

**City of Culver City, California
Agenda Item Report**

Meeting Date: 10/10/2011		Item Number: <u>A-2</u>	
CITY COUNCIL AGENDA ITEM: Consideration of City Council Policy 2006 – 001 Related to the Naming of City Facilities			
Contact Person/Dept.: Martin R. Cole		Phone Number: 310-253-6000	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (10/05/11)			
Department Approval: Martin R. Cole (10/04/11)		City Attorney Approval: Carol Schwab (by H. Baker) (10/04/11)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (10/04/11)		City Manager Approval: John M. Nachbar (10/05/11)	
<u>RECOMMENDATION:</u> Staff recommends the City Council consider City Council Policy 2006 – 001 related to the Naming of City Facilities (Policy) and direct the City Manager as deemed appropriate. <u>BACKGROUND:</u> On December 11, 2006, the City Council adopted Resolution 2006-R089 which adopted City Council Policy 2006-001 (Naming of City Facilities). A copy of the Policy and an excerpt of the minutes from the City Council meeting of December 11, 2006 are attached for the City Council's reference. At the City Council meeting of August 22, 201, the City Council agreed to place on a future agenda a discussion of naming the Senior Center after Albert and Ursula Vera. While preparing this item for placement on a future agenda, staff reviewed the Policy which contains the following provision: “...a City Facility may be named to honor a deceased person who has made extraordinary contributions to the community, which have been consistent and continuous over a considerable period of time, such as the long term public service of an elected official or a community volunteer. If a City Facility is proposed to be named after a person who is deceased, one year must have passed before the naming process is initiated...”			

**City of Culver City, California
Agenda Item Report**

In light of this provision, the City Council directed staff to prepare this report which allows the City Council to discuss the Policy and direct staff to prepare any amendments to the Policy deemed necessary by the City Council.

DISCUSSION:

During discussion of the Policy, the City Council may wish to consider the following:

- (1) Move forward with this discussion related to naming the Senior Center after Mr. Vera;
- (2) Postpone consideration of this item until approximately May, 2012 at which time the criteria of the Policy would be met for both Mr. and Mrs. Vera; or
- (3) Amend the Policy by amending the above paragraph as follows:

“...a City Facility may be named to honor a deceased person or persons who has/have made extraordinary contributions to the community, which have been consistent and continuous over a considerable period of time, such as the long term public service of an elected official or a community volunteer. ~~If a City Facility is proposed to be named after a person who is deceased, one year must have passed before the naming process is initiated...~~”

Should the City Council move forward with Option 1 or deem it appropriate to amend the Policy and move forward with the naming of the Senior Center after both Mr. and Mrs. Vera, then staff will prepare the appropriate resolutions and present them to the City Council at a City Council meeting in December (to allow sufficient time to contact the Vera family and arrange for a mutually convenient City Council meeting).

FISCAL ANALYSIS:

Amendment of the Policy does not create a fiscal impact. However, should the City Council determine to name a facility after a person/persons, any modest commemorative markings/plaques would be absorbed in current appropriations. More extensive markings/plaques may require a budget amendment. The determination of the extent of commemorative markings/plaques would be part of the City Council's discussion when the resolutions are considered by the City Council.

City of Culver City, California
Agenda Item Report

ATTACHMENTS:

1. City Council Policy 2006-001 (Naming of City Facilities)
2. Excerpt from City Council Minutes from December 11, 2006.

MOTIONS:

That the City Council:

Consider City Council Policy 2006–001 related to the Naming of City Facilities
and direct the City Manager as deemed appropriate.