

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
CULVER CITY BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

REGULAR MEETING OF THE
BICYCLE AND PEDESTRIAN
ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

November 17, 2016
6:00 P.M.

Call To Order & Roll Call

The meeting of the Culver City Bicycle and Pedestrian Advisory Committee was called to order at 6:01 P.M. in the Dan Patacchia Room on the First Floor of City Hall.

Members Present: Andrew Leist, Chair
Kristen Torres Pawling, Vice Chair
Patricia Bijvoet, Member
Joel Falter, Member
Jack Galanty, Member
Robyn Tenensap, Member
Dane Twichell, Member
Michelle Weiner, Member

Absent: Ted Ronchetti, Member

Staff Present: Charles Herbertson, Public Works Director
Eric Bruins, Bicycle and Pedestrian
Coordinator

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Pledge of Allegiance

The Bicycle and Pedestrian Advisory Committee recited the Pledge of Allegiance.

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Order of the Agenda

Item A-1 was moved forward on the agenda.

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Action Items

Item A-1
(Out of Sequence)

Administration of the Oath of Office to Appointed
Committee Members

Eric Bruins, Bicycle and Pedestrian Coordinator,
administered the Oath of Office to appointed Committee
Members Dane Twichell and Patricia Bijvoet.

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Consent Calendar

Item C-1

Approval of Minutes of September 8, 2016

THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE MEETING
APPROVED MINUTES FOR THE MEETING OF SEPTEMBER 8, 2016
(ABSENT MEMBER RONCHETTI).

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This item was considered out of sequence.

Public Comment for Items NOT On the Agenda

Chair Leist invited public comment.

A member of the audience expressed concern that there was
no signage available to direct interested parties to the
meeting.

Eric Bruins, Bicycle and Pedestrian Coordinator, indicated
that he would ensure that proper signage was posted for the
next meeting.

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Presentations

Item P-1

Report from Staff

Eric Bruins, Bicycle and Pedestrian Coordinator, provided an overview of upcoming projects in the City that Committee Members should be aware of; discussed application to the Big Jump; the Bicycle and Pedestrian Master Plan Update; exploration of Vision Zero; the number of participants in Walk to School Day; bicycle safety classes; and CicLAvia.

Discussion ensued between staff and Committee Members regarding the grant process for CicLAvia; success of the route and defining that success; the Downtown Business Association; and finding something to take the place of Parcel B this year.

Council Member Eriksson joined the audience.

Additional discussion ensued between staff and Committee Members regarding the Centennial; partnering with Walk 'n' Rollers on an information table; education; extending the route to Helms; the proposed pop-up; the ADA Transition Plan; the sidewalk inventory; the survey of barriers in the City for inclusion in the assessment; best practices for surveys; conflict zones; the slurry seal project; pavement issues at the corner of Duquesne and Washington; improvements in Fox Hills; the Active Transportation Program Grant; Safe Routes to School improvements around La Ballona Elementary; pedestrian safety improvements along Washington Boulevard; the first two-way protected bike lane in the City; facilitating crossing Culver Boulevard to the bike path; high visibility crosswalks and new crosswalks; creation of a center median on Culver Boulevard; incorporating storm water elements; bike boxes; holding a special workshop meeting on a Saturday to take community input; Measure M; first/last mile transportation projects; program guidelines; and local return monies.

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Item P-2

Metro Bike Hub

Eric Bruins, Bicycle and Pedestrian Coordinator, discussed the bicycle parking facility around the Expo Station and introduced Gene Oh from Bike Hub.

Gene Oh, Bike Hub, provided background on the organization; discussed secure bicycle parking; the Metro Bike Share project; making connections as easy as possible; on-demand repairs; involving local bike shops in the process; being a hub for bike advocacy; community events; bike sharing; Walk 'n' Rollers; creating a unified strategy; face to face transactions; he presented plans for the new location and pictures of a location in San Francisco; discussed retail and office; Bike Culver City; funding; staffing; hours; the projected date for completion of the Culver City portion; and he indicated that he was available at any time to address questions and concerns.

Discussion ensued between the speaker, staff and Committee Members regarding sloping; uneven flooring; the back area; continued dialog with Metro; pricing for bike items; clarification that public funding is not subsidizing competition; lower price points; labor rates; integrating programs; capacity; the long-term vision of Metro; access to bike storage; convenience; harmony with existing Metro procedures; discounts for students, seniors and the disabled; free passes; shared-use lockers; and existing infrastructure.

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Item A-2

Adoption of the BPAC Meeting Schedule

Discussion ensued between staff and Committee Members regarding the special meeting.

THE BPAC PASSED A MOTION TO ADOPT THE FOLLOWING MEETING SCHEDULE:

SATURDAY, JANUARY 7, 2017 10:00 A.M. (SPECIAL)
THURSDAY, JANUARY 19, 2017 6:00 P.M.
THURSDAY, MARCH 16, 2017 6:00 P.M.

THURSDAY, MAY 18, 2017 6:00 P.M.
THURSDAY, JULY 20, 2017 6:00 P.M.
THURSDAY, SEPTEMBER 21, 2017 6:00 P.M.
THURSDAY, NOVEMBER 16, 2017 6:00 P.M.

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Item A-3

Metro Expo Line Wayfinding Signage Plan

Elaine Gerety Warner, Economic Development Project Manager, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding including Expo in the Metro signage; the grant received; TOD and DOT signs; signage within the one-mile radius; flexibility; meeting dates; and agreement by Members Falter and Bijvoet to serve as Representative and Alternate Member of the Expo Wayfinding Stakeholders Group.

THE BPAC APPOINTED JOEL FALTER TO SERVE AS REPRESENTATIVE AND PATRICIA BIJVOET AS TO SERVE AS ALTERNATE TO THE EXPO WAYFINDING STAKEHOLDERS GROUP.

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Item A-4

Bike Share Feasibility Study

Eric Bruins, Bicycle and Pedestrian Coordinator, introduced Morgan Whitcomb from Sam Schwartz Engineering.

Morgan Whitcomb, Sam Schwartz Engineering, provided a presentation on the status of the Feasibility Study; discussed goals and objectives; heat mapping; the draft report available at the January Committee meeting; operational standards; feasibility of the Bike Share System for Culver City; service levels; major thoroughfares; distance between stations; and she presented an initial sketch of the service area used in the financial analysis.

Chair Leist invited public comment.

The following member of the audience addressed the Committee:

Andres Cuervo, Palms Neighborhood Council, thanked the Committee for including Palms in the discussion and indicated their willingness to help with outreach.

Discussion ensued between Ms. Whitcomb, staff and Committee Members regarding weighting of factors on the heat map; household income and Bike Share use; affordability; density of the area; length of usage; station level; fixed bike stations; the basis for the assumptions; estimated costs and ridership; sponsorship opportunities; available funding sources; development activity; ongoing costs; the financial analysis; user fees; planning guides; larger scale vs. smaller scale systems; the first mile/last mile nature of the system; the fare structure designed around short-term use; commuter usage vs. all day usage; marketing guidelines; serving people with disabilities; performance standards; availability; balancing costs; review of other cities' plans to create the ridership analysis; the Regional Bike Share Implementation Plan for L.A. County; different coordinating entities; issues at the borders; integration; system memberships with Metro; the barrier of the 405 freeway; the Creek barrier; opportunities to change the intended service areas; distances between stations; borders of the study area; logical boundaries; respecting Los Angeles' turf; places that would benefit most; the proposed area; limitations; awkward boundaries; the ability to recommend changes; reducing the space between locations; and a suggestion to tighten up the service area and add more locations.

Andres Cuervo noted that Los Angeles neglects the City of Palms; discussed active advocacy for Bike Share; the interconnectivity between the communities; the influence of Culver City on Palms; the Culver City bus system; actions of other westside cities; and increased ridership and revenue.

Additional discussion ensued between staff and Committee Members regarding key objectives; subsidizing the system; creating a cohesive service area and a viable system; jurisdictions; financial modeling; encouraging people to come into the City and shop; use of services in Inglewood; economic exchange; providing opportunities to localized transportation; support for expanded boundaries; taking a hybrid approach; prioritizing density in the City; multiple

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phases; coordination with Playa Vista; the importance of balancing financial concerns; inclusion of Palms and contributions from Los Angeles; and additional review by the Committee.

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Public Comment for Items NOT On the Agenda (Continued)

None.

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Receipt of Correspondence

None.

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Items from Bicycle and Pedestrian Advisory Committee Members/Staff

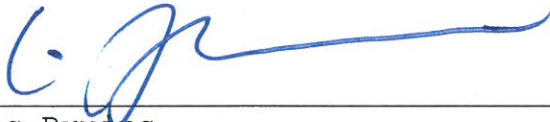
Discussion ensued between staff and Committee Members regarding pending grants; the Master Plan Update; the corridor study; development going on in the City and potential opportunities; the TOD Visioning Study; coordination with other departments; and the public meeting in January.

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Adjournment

There being no further business, at 8:18 P.M., the Bicycle and Pedestrian Advisory Committee adjourned its meeting to a special meeting on Saturday, January 7, 2017 at 10:00 A.M.

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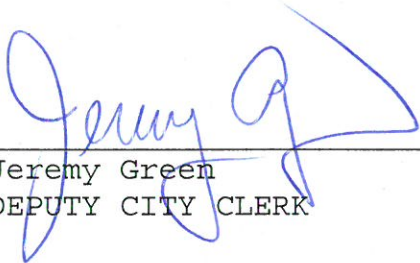
Eric Bruins
SECRETARY of the Culver City Bicycle and Pedestrian
Advisory Committee
Culver City, California

APPROVED



Andrew Leist
CHAIR of the Bicycle and Pedestrian Advisory Committee,
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Jeremy Green
DEPUTY CITY CLERK

Date 1/23/17