

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>12/13/10</u>		Item Number: <u>C-3</u>
CITY COUNCIL AGENDA ITEM: Approval of an Amendment to the Existing Executive Employment Agreement for City Attorney Carol Schwab, Effective December 31, 2010, Extending the Term of the Agreement for 90 Days.		
Contact Person/Dept.: Serena Wright		Phone Number: (310) 253-5640
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐
Public Hearing: ☐	Action Item: ☐	Attachments: ☒
Commission Action Required: Yes ☐ No ☒ Date: _____		
Public Notification: (E-Mail) Agenda and Meetings – City Council (12/09/10)		
Department Approval: Serena Wright (12/08/10)		City Attorney Approval: Heather Baker (12/09/10)
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (12/08/10)		City Manager Approval: John M. Nachbar (12/09/10)
 <u>RECOMMENDATION:</u> Staff recommends the City Council approve an amendment to the existing executive employment agreement for City Attorney Carol Schwab, effective December 31, 2010, extending the term of the Agreement for 90 days. <u>BACKGROUND/DISCUSSION:</u> On December 1, 2005, the City Council approved an executive employment agreement (Agreement) with Carol Schwab continuing her service as City Attorney with a contract term through June 30, 2009. On March 17, 2008, the City Council amended the Agreement to extend the term an additional 18 months to December 31, 2010. The proposed amendment, for tonight's consideration, modifies Section 2.A of the Agreement by extending the term of the Agreement for 90 days. This extension will give the City Council and City Attorney time to discuss and negotiate specific terms of an ongoing Agreement. During this extended time period, all current provisions of the existing Amended Agreement shall remain in full force and effect. All other terms and conditions, including salary and benefits, remain unchanged.		

City of Culver City, California
Agenda Item Report

FISCAL ANALYSIS:

There is no fiscal impact associated with the approval of this amendment.

ATTACHMENTS:

1. 2005 Executive Employment Agreement
2. 2008 Amendment to Executive Employment Agreement
3. 2010 Proposed Amendment

MOTION:

That the City Council:

1. Approve an amendment to the existing Executive Employment Agreement for City Attorney Carol Schwab effective December 31, 2010, extending the Term of the Agreement for 90 days; and
2. Authorize the Human Resources Director and Assistant City Attorney to review/prepare the necessary documents; and,
3. Authorize the Mayor to execute such documents on behalf of the City.