
INTEROFFICE MEMORANDUM EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE

DATE: July 29, 2026
TO: Odis Jones, City Manager
FROM: Mark E. Muenzer, Planning and Development Director (former)
SUBJECT: Employee Recognition for Outstanding Job Performance - **Emily Stadnicki**

BACKGROUND

Emily Stadnicki, Current Planning Manager/Interim Planning and Development Director, is being recognized by the Planning and Development Department for Outstanding Job Performance.

Emily leads and manages one of the City's most high-profile and impactful divisions. She manages a planning team that has processed many complicated development proposals entitling over 2,500 residential units (in 2025), while also leading several important efforts including a Study on Economic Incentives for Hotels, and Code Amendments for Density Bonus, Design Standards, Signage, Subdivisions, Parks Impact Fees, ADUs, and compliance with state legislation. Behind the scenes, she calmly handles numerous development and permit inquiries on a daily basis with a mix of intelligence and technical acumen. For these reasons and more, Emily was appointed to serve as Interim Director while a national recruitment for the position is conducted.

AUTHORITY

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards.

RECOMMENDATION TO APPROVE

That the City Manager approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Emily Stadnicki to receive an award of three (3) working days off with pay and a cash award of \$1,000.

Approved By

Odis Jones

Odis Jones, City Manager

07/21/2026

Date