

REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

October 8, 2014
6:30 P.M.

FINAL

Call To Order & Roll Call

The meeting of the Disability Advisory Committee was called to order at 6:34 P.M. in the Culver City Senior Center Conference Room.

Members Present:

DR. JAY SHERY, Chair
ALEXANDER LEE, Vice Chair
GRACE ELLIOTT, Member
DR. JANET CAMERON HOLT, Member
DR. ROBERT MONTGOMERY, Member
MARCY SOOKNE, Member

Absent:

BARBARA EFFROS-SCHWARTZ, Member (excused)
ROBYN TENENSAP, Member (excused)

Staff Present:

Darren Uhl, Staff Secretary

o0o

Community Announcements By DAC Members/Information Items
From Staff

Member Elliott reported that the library display was up and that the notice of the award for the Disability Advisory Committee that she had submitted had been published in the paper.

o0o

Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

No speakers came forward.

o0o

Receipt of Correspondence

Darren Uhl, Disability Services Specialist, reported receipt of email from Members Effros-Schwartz and Tenensap reporting that they were not able to attend the meeting as well as a letter from the Los Angeles County Disability Commission.

Chair Shery read the letter from the Los Angeles County Disability Commission nominating the Disability Advisory Committee as an ADA 25 Access Honoree for its outstanding work in the community with an invitation to the reception on October 20.

o0o

Consent Calendar

Item C-1

Meeting Minutes

THE DAC PASSED A MOTION APPROVING THE MINUTES FOR THE REGULAR MEETING OF AUGUST 13, 2014 AS SUBMITTED (ABSENT MEMBERS EFFROS-SCHWARTZ AND TENENSAP).

o0o

Action Items

Item A-1

Disability Film Series

The Committee agreed to table the item to the next meeting.

o0o

Item A-2

Discussion of the Disability Advisory Committee Bylaws and Creation of a Subcommittee to Update the Project

Chair Shery thanked Vice Chair Lee and Member Montgomery for their work on the item.

Discussion ensued between staff and Committee Members regarding the earlier version of the document; bylaws created but not adopted by the City Council; review and update before the laws become official; the prior bylaws; and the nature of the changes made.

THE DAC PASSED A MOTION TO APPROVE THE BYLAWS AS AMENDED (ABSENT MEMBERS EFFROS-SCHWARTZ AND TENENSAP).

o0o

Item A-3

Community Development Block Grant (CDBG) Proposals

Chair Shery reported the need to nominate a representative alternate; he noted that the loan on the Senior Center would be paid off prior to the allocation of funds resulting in a substantially higher amount being available; he discussed guidelines; minimum project amounts; and funding for the Disability Services Specialist position.

Discussion ensued between staff and Committee Members regarding recommendations for projects on behalf of the Disability Advisory Committee; the previous discussion of sidewalks and curbs; clarification that money has to be used for physical improvements; proposals for hearing loop systems in Council Chambers and at the Senior Center; the \$10,000 threshold; parameters for grant proposals; criteria; demographics of the City; improving services and access for people with disabilities; and ficus tree roots.

THE DAC PASSED A MOTION RECOMMENDING FUNDING THE DISABILITY SERVICES SPECIALIST POSITION TO THE FULLEST EXTENT ALLOWABLE; INSTALLATION OF THE HEARING LOOP SYSTEM IN COUNCIL CHAMBERS AT CITY HALL AND THE B ROOMS OF THE CULVER CITY SENIOR CITIZENS' CENTER; AND REPAIR OF CITY SIDEWALKS THAT HINDER ACCESS TO THE DISABLED (ABSENT MEMBERS EFFROS-SCHWARTZ AND TENENSAP).

o0o

Item A-4

**Appointment of Representative and Alternate to the CDBG
Advisory Committee**

Discussion ensued between staff and Committee Members regarding which Members have served previously and the frequency and length of meetings.

THE DAC PASSED A MOTION APPOINTING VICE CHAIR LEE AS DELEGATE AND MEMBER HOULT AS ALTERNATE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE (ABSENT MEMBERS EFFROS-SCHWARTZ AND TENENSAP).

o0o

Item A-5

**Update Information Regarding Filling of Vacant Office #9
Seat on the DAC**

Darren Uhl, Disability Services Specialist, provided an update on the status of the appointment to the Committee.

o0o

Item A-6

Disability Awareness Month Activities

Darren Uhl, Disability Services Specialist, distributed an email with additional information about the event; discussed the Employment Development Department Young Adults Disability Forum Job and Resource Fair; City support of the event; and assignments.

Discussion ensued between staff and Committee Members regarding the Wheelchair Basketball Demonstration at Culver City High School; training for the Girl Scouts; the RSVP list so far; the Junior Blind Foundation; Barts Karts; the cotton candy machine; game prizes; the petting zoo; Haynes Custodial staff; face painting supplies; the volunteer check-in area; training and supervision by Jill Thomsen; dance instigating with the crowd; kitchen coordination; food and drinks for the event; the contact with West Basin; procuring and providing water in a different way this year; the volunteer check-in area; the stage and craft area; Teen Center volunteers; providing bags for the children when

they check in; differentiating participants from volunteers by name tags; agreement that the Exchange Club provide the popcorn; the existing supply of cotton candy cones; the planned menu; confirmations; arts and crafts; the chocolate craft; setting something up after the event has already started; the food donation from Sorrento's; Exchange Club volunteers; sit down volunteer positions; the theme; the therapy dogs; display tables; the ukulele orchestra; concern with adding activities at the last minute; a reminder not to bring anything valuable to the event; the photo booth; balloons and the helium tank; the hand out; the apple bob; the pumpkins; the grill; the Disability Awareness Month proclamation and recognition of Lawrence Elkind and United Cerebral Palsy of Los Angeles at the October 13, 2014 City Council meeting; the L.A. County Commission meeting downtown; the presentation slide show; the additional information requested; announcements at the City Council meeting promoting the Carnival; donated frames to create plaques to acknowledge past commendation recipients; the start time for key volunteers for the Carnival; food drop offs; and details of the event.

o0o

Public Comment for Items NOT On the Agenda (Continued)

None.

o0o

Items from Disability Advisory Committee Members

Member Elliott reported that she would have to retire from the Committee at the end of the year.

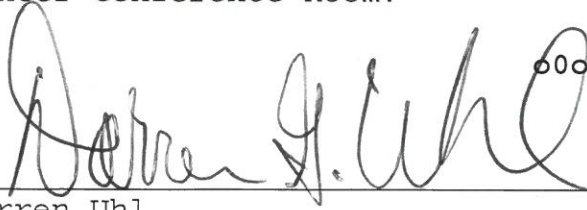
Discussion ensued between staff and Members regarding tenure; the end of the term; and clarification that December 31 would be the last day for the Member Elliott.

Member Sookne indicated that she would be conducting Disability Training Etiquette training for the Girl Scouts and was looking to present to other groups.

o0o

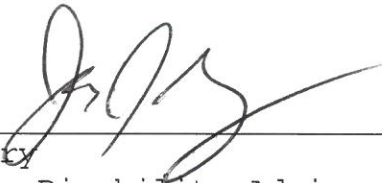
Adjournment

There being no further business, at 7:40 P.M., the Disability Advisory Committee adjourned its meeting to Wednesday, December 10, 2014 at 6:30 P.M. in the Senior Center Conference Room.

Handwritten signature of Darren Uhl in black ink. The signature is stylized and includes the letters "DUH" prominently. There are two small circles to the right of the signature.

Darren Uhl
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED

Handwritten signature of Dr. Jay Sherry in black ink. The signature is stylized and includes the letters "JS" prominently.

12-10-14

Dr. Jay Sherry
CHAIR of the Disability Advisory Committee, Culver City,
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Handwritten signature of Martin R. Cole in blue ink. The signature is stylized and includes the letters "MRC" prominently.
Martin R. Cole
CITY CLERK

31 DEC 2014
Date