



CITY OF CULVER CITY
9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

**REGULAR MEETING
COMMITTEE ON PERMITS AND LICENSES
WEDNESDAY, OCTOBER 8, 2008
10:00 A.M.
CITY HALL, MIKE BALKMAN COUNCIL CHAMBERS
MINUTES**

1. CALL TO ORDER

AT 10:00 A.M. CHAIRPERSON SHELLY WOLFBERG CALLED THE COMMITTEE ON PERMITS AND LICENSES TO ORDER.

2. ROLL CALL

CHAIRPERSON:

SHELLY WOLFBERG, ASSISTANT TO THE CITY MANAGER

MEMBER DESIGNEES:

JOSE MENDIVIL, ASSOCIATE PLANNER,
NAGAM RAO, TREASURY DIVISION MANAGER
LT. BLOOR, POLICE DEPARTMENT
INSPECTOR McCORMICK, FIRE DEPARTMENT

STAFF:

ROLAND MIRANDA, DEPUTY CITY ATTORNEY
ROSIE LAGASSE, SENIOR ACCOUNT CLERK

3. RECEIVE AND FILE SECRETARY'S REPORT – POSTING OF AGENDA

MOTION: MR. RAO

SECOND: INSP. McCORMICK

That the Committee receives and files the Secretary's Report, which reflects the posting of the Agenda for today's meeting.

PASSED UNANIMOUSLY

4. APPROVAL OF MINUTES OF OCTOBER 1, 2008

MOTION: INSP. McCORMICK

SECOND: MR. RAO

That the Committee approved the minutes of the October 1, 2008 Committee Meeting.

PASSED UNANIMOUSLY

5. **LECTURE/LIMITED TIME PERFORMANCE-AS CORRECTED**

Ratification of the approval for permit given by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Leslie Rogers, Owner, ***FAMILY PUMPKIN PATCH***, to conduct pumpkin patch sales, in the parking lot of JC Penney Home Furnishings Store, located at 294 Fox Hills Mall, from Wednesday, October 1, 2008, through Saturday, November 1, 2008, from 10:00 a.m. to 9:00 p.m., *provided that* all terms and conditions set forth by the Bureau of Fire Prevention, and Engineering Division are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Planning Division, and the Bureau of Fire Prevention. This is her first application for permit.

-AND-

6. **LECTURE/LIMITED TIME PERFORMANCE**

A Ratification of the administrative approval given by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Jan Corey Helford, owner of ***COREY HELFORD GALLERY***, to conduct an art gallery opening, open to the public, with live music, tents, caterer, and alcohol served at no charge, at the commercial location of 8522 Washington Blvd., on Saturday, October 4, 2008, from 7:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, Engineering Division, and Fire Prevention Bureau, are met and adhered to at all times. Approximately 200 people are expected to attend. Previous permits have been issued.

-AND-

7. **LECTURE/LIMITED TIME PERFORMANCE**

A Ratification of the administrative approval given by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Lynn Longendyke, Executive Producer, ***7TH ON SIXTH AT SMASHBOX STUDIOS, LLC.***, to conduct Fashion Runway Shows and sponsor hospitality, utilizing the existing building of Smashbox Studios and tented parking lots, alcohol will be served, vendors/booths, caterers, valet and tents, (set-up) Saturday, October 4, 2008, though Saturday, October 11, 2008, (event) Sunday, October 12, 2008, through Thursday, October 16, 2008, (tear down) Friday, October 17, 2008, through Sunday, October 19, 2008, from 1:00 p.m. to 10:00 p.m. Approximately 2000 people are expected to attend. Previous permits have been issued.

-AND-

8. **LECTURE/LIMITED TIME PERFORMANCE**

Ratification of the administrative approval given by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Chris Roberts, Vice President of ***FREEDOM ASSEMBLY*** to conduct fundraiser, at the Veterans' Memorial Building, on Tuesday, October 7, 2008, Wednesday, October 8, 2008, Friday, October 10, 2008, Tuesday, October 14, 2008, Wednesday, October 15, 2008, Friday, October 17, 2008, Tuesday, October 21, 2008, Friday, October 24, Tuesday, October 28, 2008, Wednesday, October 29, 2008 and Friday, October 31, 2008, from 1:00 p.m. to 4:00 p.m., *provided that* all terms and conditions set forth by the Veterans' Memorial Complex Management are met and adhered to at all times. Approximately 40 people are expected to attend. Previous permits have been issued.

-AND-

9. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Mathew Hetz, President of ***CULVER CITY SYMPHONY ORCHESTRA***, to conduct orchestra concerts, at the Veterans' Memorial Building, on Saturday, October 25, 2008, Saturday, January 31, 2009, and Saturday, June 13, 2009, from 6:30 p.m. to 10:30 p.m., *provided that* all terms and conditions set forth by the Veterans' Memorial Complex Management are met and adhered to at all times. Approximately 400-600 people are expected to attend. Previous permits have been issued.

-AND-

10. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Stefany Wilson, Campaign Co-coordinator for ***THE LEUKEMIA AND LYMPHOMA SOCIETY***, to conduct a “Team in Training’s Spring Kickoff”. New participants and alumni to kick off the new season, open to the public, no entrance fee, at the Veterans' Memorial Building, on Saturday, November 1, 2008, from 7:30 a.m. to 11:30 p.m., *provided that* all terms and conditions set forth by the Veterans’ Memorial Complex Management are met and adhered to at all times. Approximately 150-200 people are expected to attend. Previous permits have been issued.

MOTION: MR. MENDIVIL

SECOND: MR. RAO

That the Committee *approves* items #5 through #9 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

11. **ITEMS FROM COMMITTEE MEMBERS AND STAFF**

12. **ADJOURNMENT**

MOTION: MR. RAO

SECOND: LT. BLOOR

That the meeting be adjourned at 10:03 a.m., until the next regular meeting to be held on Wednesday, October 22, 2008.

PASSED UNANIMOUSLY

Respectfully submitted,

Rosie Lagassé, Secretary