

**City of Culver City, California
Agenda Item Report**

Meeting Date: 11/08/10		Item Number: <u>A-1</u>	
CITY COUNCIL AGENDA ITEM: Direction Regarding the Use of the Mike Balkman Council Chambers by the Culver City Unified School District Board of Education.			
Contact Person/Dept.: Martin R. Cole, Assistant City Manager		Phone Number: (310) 253-6000	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (11/03/10); Culver City Unified School District Superintendent’s Office (11/03/10); Culver City Unified School District – Superintendent’s Office (11/03/10)			
Department Approval: Martin R. Cole (11/03/10)		City Attorney Approval: Carol Schwab (by H. Baker) (11/03/10)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (11/03/10)		City Manager Approval: John M. Nachbar (11/03/10)	
<u>RECOMMENDATION:</u> Staff recommends the City Council consider the use of the Mike Balkman City Council Chambers by the Culver City Unified School District Board of Education and direct staff as deemed appropriate. <u>BACKGROUND:</u> Pursuant to City Council Policy No. 4008, the City Council Chambers may be used as a meeting place or forum for other limited governmental purposes, including use by other public agencies concerning public matters as authorized by the City. Additionally, City Council Policy 3001 provides for a process by which the City Council Chambers are made available for use. On October 25, 2010, the City Council received public comment from Culver City Unified School District Board of Education (CCUSD Board) Member Karlo Silbiger who thanked the City Council for the Board’s use of the City Council Chambers for one of their recent meetings and requested the City Council (1) agendize the matter of authorizing the CCUSD Board to utilize the City Council Chambers as a regular location for the CCUSD Board’s meetings and (2) waive the costs of such use.			

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DISCUSSION:

Pursuant to the City Council's direction provided on July 26, 2010, the City Manager's Office transmitted a cost estimate for use of the City Council Chambers to the Superintendent of the CCUSD. A copy of that cost estimate is attached for the City Council's information.

Subsequent to the receipt of the cost estimate, the CCUSD Board requested the use of the City Council Chambers on a temporary (one-time) basis. As is customary practice, the City made the City Council Chambers available for use to the CCUSD Board free of charge because they are a governmental entity that represents Culver City and the proposed use was on a temporary basis.

Should the City Council determine to authorize the ongoing use of the City Council Chambers, the following issues need to be resolved:

- (1) The CCUSD Board currently meets on the second and fourth Tuesday of each month. The City's Cultural Affairs Commission meets on the second Tuesday of each month in the City Council Chambers; and,
- (2) If a mutually convenient meeting schedule can be agreed upon, does the City Council wish to grant the request made by the CCUSD Board and waive the costs associated with such use?

FISCAL ANALYSIS:

The estimated costs associated with use of the City Council Chambers by the CCUSD Board are contained in the attached cost estimate transmitted to the CCUSD on August 17, 2010.

ATTACHMENTS

1. Staff Report from July 26, 2010
2. Minute Excerpt from the July 26, 2010 City Council Meeting
3. City Council Policy 3001
4. Cost Estimate

MOTION:

That the City Council:

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- (1) Determine if a mutually convenient meeting schedule can be agreed upon;

AND

- (2) (If a mutually convenient meeting schedule can be agreed upon) Determine if the City Council wishes to authorize the use of the City Council Chambers by the CCUSD Board

AND

- (3) Determine if the City Council wishes to waive the costs associated with such use.