

City of Culver City, California  
**City Council Agenda Item Report**

|                                                                                                                                                                           |  |                                                                                   |                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------|--------------------------------------------------|
| Meeting Date: 06/12/06                                                                                                                                                    |  | Item Number: <u>A-17</u>                                                          |                                                  |
| <b>AGENDA ITEM: Authorize the Reallocation of the 2004 Homeland Security Grant funds, in the Estimated Amount of \$35,710.00, to the Citywide Radio Purchase Project.</b> |  |                                                                                   |                                                  |
| Contact Person: David White                                                                                                                                               |  | Phone Number: (310) 253-6805                                                      |                                                  |
| Fiscal Impact: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                        |  | General Fund: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |                                                  |
| Public Hearing: <input type="checkbox"/>                                                                                                                                  |  | Action Item: <input checked="" type="checkbox"/>                                  | Attachments: <input checked="" type="checkbox"/> |
| Public Notification:<br>Master Notification List (06/07/06)                                                                                                               |  |                                                                                   |                                                  |
| Department Approval:<br>Jeff Eastman (06/01/06)                                                                                                                           |  | CAO Approval: Jerry B. Fulwood<br>(06/07/06)                                      |                                                  |
| City Controller Approval: Marlee Chang<br>(06/07/06)                                                                                                                      |  |                                                                                   |                                                  |

**RECOMMENDATION:**

That City Council authorize the reallocation of the remaining Homeland Security Grant funds, in the estimated amount of \$35,710.00 to the Radio Purchase Project.

**BACKGROUND:**

On August 24, 2004 the City of Culver City was awarded a State Homeland Security Grant, totaling \$88,330.20, designated for equipment and security upgrades within the Police and Fire Departments. At the City Council meeting of October 25, 2004, City Council authorized the appropriation and transfer of the \$88,330.20 for this grant (\$53,513.60 for the Police Department and \$34,816.60 for the Fire Department.) The grant provides funding on a reimbursement basis, and the projects approved for funding by the grantor were the following:

| <b><u>Project Description</u></b>                          | <b><u>Amount</u></b> |
|------------------------------------------------------------|----------------------|
| Security Enhancements for the Police Station and City Hall | \$53,513.60          |
| Equipment for Fire Department Apparatus                    | \$34,816.60          |

On May 15, 2006, the City received official notification from the Office of Homeland Security stating the grant funds must be expended and reimbursed by November 30, 2006. Of the 2004 Homeland Security Grant allocation, \$52,620.20 have been expended or are dedicated to projects that will be completed and invoiced to the County for reimbursement by the November 30, 2006 deadline. Staff estimates a remaining grant fund balance of \$35,710.00, which, while dedicated to the *Video Surveillance System* project at City Hall, has not begun and would not be

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completed in time for the City to invoice reimbursement before the drawdown deadline.

**DISCUSSION:**

Due to the time constraints associated with the funding source, staff recommends reallocating the remaining balance to the proposed *Radio Purchase* Project. The *Radio Purchase* Project qualifies under the grant requirement and can be completed before the grant deadline of November 30, 2006. The Fire Department, with City Council authorization, will use the remainder of the grant, estimated to be \$35,710.00 for this project.

To move forward with this option, staff would have to file a request with State Office of Homeland Security through the Los Angeles County Office of Emergency Management (OEM) modifying the current grant award to reallocate the remaining fund balance from the *Video Surveillance System* project, which is projected to take up to three months to approve.

Upon approval of the reallocation, staff will procure 24 portable (handheld) radios through our sole source vendor, Motorola. Staff is confident this project will be completed and reimbursed before the November 30<sup>th</sup> deadline.

The *Radio Purchase* Project will benefit all City Departments by purchasing 24 spare portable radios. These radios will be utilized as loaners, issued to an employee while his/her radio is being repaired. These radios will also be used during major emergencies/Emergency Operating Center (EOC) activations for issue to City personnel who do not normally have a radio. Acquiring these spare portable radios will benefit the City by enhancing the continuity of radio communications during routine and emergency operations.

**FISCAL ANALYSIS:**

There is no fiscal impact. Upon City Council authorization of this reallocation, staff will investigate funding sources for the *Video Surveillance System* project for a later date.

**ATTACHMENTS:**

1. October 25, 2004 Staff Report, Item Number 1-5; *Consideration to Authorize the Appropriation and Transfer of \$88,330.20 in Grant Funds for Police and Fire Department equipment.*
2. Office of Homeland Security, Grant Management Memorandum dated May 15, 2006. (Grant Drawdown timeline to expend grant)

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**MOTION:**

That the City Council:

1. Authorize the reallocation of the estimated remaining balance of the 2004 State Homeland Security Grant Program in the amount of \$35,710.00 to the Citywide Radio Purchase Project.