

**City of Culver City, California
City Council Agenda Item Report**

Meeting Date: 6/23/2008		Item Number: <u>C-4</u>																					
AGENDA ITEM: Reject Bids from Joseph Miller Developer and Ventura Construction as Non-Responsive, and Award a Construction Contract to Finesse, Inc. for the Culver City Transfer Station Office Remodel Project, Bid No. 1391.																							
Contact Person/Dept.: Steven Finton		Phone Number: (310) 253-6406																					
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒																					
Public Hearing: ☐		Action Item: ☐ Attachments: ☒																					
Public Notification: Master E-Mail Notification List (06/18/08); Joseph Miller Developer, Finesse, Inc., Ventura Construction, Inc., Joseph F. Fasone GBC Inc., Ardalan Construction Co., Inc., and Construction Systems, Inc. (6/11/2008)																							
Department Approval: Charles Herbertson (06/16/08)		City Attorney Approval: Carol Schwab (by H. Baker) (06/18/08)																					
Chief Financial Officer: Jeff Muir (by M. Noller) (06/18/08)		City Manager Approval: Jerry B. Fulwood (06/18/08)																					
<u>RECOMMENDATION:</u> Staff recommends the City Council: (1) reject the bid submitted by Joseph Miller Developer due to it being non-responsive, and (2) reject the bid submitted by Ventura Construction, Inc. due to it being non-responsive, and (3) award a construction contract to Finesse, Inc. in the amount of \$29,105 for construction of the Culver City Transfer Station Office Remodel Project. <u>BACKGROUND:</u> On May 12, 2008, the City Council approved the plans and specifications and authorized staff to solicit construction bids for the Culver City Transfer Station Office Remodel Project. A copy of the staff report from the May 12, 2008 meeting is attached. <u>DISCUSSION:</u> On June 5, 2008, the following bids were received: <table style="margin-left: auto; margin-right: auto; border: none;"> <thead> <tr> <th style="text-align: left;">Bidder</th> <th style="text-align: right;">Total Base Bid Amount</th> <th style="text-align: right;">Additive Alternate Bid</th> <th style="text-align: right;">Total Contract</th> </tr> </thead> <tbody> <tr> <td>1. Joseph Miller Developer</td> <td style="text-align: right;">\$26,625</td> <td style="text-align: right;">\$545</td> <td style="text-align: right;">\$27,170</td> </tr> <tr> <td>2. Finesse, Inc.</td> <td style="text-align: right;">\$27,955</td> <td style="text-align: right;">\$1,150</td> <td style="text-align: right;">\$29,105</td> </tr> <tr> <td>3. Ventura Construction, Inc.</td> <td style="text-align: right;">\$29,500</td> <td style="text-align: right;">NA</td> <td style="text-align: right;">NA</td> </tr> <tr> <td>4. Joseph F. Fasone GBC, Inc.</td> <td style="text-align: right;">\$30,000</td> <td style="text-align: right;">\$1,378</td> <td style="text-align: right;">\$31,378</td> </tr> </tbody> </table>				Bidder	Total Base Bid Amount	Additive Alternate Bid	Total Contract	1. Joseph Miller Developer	\$26,625	\$545	\$27,170	2. Finesse, Inc.	\$27,955	\$1,150	\$29,105	3. Ventura Construction, Inc.	\$29,500	NA	NA	4. Joseph F. Fasone GBC, Inc.	\$30,000	\$1,378	\$31,378
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City Council Agenda Item Report

5. Ardalan Construction Co., Inc.	\$42,000	\$2,500	\$44,500
6. Construction Systems, Inc.	\$65,450	\$1,000	\$66,450

Non-Responsive Bids

Two bids received were deemed non-responsive as follows:

- Joseph Miller Developer submitted an incomplete bid package. Six of the twenty required pages, including the required list of subcontractors, were missing.
- Ventura Construction, Inc. submitted a bid on incorrect bid forms and did not include a bid for the Additive Alternate Item as required by Addendum Number 1.

It is recommended that City Council reject these bids as non-responsive.

Base Bids and Additive Alternate Items

Bidders were required to submit a Total Base Bid Amount and a bid for an Additive Alternate Item. The Total Base Bid Amount was used to establish the bid rankings and includes the core items of work including demolition, construction and electrical work. Insulation injection was included as an Additive Alternate Item to provide the flexibility to include that work in the contract if favorable bids were received. The lowest responsive and responsible bid received is low enough to permit inclusion of the Additive Alternate Item in the contract.

Lowest Responsive and Responsible Bidder

The lowest responsive and responsible bidder, Finesse, Inc. is a licensed contractor in good standing with experience on several similar commercial and residential projects in Southern California. References for Finesse, Inc. were contacted by staff and all indicated the contractor to be competent, fair and diligent. It is recommended that a contract be awarded to Finesse, Inc. in the amount of \$29,105 which includes the Base Bid Items and the Additive Alternate Item.

Schedule

It is expected that work will begin in late July 2008 and be complete in 4 weeks. Environmental Programs and Operations Division staff will manage the

City of Culver City, California
City Council Agenda Item Report

construction contract and provide inspections necessary to assure compliance with the plans and specifications.

FISCAL ANALYSIS:

The total estimated cost of the project, including 10% contingency, is \$32,015. Funding for the project in the amount of \$30,150 is available in the 2007-08 Public Works Department Budget, Sanitation Division Account No. 20267300.720100. The remainder of contingency funding in the amount of \$1,865 is available in Account No. 20267300.619800.

ATTACHMENTS:

- 1) May 12, 2008 staff report.
- 2) Bid received from Finesse, Inc.
- 3) Office remodel plans.

MOTION:

That the City Council:

- 1) Reject the bid submitted by Joseph Miller Developer as non-responsive; and,
- 2) Reject the bid submitted by Ventura Construction, Inc. as non-responsive; and,
- 3) Award a construction contract to Finesse, Inc. in the amount of \$29,105 for construction of the Culver City Transfer Station Office Remodel Project; and,
- 4) Authorize the Public Works Director/City Engineer to approve change orders, if necessary, in an amount not to exceed \$2,910 (10%); and,
- 5) Authorize the City Attorney to review/prepare the necessary documents and
- 6) Authorize the City Manager to execute such documents on behalf of the City.