

Culver CITY

MEMORANDUM

DATE: January 28, 2025

TO: HONORABLE MAYOR O'BRIEN AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF CULVER CITY

FROM: The Equity and Human Relations Advisory Committee,
Chair Samia Bano and Members of the Equity and Human Relations
Advisory Committee

SUBJECT: **JULY THROUGH DECEMBER 2024 ACCOMPLISHMENTS AND
PROPOSED ACTIVITY/ UPCOMING AGENDA ITEMS FOR THE NEXT 6
MONTHS**

CC: John Nachbar, City Manager

Introduction

The Equity and Human Relations Advisory Committee (EHRAC) was first appointed by City Council on June 8, 2020, and held its first meeting on July 28, 2020.

List of Accomplishments for the Past Six (6) Months (July – December 2024)

Communications to City Council

- August 12, 2024: Submitted the July 2024 biannual report to City Council covering January - June 2024 accomplishments and the July - December 2024 proposed plan.
- October 28, 2024: Made the request that City Council agendaize a discussion to modify the EHRAC workplan to include a Community Conversation event in Mid-November 2024.

Events and Activities

- October 22, 2024: EHRAC planned, coordinated, and produced Community Conversations: Navigating Race Relations comprised of student storytellers sharing their stories, Q&A sessions and small breakout discussions. Guest Speaker Former Mayor and Current Council Member Yasmin-Imani McMorris spoke on her journey to and inspiration behind her mayorship and how today's youth can become more civically involved.
- October 22, 2024: EHRAC planned, coordinated, and produced a Latino Heritage Month Presentation consisting of the reading of student award winning essays with Latino Heritage Month special guest speaker Osbaldo Nieves, who discussed the significance of Latino Heritage Month.

Administration

- Welcomed new Student Member Benicio Mora-Fattorini, and returning Members Carlos Valverde, Rebecca Rona Tuttle, Samia Bano and Labor Seat Jezenia Aguirre.
- Thanked Student Member Ayla Moses for her service.
- Selected the new Chair, Samia Bano, and Vice Chair, Denice Renteria.
- Created and populated the following Ad Hoc Subcommittees to address upcoming events and projects:
 - Indigenous Peoples' Day Ad Hoc Subcommittee
 - Transgender Day of Remembrance Ad Hoc Subcommittee
 - Bystander Intervention Resource Guide Ad Hoc Subcommittee
 - 2024 Equity and Human Relations Awards Ad Hoc Subcommittee
 - EHRAC Promotional Materials Ad Hoc Subcommittee
 - Youth Advisory Committee Ad Hoc Subcommittee
- Dissolved the following Ad Hoc Subcommittees whose tasks had been completed or by consensus were removed from the workplan:
 - Indigenous Peoples' Day Ad Hoc Subcommittee
 - Transgender Day of Remembrance Ad Hoc Subcommittee
 - Land Acknowledgement Ad Hoc Subcommittee

Review, Discussion, and Advisory Feedback

- At the request of City Council, EHRAC conducted community outreach, received community feedback, and drafted a proposed Culver City Land Acknowledgement, which was presented to and approved by Council in the long form for posting and in a condensed form, constructed by then Councilmember and current Vice Mayor Puza consisting of the first sentence and last paragraph of EHRAC's land Acknowledgment, for reading before Council meetings on September 23, 2024.
- Received a presentation from Keen Independent Research LLC's Nicole Yates regarding the Racial Equity Action Plan (REAP) and EHRAC proposed involvement on July 22, 2024.

Scheduled Activities for the Next Six (6) Months (January 2025 – July 2025)

Administration

- 2025-2026 Project and Event Schedule: Develop the public events, proposed projects, and corresponding budget allotments for the 2025-2026 Fiscal Year. ***Presented for EHRAC approval April 2025.***
- EHRAC Promotional Materials: Outreach and Communications Ad Hoc Subcommittee is to finalize the development of marketing and outreach materials promoting EHRAC. ***Expected Completion January 2025.***
- Creation and dissolution of Ad Hoc Subcommittees as projects are requested, developed, completed and/or assigned. ***Ongoing.***

Communications to City Council

- Make updates and recommendations to City Council as appropriate on topics requested by City Council and on relevant agenda items coming before City Council.

Events, Projects, and Activities

- Community Conversation: Development of a Community Conversation Workshop. ***Expected Event to fall within the 3rd Quarter 2024-2025***

- Racial Equity Action Plan Phase II: EHRAC is expected to play an integral part of Community engagement activities as related to Phase II of the Racial Equity Action Plan (REAP) project. **Outreach events conducted from February through March 2025.**
- Diversity Awareness Project Website: Continued pursuance of the implementation, and culmination of the Diversity Awareness Projects Website. **Expected completion May 2025.**
- Equity and Human Relations Awards: Marketing, Collection and Selection Process for the 2024 Equity and Human Relations Award. **Expected Awards Presentation June 2025.**
- Completion of Bystander Intervention Resource Guide. **Expected completion January 2025.**
- Complete other projects as assigned by the City Council, City Manager's Office, and/or staff. **As assigned.**

Review, Discussion, Training and Advisory Feedback

- Review and discuss ongoing progress of workplan elements and future priorities for the Equity and Human Relations Advisory Committee
- Receive Training/Presentation on the Brown Act and City Council Policy 3002 from the City Attorney's office.
- Receive other related trainings as deemed appropriate.