

MEETING DATE: April 16, 2007

AGENDA ITEM : Consideration of a Request by the Culver City Democratic Club to be Sponsored by the City.

ATTACHMENTS

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EXHIBIT F-2

FEE AND CHARGE SCHEDULE FOR USE OF THE VETERANS MEMORIAL COMPLEX

DEFINITION OF TERMS IN THIS EXHIBIT F-2 rescinds the definitions in Section H of Resolution No. 2003-R020. The fees shall be assessed in conjunction with the regulations set forth in Resolution No. 2003-R020:

Category A - "City Sponsored", as used in this resolution, shall mean any City group, organization or association that is granted the use of any part of the Complex facilities for any purpose for no fee, or for a small stipend determined by the Director. A complete list of all City Sponsored organizations shall be presented in a to the City Council each year representing the prior year's usage of the Veterans' Memorial Complex. City Sponsorship of one event in any given year does not automatically qualify that group for on-going City Sponsorship.

Category B - "Culver City 501(c)(3) Charitable Non-Profit Organization", as used in this resolution, means any established City group, organization or association headquartered in the City of Culver City, including without limitation, civic groups, service clubs, political organizations and fraternal associations who use any part of the Complex facilities for any purpose and who sponsors an event of City-wide interest when:

1. Conducting a regularly scheduled monthly and/or quarterly business meeting, (breakfast, lunch or dinner) where no admission is charged. (Routine collection of club dues and charges for cost of food service shall not be construed as fund raising or admission charges.); and,
2. Donations are not accepted before, during or after the event, and
3. No other means of fund raising are employed, and
4. Each City group, organization, or association must have on file with the Complex Manager's office:
 - a. Current membership roster listing resident address of each member, and
 - b. Name and telephone number of the President and Vice President, and
 - c. Copy of its by-laws.

Category C - "Culver City Non-Profit Organization Fundraisers" (defined below - #1), religious organizations, government agencies, non-profit, charitable 501(c)(3) organizations outside of Culver City.

1. Culver City Non-Profit Organization means any established City group, organization or association including without limitation, civic groups, service clubs, political organizations and fraternal associations who use any part of the Complex facilities for any purpose when:
 - a. An admission is charged, or
 - b. Any donations are accepted before or during the event, or
 - c. Any type of sale or auction takes place, or
 - d. Any other means of fund raising is used, or

EXHIBIT F-2 (continued)

- e. The activity is in the nature of a private party or social gathering, or
- f. The activity is a district, state or national convention or meeting.

Category D – 1. "Non-Resident Private" shall mean any type of family gathering that is organized by invitation only, and no admission is charged, and all non-profit organizations outside of Culver City who do not qualify as a charitable 501(c)(3) organization.

2. "Resident Private" shall mean Culver City residents holding a private gathering as defined above will receive a 25% discount off of the Category D rental fees. To qualify for this discount, the contract for the use of the Veterans Memorial Complex facilities must be entered into with, and signed by a Culver City resident who has supplied the Veterans' Memorial Complex office with a copy of their most recent utility bill.

Category E – 1. "Commercial" shall mean any group, organization or association or any person or persons, whether a City resident or not, who do not qualify for any of the other fee categories in this section when any part of the Veterans' Memorial Complex is used whether for monetary gain or not.

2. Culver City "Commercial" Culver City businesses will receive a 25% discount off of the rental fees. To qualify for this discount, the business must be located within the boundaries of Culver City and supply the Veterans' Memorial Complex office with a copy of their current Culver City business license.

EXHIBIT F-2 (continued)

HOURLY RENTAL FEES

	CATEGORY B	CATEGORY C	CATEGORY D	CATEGORY E
Auditorium	\$147.25	\$220.00	\$247.50	\$316.25
Rotunda	\$27.00	\$41.25	\$75.75	\$117.00
Garden	\$18.50	\$27.50	\$62.00	\$103.25
Multipurpose	\$20.00	\$30.25	\$41.25	\$68.75
Kaizuka	\$7.50	\$11.00	\$27.50	\$48.25
Uruapan	\$8.00	\$12.25	\$27.50	\$48.25
Yanji	\$6.00	\$9.00	\$13.75	\$23.25
Iksan	\$8.00	\$12.00	\$20.75	\$31.25
Room A (Flat Rate)	\$31.00	\$46.25	\$55.00	\$82.50
Room B (Flat Rate)	\$31.00	\$46.25	\$55.00	\$82.50
Room C (Flat Rate)	\$31.00	\$46.25	\$55.00	\$82.50
Room D (Flat Rate)	\$31.00	\$46.25	\$55.00	\$82.50
Teen Center	\$48.25	\$73.00	\$96.25	\$123.75
Classroom 1	\$7.00	\$10.25	\$20.75	\$41.25
Dining Room	N/A	N/A	\$116.75	\$137.50
B45	N/A	N/A	\$75.00	\$110.00
B47	N/A	N/A	\$75.00	\$110.00
C71	N/A	N/A	\$20.00	\$27.50
C73	N/A	N/A	\$25.50	\$58.50
C75	N/A	N/A	\$25.50	\$58.50
C77	N/A	N/A	\$20.00	\$27.50

EXHIBIT F-2 (continued)

MISCELLANEOUS RENTAL FEES

	All Non-Profit/Private	All For Profit
Grand Piano	\$55.00	\$110.00
Piano Tuning	Cost + 25%	Cost + 50%
Baby Grand	\$55.00	\$75.00
Upright Piano	\$16.50	\$33.00
60" round Table	\$5.50	\$7.50
Extension Cord	\$2.75	\$4.00
Electric Box	\$5.50	\$11.00
Microphone	\$5.50	\$11.00
Cordless Mic	\$25.00	\$30.00
Lapel Mic	\$25.00	\$30.00
Sound System	\$30.00	\$60.00
Theatrical Lighting (per hour)	\$11.00	\$27.50
Follow Spot (per hour)	\$11.00	\$27.50
Film Projector (per hour)	\$25.00	\$50.00
Overhead Projector	\$5.50	\$11.00
Portable Screen	\$5.50	\$11.00
TV/VCR	\$27.50	\$55.00
Podium	\$5.50	\$11.00
Portable Blackboard	\$5.50	\$11.00
Easel	\$2.50	\$5.00

EXHIBIT F-2 (continued)

Peg Board	\$1.50	\$3.00
Step Unit (per section)	\$11.00	\$15.00
Platform (per section)	\$11.00	\$15.00
Platform Skirt (per section)	\$5.50	\$10.00
Orchestra Shell (per section)	\$11.00	\$15.00
Event Staff (per hour)	Cost + 25%	Cost + 25%
Setup Fee	\$25.00	\$30.00
Security Guard (hourly)	Cost + 25%	Cost + 50%
Auditorium Kitchen	\$75.00	\$100.00
Host Food Fees	\$10 to \$100 – All Categories	
Refundable Damage Deposits	\$25 to \$1,000 – All Categories	

RENTAL FEES

	All Non-Profit/Private	All For Profit
Teen Center Kitchen	\$100.00	\$150.00
Multipurpose Kitchen	\$35.00	\$50.00
Veterans Memorial Bldg Kitchen	\$200.00	\$500.00
Kitchen Equipment (per piece)	\$ 50.00	\$100.00
Overflow Room	\$125.00	\$150.00
Reserved Parking (per space)	\$10.00	\$15.00
Wristbands (per band)	\$.20	\$.25
Stanchions (per section)	\$5.00	\$10.00
8' Table to Park	\$8.00	\$12.00

EXHIBIT F-2 (continued)

60" Round Table to Park	\$10.00	\$15.00
Chair to Park	\$5.00	\$10.00
Extension Cord to Park	\$5.00	\$10.00
Electric Box to Park	\$5.00	\$10.00
Podium to Park	\$10.00	\$20.00
Easel to Park	\$5.00	\$10.00
Step Unit to Park (per section)	\$10.00	\$20.00
Platform to Park (per section)	\$25.00	\$50.00
Platform Skirt to Park (per section)	\$10.00	\$20.00
Park Set-Up Fee (per person – per hour)	\$20.00	\$30.00
Cancellation Fee (with 60 days notice)	\$25.00	\$100.00
Cancellation Fee (with 30 days notice)	\$50.00	\$150.00
Cancellation Fee (less than 30 days notice)	100% of Room Rental Fee	100% of Room Rental Fee
National Guard Armory (per hour)	\$100.00 + staff cost	\$200.00 + staff cost

Bill LaPointe, Director
CC Parks & Recreation

December 19, 2006

Dear Bill:

I recently received a letter from the Parks & Recreation Department informing the Culver City Democratic Club of the increases in rents for organizations and individuals who use the facilities at the Veterans complex.

According to the new rental schedule, the Culver City Democratic Club's assessment would go up approximately 75-80%. This was obviously quite a shock. I requested information on those organizations that were being sponsored by the City on a monthly or yearly basis. The list was also shocking (I get shocked frequently) in its scope and amounts.

The Culver City Democratic Club has been a major organization in this city for over 53 years. Most of that time we have met in Vets Rotunda Room on a monthly basis. We have had large memberships throughout the years and for each of the last 2 years, we have had well-over 300 members. We have been successful in bringing well-known speakers to Culver City (Michael Dukakis, Stephen Rohde, Kent Wong) to educate our Community and Club members.

In 2006 we brought, for the first time in the history of Southern California, all the Democratic statewide candidates to our own Veterans Auditorium. We also had some successful fundraisers. The publicity for these events helped raise the profile of Culver City.

The Culver City Democratic Club has been helpful to the reputation of Culver City, the businesses here and the citizens of our fair city. Our consistency has been helpful to the Parks Department in budget planning (we lease a year at a time) and has been helpful to the registered voters in our community (80% of whom are registered as Democrats).

Therefore, having looked at the list of "Sponsored Organizations", I am formally requesting that the Culver City Democratic Club be sponsored by the city. I believe you have certain discretionary power that will allow you to sponsor our group for our total yearly rental of \$ 2300. If we have a famous speaker that will draw people to Culver City, we would also like the auditorium for ½ price. This will encourage more use of the auditorium and get more outside people to visit the Vets Park Complex and the City.

The new year starts shortly and I would like to let our members know your answer as soon as possible.

You may reach me anytime between the hours of 9 am and 9 pm any day of the week at 310-836-7557.

Sincerely,

Tom Camarella

Tom Camarella: President,
Culver City Democratic Club

Sponsored Organizations FY 06/07

	Organization	Program/Activity	Description	Fee	Payment	Subsidy
1.	A.A.R.P. (American Association of Retired Persons)	55 Alive Driving Classes	Seniors pay a fee for a driving class which will reduce their insurance premium.	\$4,032	\$0	\$4,032
2.	A.A.R.P.	Income Tax Assistance	Senior and low income tax assistance	\$2,400	\$0	\$2,400
3.	A.A.R.P.	Homeowners and Renters Assistance	Assistance to file low income paperwork for State rebate.	\$2,000	\$0	\$2,000
4.	Ballona Creek Renaissance	Board Meetings	Once monthly meetings in Vets	\$600	\$231	\$369
5.	Culver City Garden Club	Meetings and Show	Once monthly meetings in Vets and an annual weekend show in the Auditorium	\$9,487.50	\$1,000	\$8,487.50
6.	Culver City Lions Club	Clam Bake	Annual fundraiser in Auditorium in exchange for Thanksgiving Day dinner for Seniors	\$1,600	\$0	\$1,600
7.	Culver City Rock & Mineral Club	Meetings and Show	Monthly membership and Board meetings and an annual weekend Show in the Auditorium	\$13,515.62	\$3,200	\$10,315.62
8.	Culver City Symphony	Rehearsals and Performances	Rehearsals and 3 free and 1 for fee concert in the Auditorium. Currently under 5-year Agreement with City till 2008	\$69,400 (for 5-years)	\$0	\$69,400 (for 5-years)
9.	Disabled American Veterans	Monthly meetings	Once monthly membership meetings in Vets.	\$900	\$0	\$900
10.	LA School of Gymnastics	Gymnastics Tournament	Annual Rhythmic Gymnastics Tournament in the Auditorium.	\$13,804	\$1,800	\$12,004
11.	La Ballona Valley Bromeliad Society	Meetings and Show	Monthly membership meetings and annual Show in the Auditorium.	\$7,568.75	\$1,662	\$5,906.75
12.	Melody Masters	Weekly rehearsals	Once weekly rehearsals in Vets in exchange for 12 free performances at the Senior Center.	\$7,800	\$3,000	\$4,800
13.	Stroke Association of So. California	Therapy Meetings	Twice weekly group therapy sessions in Vets thru 12/06	\$15,525	\$5,483	\$10,042
14.	Westwood Folk Dancers	Annual Show	Annual Folk Dance Festival in Auditorium.	\$2,212.50	\$0	\$2,212.50
15.	Westside Jazz Ensemble	Weekly rehearsals	Once weekly rehearsals in Vets in exchange for 2 free performances at the Senior Center.	\$7,800	\$1,000	\$6,800

City Events in the Veterans Memorial Building in FY 05/06

	<u>Department</u>	<u>Organization</u>	<u>Activity</u>
1.	PRCS	CPRS (CA Parks & Recreation Society)	Annual Workshop and Training Session
2.	PRCS	Culver City Parks and Service Foundation	Monthly Board Meetings
3.	PRCS	Culver City Public Theatre	Auditions, Rehearsals and meetings for Theatre in the Park Program
4.	CAO	Culver City Sister City Committee	Periodic dinners and meetings for visiting Sister City representatives.
5.	PRCS	12-Step Groups	Numerous weekly AA, CA, NA and OA meetings
6.	CAO	Culver City Management Group	Periodic Quarterly Luncheon
7.	PRCS	Center for Healthy Aging	Annual Breast Health Fair
8.	CDD/Redevelopment	The Henry Mancini Orchestra	Performing Arts Grant Performance
9.	CDD/Redevelopment	Culver City Playhouse	Performing Arts Grant Performances
10.	CDD/Redevelopment	LA Doctors Symphony	Performing Arts Grant Performance
11.	PRCS	Skateboard Park Design Committee	Periodic Meetings
12.	CDD/Redevelopment	Summer Sunset Music Festival Meetings	Planning meetings with the Community
13.	CDD/Redevelopment	Harry Culver Sculpture Celebration	Meeting
14.	CAO	Homeless Sub Committee	Periodic Meetings
15.	Public Works	Ballona Creek Watershed Task Force	Periodic Meetings
16.	CAO	Mayor's Lunch	Annual Luncheon
17.	Police	Neighborhood Watch	Periodic Meetings
18.	Police	CERT	Quarterly membership meetings
19.	PRCS	Teen Center Remodel Committee	Periodic meetings
20.	Fire	Paramedic Training	UCLA training programs
21.	Fire	CPR Classes	Training and Community classes
22.	Personnel	Programs	Employment exams, Terrorist Awareness Training, So Bay Consortium Workshops,
23.	CAO	LA County Registrar Recorder	Elections and Poll Workers training
24.	CAO	CC Unified School District	Senior Exercise, 5 Fundraisers per year
25.	CAO	Veterans Affairs Committee	Monthly Board meetings
26.	PRCS	Recreation Enrichment Program	Various classes, camps and Special Events
27.	PRCS	Community & Social Services Programs	Flu Clinic, classes and events