

**City of Culver City, California
Agenda Item Report**

Meeting Date: 10/06/08		Item Number: C-4	
AGENDA ITEM: Approval of Amendment Number 1 to the Professional Services Agreement with Psomas for Design Survey Services Related to the Washington/National Project.			
Contact Person/Dept.: Elaine Gerety		Phone Number: 310-253-5777	
Warner			
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master E-Mail Notification List (10/01/08)			
Department Approval: Sol Blumenfeld (09/25/08)		Executive Director Approval: Jerry B. Fulwood (10/01/08)	
Chief Financial Officer Approval: Jeff Muir (by N. Kimball) (10/01/08)			

RECOMMENDATION

Staff recommends the Redevelopment Agency approve Amendment Number 1 to the current Professional Services Agreement with Psomas for design survey services related to the Washington/National Project (Project) in an amount not to exceed \$18,500.

BACKGROUND

On August 18, 2008, the Agency approved a Professional Services Agreement with Psomas for design services related to the Washington National project. The scope of this contract encompassed a boundary survey that will indicate the extent of any easements, identify encroachments, outline underlying utilities and provide monument indicators at various perimeter points around the site. The survey is currently being prepared relative to the Triangle site and Metro Right of Way.

In considering future streetscape improvements in the area, however, the Public Works Department has requested that additional areas near the Project be surveyed. The proposed scope will build off the Washington National boundary survey and enlarge the overall area that will be studied.

DISCUSSION

The expanded scope for the survey design will include increasing the aerial mapping coverage of the following: Washington Boulevard from Robertson Boulevard to Wesley Avenue (including 250 feet south of Washington to Wesley); National Boulevard to Wesley Avenue and 300 feet south of Washington Boulevard on

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Landmark Street (Attachment 1). The mapping will include the right-of-way, will note striping, and will also include the establishment of the centerline and right-of-way for Washington Boulevard, Wesley Avenue, National Boulevard and Landmark Street based on centerline ties obtained from the City and associated County assessor's maps.

Additionally, a color digital orthophoto of the entire area, to include the Triangle Site, will be provided as recommended by the Public Works Department. These additional services will better assist the Agency and the Public Works Department to coordinate future improvements surrounding the Washington/National and catalytic project sites.

The scope builds upon the previous contract's in that it enlarges the area that will be studied. As such, a formal bid process was not executed for this amendment.

FISCAL IMPACT

Amendment Number 1 to the Professional Services Agreement will be for an additional not to exceed amount of \$18,500, for a total contact amount not to exceed \$36,500. Sufficient funding has been included in the Adopted FY 2008-09 RDA Budget in the Washington/National program account 55092620.619800. The expanded Psomas proposal has been attached for your reference.

By authorizing this work to be performed in conjunction with the current survey, the Agency can take advantage of efficiencies created by addressing a future need now and avoid a potential overlap in services.

Section 3.07.070 provides the following: A. Except for the provisions of §§ [3.07.075](#) and [3.07.080](#), the City may award purchase orders and contracts in any amount for personal or professional services without complying with the provisions of this Subchapter; provided that, the purchase order or contract shall be based upon competitive quotations, whenever practical, as determined by the City Manager from not less than three (3) vendor contractors. Based upon this Section, and the fact that by approving this Amendment Number1 the Agency will receive additional services of value to the Agency and City at a reasonable cost, competitive bidding is not required.

ATTACHMENTS

1. Psomas Proposal

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MOTION:

That the Redevelopment Agency;

1. Approve an amendment to the contract with Psomas for design survey services related to the Washington/National Project in an amount not to exceed \$18,500 out of program 55092620.619800; and,

2. Authorize the Agency General Counsel to review/prepare the necessary documents; and,

3. Authorize the Executive Director to execute such documents on behalf of the Agency.