

**City of Culver City, California
Agenda Item Report**

Meeting Date: 10/10/11		Item Number: <u>J-1</u>	
JOINT CITY COUNCIL AND REDEVELOPMENT AGENCY AGENDA ITEM: Appointments to the Disability Advisory Committee, Advisory Committee on Redevelopment, and the Landlord-Tenant Mediation Board.			
Contact Person/Dept.: Ela Valladares		Phone Number: 310-253-5851	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒ Date: _____			
Public Notification: Applicants (09/28/11); (E-Mail) Agenda and Meetings - City Council (10/05/11)			
Department Approval: Martin R. Cole (10/04/11)		City Attorney Approval: Carol Schwab (by H. Baker) (10/04/11)	
Chief Financial Officer Approval: Jeff Muir (10/04/11)		City Manager/Executive Director Approval: John M. Nachbar (10/05/11)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council/Redevelopment Agency Board (Agency Board) make appointments to the Disability Advisory Committee, Advisory Committee on Redevelopment and the Landlord-Tenant Mediation Board. <u>BACKGROUND:</u> In order to fill vacancies on the committees and board, staff has taken the following steps to provide public notice: • Advertisements ran in the Culver City News on August 25, September 1, September 8 and September 15, 2011. • Advertisements ran in the Culver City Observer on August 25, September 1, September 8 and September 15, 2011. • Notice was posted on the City's web site starting on September 1, 2011. • Notice was sent via GovDelivery on September 2, 2011. <u>DISCUSSION:</u> <u>Consideration of Appointments:</u> Disability Advisory Committee - Two seats are available for appointment. At its meeting of June 13, 2011, the City Council expanded the membership of the Disability Advisory Committee from seven to nine. A total of six people submitted timely applications indicating an interest in serving on the Disability Advisory Committee.			

City of Culver City, California
Agenda Item Report

Advisory Committee on Redevelopment – One seat is available for appointment.

On May 23, 2011, the Agency Board was advised that there were five seats available for appointment to the Advisory Committee on Redevelopment. Only four people applied and were appointed. The Agency Board then directed staff to continue recruitment for the fifth vacancy. A total of 4 applications were received.

Landlord-Tenant Mediation Board:

Please note that there are no term limits for the Landlord-Tenant Mediation Board.

At its meeting of May 23, 2011, the City Council directed staff to continue recruitment for the two Tenant Representative positions and the Tenant Alternate position. This was because no applications were received for these positions. The results of this recent recruitment are as follows:

Tenant Representative – Two seats are available for appointment. One application was received for this position.

Tenant Alternate – One seat is available for appointment. No applications were received for this position.

FISCAL ANALYSIS:

For new appointees to the Landlord-Tenant Mediation Board, there will be 30 hours of professional mediation training at a cost of \$625 each and AB 1234 Ethics training. These costs would be absorbed in existing Housing Division Budget appropriations. For new appointments to all other commissions, committees or boards, individuals who have not already completed AB 1234 Ethics training must do so, along with Brown Act training. Sufficient funds for training were included in the City Council and Agency Board Adopted Budgets for Fiscal Year 2011/2012.

ATTACHMENTS:

1. List of all applicants
2. Copies of all applications (with personal information redacted)

City of Culver City, California
Agenda Item Report

MOTIONS:

That the City Council and Redevelopment Agency:

1. Appoint _____ to fill Office No. 8 as a member of the Disability Advisory Committee for a four year term, expiring June 30, 2015.
2. Appoint _____ to fill Office No. 9 as a member of the Disability Advisory Committee for a four year term, expiring June 30, 2015.
3. Appoint _____ to the Advisory Committee on Redevelopment for a four year term, expiring June 30, 2015
4. Appoint _____ as Tenant Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2014.
5. Direct staff to continue recruitment for one (1) Tenant Representative position and/or offer other direction to staff.
6. Direct staff to continue recruitment for the Tenant Alternate position and/or offer other direction to staff.