

Culver CITY

INTEROFFICE MEMORANDUM EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE

DATE: May 20, 2025
TO: John Nachbar, City Manager
FROM: Mark Muenzer, Planning & Development Director
THROUGH: Troy Evangelho, Advance Planning Manager
SUBJECT: Employee Recognition for Outstanding Job Performance - **OSCAR REYES-ZAPIEN**

BACKGROUND

Oscar was a critical team member in the development of the now-adopted General Plan 2045 and Comprehensive Zoning Code Updates. He was a key staff member for both processes by actively leading and participating in key community engagement programs. As a result, Culver City is now a state and regional housing production leader, based on the regulations in the City's new General Plan and Zoning Code.

AUTHORITY

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards

RECOMMENDATION

For the City Manager to approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Oscar Reyes-Zapien to receive two (2) working days off with pay and a cash award of \$1,000.00.

Approved By



John Nachbar, City Manager

05/23/2025

Date