

REGULAR MEETING OF THE  
DISABILITY ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

June 14, 2023  
6:30 P.M.

**Call To Order & Roll Call**

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:38 P.M. at the Senior Center.

**Members Present:** Robyn Tenensap, Chair  
Janice Goldhaber, Vice Chair  
Jorge Alvarez, Member  
Dr. Janet Cameron Hoult, Member  
Carmen Ibarra, Member  
Marcy Sookne, Member

**Absent:** Robert Lucero, Member  
Lisette Palley, Member

**Staff Present:** Dani Cullens, Recreation and Community  
Services Manager  
Jill Thomsen, Recreation and Community  
Services Supervisor  
Melanie Morales, Recreation and Community  
Services Coordinator  
Mike Odunze, Recreation and Community  
Services Coordinator

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**Pledge of Allegiance**

Member Alvarez led the Pledge of Allegiance.

Committee Member Hoult reminded everyone that it was Flag Day.

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**Public Comment for Items NOT On the Agenda**

Chair Tenensap invited public comment.

Melanie Morales, Recreation and Community Services Coordinator, indicated that no Public Comment for Items NOT On the Agenda had been received.

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**Receive and File Correspondence**

Melanie Morales, Recreation and Community Services Coordinator, indicated that no correspondence had been received.

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**Consent Calendar**

Item C-1

**Approval of the Minutes for the Disability Advisory Committee Regular Meeting of April 12, 2023**

Committee Member Ibarra provided corrections to staff for the minutes including use of capitalization in The Achievable Foundation; the title of the speaker from The Achievable Foundation; and the need for people-first language in Item A-3.

Discussion ensued between staff and Committee Members regarding those who serve on other bodies; the need for clarity as to whether Committee Members can identify their connection to the Disability Advisory Committee; and the upcoming agenda topic to go over the guidelines.

MOVED BY MEMBER ALVAREZ AND SECONDED BY VICE CHAIR GOLDBABER THAT THE DISABILITY ADVISORY COMMITTEE APPROVE MINUTES FOR THE REGULAR MEETING OF APRIL 12, 2023 AS AMENDED.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDBABER, HOULT, IBARRA, SOOKNE,  
TENENSAP  
NOES: NONE  
ABSENT: LUCERO, PALLEY

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**Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**DAC - Receipt and Filing of the Report Regarding West Los Angeles College Disabled Student Programs and Services**

Michelle Hernandez, West Los Angeles College (WLAC), provided a presentation on Disabled Student Programs and Services offered at West Los Angeles College.

Discussion ensued between staff and Committee Members regarding training teachers on how to work with students with disabilities; teacher responsibility to make things accessible for all students; the outreach team to educate about available resources; Vocational Rehab; teaching people how to advocate for themselves; allowing for more independence; free text to voice programs; teaching people how to use technology; free non-credit classes; additional collaboration between the DAC and WLAC Disabled Student Programs and Services; appreciation for the presentation; more information available; connecting with the Culver City Unified School District (CCUSD); and involvement in Disability Awareness Month.

MOVED BY MEMBER IBARRA AND SECONDED BY MEMBER ALVAREZ THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE THE PRESENTATION FROM WEST LOS ANGELES COLLEGE DISABLED STUDENT PROGRAMS AND SERVICES.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDBABER, HOULT, IBARRA, SOOKNE,  
TENENSAP  
NOES: NONE  
ABSENT: LUCERO, PALLEY

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Item A-2

**DAC - Approve the Disability Awareness Month Events Plan for October 2023 with Adjustments if Any**

Chair Tenensap reported that former Chair Shery had encouraged the DAC to get any requests in to the Exchange Club for Disability Awareness Month.

Melanie Morales, Recreation and Community Services Coordinator, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding start time; invitations to Council Members and PRCS Commissioners; outreach; procedures; ensuring not to speak as a representative of the DAC; Culver City resources; adding West LA College to the list; of resources flyers for the library; coordination with the Exchange Club; Girl Scout volunteers; information included in outreach; nomination forms; solicitation of nominations; direct encouragement of organizations to apply; using a less generic and more direct approach; the commendation process; the subcommittee recommendation to begin the process sooner and add more detail to the nomination form; October 8, 2023 as the date for the Carnival and October 9, 2023 for the City Council meeting with the proclamation and commendation; coordination with the High School for wheelchair basketball; DDD on October 13, 2023; the display window; a request for a statement from Regional Center about who should apply with contact information; The Achievable Foundation; adding a QR Code; letting people know that IEPs (Individual Education Plans) are available for those as young as 2<sup>3</sup>/<sub>4</sub> years; adding organizations to the list; Partners for Pediatric Vision; and the ability of Disability Awareness Month Subcommittee Member Sookne to contact the school to get information.

MOVED BY VICE CHAIR GOLDBABER AND SECONDED BY MEMBER IBARRA THAT THE DISABILITY ADVISORY COMMITTEE APPROVE THE DISABILITY AWARENESS MONTH EVENTS PLAN FOR 2023 WITH ADJUSTMENTS AS DISCUSSED AND REQUEST FUNDING FROM THE EXCHANGE CLUB.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDBABER, HOULT, IBARRA, SOOKNE,  
TENENSAP  
NOES: NONE  
ABSENT: LUCERO, PALLEY

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Item A-3

**DAC - (1) Receive & File Guidelines Regarding Interactions with Commissions, Boards & Committees as Related to the Disability Advisory Committee's Scheduled Activities Plan; and (2) If Desired Adjust Scheduled Activities Plan**

Melanie Morales, Recreation and Community Services Coordinator, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding procedures for approving a letter; staff transmittal; a City Council agenda item from the EHRAC that related to the DAC; coordination with the Equity and Human Relations Advisory Committee (EHRAC) on overlapping issues; hate crimes; the state penal code; the Equity and Human Relations Subcommittee of the DAC; subcommittee member attendance of EHRAC meetings with reports brought back to share with the DAC; the Scheduled Activities Plan; and alignment of goals.

MOVED BY MEMBER SOOKNE AND SECONDED BY MEMBER ALVAREZ THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE GUIDELINES REGARDING INTERACTIONS WITH COMMISSIONS, BOARDS AND COMMITTEES AS WRITTEN.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDBABER, HOULT, IBARRA, SOOKNE,  
TENENSAP  
NOES: NONE  
ABSENT: LUCERO, PALLEY

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Item A-4

**DAC - Receive & File Report Regarding the Disability Advisory  
Committee Community Survey**

Mike Odunze, Social and Disability Services Coordinator, provided a presentation on the Disability Advisory Committee Community Survey.

Discussion ensued between staff and Committee Members regarding the Sawtelle Bridge; the crosswalk; lack of specificity with regard to location for issues cited in the survey; the anonymous survey; providing equal access for services and events; outreach to senior residences; local organizations that provide disability services; the programming mailing list; hard copy surveys; mailing to every resident vs. targeting those directly impacted; next steps; reaching a more varied population in the City; different types of disabilities; involving students and a researcher to gain a more realistic understanding of the population of those with disabilities with an expanded survey; data collection; onsite interns from UCLA; outreach with physical copies vs. via email and on NextDoor; the feeling that the survey is a starting point rather than an ending point; changes to lanes in the downtown area; the pilot project; determining what to do next and ways to communicate; concerns expressed by people who use wheelchairs who cannot use the ramp due to the bicycle lane; agendaizing consideration of how to move forward with information; ways to share information with the City Council; the ability of any Member to speak during public comment as a member of the public; and the ability to request a response.

MOVED BY MEMBER IBARRA AND SECONDED BY VICE CHAIR GOLDBABER THAT THE DISABILITY ADVISORY COMMITTEE:

1. RECEIVE AND FILE THE REPORT REGARDING THE COMMUNITY SURVEY; AND,
2. FORM A SUBCOMMITTEE TO WRITE A LETTER OR REPORT TO THE CITY COUNCIL FOR REVIEW AT THE NEXT DAC MEETING AND APPOINT CHAIR TENENSAP AND VICE CHAIR GOLDBABER THERETO.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDBABER, HOULT, IBARRA, SOOKNE,  
TENENSAP  
NOES: NONE

ABSENT: LUCERO, PALLEY

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Item A-5

**DAC - Receipt and Filing of Updates from the Members of the Disability Advisory Committee Ad Hoc Subcommittees**

Member Hoult indicated that the Ad Hoc Subcommittee for the Arts By and For the Blind had not been able to meet; discussed her tenure as Artist Laureate for Poetry for the City; continued collaboration with the City, Culver Arts, and the Cultural Affairs Commission; collaboration with Artist Laureate Katy Krantz; outreach to the individuals with disabilities; working to improve engagement; and she questioned whether a subcommittee was still necessary.

Discussion ensued between staff and Committee Members regarding whether efforts of Member Hoult are serving the purpose of a subcommittee; Member Palley; agreement to retain the subcommittee to allow Member Hoult a place to make her reports for now; the previous Senior Center Workshop with Katie Krantz; and a suggestion to invite Ms. Krantz to DDD or Socialites.

Member Sookne indicated that the Ad Hoc Community Development Block Grants (CDBG) Advisory Subcommittee would not meet until November and she asked that the policy be agendized for the August meeting.

Discussion ensued between staff and Committee Members regarding clarification that the CDBG Ad Hoc Subcommittee no longer needed to meet due to the narrow uses for the money and changes to the way things are done in the City; the relatively small amount of money allocated; the survey indicating the need for more auditory traffic signals; using data to recommend CDBG funding; the need to use CDBG funding for sidewalk repairs; a specific problematic intersection on Washington Boulevard that caused an injury last year, was reported to Public Works, and has not been addressed; concern with causing more injuries to individuals with disabilities; people who use particular intersections in the City; curb

cuts; the purview of Public Works to prioritize items; the work order system; writing a letter to make suggestions; the importance of safety in the City; clarification that there is no work for subcommittee members to do except to agree with what is presented; other ways to provide feedback; the ability to agendaize items; agreement to dissolve the subcommittee; and adding a continuing item to provide comment about.

MOVED BY MEMBER SOOKNE AND SECONDED BY VICE CHAIR GOLDHABER THAT THE DISABILITY ADVISORY COMMITTEE DISSOLVE THE COMMUNITY DEVELOPMENT BLOCK GRANT AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDHABER, HOULT, IBARRA, SOOKNE,  
TENENSAP  
NOES: NONE  
ABSENT: LUCERO, PALLEY

Discussion ensued between staff and Committee Members regarding the Ad Hoc Equity and Human Relations Subcommittee; mobility issues experienced by Member Hoult that make it difficult for her to get around; the ability to do Zoom meetings or a conference call to ensure that everyone is included; the need to form a subcommittee for a specific purpose; and allowable items to discuss pertaining to the purpose.

Additional discussion ensued between staff and Committee Members regarding the recent meeting of the Disability Awareness Month Ad Hoc Subcommittee; appreciation for the ability to meet via Zoom; and discussion of the item earlier in the meeting.

MOVED BY VICE CHAIR GOLDHABER AND SECONDED BY MEMBER ALVAREZ THAT THE DISABILITY ADVISORY COMMITTEE RECEIVE AND FILE UPDATES FROM THE MEMBERS OF THE DISABILITY ADVISORY COMMITTEE AD HOC SUBCOMMITTEES.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDHABER, HOULT, IBARRA, SOOKNE,  
TENENSAP  
NOES: NONE  
ABSENT: LUCERO, PALLEY



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**Public Comment for Items NOT On the Agenda**

Jill Thomsen, Recreation and Community Services Supervisor, indicated that no public comment had been received.

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**Items from Disability Advisory Committee Members/Staff**

Jill Thomsen, Recreation and Community Services Supervisor, thanked Member Ibarra for her service on the DAC.

MOVED BY VICE CHAIR GOLDHABER AND SECONDED BY CHAIR TENENSAP THAT THE DISABILITY ADVISORY COMMITTEE RECOGNIZE THE WORK OF CARMEN IBARRA ON THE DISABILITY ADVISORY COMMITTEE AND GRACIOUSLY THANK HER FOR THE WISDOM THAT SHE BROUGHT TO THE COMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDHABER, HOULT, SOOKNE, TENENSAP  
NOES: NONE  
ABSENT: LUCERO, PALLEY  
ABSTAIN: IBARRA

Member Ibarra indicated that she was not continuing her service on the Committee due to the workload at her job; she thanked the Committee for the privilege of serving; expressed pride in the work done; discussed overcoming challenges; and her hope that the DAC continue to partner with staff to create long-lasting change in Culver City resulting in individuals with disabilities being integrated into the City, and people of all abilities feeling like they belong.

Chair Tenensap indicated wanting to dedicate the meeting to Member Ibarra.

Member Sookne proposed inviting a representative from the Culver City Unified School District (CCUSD) Special Education Department to make a presentation.

Discussion ensued between staff and Committee Members regarding previous discussion of inviting a member of CCUSD to make a presentation; assistance of DAC Members in outreach efforts; and the tentative meeting schedule.

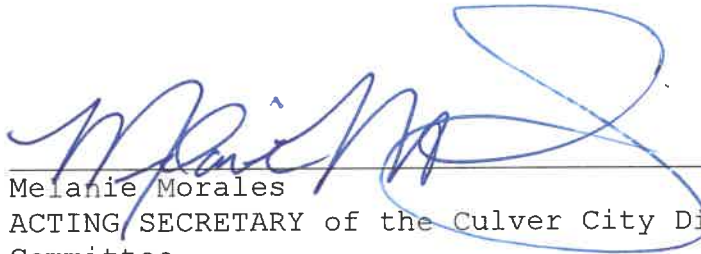
Jill Thomsen, Recreation and Community Services Supervisor,  
acknowledged Melanie Morales and Mike Odunze for their  
efforts with the survey.

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**Adjournment**

There being no further business, at 8:58 P.M., the Disability Advisory Committee adjourned to a regular meeting to be held on Wednesday, August 9, 2023 at 6:30 P.M.

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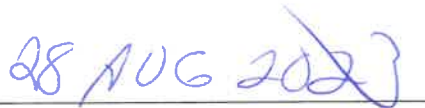
  
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Melanie Morales  
ACTING SECRETARY of the Culver City Disability Advisory  
Committee  
Culver City, California

APPROVED 8/9/2023

  
\_\_\_\_\_  
Robyn Tenensap  
CHAIR of the Disability Advisory Committee, Culver City,  
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

  
\_\_\_\_\_  
Jeremy Bocchino  
CITY CLERK

  
\_\_\_\_\_  
Date

