



City Hall
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Chair Richard Ochoa
Vice Chair Darryl Cherness
Commissioner Vicki Daly Redholtz
Commissioner John Kuechle
Commissioner Vincent Motyl

CIVIL SERVICE COMMISSION

Meeting Minutes

Mike Balkman Council Chambers
9770 Culver Blvd.
Culver City, CA 90232

7:00 PM

Wednesday, September 2, 2015

PUBLIC COMMENT

AUTHORITY OF PRESIDING OFFICER:

AVAILABILITY OF AGENDA PACKETS AND CONSERVATION OF RESOURCES:

CELL PHONES AND OTHER DISTRACTIONS

MEETING INFORMATION

NOTE: AT OR ABOUT 11:00 P.M., MEMBERS MAY DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE

CALL TO ORDER

Chair Ochoa called the meeting of the Civil Service Commission to order at 7:00 P.M.

Present:

Chair Richard Ochoa
Vice Chair Darryl Cherness
Commissioner Vicki Daly Redholtz
Commissioner John Kuechle
Commissioner Vince Motyl

REGULAR SESSION**PUBLIC COMMENT - Items NOT On The Agenda**

Chair Ochoa invited public comment.

No speakers came forward and no cards were received.

RECEIPT OF CORRESPONDENCE

None.

CONSENT CALENDAR ITEMS

C-1 Approval of Minutes for Regular Meeting of August 5, 2015

MOVED BY VICE CHAIR CHERNESS AND SECONDED BY COMMISSIONER MOTYL THAT THE CIVIL SERVICE COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF AUGUST 5, 2015. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, KUECHLE, MOTYL, OCHOA
NOES: NONE
ABSTAINED: DALY REDHOLTZ

ORDER OF THE AGENDA**ACTION ITEMS**

A-1 Revised Classification Specification and Promotional Recruitment Bulletin: Assistant Maintenance Operations Manager

Serena Wright, Human Resources Director, provided a summary of the material of record

Commissioner Kuechle noted a grammatical correction and suggested the language in the first paragraph in the class specification be changed to indicate that "...staff involved in building maintenance, electrical maintenance, graffiti abatement and the maintenance and repair of City streets, urban forest and sewer system..."

MOVED BY COMMISSIONER DALY REDHOLTZ, SECONDED BY COMMISSIONER MOTYL AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPROVE WITH CHANGES THE REVISED CLASSIFICATION SPECIFICATION AND PROMOTIONAL RECRUITMENT BULLETIN: ASSISTANT MAINTENANCE OPERATIONS MANAGER.

ITEMS FROM STAFF

None.

- a. Recruitment/Testing/Tentative
- b. Current Active Eligible Lists
- c. Employees Receiving Acting Pay
- d. Probationary Report

PUBLIC COMMENT - Items NOT On The Agenda (Continued)

Chair Ochoa invited public comment.

No speakers came forward and no cards were received.

ITEMS FROM CIVIL SERVICE COMMISSION MEMBERS

MOVED BY COMMISSIONER DALY REDHOLTZ, SECONDED BY COMMISSIONER MOTYL AND UNANIMOUSLY CARRIED, THAT WHEN THIS MEETING IS ADJOURNED, THAT IT BE ADJOURNED IN MEMORY OF ANN "ANDY" ALEXANDER AND DIANE NOONAN.

Commissioner Motyl received clarification regarding the Rule of Three and promotional recruitments vs. open and competitive recruitments.

ADJOURN

There being no further business, at 7:14 P.M., the Civil Service Commission adjourned in memory of Ann "Andy" Alexander and Diane Noonan to a meeting to be held at 7:00 P.M. on Wednesday, October 7, 2015 in the Mike Balkman Council Chambers at City Hall.