

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 9/25/06		Item Number: <u>A-6</u>	
AGENDA ITEM: Consideration to approve a budget amendment to appropriate Federal, State, and Local Funds for the final design of slope repairs at the rear of the properties located at 10745, 10747, and 10751 Cranks Road and 5722 and 5724 Tellefson Road.			
Contact Person/Dept.: Charles Herbertson/PW and Mate Gaspar/PW		Phone Number: 310.253.5635 and 310.253.5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☐	
Public Notification: Master Notification List emailed on September 21, 2006.			
Department Approval: Charles D. Herbertson 9/18/06		City Manager Approval: Martin R. Cole for Jerry B. Fulwood (09/21/2006)	
City Controller Approval: Marlee Chang (09/20/2006)			
<u>RECOMMENDATION:</u> Staff recommends that the City Council approve a budget amendment to accept FEMA/OES funding for the final design of the slope repair behind the properties located at 10745, 10747, and 10751 Cranks Road and 5722 and 5724 Tellefson Road. A four-fifths affirmative vote is required to amend the budget. <u>BACKGROUND/DISCUSSION:</u> FEMA approved \$82,150 as eligible reimbursement costs for design of the repair of the slope failure. FEMA will fund \$61,613.00 or 75% of the eligible cost, and State OES will cover \$15,403.00, approximately 19%. In addition to the reimbursements just discussed, FEMA and OES have already paid to the City \$3,780.00 as an administrative allowance for its work on the project. However, the \$3,780 is not considered a reimbursement for the design costs. The City has already expended \$6,000 and \$32,150 for the preliminary investigations and analysis by Group Delta Consultants and Zeiser-Kling, respectively. The City Council report of May 22, 2006, stated that an additional \$45,904.00 is required to fund the Geo-Environmental, Inc. contract. Afterwards staff discovered FEMA/OES eligible reimbursement funds were not approved in the adopted budget. Therefore, in order to adequately pay Geo-environmental, Inc., for the \$88,550 contract, another budget amendment is required. The amount required is \$45,796.			
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FISCAL ANALYSIS:

BUDGET

SOURCE	AMOUNT
FEMA reimbursable grant	\$61,613
State of California Office of Emergency Services reimbursable grant	\$15,403
City Local Match required	\$5,134
Total	\$82,150

PROJECT EXPENSES

SOURCE	AMOUNT
Group Delta Consultants	\$6,000
Zeiser-Kling	\$32,150
Geo-Environmental	\$88,550
Total	\$126,700

BUDGET AMENDMENTS that appropriated City General Funds for reimbursable grant funds.

DATE	AMOUNT
June 2005	\$35,000
May 2006	\$45,904
Proposed September 2006	\$45,796
Total	\$126,700

A total of \$45,796 is required to make up the budget shortfall.

In comparing the reimbursable grant total to the budget required the City will absorb \$44,550 of design costs if an alternative source of funding is not identified. Staff is currently working with FEMA and OES officials in an attempt to get the approved amount of funding for design services increased through an amendment to the FEMA approved Project Worksheet.

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The final design of the slope repair is nearing completion and staff will be presenting it for approval and authorization to proceed with construction in October 2006.

It is recommended that the \$45,796 funding for this work be allocated from General Funds reserve to Project 42300867. It is anticipated that these funds will be recovered from FEMA and OES upon completion of design. A 4/5th vote is required to approve this budget allocation.

MOTION:

That the City Council:

1. Approve a budget amendment to transfer \$45,796 from General Fund Reserve to account number 42300867.619800.

A 4/5-budget vote is required to approve the budget amendment.