULAR CONSOLIDATED CITY COUNCIL MEETINGS ON MARCH 12, 2018 AND MARCH 13, 2018.

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Item C-4
(Out of Sequence)

CC - Approval of Professional Services Agreement with California Watershed Engineering for the Design of Mesmer Low Flow Diversion Project, PR-005 in an Amount Not-to-Exceed \$129,805 (\$120,805 Base Cost with a Contingency of \$9,000)

THAT THE CITY COUNCIL:

1. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH CALIFORNIA WATERSHED ENGINEERING FOR THE DESIGN OF THE MESMER LOW DIVERSION PROJECT, PR-005 IN AN AMOUNT NOT-TO-EXCEED \$120,805;

2. AUTHORIZE THE PUBLIC WORKS DIRECTOR/CITY ENGINEER TO APPROVE AMENDMENTS TO THE AGREEMENT WITH CALIFORNIA WATERSHED ENGINEERING IN AN AMOUNT NOT-TO-EXCEED \$9,000 FOR ADDITIONAL DESIGN WORK;

3. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND

4. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-5

CC - Acceptance of a Resolution Approving an Encroachment Agreement with T-Mobile for Use of the Public Right-of-Way To Install a Concrete Pad for Placement of a Power Pedestal and Digital Cabinet on the south side of Zanja Street, 115 feet west of Glencoe Avenue

THAT THE CITY COUNCIL:

1. ADOPT A RESOLUTION APPROVING AN ENCROACHMENT AGREEMENT WITH T-MOBILE FOR USE OF THE PUBLIC RIGHT-OF-WAY TO INSTALL A CONCRETE PAD FOR PLACEMENT OF A POWER PEDESTAL AND DIGITAL CABINET ON THE SOUTH SIDE OF ZANJA STREET, WEST OF GLENCOE AVENUE.

2. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,

3. AUTHORIZE THE CITY MANAGER TO EXECUTE THE DOCUMENTS ON BEHALF OF THE CITY.

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Item C-6

CC - Approval of a Five-Year Professional Services Agreement with NBS, Inc. for Special Tax Administration Services Related to West Washington Assessment Districts No. 1 and 2 in an Aggregate Amount Not-to-Exceed \$43,000

THAT THE CITY COUNCIL:

1. APPROVE A FIVE-YEAR PROFESSIONAL SERVICES AGREEMENT WITH NBS, INC. FOR SPECIAL TAX ADMINISTRATIVE SERVICES RELATED TO WEST WASHINGTON ASSESSMENT DISTRICTS NO. 1 AND 2 FOR A FIVE-YEAR TERM IN AN AGGREGATE AMOUNT NOT-TO-EXCEED \$43,000; AND,
2. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,
3. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-7

CC - Approve an Agreement with WHY Architects in the Amount of \$248,500 to 1) Prepare a Master Plan and Concept Design for the City Hall Landscaping Replacement and Centennial Garden Project; and 2) to Prepare Construction Documents to Complete Phase One of the Project

THAT THE CITY COUNCIL:

1. APPROVE AN AGREEMENT WITH WHY IN THE AMOUNT OF \$248,500 TO PREPARE A MASTER PLAN FOR CITY HALL'S LANDSCAPING AND TO PREPARE CONSTRUCTION DOCUMENTS TO BUILD PHASE ONE OF THE PROJECT; AND
2. AUTHORIZE THE PUBLIC WORKS DIRECTOR/CITY ENGINEER TO APPROVE CHANGE ORDERS INCREASING THE AMOUNT BY UP TO 15% OF THE ORIGINAL AGREEMENT AS A CONTINGENCY IF DEEMED NECESSARY; AND
3. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,
4. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-8

CC - (1) Consideration of Extending Dr. Janet Hault's Term as Honorary Artist Laureate for Poetry until a New Artist Laureate is Appointed; and (2) Direction to the City Manager as Deemed Appropriate

THAT THE CITY COUNCIL: EXTEND DR. JANET HOULT'S TERM AS HONORARY ARTIST LAUREATE FOR POETRY UNTIL A NEW ARTIST LAUREATE IS APPOINTED.

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Item C-9

CC - Adoption of an Ordinance Amending Culver City Municipal Code Chapter 11.17 "Commercial Cannabis Businesses" and Section 11.01.075 "Unlawful Businesses Prohibited" of Chapter 11.01

THAT THE CITY COUNCIL: ADOPT AN ORDINANCE AMENDING CULVER CITY MUNICIPAL CODE CHAPTER 11.17 "COMMERCIAL CANNABIS BUSINESSES" AND SECTION 11.01.075 "UNLAWFUL BUSINESSES PROHIBITED" OF CHAPTER 11.01.

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Item C-10

CC - Authorization to Release a Request for Proposals for Communications Consulting Services

THAT THE CITY COUNCIL: AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSAL FOR A COMMUNICATIONS CONSULTANT.

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Item C-3

(Out of Sequence)

CC - (1) Approval of Professional Services Agreement with Tetra Tech Inc. for the Final Design of the Realignment of Culver Boulevard Project between Sepulveda Boulevard and Elenda Street, PZ-460 in an Amount Not-to-Exceed \$525,147 (\$477,407 Base Cost with a 10% Contingency of \$47,740); and (2) Creation of a Resident Advisory Committee and Appointment of Members Thereto

Mayor Cooper invited public input.

The following members of the audience addressed the City Council:

Kimberly Ferguson discussed the proposed narrowing of the street which she felt would be a bad idea; facilities in the area; and ingress and egress for residents and those visiting the area.

Discussion ensued between Ms. Ferguson and Council Members regarding the purpose of bulb-outs; pedestrian traffic; and clarification that the Los Angeles Police Department Pacific Division accepts unneeded medications.

Paula Amezola expressed concern that the project is moving forward without the residents being able to see the plans; she discussed the length of the construction period; school traffic; safety measures during the construction period; and sharing the burden of storm water catchment across the City rather than in just one area.

Discussion ensued between Ms. Amezola and Council Members regarding the focus on creating a safer community; creation of a Citizen's Advisory Committee and Ms. Amezola's desire to serve; and encouragement to Ms. Amezola to reach out to staff.

Additional discussion ensued between staff and Council Members regarding the role and composition of the proposed Resident Advisory Committee; adding Zack Bettington to the Resident Advisory Committee to balance the number of members from each side; the process; community outreach; the proposed schedule of meetings; a correction to figures in the fiscal analysis report to clarify that \$888,000 should be indicated for the West LA Mitigation Fund and the Playa Vista Mitigation Fund should be listed at \$1,080,000; the consultant; history of the project; changes over time; resident feedback; competing interests; stakeholder involvement; enhancing the beauty of Culver Boulevard with the project; use of the West LA Mitigation Fund; and remaining Playa Vista Mitigation Funds.

MOVED BY MAYOR COOPER, SECONDED BY COUNCIL MEMBER CLARKE AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL:

1. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH TETRA TECH, INC., FOR THE FINAL DESIGN OF THE REALIGNMENT OF CULVER BOULEVARD PROJECT BETWEEN SEPULVEDA BOULEVARD AND ELENDA STREET, PZ-460, IN AN AMOUNT NOT-TO-EXCEED \$525,147 (\$477,407 BASE COST WITH A 10% CONTINGENCY OF \$47,740);
2. AUTHORIZE THE PUBLIC WORKS DIRECTOR/CITY ENGINEER TO APPROVE AMENDMENTS TO THE AGREEMENT WITH TETRA TECH, INC., IN AN AMOUNT NOT-TO-EXCEED \$47,740, FOR ADDITIONAL DESIGN WORK, IF NECESSARY;
3. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS;
4. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY; AND
5. CREATE A RESIDENT ADVISORY COMMITTEE AND APPOINT MEMBERS THERETO.

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Public Hearings

Item PH-1

CC - PUBLIC HEARING: Introduction of an Ordinance Repealing and Replacing Sections 3.07.005 through 3.07.095 of the Culver City Municipal Code Regarding the City's Purchasing and Contracting System; and (2) Adoption of a Resolution Establishing the Purchasing Officer's Purchasing Authority

MOVED BY COUNCIL MEMBER CLARKE, SECONDED BY COUNCIL MEMBER SAHLI-WELLS AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL RECEIVE AND FILE THE AFFIDAVIT OF PUBLICATION AND POSTING OF PUBLIC NOTICE.

Discussion ensued between staff and Council Members regarding clarification on adjustments to wording in Section 3.07.025 to be incorporated when the item returns for final adoption.

MOVED BY COUNCIL MEMBER SAHLI-WELLS, SECONDED BY COUNCIL MEMBER ERIKSSON AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL OPEN THE PUBLIC HEARING AND RECEIVE PUBLIC COMMENT.

Mayor Cooper invited public input.

No cards were received and no speakers came forward.

MOVED BY COUNCIL MEMBER ERIKSSON, SECONDED BY VICE MAYOR SMALL AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL CLOSE THE PUBLIC HEARING.

MOVED BY COUNCIL MEMBER ERIKSSON, SECONDED BY COUNCIL MEMBER SAHLI-WELLS AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL:

1. INTRODUCE AN ORDINANCE REPEALING AND REPLACING SECTIONS 3.07.005 THROUGH 3.07.095 OF THE CULVER CITY MUNICIPAL CODE REGARDING THE CITY'S PURCHASING AND CONTRACTING SYSTEM WITH ADJUSTMENTS TO LANGUAGE IN THE FIRST SENTENCE OF SECTION 3.07.025 TO INDICATE: "IT SHALL BE UNLAWFUL FOR ANY OFFICER, EMPLOYEE OR AGENT OF THE CITY TO ORDER THE PURCHASE OF EQUIPMENT, GOODS OR SUPPLIES, OR TO CONTRACT FOR SERVICES, OR CONTRACT FOR THE PERFORMANCE OF PUBLIC WORKS PROJECTS, OR OTHERWISE MAKE ANY CONTRACTS IN VIOLATION OF THIS SUBCHAPTER"; AND
2. ADOPT A RESOLUTION ESTABLISHING THE PURCHASING OFFICER'S PURCHASING AUTHORITY.

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Action Items

Item A-1

CC - (1) Discussion Regarding Request for City Council Support for the Legalization of Ferrets in California; and (2) Direction to the City Manager as Deemed Appropriate

Shelly Wolfberg, City Manager's Office, provided a summary of the material of record and introduced Corolla Fleeger, Animal Control Officer.

Discussion ensued between staff and Council Members regarding differences between wild and domesticated ferrets; sterilization; concern with eco-system destruction; previous issues with stray, un-neutered ferrets in the City; ramifications of legalizing of ferrets; the ability to regulate breeding; the position of the Department of Fish and Wildlife; and the need for an EIR in order to make a change.

Mayor Cooper invited public input.

The following members of the audience addressed the City Council:

Megan Mitchell, Angel City Ferret Club, discussed her experience bringing a ferret to California; provided facts about ferrets; noted that ferrets interact well with cats and dogs; discussed safety issues; the position of the Centers for Disease Control (CDC); and she noted that many ferret owners were not present due to the fact that is against the law to own a ferret.

Nick Scofield discussed his experiences having a ferret; benefits to having a ferret over other pets; he noted that it is legal to own ferrets in 48 states where there are no issues with feral ferrets creating a nuisance; and he asked the City Council to support legalization.

Jeremy Green, City Clerk, read written comments submitted by:

Deborah Weinrach

Discussion ensued between Megan Mitchell, staff and Council Members regarding information provided about ferrets; the need for veterinary care; feeding; chewing issues; odor issues; responsible ownership; costs to buy a ferret; required vaccinations; training; the sample legislation which could pass the Assembly; a suggestion to circulate the draft bill; the cost to do the statewide EIR; the report requested and produced in 2010 but not read until 2017; interest from Assembly Members in getting support from local cities; the feeling that the matter is a state issue and requires additional study; concerns voiced by the Animal Control Officer; support for including the spay/neuter requirement in the draft resolution; support for an EIR; consequences of making ferrets more readily available; the national ferret survey in 2010; known impacts to agriculture or wildlife; clarification that there has never been a documented case of a feral ferret colony anywhere; information available through the Department of Fish and Wildlife and their lack of support; the issues of rabies, escape and safety; statistics from the CDC; the rabies vaccine; and the real and main issue of funding.

MOVED BY COUNCIL MEMBER ERIKSSON AND SECONDED BY VICE MAYOR SMALL THAT THE CITY COUNCIL TAKE NO POSITION ON THE ISSUE OF LEGALIZING FERRETS IN CALIFORNIA.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ERIKSSON, SAHLI-WELLS, SMALL
NOES: CLARKE, COOPER

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Item A-2

CC - Approval of an Amended and Restated Design for Development for The Culver Studios at 9336 Washington Boulevard

Todd Tipton, Economic Development Manager, provided a summary of the material of record.

Mayor Cooper invited public participation.

No cards were received and no speakers came forward.

Discussion ensued between staff and Council Members regarding clarification that the amendment was to make the documents consistent, is a tool to help guide use, complements what was approved in the Comprehensive Plan, and parallels Comprehensive Plan 7.

MOVED BY COUNCIL MEMBER ERIKSSON, SECONDED BY COUNCIL MEMBER CLARKE AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL: APPROVE AND ADOPT THE AMENDED AND RESTATED DESIGN FOR DEVELOPMENT FOR THE CULVER STUDIOS AT 9336 WASHINGTON BOULEVARD.

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Item A-3

CC - (Introduction of an Ordinance, Amending Culver City Municipal Code Chapter 15.02, Section 15.02.1015 "Building Permit Fees and Inspections," Extending the Waiver of Plan Check and Permit Fees for Solar Photovoltaic Installations for an Additional 10 Years to May 23, 2028

Craig Johnson, Building Safety, provided a summary of the material of record.

Mayor Cooper invited public participation.

No cards were received and no speakers came forward.

Discussion ensued between staff and Council Members regarding whether the waiver of the permit fees is necessary; encouraging use of photovoltaic; how many people would not have moved forward without the permit waiver; the number of permits issued over the past decade; consistency with the image of the City and the desire to promote the issue; utilizing the photovoltaic panels in the event of an emergency; getting out the word that Culver City is first in the nation; the exemption of parking structures and garages in the original ordinance; a suggestion to add parking garages to the item in the future; the in lieu fee; and looking at augmentation and enhancement of the program as part of the General Plan Update.

MOVED BY COUNCIL MEMBER CLARKE, SECONDED BY MAYOR COOPER AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL: INTRODUCE AN ORDINANCE, AMENDING CULVER CITY MUNICIPAL CODE CHAPTER 15.02, SECTION 15.02.1015 "BUILDING PERMIT FEES AND INSPECTIONS," EXTENDING WAIVER OF PLAN CHECK AND PERMIT FEES FOR SOLAR PHOTOVOLTAIC INSTALLATIONS FOR AN ADDITIONAL 10 YEARS TO MAY 23, 2028.

Discussion ensued between staff and Council Members regarding clear direction to staff that a comprehensive look be taken at the program; emergency preparedness; economic development; looking at the item from a municipal perspective; coordination between Public Works and Community Development; challenges with retrofitting parking structures to solar; the project at 9919 Jefferson; and ensuring comportment with the zoning code.

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Item A-4

CC - (1) Discussion of (A) Potential Changes to the Commission, Board and Committee Application; (B) the Culver City Municipal Code Pertaining to Commissioner Eligibility; and (C) Term and Term Limits for LAX Roundtable Committee

Members; and (2) Direction to the City Manager as Deemed Appropriate

Discussion ensued between staff and Council Members regarding looking at civic engagement at the subcommittee level; elimination of barriers to serving; Ban the Box; background checks; requirements for certain positions; putting notice on the application that the position could be subject to LiveScan; language on the proposed updated application: "Please note that you may be subject to a background check, a conviction does not preclude you from being considered for a Commission, Board or Committee appointment"; the original application; the requirement to be a registered voter; age restrictions; immigration status; community involvement; the question about how much time the applicant is willing to serve; the interview process; the proposed schedule; a potential time when Commissioners could be present to speak with applicants; clarifying the amount of time each Commission requires; the generic nature of the application; supplemental questions; a suggestion to add more information on the webpages for each Committee and Commission; being more inclusionary; adding a youth seat and a senior seat to the Parks, Recreation and Community Services (PRCS) Commission; a suggestion to use the Bicycle and Pedestrian Advisory Committee (BPAC) as a template as they have designated seats; the question about how many meetings the applicant has attended or watched; the need to amend the code if the registered voter requirement or number of members is changed; serving as a Commission liaison rather than a member; a suggestion to have the PRCS Commission discuss the idea of specific designations for members; clarification that Committees and Boards do not require members to be registered voters; bylaws requiring residential status in order to serve; different requirements for different bodies; the voter registration requirement in order to serve on a Commission; concern with allocating seats on a five member body; and ensuring a balance.

Mayor Cooper invited public participation.

The following member of the audience addressed the City Council:

Paula Amezola discussed her Governor's Appointment noting those members are not asked whether they are registered voters; her experience living in a mixed status household of immigrants; she didn't feel it appropriate to require being a

registered voter to serve on a Commission; felt it important to consider who is being served; noted the importance of input from youth; suggested adding a yearly student representative position to provide input on the PRCS; discussed student advisors serving on the School Board; youth serving on the Model United Nations; and she agreed with the importance of background checks in order to serve on the PRCS Commission.

Additional discussion ensued between staff and Council Members regarding immigration status; support for having a youth advisor that is not an actual Commissioner; the feeling that the voter requirement could encourage people to register to vote; the need to change the Municipal Code if the requirement that Commissioners be registered voters is eliminated; adding an ad hoc youth advisor participant with a separate, distinct role that is not one of the five Commissioners; a suggestion that the new City Council consider these issues; the issue of payment to those who serve; term limits on the LAX Roundtable; a suggestion to have the PRCS Commission consider the issue of a youth advisory member; a suggestion that all Commissions be open to people of all statuses; encouraging more community feedback; creation of a Cultural Affairs Advisory Committee; providing additional opportunities for civic engagement; input from all Commissions on these issues; different bodies to provide input for specific projects; ad hoc advisory positions; annual renewal of student positions; exposing younger people to the civic process; a correction in the cover letter section to indicate: "Please note that certain bodies have additional supplementary questions that pertain to that particular body"; advice from the City Attorney's office that language be added to indicate that all appointees would undergo a background check; and agreement to wait to discuss the Municipal Code at a later date.

Council Member Clarke moved to approve the application as amended.

Additional discussion ensued between staff and Council Members regarding Commission input and holding an orientation for prospective applicants with Commissioners.

MOVED BY COUNCIL MEMBER CLARKE, SECONDED BY COUNCIL MEMBER SAHLI-WELLS AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL APPROVE THE REVISED APPLICATION FORMS WITH A REQUEST FOR

INPUT FROM THE COMMISSIONS IN TERMS OF ADVISORY COMMITTEES AND ALSO AN ORIENTATION MEETING WITH APPLICANTS.

Further discussion ensued between staff and Council Members regarding term limits on LAX Round Table appointments; past practices; having the City Council subcommittee be the primary members on the LAX Noise Round Table; clarification that City Council subcommittees are considered each year in May; the Community Advisory Panel for the Inglewood Oil Field; having the LAX Subcommittee of the City Council serve on the Noise Round Table; clarification that if Council LAX Subcommittee Members are unable to attend, a staff representative would attend to take notes but not as a voting member; and agreement that all appointments take effect on June 1, 2018.

MOVED BY COUNCIL MEMBER CLARKE, SECONDED BY MAYOR COOPER AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL: APPROVE THE SAME APPOINTMENT PROCESS THAT OCCURS ANNUALLY THROUGH THE OUTSIDE BODY APPOINTMENT PROCESS THAT OCCURS IN MAY FOR COUNCIL MEMBERS AND THAT THE LAX SUBCOMMITTEE SERVE AS THE LAX NOISE ROUNDTABLE.

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Public Comment - Items Not on the Agenda

Mayor Cooper invited public comment.

No cards were received and no speakers came forward.

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Items from Council Members

None.

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Adjournment

There being no further business, at 9:45 p.m., the City Council, Successor Agency to the Culver City Redevelopment Agency Board, and Culver City Housing Authority Board adjourned in memory of Mim Shapiro to April 23, 2018.

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Jeremy Green
CITY CLERK of Culver City, California
EX-OFFICIO CLERK of the City Council and SECRETARY of the
Successor Agency to the Culver City Redevelopment Agency
Board, and Culver City Housing Authority Board
Culver City, California

JEFFREY COOPER
MAYOR of Culver City, California and CHAIR of the Successor
Agency to the Culver City Redevelopment Agency Board, and
Culver City Housing Authority Board